

October 17, 2005

The meeting was called to order by Chairman James Seidl at 1:30pm at the Sheriff's Conference Room #G211.

Members present:

Bohn, Ron; Breneman, William; Danen, Kathy; Danen, Mike; Fales, John; Kind, Mark; Krug, Patty; Lindow, Scott; Peterson, Larry; Seidl, Jim; Sweda, Harry; Toepfer, Tom; Williams, Mary;

Excused: Albers, Donald;

Letter of Resignation: DeStaercke, Jerry;

Patty Krug mad a motion to approve the agenda with a second by John Fales. Motion carried.

Harry Sweda asked that a correction be made to the minutes for the April 18, 2005 LEPC meeting in the 9th paragraph where he noted that the name should be Faber instead of Seidl. With the correction, Sweda moved to approve the minutes with a second to the motion by K. Danen. Motion carried.

Update on progress of Hazmat Team: Team Administrator Mark Kind reported on the training which has been completed since last spring. On April 21st, 3 hours of training on Monitoring Equipment was attended by 17 team members. June 4th, Nicolet Area Technical College presented a 6 hour refresher course for Hazmat Technicians. On August 18, 12 team members and others from the hospital attended 4.5 hrs of Decontamination training. The next training is on October 27th from 6pm to 9pm on "Handling Hazardous Material NH#/Ammonia Incidents."

Kind reported that the Medford Area Fire Commission approved the loan of 16 pieces of SCBA equipment to the Hazmat Team. He asked John Fales to elaborate on the equipment which Fales did.

Plans are to apply for the 2005-2006 EPCRA grant of \$10,000 again. Breneman noted that the Hazmat Team has applied for a grant from United Way.

Budget Process Status: Breneman reported that the EPCRA budget for 2006 is proposed at \$700.

Chairman Seidl stated that the budget has passed through committees and will be presented at the October 26th County Board meeting.

Evacuation Planning for Special Needs Populations & Others: Chairman Seidl presented a resolution regarding evacuation and planning for those who need assistance to evacuate. A discussion followed. Some of the points were the difficulty of knowing who these people are and where they are located. Patty Krug pointed out that there are already requirements for facilities to have evacuation plans. Others pointed out the need to include Human Services in planning exercises, and the need for shelter planning to include surrounding counties. Breneman reported that he has been told by Wisconsin Emergency Management staff that there will be a big emphasis on evacuation planning improvements in next year's Plan of Work. The consensus of the group was to hold back on the resolution for now.

Rural Address Signs: Breneman reported a request from the Joint Safety Group (Fire, EMS, Law Enforcement, Emergency Management, Public Health, and others) for support in establishing "fire number" signs throughout Taylor County. They see the signs as an easier way for Emergency Responders to respond without delay because the properties are

uniformly marked with their address numbers. Taylor County Code in Chapter 61.01 requires home owners to post their number "so that numbers can be observed by emergency personnel." There are no specifications for signs, for sign location, or penalty for non-compliance. The Joint Safety Group sees this as a problem and would like to see improvement in the County Code. Patty Krug suggested giving new home builders an information letter about posting the numbers and asking for voluntary compliance.

Road names and duplications of same also came under discussion. Several examples of those problems were shared with the LEPC. Chairman Seidl asked that any road conflict or duplication be sent to him. He will take the issues to the Zoning Committee for assistance.

Roundtable discussion

Larry Peterson asked if there had been an incident where the Forest Service did not allow entry into an area for an emergency response. It was reported by someone else that responders did not have a problem with this incident and response was facilitated.

Certificate of Appreciation

Chairman Seidl presented a Certificate of Appreciation to the committee for their approval for the certificate to be presented to Jerry DeStaercke. Mr. DeStaercke submitted a letter of resignation from LEPC. Mr. DeStaercke has been a member of LEPC for a number of years and as Village President for Gilman for many years was the backbone behind the establishment of the MEOP for Western Taylor County. It was noted that this MEOP was used as a standard for other jurisdictions. There was a motion by Tom Toepfer with a second by Ron Bohn to approve the Certificate of Appreciation for Jerry DeStaercke and to thank him for his service to LEPC and Taylor County.

