

## **Taylor County Board of Health**

December 8, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:04 am.

**Members Present:** Lester Lewis, Mary Bix, Rollie Thums, Regina Syryczuk, Dave Bizer, Pat Mertens, Francis Soper and Dr. Meyer

**Members Absent:** None

**Other Attendees:** Michele Armbrust, Anthony Fraundorf, Mark Berglund and Patty Krug

**Approve Minutes:** A motion was made by Mary Bix and seconded by Regina Syryczuk to approve the minutes as mailed. Motion carried.

**Approve Agenda:** A motion was made by Mary Bix and seconded by Regina Syryczuk to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Mary Bix and seconded by Pat Mertens to approve the bills as presented. Motion carried.

### **Public Health:**

Agent Status Program: Patty reported Anthony Fraundorf continues to provide inspections.

The next item on the agenda approval/rejection increase in fees for the state related to:

Department of Agriculture facilities: A motion was made by Mary Bix and seconded by Regina Syryczuk to approve the new state fees plus ten percent and to round the fee to the nearest whole dollar amount effective immediately. Motion carried.

Department of Commerce facilities: A motion was made by Mary Bix and seconded by Francis Soper to approve the new state fee plus the return fee and round the fee to the nearest whole dollar amount effective immediately. Motion carried

Department of Health Services (DHS) facilities: A motion was made by Mary Bix and seconded by Pat Mertens to approve the state recommended fees for 2010 and 2012 plus 10% rounded to the nearest whole dollar for those fees presented on the (DHS) list by the health department effective February 1<sup>st</sup>, 2009 and the fees may be adjusted in the future if the state revises the fees. Motion carried.

Other Taylor County Fees: A motion was made by Mary Bix and seconded by Pat Mertens to approve the following fees effective February 1<sup>st</sup>, 2009 as listed:

1<sup>st</sup> reinspection-No Charge

2<sup>nd</sup> reinspection and consequent reinspections-\$175.00 per reinspection

Late Fee for License Renewal-\$85.00

Real Estate/Special Inspection Fee-\$175.00

Operating Without A License-\$500.00 upon the discretion of the health department. Motion carried.

Patty reported the next CHIP meeting is scheduled for December 11th with the final plan to be approved.

Patty and Michele reported on the following items: School nursing activities, Emergency Preparedness Activities: Continuity of government operations during an emergency, 2009 Grant objectives, wireless internet for the Emergency Operations Center, Antiviral

Distribution Planning training for long term care facilities, school pandemic county plan, and a county wide pandemic influenza committee formation.

Immunizations: Flu vaccination clinics, senior health fair, purchasing of excess flu vaccine by local provider, billing for vaccines and planning for number of doses for next year.

Tobacco: 2009 grant objectives related to tobacco objectives and Smokefree Air initiatives, \$20,000 dollar grant for next year but must form a multicounty jurisdictional tobacco coalition, presentation of flyers to be mailed in the Star News Shopper related to opinions on Smokefree Air initiatives for Taylor County, Great American Smokeout promotion, and working with the UW Extension 4H agent with the Alcohol and Other Drug Abuse (AODA) committee in the future.

Maternal Child Health: Ages and Stages sponsored training for community partners, Birth to 3 screening at Sandbox, Cribs for Kids, fluoride varnish scheduled for Medford and Stetsonville schools and dental clinic issues.

Wisconsin Well Woman Program (WWWP): There is a change in the program requiring the agency to enter clients into a computer database for enrollment.

WIC: The new format is motivational counseling and requires clients to set nutritional goals for their next visit. Patty reviewed breastfeeding pumps issues for Badgercare Plus clients and vendors and Hispanic WIC day.

Other issues included LEAPNOW (Linking Education and Public Health, Northern Region) initiative Michele is working with at this time, Accreditation Project, Medical College of Wisconsin grant application, Taylor County Employee Wellness activities, participation in the Caregiver Fair and dates for the state WPHA/WALHDAB's meeting in May at Appleton.

