

AGRICULTURAL & EXTENSION EDUCATION COMMITTEE

November 6, 2007

USDA Service Center, Extension Meeting Room #2

Call Meeting To Order: Chair Zenner called the meeting to order at 10:01 a.m.

Members Present: Zenner, Metz, Krug.

Members Absent: Lato.

Extension Staff Present: Renzoni, Nordgren, Albrecht, Stuttgen, Herrell.

Extension Staff Absent: None.

Other Attendees: None.

Approve Minutes of the August 28, 2007 meeting: Metz moved to approve the minutes of the August 28, 2007 meeting; Krug seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Krug moved to approve the agenda for this meeting; Metz seconded. All Ayes. Motion Carried.

Approve Bills and Vouchers for payment: Krug moved to approve September and October bills and vouchers for payment; Metz seconded. All Ayes. Motion Carried.

Approve Amended Agent 133 Contracts: Metz moved to approve the amended agent 133 contracts; Krug seconded. All Ayes. Motion Carried.

Department Head Report:

Krug moved to approve Renzoni to secure needed funds, up to \$3,000, from the total Extension budget for AmeriCorps.; Metz seconded. All Ayes. Motion Carried.

Staff Reports:

Stuttgen reported on Beef Preconditioning meeting held in Westboro. The outcomes of this meeting include: formation of a Taylor County Area beef producer peer group and educational programming Sandy is developing (and will partner with area agents) to meet the needs of this group.

Renzoni reported on the 4-H After School programs, how the AmeriCorps program works with them and on recent 4-H activities around the county.

Herrell shared a food budgeting activity which was part of a lesson taught at the Crossroads facility. The purpose of the activity was to improve decision making skills in selecting foods when budgets are limited.

Albrecht reported on the recently held Home Energy Conservation workshop organized by both Price and Taylor Counties. 42 participants attended. Preliminary evaluations indicated it was positively received by the participants. He read two e-mails from participants reporting that upon returning home that afternoon they immediately started implementing some of the energy savings tips. Topics covered were: energy audits, practical affordable energy saving tips, solar energy, conventional and alternative heating systems, and tour of two solar homes—one passive and one off grid. This workshop will be held again next year in Rib Lake.

Nordgren distributed a listing of programs and partners from 2007. New to the list is teaching nutrition to young families based on our last strategic planning and newsletter survey. Also listed was committee work inside the county.

Next Committee Meeting: The next meeting of the Agricultural & Extension Education Committee will be Tuesday, January 8 at 10:00 a.m.

Adjournment: With no further business, Krug moved to adjourn the meeting at 11:55 a.m.; Metz seconded. All Ayes. Motion Carried.

AGRICULTURAL & EXTENSION EDUCATION COMMITTEE

August 28, 2007

USDA Service Center, Extension Meeting Room #2

Call Meeting To Order: Chair Zenner called the meeting to order at 9:30 a.m.

Members Present: Zenner, Metz, Lato, Krug.

Members Absent: None.

Extension Staff Present: Renzoni, Nordgren, Albrecht, Stuttgen, Herrell.

Extension Staff Absent: None.

Other Attendees: Sue Buck, UW-Extension Central District Director.

Approve Minutes of the July 10, 2007 meeting: Lato moved to approve the minutes of the July 10, 2007 meeting; Metz seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Krug moved to approve the agenda for this meeting; Lato seconded. All Ayes. Motion Carried.

Approve Bills and Vouchers for payment: Metz moved to approve July and August bills and vouchers for payment; Krug seconded. All Ayes. Motion Carried.

Approve 2008 Department Budget: Metz moved to approve the 2008 department budget as presented; Lato seconded. All Ayes. Motion Carried.

Department Head Report: Discussion on the WACEC Meeting in Stevens Point next June and an update on the status of the AmeriCorps/4-H After School program.

Staff Reports:

Nordgren shared the food safety activity she used at three senior meal sites in July and the display which was at the county fair. WNEP taught the same lesson in a different way at the other five sites because they were income eligible. This food storage lesson was used because of a concern that many meal site participants save food and milk from their meal to take home, yet stay at the site to socialize, thus jeopardizing their own health when the food is not refrigerated immediately after eating. Committee members and staff took part in the lesson which emphasized refrigeration of leftovers within two hours after eating, how protein foods are very susceptible to food spoilage, and use of shallow containers to cool foods more rapidly in refrigerator.

Stuttgen presented information regarding milk quality in Taylor County. According to AgSource, of those dairies testing milk in July in Taylor County, the average herd size is 69, milk production is 20,166 lbs, average SCC is 361,000 and average LS is 3.3. Using these numbers, Stuttgen computed the first worksheet used in Milk Money team meetings. These calculations conclude that the average Taylor County dairy did not realize \$935 for July's production and premium opportunities. Stuttgen is working to promote and utilize the UWEX Milk Money program.

