

BUDGET REVIEW MEETING MINUTES 2007

SEPTEMBER 13, 2007

Chairman Fred Parent called the meeting to order at 10:30 a.m. Committee members Joe Sweda, Jim Seidl, Allen Beadles and Chuck Zenner were present along with Jim Metz, Larry Brandl and Bruce Strama.

Zoning, Recycling & Solid Waste. Larry Peterson and Sue Noland were present to submit budgets including revenue budgets (101.42000-0000-4291), (101-45000-0000-4556 and 4559), (101.43000-0000-4322) and expenditure accounts (101.51830-51840-51850-52470-54810-54830-54850-54860-54870 and 402.53810). Seidl/Zenner to approve budgets as submitted. The motion carried.

Forestry and Recreation Department budgets (51870), (56210), (56440), (56460), (57100), (57110), (57120), (57130), (57140) and (57150). Brad Ruesch noted that his revenues were higher than expected so far in 2007. Sweda/Seidl to approve the budgets as submitted. The motion carried.

Child Support (55400). Patricia Smith reviewed the proposed budget with committee members prior to a Sweda/Zenner to approve the budget as submitted. The motion carried.

Housing Authority (65190). Sheila Nice presented the budget which was reviewed by committee members prior to a Zenner/Beadles motion to approve the budget as submitted. The motion carried.

At 11:43 a.m. Zenner/Beadles to recess the meeting until 1:00 p.m. The motion carried

The meeting was reconvened at 1:00 p.m. with all of the committee members, Metz and Strama present.

Surveyor (51720). Strama had updated the Land Information Specialist wage portion prior to review. The correct step increase had not been included originally. Seidl/Zenner to approve as submitted with the wage correction. The motion carried.

Land Information Office (51700). Strama had updated the wage portion of the budget which had not included a step increase for John Easterly prior to review of the budget with Easterly. Following review Zenner/Beadles to approve as submitted with the step increase included. The motion carried.

Building Grounds & Parks budgets (51900), (51910), (51920), (51930), (51940) and (51950). Zenner/Seidl to approve the budgets as submitted by Jeff Ludwig. The motion carried.

Sheriff Administration (52110), Jail (52510), D.A.R.E. Program (52140), Support Service (52150), Drug Investigation (52160), Hazmat (52410), Emergency Management (52430), 911 Emergency Government (52460), County Vehicle Outlay (62110). Beadles/Seidl to approve as submitted. The motion carried

County Clerk (51410). Zenner/Sweda to approve as submitted. The motion carried

Elections (51420). Beadles/Seidl to approve as submitted. The motion carried.

University of WI Extension Office (56710) and Agent budgets, Family Living (56720), Resource (56730), 4-H Agent (56740) and Agriculture (56750). Beadles/Sweda to approve the budgets as submitted. The motion carried.

Payroll Accounting (51590). Seidl/Zenner to approve as submitted. The motion carried.

Tourism (51880). Zenner/Seidl to approve as submitted. The motion carried.

Northwest Regional Planning. Sweda/Beadles to approve as submitted. The motion carried.

Airport (53610). The Airport budget was reviewed with Jim Wood prior to a Beadles/Sweda motion to approve the budget as submitted. The motion carried.

Sweda/Beadles to adjourn the meeting at 2:44 p.m. The motion carried.

Bruce P. Strama

SEPTEMBER 14, 2007

Chairman Fred parent called the meeting to order at 9:30 a.m. with all members present along with Jim Metz and Bruce Strama.

Marie Koerner submitted budgets including revenue budget (101.45000.0000.4516), and expenditure budgets including Human Resources (51430), County Board (51110), Insurance, Contracted Attorney (51230), Central Duplicating (51450), HRA Administration (51460), County Vehicle (51470), Property & Liability (51960), County Vehicle Outlay (62110), Purchasing (111.51550) and Auto Collision & Upset (702.51960). Beadles/Sweda to approve budgets as submitted. The motion carried.

Consulting Services (51120), Corporation Counsel (51220), Medical Examiner (51270), Tax Deed Expense (51910) and Dog License Trust Fund (801.53900). Following review Sweda/Seidl to approve the budgets as submitted. The motion carried.