**Review of Human Health Hazard Investigations:** Patty reported an update on complaints currently open at this time.

**Communicable Disease Investigations:** Patty and Michele reported the agency has completed investigations related to sti's, lymes disease, ehrlichiosis, enteric and animal bites.

**Correspondence:** Patty provided committee members with the NALBOH newsletter.

**Reports on Meetings Attended by Committee:** None

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Monday, January 5, 2009 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Dave Bizer seconded. All Ayes. The meeting was adjourned at 10:24 AM.

Respectively submitted,

Patricia M. Krug

## **Taylor County Board of Health**

October 20, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:00 am.

**Members Present:** Lester Lewis, Mary Bix, Rollie Thums, Regina Syryczuk, Dave Bizer and Dr. Meyer

**Members Absent:** Pat Mertens, Francis Soper

**Other Attendees:** Michele Armbrust and Patty Krug

**Approve Minutes:** A motion was made by Rollie Thums and seconded by Regina Syryczuk to approve the minutes as mailed. 4 votes yes, one vote no (Bizer) and two absent. Motion carried.

**Approve Agenda:** A motion was made by Mary Bix and seconded by Regina Syryczuk to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Mary Bix and seconded by Regina Syryczuk to approve the bills as presented. Motion carried.

### **Public Health:**

Agent Status Program: Patty reported Anthony Fraundorf continues to provide inspections. There are two new rules, one related to pools and the other related to carbon monoxide monitors (Wisconsin Act 205) for inspections.

Patty reported the next CHIP meeting is scheduled for December with the final plan to be approved.

The health department is working with the Taylor County Wellness Committee and the Aspirus Occupational Health on a demonstration grant for the Medical College of Wisconsin for Worksite Wellness programs.

Patty and Michele reported on the following items: Flu clinics, school immunization clinics and the new requirements for this year, employee wellness activities, Gilman and Rib Lake school nursing activities, grant negotiations, coordinate a meeting with maintenance for signs related to the tobacco free ordinance, school closure tabletop exercise, thank you note from Stetsonville Fire Department for the emergency vests, bike helmet programs, EvenFlo Pac N Play, Board of Health newsletter, Cover your Cough campaign for county departments, Emergency Government magnets for the community related to the siren warning sounds, and continuity of government discussion for county department heads.

**Review of Human Health Hazard Investigations:** Patty reported there were two new complaints this past month for investigation.

**Communicable Disease Investigations:** Patty reported the agency has completed investigations related to sti's, lymes disease, ehrlichiosis, enteric, cryptosporidium and animal bites.

**Correspondence:** Patty provided committee members with the NALBOH newsletter.

**Reports on Meetings Attended by Committee:** Lester Lewis reported he will be serving on the committee related to the shortage of EMT's for Taylor County.

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Monday, December 8, 2008 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Dave Bizer seconded. All Ayes. The meeting was adjourned at 9:41 AM.

Respectively submitted,

Patricia M. Krug

## **Taylor County Board of Health**

September 3, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:00 am.

**Members Present:** Lester Lewis, Mary Bix, Rollie Thums, Francis Soper, Pat Mertens, Regina Syryczuk, Dave Bizer and Dr. Meyer

**Members Absent:** None

**Other Attendees:** Michele Armbrust and Patty Krug

**Approve Minutes:** A motion was made by Mary Bix and seconded by Pat Mertens to approve the minutes as mailed. Motion carried.

**Approve Agenda:** A motion was made by Mary Bix and seconded by Rolland Thums to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Mary Bix and seconded by Francis Soper to approve the bills as presented. Motion carried.

### **Public Health:**

Agent Status Program: Patty reported Anthony Fraundorf participated with a state inspector related to standardized testing for inspections.

Patty reported the next CHIP meeting is scheduled for September 11 from 12-4. Committee members are invited to attend and should contact Patty if interested.

The next item on the agenda is the Tobacco Free Ordinance. The committee reviewed the amended ordinance. A motion was made by Mary Bix and seconded by Pat Mertens to approve the amended ordinance and send it to county board for approval. Motion approved.