Renzoni reported on the success of this year's fair. Attendance was up, very few complaints were heard and project judging went well for the most part.

Herrell reported on WNEP nutrition lessons at Indianhead Food Pantry. She provided examples of lessons and recipes used for food sampling. Many of the pantry users impacted by the nutrition education materials provided are seniors. Some of the Community Garden vegetables are being donated to the food pantry and vegetable recipe booklets with preparation and storage ideas are available for participants to take home.

Albrecht reported on his work with the Taylor County Recycling Authority in helping analyze recycling service bids. He used the varying bid information and developed a system to compare by tons. Bids came in at monthly costs, container costs and per ton costs. His work helped recycling group to make an informed decision. He also shared a document he put together for the Taylor County Executive Committee which asked him to work on the 2010 census and address updates.

Next Committee Meeting: The next meeting of the Agricultural & Extension Education Committee will be Tuesday, November 6 at 10:00 a.m.

Adjournment: With no further business, Lato moved to adjourn the meeting at 11:12 a.m. with Zenner and Metz attending the afternoon session with UW-Extension Chancellor David Wilson; Krug seconded. All Ayes. Motion Carried.

AGRICULTURAL & EXTENSION EDUCATION COMMITTEE

July 10, 2007

USDA Service Center, Extension Meeting Room #2

Call Meeting To Order: Chair Zenner called the meeting to order at 10 a.m.

Members Present: Zenner, Metz, Lato, Krug.

Members Absent: None.

Extension Staff Present: Renzoni, Nordgren, Albrecht, Stuttgen, Herrell.

Extension Staff Absent: None.

Other Attendees: None.

Approve Minutes of the May 1, 2007 meeting: Metz moved to approve the minutes of the May 1, 2007 meeting; Krug seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Lato moved to approve the agenda for this meeting; Krug seconded. All Ayes. Motion Carried.

Approve Bills and Vouchers for payment: Lato moved to approve May and June bills and vouchers for payment; Krug seconded. All Ayes. Motion Carried.

Line Item Transfer: Krug moved to approve a \$2,000 line item transfer from Outlay/Printer to Copier PMs; Lato seconded the motion. All Ayes. Motion Carried.

Department Head Report: Renzoni reported he had several good candidates to consider for the AmeriCorps position. He will be hiring for the position soon.

Staff Reports:

Albrecht reported on the 2010 census work that will need to be done this fall and spring: updating the census address list. This will be a critical issue as Taylor County is currently working on updating its uniform address code and address assignments. The impact of having an accurate census count is substantial: the end numbers and data are used for 10 years and are critical in the allocations of state and federal aid to local governments, schools, grants, health..... Albrecht was instructed to attend a pending Census 2010 informational meeting to learn more about the process and deadlines. He needs to work closely with the Zoning Department and be informed about the updating of the new addresses.

Albrecht also reported on the recent work on the Rib Lake improvement project. He is working with them in a sediment study that entailed removal of 5 cu yd. of lake sediment and testing it for compostability, product content analysis, and possible end uses. A \$7,000 grant was given to UW-Eau Claire and a student will be working on the project along with Albrecht.

Nordgren shared the research learned from the Pathways to Financial Success Conference she attended in Stevens Point in July. Of most interest was the research about behavior change which is directly related to teaching financial concepts in the Managing Your Money class and Who Gets Grandma's Yellow Pie Plate. Teaching money management skills may not be enough for people to be successful with their money and resources. They need skills, information and motivation.

Nordgren also reviewed the results from a six month evaluation of people attending Who Gets Grandma's Yellow Pie Plate program in November. The six month evaluation indicated people were sharing information and talking to family and friends about how to distribute their own non-titled properties after they are gone.

Stuttgen reported on her involvement with the Compost Barn Tour & Update held on June 14 on the Bunkleman farm in Stetsonville. This program was held in conjunction with Clark, Marathon & Taylor County's UWEX offices. Seventy-two interested persons from around WI attended. During the program, Stuttgen presented information regarding Managing Environmental Mastitis. Environmental mastitis pathogens are the biggest concern of producers utilizing compost bedded barns. These same pathogens are of concern in all housing arrangements. Stuttgen instructed participants about how keeping the environment clean and dry and how pre-milking sanitation impacts environmental mastitis infection rate.

Renzoni showed a FACE video on parents, youth and alcohol. He then led a discussion about alcohol drinking at the fair.

Herrell shared a learn-while-you-wait display and lesson taught at WIC. Participants learned how to compare nutritional content of whole, 2%, and 1% milk and were encouraged to offer low-fat milk to their families. She also provided a demonstration of a milk containing "Smoothie" as an alternative to high sugar beverages. 4-H summer camp participants also took part in a nutritious beverage activity in June.