Schedule next meeting date

The next meeting of LEPC will be at the call of the LEPC Chairman. The regular bi-annual meeting of LEPC will be in April 2006.

Adjournment - Motion by Mike Danen, second by Larry Peterson to adjourn. Motion carried

By: Bill Breneman, Emergency Management Director

April 18, 2005

The meeting was called to order by Chairman Jim Seidl at 1:320pm.

Members present: Breneman, William; Danen, Mike; Faber, Sue; Fales, John; Krug, Brian; Krug, Patty; Lindow, Scott; Peterson, Larry; Seidl, Jim; Sweda, Harry; Toepfer, Tom; Williams, Mary Excused: Don Albers, Mark Kind, Russ Bullis; Ron Bohn, Mike Schaefer, Sacho, Laurie; Danen, Kathy; Ristow, Lois; DeStaercke, Jerry

A motion to approve the minutes of the October 18, 2004 meeting was made by Harry Sweda, second was made by Mike Danen. Motion carried.

Emergency Management Director Bill Breneman reported on National Incident Management System (NIMS). Training is scheduled for April 19th in 3 sessions: 9:00am; 12:30pm; 7:00pm to be held at the Medford Area Fire Hall. Chairman Seidl presented a proposed resolution adopting NIMS as the system used in Taylor County. A motion was made by Mary Williams with a second by Krug. Discussion and explanation of the resolution followed. Motion carried.

An election of officers was held. Jim Seidl was nominated to be Chairman by Sweda. Motion by Fales to close nominations and cast a unanimous ballot for Seidl was seconded by Williams. Motion carried. Seidl was elected Chairman.

Mike Danen was nominated by Peterson to be Vice-chairman. Motion by Fales to close nominations and cast a unanimous ballot for Danen was seconded by Williams. Motion carried. Danen was elected Vice-Chairman.

Sweda nominated Breneman to be Secretary. Motion by Fales to close nominations and cast a unanimous ballot for Breneman was seconded by Williams. Motion carried. Breneman was elected Secretary.

Fales nominated Sue Faber to be Alternate Secretary. . Motion by Fales to close nominations and cast a unanimous ballot for Seidl was seconded by Peterson. Motion carried. Faber was elected Alternate Secretary.

A motion was made by Tom Toepfer to make elections effective April 20th if there are no changes made by the County Board. The motion was seconded and carried.

Harry Sweda asked about the terms of office and asked if they could be extended to be two years in length. He also asked if there could be a procedure that the Vice-Chairman moved up to Chairman automatically. Breneman will ask Regional Director Lois Ristow is that is an acceptable practice and in accordance with State Statutes. The By-Laws were approved as they are, and Breneman will report back to the next meeting on the response from Regional Director Lois Ristow.

The membership list of the LEPC was reviewed. Breneman is waiting for a response from the Star News as to who their representative will be. No other changes.

The committee reviewed the procedures for Local Agency Response and Reimbursement Guidelines for 1989 Wisconsin Act 256. A copy of the guidelines is attached to these minutes. Motion by Williams to adopt the guidelines; second by Danen. Motion carried.

There was a discussion of designation of LEPC inspector for Taylor County. Motion by Peterson, with a second by Krug to designate the State of Wisconsin as the LEPC's Compliance Inspector. Motion carried.

Roundtable discussion: Peterson asked about reports of spills, expenses, how incident resolved, to be given to LEPC at their meetings in the future. Breneman reported that Homeland Security Grant funds were cut way back. Last year Taylor County received \$104,000 and this year will be cut back to \$18,000. Question was raised about where funding for Hazmat Team will come from. Breneman explained that the EPCRA grant is not affected by the Homeland Security Grant and unless something happens should remain at \$10,000 per year with a \$2,500 match by the county.

The next meeting is scheduled for Oct 17th at 1:30pm at the Sheriff's Department conference room.

Motion by Peterson to adjourn. No objections, and motion carried.

William K. Breneman, Secretary LEPC