The next item was the Public Health Council-Ad Hoc Finance Committee correspondence. Discussion ensued in reference to the report and its recommendations. A motion was made by Pat Mertens and seconded by Regina Syryczuk to forward a letter of support for the recommendations in the report to Secretary Timberlake and Governor Doyle. Motion carried.

Patty reported on the results of the recent Public Health Emergency Preparedness Competency Drill that staff participated in August. Patty reported on the Blue Green Algae testing meeting, immunization clinics for the additional new school requirements, health fairs, tobacco grant, school nursing, required 24/7 call drill, Medical College of Wisconsin grant information meeting, continued pandemic planning, and immunization review completed by the regional state public health office.

**Review of Human Health Hazard Investigations:** Patty reported there were no new complaints this past month for investigation.

**Communicable Disease Investigations:** Patty reported the agency has completed investigations related to sti's, lymes disease, enteric, hepatitis and animal bites.

**Correspondence:** None

**2009 Health Department Budget:** The committee reviewed the presented budget for the health department. A motion was made by Pat Mertens and seconded by Mary Bix to approve the presented budget and forward to the budget review committee. Motion carried.

**Reports on Meetings Attended by Committee:** None

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Monday, October 13, 2008 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Pat Mertens seconded. All Ayes. The meeting was adjourned at 9:59 AM.

Respectively submitted,

Patricia M. Krug

## **Taylor County Board of Health**

August 11, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:00 am.

**Members Present:** Lester Lewis, Mary Bix, Rollie Thums, Francis Soper, Pat Mertens, Regina Syryczuk, Dave Bizer and Dr. Meyer

**Members Absent:** None

**Other Attendees:** Brian Wilson, Al Beadles and Patty Krug

**Approve Minutes:** A motion was made by Mary Bix and seconded by Pat Mertens to approve the minutes as mailed. Motion carried.

**Approve Agenda:** A motion was made by Rollie Thums and seconded by Mary Bix to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Rollie Thums and seconded by Mary Bix to approve the bills as presented. Motion carried.

### **Public Health:**

Agent Status Program: The first item discussed was the Town of Jump River citation related to the campground issue. Al Beadles presented information to the board at this time. A motion was made by Rollie Thums and seconded by Dr. Meyer to rescind the citation issued to the Town of Jump River at this time. Roll call vote was taken with 7 members voting yes and 1 abstain by Lester Lewis. Motion carried. Al Beadles left the meeting at this time.

Patty updated the committee on the fair and Bluegrass Bash inspections completed. There are two new establishments inspected and received licenses due to change in ownership. Patty reported the state will initiate a workgroup to begin the review of campground regulations. Patty provided the hearing schedule related to the proposed licensure fee increases.

Patty reported the next CHIP meeting is scheduled for September 11. The committee has selected as the priorities for our next plan to include:

1. Access to Primary and Preventative Health Care,
2. Appropriate and Adequate Nutrition-Overweight, Obesity and Lack of Physical Activity,
3. Alcohol and other Substance Abuse and Addiction.

The agency received a \$3000 minigrant to be utilized for testing Taylor County recreational waters for blue-green algae. The grant award is until July 31, 2009.

The next item on the agenda is Tobacco Free Ordinance. Patty reported she received by fax the proposed ordinance from corporation counsel this morning. The committee reviewed the ordinance and requested clarification related to tobacco products definition and the exclusion of cigarettes per the statute cited. She is to clarify and bring back to next month's meeting.

Patty asked the committee to complete the National Local Boards of Health Profile Survey as requested at last month's national conference meeting held in Madison. The committee completed the survey and Patty will submit the results. Brian Wilson left the meeting at this time.

The next item was the Public Health Council-Ad Hoc Finance Committee correspondence. There was no discussion on this item. Patty reported on the Continuity of Government Pandemic Tabletop Exercise held on July 31<sup>st</sup>. Lester Lewis and Patty gave their summary of the exercise. The individuals in attendance agreed there is a need for further planning for the county.