Next Committee Meeting: The next meeting of the Agricultural & Extension Committee will be Tuesday, August 28 at 9:30 a.m.

Adjournment: With no further business, Lato moved to adjourn the meeting at 12:25 p.m.; Metz seconded. All Ayes. Motion Carried.

**Agricultural & Extension Committee Meeting
USDA Service Center, Extension Meeting Room #2
May 1, 2007**

Chairman Zenner called the meeting to order at 10:00 a.m.

Members present included: Chuck Zenner, Jim Metz, Wayne Lato, and Dave Krug.

Extension Staff present: Dan Renzoni, Peggy Nordgren, Arlen Albrecht.

Motion by Metz, second by Krug to approve the amended agenda for this meeting. Motion carried.

Motion by Krug, second by Lato to approve the minutes of the March 6, 2007 meeting. Motion carried.

Motion by Metz, second by Lato to approve bills and vouchers for payment. Motion carried.

Department Head Report – Renzoni reported on the status of hiring for the AmeriCorps position.

Renzoni, Lato, and Metz reported on the State WACEC conference in Madison where Jim was awarded his 5 year award. Nordgren discussed the process of looking for a new color printer or copier. She reported that UWEX will probably be leasing a color copier because it was more cost effective. Nordgren also explained the cost share process for WNEP.

Motion by Metz, second by Lato to send/advance to Personnel Committee request for reclassification of UW-Extension administrative assistant positions from grade 10 to 11. Motion carried.

Motion by Krug, second by Metz to authorize Zenner to approve WNEP budget/grant when it is completed. Motion carried.

Staff Reports

Herrell – no report (at Lincoln County).

Albrecht reported on his work with the Taylor County Comprehensive Land Use Plan. He stated the public open houses were held in Rib Lake, Gilman and Medford. There was public input and some corrections were made to the maps. The Land Use Advisory Committee would be acting on a motion to officially accept the draft and pass it on to the County Board which would then schedule public hearings on the plan. This should take place in May and June.

Another topic covered was the team work done by Price County UWEX, Taylor Co UWEX, and LCD and DNR on the Land Stewardship Conference held in Rib Lake. There were 117 registered participants and evaluations indicated a great success. Albrecht taught two sessions, Fish Pond Health and Utilizing Your Own Wood in Creative Projects.

Finally, he talked about the work accomplished to date in the Community Gardens, applying for a Weather Shield Lite Foundation grant to advance the gardens along, and the workshop to discuss the rules and procedures of the Community Gardens and the Square Foot Garden technique.

Nordgren discussed the program Taking Care of You: Powerful Tools for Caregiving, which she has been co-sponsoring and teaching in cooperation with the Taylor County Commission on Aging since 2002. Powerful Tools is a six-week curriculum that helps caregivers build

better communication skills with family members and care receiver, reduce personal stress, set important and realistic goals, learn how to make tough decisions, and communicate effectively with medical staff. Since 2002, six classes have been held with 44 people participating. The surveys of participants before and after the program shows participants are slightly more aware of services in the area and are using more of them, they have gained confidence in their caregiving tasks, fit in more relaxation for them and began using the tools they were taught to help them with caregiving. As a result of the programs, two support groups have been formed and three class reunions have been held with at least 20 people attending each time.

Stuttgen – no report (at Madison for new colleague orientation).

Renzoni reported on 4-H Camp counselor training and camp planning, the new 4-H Club development in Rib Lake, and the adult leader adventure training weekend in May.

The next Ag & Extension Committee meeting will be held on **July 10, 2007** at 10:00 a.m.

Meeting was adjourned at 11:50 a.m. by call of the chairman.

Respectfully submitted,

Dan Renzoni, 4-H Agent
UW-Extension
DR:sec

**Agricultural & Extension Committee Meeting
USDA Service Center, Extension Meeting Room #2
March 6, 2007**

Chairman Zenner called the meeting to order at 10:00 a.m.

Members present included: Chuck Zenner, Wayne Lato, Jim Metz, and Dave Krug.

Extension Staff present: Dan Renzoni, Peggy Nordgren, Arlen Albrecht, Brenda Herrell, and Sandy Stuttgen.

Motion by Lato, second by Metz to approve the agenda for this meeting. Motion carried.

Motion by Krug, second by Lato to approve the minutes of the January 2 and February 9, 2007 meetings. Motion carried.

Motion by Metz, second by Lato to approve bills and vouchers for payment. Motion carried.

Sandy Stuttgen was introduced. Sandy joined the UW-Extension team on March 1, 2007, as Agriculture Educator for Taylor County.