Register of Deeds revenue budgets (101.450000.0000.4503), 4506, 4513, 4550, and 4551) and expenditure budget (51710). Following review with Marvel Lemke, Zenner/Sweda to approve the budget as submitted. The motion carried.

Fire Suppression a(52220), Historical Society (56120) and Historical Building Outlay (65130). Seidl/Sweda to approve all three budgets as submitted. The motion carried.

Consortium Board (56920). Mary Bix was present to submit the 2008 Consortium Board Budget. She noted that the Education Committee has been responsible for allocating the funds in 2007 and that she was requesting \$1,000 for 2008 not \$3,000 as had been requested in past years. She also stated that the request in future years may again be increased to fund local educational programs. Following further discussion Zenner/Seidl to approve the budget as amended to total \$1,000. The motion carried.

Indianhead Community Action Agency (56930). Beadles/Sweda to approve as submitted. The motion carried.

Debt Service Accounts (Funds 304, 305 & 308), General Accounting (51570), Independent Auditing (51580). Following review of the proposed budgets with Larry Brandl, Beadles/Sweda to approve the budget as submitted. The motion carried.

Grants to Public Libraries (56110). James Seidl submitted the proposed budget and reviewed it with the committee members prior to a Sweda/Beadles motion to approve the budget as submitted.

Economic Development (51890). Strama distributed letters of appreciation he had received from both the Rib Lake and Gilman Economic Development Foundations which included request for \$10,000 each for 2008. Sue Emmerich was present representing the City of Medford Economic Development Foundation, also thanking the Committee for their support in the past and requesting \$10,000 for 2008. Following discussion Sweda/Zenner to approve a \$15,000 2008 Economic Development Budget with each of the three foundations receiving \$5,000 as in the past couple of years, therefore reducing the Proposed budget by \$15,000. The motion carried.

Sweda/Zenner to adjourn the meeting at 11:04 a.m. The motion carried.

SEPTEMBER 21, 2007

Chairman Fred Parent called the meeting to order at 9:30 a.m. Committee members Joseph Sweda, James Seidl and Chuck Zenner were present with Allen Beadles absent, excused. Also in attendance were Jim Metz, Steve Oberle, Bruce Strama and Luke Klink (The Star News).

Land Conservation (57410). Steve Oberle presented the related budgets and reviewed them with the committee prior to a Sweda/Zenner motion to approve the budgets as presented. The motion carried.

Veterans Service Commission (55500), Veterans Service Office (55510). Zenner/Seidl to approve both budgets as submitted. The motion carried. Strama is to verify wages with accountant Brandl.

Grants to Public Libraries (56110). James Seidl stated that following review of requirements related to reimbursement to Libraries within adjacent counties that he has confirmed that Taylor County must reimburse Eau Claire County due to the fact that a portion of the Eau Claire Library system is within Chippewa County which is adjacent to Taylor County. The amount of reimbursement is \$145.40. Sweda/Zenner to approve increasing the Grants to Public Libraries budget by \$145.40 to a total of \$243,571.00. The motion carried.

District Attorney (51610), Victim Witness (51670). Seidl/Sweda to approve both budgets as submitted following review with District Attorney Kelz and LeeAnn Rabb of the Victim Witness Office. The motion carried.

Circuit Court (51210). Judge Carlson, Laurie Rogers and Margaret Gebauer were present and submitted the budget which was on a Sweda/Seidl motion approved as submitted. The motion carried.

Treasurer (51560) . Following review with Treasurer Deb Wiinamaki, Zenner/Sweda to approve the budget as submitted. The motion carried.

Real Property Lister (51540). Sweda/Seidl to approve the Real Property Lister budget as submitted. The motion carried.

Following direction of Chairman Parent, the meeting was recessed at 10:39 a.m. to reconvene at 1:00 p.m. with committee members Parent, Seidl and Zenner present along with Melissa Weinke, Strama and Luke Klink. Beadles and Sweda were absent.