Patty reported on the following additional topics which included: WINS compliance, Back to School Health Fairs, grant application discussion with Aspirus Occupational Health, additional immunization clinics for new school immunization law requirements, annual onsite review of immunization practices, bike helmet fittings at county fair, staff meeting and updating of emergency policies and annual review of staff emergency public health competencies, WIC time studies and farmer's market vouchers, First Breath and Quitline pregnancy protocol, tobacco dollars, grant objectives negotiations for 2009 begin September 15<sup>th</sup>, WWWP changes in programs to potentially add some cardiovascular risk assessments, county wellness committee activities, security planning for mass clinic site with Taylor County Sheriff's Department, 2009 budget guidelines for the county, pandemic influenza grant objectives and completion of report, purchase of 115 vests for Taylor County fire, sheriff and EMS staff and Medford City Police department to comply with 360 reflectivity rules effective November 2008 and dental health clinic discussion for Taylor County.

**Review of Human Health Hazard Investigations:** Patty updated the committee on complaints related to landlord/renter issues. The agency sent copies of the letters to the landlords for their review since renters have moved out.

**Communicable Disease Investigations:** Patty reported the agency has completed investigations related to sti's, lymes disease, e. coli, cryptosporidium and animal bites.

**Correspondence:** None

**Reports on Meetings Attended by Committee:** Lester, Rollie and Patty gave a report on the Wisconsin Public Health Association/National Conference for Local Boards of Health meeting. Patty read the comments provided by Michele Armbrust who attended but could not be at today's meeting.

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Wednesday, September 3, 2008 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Rollie Thums seconded. All Ayes. The meeting was adjourned at 10:33 AM.

Respectively submitted,

Patricia M. Krug



## **Taylor County Board of Health**

July 08, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:00 am.

**Members Present:** Lester Lewis, Mary Bix, Rollie Thums, Francis Soper, Pat Mertens and Dr. Meyer

**Members Absent:** Regina Syryczuk, Dave Bizer

**Other Attendees:** Luke Klink, Patty Krug, Al Beadles, James Hoehn, Billie Jo Hempleman, Anthony Fraundorf, EHS.

**Approve Minutes:** A motion was made by Rollie Thums and seconded by Pat Mertens to approve the minutes as mailed. Motion carried.

**Approve Agenda:** A motion was made by Pat Mertens and seconded by Francis Soper to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Mary Bix and seconded by Francis Soper to approve the bills as presented. Motion carried.

### **Public Health:**

Agent Status Program: Presentations were made by Lester Lewis to the facilities that were present who received the 2008 Excellence in Food Safety Awards. The awardees were Jim and Gloria's Drive Inn, Gilman Schools, Medford Elementary, Middle and High Schools, Mondeaux Dam Lodge, Sports Page, Subway and Aspirus Memorial Health Center Nutrition Services.

Patty reported nine facilities were sent second notices for nonpayment of fees and waiting for five facilities to provide water test results prior to sending their licenses.

Al Beadles, James Hoehn, Billie Jo Hempleman were at the meeting to discuss the Village of Jump River Campground. It was clarified that the property is in the Town of Jump River. Discussion ensued related to the citation and past history of correspondence with town officials. A motion was made and seconded to hold the citation issued to the town of Jump River in abeyance at this time. Roll call vote was taken with 6 yes and two absent. Motion carried. Al Beadles, James Hoehn, Billie Jo Hempleman and Anthony Fraundorf left the meeting at this time.

Patty provided to the committee a letter from State of Wisconsin, Department of Health Services related to proposed fee increases for licensing facilities. She will provide to the committee any further correspondence related to this topic.

Patty reported the next Community Health Improvement Plan meeting will be this Thursday from 12-4 pm.

Patty presented to the committee the resolution to support the State of Wisconsin Development of a Central Database for Providers to Enter and Check Dispensing of Controlled Substances. A motion was made by Mary Bix and seconded by Dr. Meyer to approve the resolution. Motion carried.