Department Head Report - Dan reminded everyone about the WACEC Meeting in Madison. Jim Metz expressed interest in attending. Lato will be there and has a room.

Closed Session (Pursuant to S. 19.85 (1) Wisconsin Statutes) Motion by Lato, second by Metz to go into closed session for the sole purpose of faculty/staff performance reviews. Motion carried. Closed session began at 10:10 a.m.

Upon completion of faculty/staff reviews, motion by Metz, second by Krug to reconvene in open session. Motion carried. Open session reconvened at 11:20 a.m.

Motion by Krug, second by Metz to accept all agent/staff evaluations as satisfactory for 2006 accomplishments. Motion carried.

The next Ag & Extension Committee meeting will be held on May 1, 2007 at 10:00 a.m.

The meeting donut fund was reported as being low. Forty dollars was collected to be deposited to the donut fund.

Motion by Lato, second by Metz to adjourn the meeting at 11:25 a.m. Motion carried. Meeting was adjourned at 11:25.

Respectfully submitted,

Dan Renzoni, 4-H Agent
UW-Extension

**Agricultural & Extension Committee WisLine Meeting
USDA Service Center, Extension Meeting Room #1
February 9, 2007**

Chairman Zenner called the meeting to order at 9:35 a.m.

Members present included: Chuck Zenner, Wayne Lato, Jim Metz, and Dave Krug.

Extension Staff present: Dan Renzoni

Motion by Lato, second by Metz to approve the agenda for this meeting. Motion carried.

Closed Session (Pursuant to S. 19.85(1) Wisconsin Statutes) Motion by Krug, second by Lato to go into closed session for the sole purpose of discussing hiring Sandra Stuttgen for Ag Agent position. Motion carried. Closed session began at 9:40 a.m.

Upon completion of discussion, motion by Metz, second by Lato to reconvene in open session. Motion carried. Open session reconvened at 9:50 a.m.

Motion by Lato to offer position to Sandra Stuttgen at salary of \$22,500. Motion carried.

Motion by Krug, second by Metz to adjourn the meeting at 9:55 a.m. Motion carried. Meeting was adjourned at 9:55.

Respectfully submitted,

Dan Renzoni, 4-H Agent
UW-Extension

**Agricultural & Extension Committee Meeting
USDA Service Center, Extension Meeting Room #2
January 2, 2007**

Chairman Zenner called the meeting to order at 10:00 a.m.

Members present included: Chuck Zenner, Jim Metz, Wayne Lato, and Dave Krug.

Extension Staff present: Dan Renzoni, Peggy Nordgren, Arlen Albrecht.

Motion by Lato, second by Krug to approve the agenda for this meeting. Motion carried.

Motion by Lato, second by Metz to approve the minutes of the November 7, 2006 meeting. Motion carried.

Motion by Krug, second by Metz to approve bills and vouchers for payment. Motion carried.

Department Head Report – Dave Krug, Wayne Lato, and Arlen Albrecht will attend the January 5, 2007 WACEC meeting.

Motion by Metz, second by Lato to appoint Dan Renzoni as the UW-Extension Department Head of Taylor County for the period of January 1, 2007 through December 31, 2007. Motion carried.

Staff Reports

Renzoni reported on the Youth Leadership Institute he is initiating for 4-H youth and adult leaders in Taylor County. It will combine Responsibility Based Culture, 7 Habits of Highly Effective Teens and Emotional Intelligence. There will be readings, youth led discussions, journaling and plan developments. Eight youth have signed up so far, I expect about 7 more. We are starting our once per month sessions on January 15.

Herrell – no report (at Lincoln County).

Albrecht reported on his work with the Friends of the Downtown, in particular with the recent business survey. He helped them design questions they needed answered and had them reviewed by the Center for Economic Development-UWEX. He is now working on compiling and analyzing the data, with a future goal of presenting the information to City Council and the Medford Development Foundation so that all will better understand the economic and social importance of the downtown area.

Nordgren shared the results of a needs assessment she completed directed at the clergy and financial institution personnel related to financial management needs of families in Taylor County. She compared the surveys completed in 2006 with identical surveys which she sent in 1995 with the same two groups of people. Committee was asked to compare the results from both sets of surveys. Although there were some minor differences, the consensus of the committee was that financial issues have not changed much in 10 years. Families still spend more than they have and they don't plan ahead.

Agriculture Educator – no report (position vacant).

The next Ag & Extension Committee meeting will be held on March 6, 2007 at 10:00 a.m.

Motion by Metz, second by Krug to adjourn the meeting at 11:55 a.m. Motion carried. Meeting was adjourned at 11:55.

Respectfully submitted,

Dan Renzoni, 4-H Agent
UW-Extension