Information Technologies (51440). Melissa Weinke reviewed the proposed budget with committee members prior to a Seidl/Zenner to approve budget as submitted. The motion carried.

Ambulance Budget (204.63210). Ron Bohn reviewed the proposed ambulance budget prior to a Seidl/Zenner motion to approve the budget as submitted. The motion carried.

Public Health (54110) 10:14 a.m. Strama had updated several areas of salary related information which had initially been entered incorrectly. Patricia Krug was present to review the budget with the updates and following the review, Zenner/Seidl to approve the budget as submitted including the updates. The motion carried. When questioned about the budgeting for 211, Krug stated that funding for the proposed 211 program will be addressed by the County Board as part of the Sundry Unclassified Budget.

Commission on Aging (203.55610). Diane Niggemann was present and reviewed the proposed budget with the committee. Seidl/Zenner to approve the budget as submitted. The motion carried.

Human Services. Sue Hady presented the budget which on a Seidl/Zenner motion was approved as submitted. The motion carried.

Bruce P. Strama, County Clerk

Seidl/Zenner to adjourn the meeting at 3:16 p.m. The motion carried.

September 27, 2007

The meeting was called to order by Fred Parent at 9:37 a.m. with committee members Joe Sweda, James Seidl, Allen Beadles and Chuck Zenner present. Others present at the meeting were Jim Metz, Larry Brandl, Theresa Valenti, Sharon Ludwig and Bruce Strama, with Tom Toepfer arriving at 9:47 a.m., Luke Klink (The Star News) at 10:02 a.m. and Brad Ruesch arriving at 10:18 a.m.

Human Services. Theresa Valenti and Sharon Ludwig requested the \$3,100 funding of the Stepping Stones Shelter be restored. Valenti stated that she was responsible for loss of the funding as she was not present to request for funding, nor had she submitted a written request for review prior to the Human Services Public Hearing. She distributed information and reviewed it with the committee prior to a roll-call vote on reinstating the funding, which if reinstated would be levied in addition to the prior approved Human Services Budget. The vote was 4 voting aye Parent voting no. The motion carried to reinstate the \$3,100 in funding for Stepping Stones.

Highway Department. Tom Toepfer distributed copies of the proposed 2008 Highway Budget which included one budget with a 2% increase in levied money and a total levy of \$2,175,864 and the second which included additional resurfacing and sealcoat, allowing resurfacing of 14 miles instead of the 8.5 miles included in the lesser budget with a total levy of \$2,893,378. Following discussion Sweda/Beadles to approve the budget with a 2% increase and total levy of \$2,175,864 including the Equipment Schedule. The motion carried. There was discussion and agreement that additional funding if available should be approved for additional resurfacing. Several possibilities were discussed with no action. Brandl reported that the state budget has not been completed and suggested having another meeting later in the following week to see what progress is made in the state budget prior to finalizing the county's budget. Strama stated that there are several adjustments and a couple of budgets to be reviewed and approved at this time.

Revenue accounts; Shared Revenue (42000-4221) was decreased by \$362 to \$1,259,149 – State Aid/Child Support (42000-4272) was decreased by \$1,000 to 146,329 – State Aid /Forest Administrator (42000-4284) was reduced by \$378 to \$45,376 – Dot/Transportation Elderly (42000-4234) was increased by \$310 to 63,412 ; Expenditure accounts; Corporation Counsel (51220-5322) was set at \$250 for publishing required – Escort/Volunteer Drivers (202.55630-5392) was increased by \$372 to total \$19,562 – Sundry Unclassified (51990) and Contingency (69990) were also reviewed. Brandl reported that he had been informed that health insurance rates for 2008 will increase by 4%, not the 10% figured into the original budget and that he had made those adjustments. Zenner/Beadles to approve the adjustments made in both the revenue and expenditure accounts along with the Sundry Unclassified and Contingency accounts as submitted at \$5,000 and \$25,000. The motion carried.

Larry Brandl suggested increasing revenue line - **(45000-4525) Board of other County Prisoners** – by \$100,000 to total \$400,000. Seidl/ Beadles to increase (45000-4525) by \$100,000. The motion carried.