Patty reported the agency has been chosen as one of the participants for the Wisconsin's Health, Inc, Quality Improvement and Accreditation Project.

The next item was the proposed Tobacco Free Ordinance. Discussion ensued. A motion was made by Mary Bix and seconded by Rollie Thums to amend the ordinance reflecting all county owned buildings shall have no tobacco products within 25 feet of any entrance. Motion carried.

Patty reported on the additional public health and grant activities for the month: Healthy Mouth grant related to oral care for pregnant women on WIC and PNCC, tobacco grant dollars and the potential funding changes, physical activity and nutrition grant writing assistance with Aspirus, county website update, 360 reflectivity vest for emergency responders grant dollars, changes in the schedule for WALHDAB and Emergency

Preparedness meetings, pandemic exercise on July 31<sup>st</sup> related to continuity of government operations, meeting with Medford School District to sign an MOU to use the high school as the site for a mass clinic, discussion involving the sheriff's department related to a security plan for mass clinics, results of the antiviral distribution meeting, and completing the WINS compliance checks.

Patty presented to the committee a request to rescind the ten dollar copay for testing of private water supplies. A motion was made by Mary Bix and seconded by Pat Mertens to rescind the copay. Motion carried.

**Review of Human Health Hazard Investigations:** Patty updated the committee on the open cases at this time and the final hearing results for the Stokosa property.

**Communicable Disease Investigations:** Patty reported the agency has completed investigations related to sti's, lymes disease and animal bites.

**Correspondence:** None

**National Association of Local Board of Health Conference:** The committee discussed arrangements for this meeting.

**Reports on Meetings Attended by Committee:** None

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Monday, August 11, 2008 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Pat Mertens seconded. All Ayes. The meeting was adjourned at 10:20 AM.

Respectively submitted,

Patricia M. Krug

## **Taylor County Board of Health**

June 10, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:00 am.

**Members Present:** Lester Lewis, Mary Bix, Dave Bizer, Rollie Thums, Francis Soper, Regina Syryczuk, Pat Mertens and Dr. Meyer

**Members Absent:**

**Other Attendees:** Luke Klink, Patty Krug

**Approve Minutes:** A motion was made by Mary Bix and seconded by Regina Syryczuk to approve the minutes as mailed. Motion carried.

**Approve Agenda:** A motion was made by Mary Bix and seconded by Rolland Thums to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Mary Bix and seconded by Pat Mertens to approve the bills as presented. Motion carried.

### **Public Health:**

**Agent Status Program:** Patty reported license renewal letters have been sent. Patty reported the agency will be awarding nine licensed facilities with Excellence in Food Awards. These facilities will be invited to the next meeting for presentation of these awards. The next community health improvement plan (CHIP) meeting is June 12. Patty explained the resolution presented at the last WALHDAB meeting from Ashland County related to Prescription Drug Abuse. The committee asked Patty to bring this to the next meeting for signature.

Patty presented the grant proposal from the Institute of Wisconsin's Health Inc and asked the committee if the agency could apply for the grant. A motion was made by Mary Bix and seconded by Dr. Meyer to apply for the grant. Motion carried.

Patty reported on the meeting scheduled with Memorial Health Center Clinic and Hospital staff related to the antiviral distribution plan. Michele has finished school activities for Rib Lake and Gilman schools and potential commitment contract with our agency for school nursing activities for next year.

Patty informed the committee the agency will assist with purchase of vests meeting the new federal requirement effective in November for Taylor County Fire, EMS and Law Enforcement utilizing emergency preparedness grant funds. Representatives from Taylor County Sheriff Department and Medford Police Department have gathered the required information for ordering. She is waiting for three fire departments to respond prior to ordering the vests. The WIC program received an increase of \$750 which will be utilized for additional interpreter services.

Patty and Michele will be attending a Chemical Hazards Training later this month. Patty informed the committee the DNR has decided not to renew the asbestos contract with our agency due to financial constraints.