The committee discussed other options for submission of a budget with an increase of 2% which if submitted at this time as approved would require approximately \$523,000 of fund balance. Zenner/Seidl to approve applying approximately \$523,000 in fund balance, the exact amount to be calculated by Brandl following review of the budget is completed in order to meet a 2% increase in the levy. The motion carried

An additional Budget Review Committee Meeting was scheduled for Thursday, October 4, 2007 at 9:30 a.m. to adjust the 2008 county budget pending the state budget progress.

Seidl/Beadles to adjourn the meeting at 11:02 a.m. The motion carried.

October 4, 2007

The meeting was called to order by Chairman Fred Parent at 9:30 a.m. Committee members Jim Seidl, Allen Beadles and Chuck Zenner were present along with Jim Metz, Larry Brandl, Brad Ruesch, Bruce Strama and Luke Klink (The Star News). Committee member Joseph Sweda had an excused absence and Lester Lewis arrived at 9:36 a.m.

Strama noted that there were a couple of items that needed to be addressed including in expenses **Grants to Public Libraries (56110)** , increase by \$72.00 to total \$243,643.00 and in revenues to approve **County Sales Tax Revenue (41200)** as submitted. Zenner/Beadles to approve the increase in Grants to Public Libraries and approve County Sales Tax Revenue as submitted. The motion carried.

Larry Brandl suggested placing \$100,000.00 of designated forestry funds to the General Fund as non-designated, to increase revenues in **Interest On Temporary Investments (48000-4811)** by \$25,000.00 to total \$300,000.00 and to increase amount available for resurfacing in the Highway Department budget by \$120,000.00. At the time of this meeting remaining under a 2% increase in the county levy will require \$618,224.00 of undesignated fund balance be applied. This action will result in a \$6.88 mil rate a decrease of \$.56 from the previous year's rate of \$7.44. Following further discussion Seidl/Zenner to approve the Brandl's suggestions listed resulting in the \$6.88 mill rate. The motion carried. The following Budget Status sheet contains the changes made in the 2008 budget from the original submitted.

**BUDGET STATUS
FOR
BUDGET REVIEW COMMITTEE**

LEVY AS REQUESTED **\$9,245,188.00**

Tax Rate Status - \$7.42

Budget Review Session on 9/13/07

101.57100.0000.5116	Land Information Specialist	+\$653.00
101.57120.0000.5116	Land Information Specialist	+\$650.00

Budget Review Session on 9/14/07

101.56920	Consortium Board	-\$2,000.00
101.51890	Economic Development	-\$15,000.00

Budget Review Session on 9/21/07

101.56110	Grants to Public Libraries	+\$145.00
101.54110	Public Health	+\$10,754.00

Budget Review Session on 9/27/07

101 Fund	Health Insurance Adjustment	-\$62,227.00
601.51010.0000.5252	Human Services	+\$3,100.00
101.42000.0000.4221	State Shared Revenues	+\$362.00
101.42000.0000.4272	State Aid/Child Support	+\$1,000.00
101.42000.0000.4284	State Aid/Forest Administrator	+\$378.00
101.42500.0000.4621	County Forest Crop Revenue	+\$1,261.00
101.52110.0000.5322	Corporation Counsel	+250.00

202.42000.0000.4234	Nutrition Program	- \$310.00
202.55630.0000.5392	Nutrition Program	+ \$372.00
101.45000.0000.4525	Board of Other County Prisoners	- \$100,000.00
101.49000.0000.4930	Fund Balance Applied	- \$523,224.00

Budget Review Session on 10/04/07

101.56110	Grants to Public Libraries	+ \$72.00
101.48000.0000.4811	Interest on Temporary Investments	- \$25,000.00
701.53000	Highway Department	+ \$120,000.00
101.49000.0000.4930	Fund Balance Applied	- \$95,000.00

TOTAL 2008 LEVY PROPOSED \$8,561,424.00

Tax Rate: \$6.88

Zenner/Beadles to adjourn the meeting at 9:50 a.m. The motion carried.

Bruce P. Strama, Taylor County Clerk