Agency staff will be touring the high school today to determine the plan design in the event we would need the facility for a mass clinic site.

Patty informed the committee of the changes to the Tobacco Free ordinance made at buildings and grounds. A motion was made by Mary Bix and seconded by Rolland Thums to send the revised ordinance to the county board for approval. Motion carried.

**Review of Human Health Hazard Investigations:** Patty updated the committee on the open cases at this time.

**Communicable Disease Investigations:** Patty reported the agency has completed investigations related to sti's, lymes disease and enteric diseases.

**Correspondence:** None

**National Association of Local Board of Health Conference:** The committee informed Patty who will be attending the conference. She will register and arrange for hotels.

**Reports on Meetings Attended by Committee:** None

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Tuesday, July 8, 2008 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Dave Bizer seconded. All Ayes. The meeting was adjourned at 9:48 AM.

Respectively submitted,

Patricia M. Krug

## **Taylor County Board of Health**

May 19, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:00 am.

**Members Present:** Lester Lewis, Mary Bix, Dave Bizer, Rollie Thums, Francis Soper, Regina Syryczuk and Dr. Meyer

**Members Absent:** Pat Mertens

**Other Attendees:** Luke Klink, Patty Krug

**Approve Minutes:** A motion was made by Mary Bix and seconded by Regina Syryczuk to approve the minutes as mailed. Motion carried.

**Approve Agenda:** A motion was made by Mary Bix and seconded by Regina Syryczuk to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Mary Bix and seconded by Roland Thums to approve the bills as presented. Motion carried.

### **Public Health:**

**Agent Status Program:** Patty reported license renewal letters will be sent out this week. She reported the agency has investigated complaints in regards to licensed facilities and explained the process for these complaints. She reported the agency has contacted facilities who are serving food without a food license the laws regarding serving of food to the public.

Patty reported the agency has had several requests recently from prospective buyers of licensed facilities to have agency staff complete a tour of the facility with them prior to purchase and any recommendations for the facility. Patty request a charge of one hundred dollars for this service due to the time involved with these requests. This type of inspection does not replace the preinspection requirement or fee once a facility is purchased. A motion was made by Mary Bix and seconded by Regina Syryczuk to charge a one hundred dollar fee for the request of the agency inspector to complete an onsite preinspection tour of a facility requested by a prospective buyer prior to purchase. Motion carried.

Patty reported on the CATCH (Community Action Towards Community Health) work group which Taylor County has been selected to participate in with four other northern counties. The agency has been asked to participate on a work group for school syndromic surveillance because of our work with correlating medical visits and school illness rates. The agency continues to be involved with school immunization compliance for next school year, antiviral distribution policy, pandemic influenza tabletop, review our county human health hazard language with change in the state law, WIC clinic and collaboration with Memorial Health Center physician, emergency preparedness, University of Wisconsin Eau Claire curriculum committee to discuss environmental health and the nursing program, and the proposed county ordinance for tobacco free entrances for designated county buildings. Patty reported agency staff is participating in the fluoride varnish application in Rib Lake Schools today.

**Review of Human Health Hazard Investigations:** Patty updated the committee on the open cases at this time.

**Communicable Disease Investigations:** Patty reported the agency has completed investigations related to sti's, lymes disease and enteric diseases.

**Correspondence:** None

**National Association of Local Board of Health Conference:** The committee decided that members should let Patty know at the next meeting if they plan to attend this conference so arrangements and registration can be submitted.

**Reports on Meetings Attended by Committee:** None

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Tuesday, June 10, 2008 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Regina Syryczuk seconded. All Ayes. The meeting was adjourned at 9:41 AM.

Respectively submitted,

Patricia M. Krug

## **Taylor County Board of Health**

April 7, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:03 am.

**Members Present:** Lester Lewis, Mary Bix, Dave Bizer, Rollie Thums, Francis Soper, Regina Syryczuk and Pat Mertens

**Members Absent:** Dr. Meyer

**Other Attendees:** Luke Klink, Patty Krug, Karl Kelz DA, Tony Fraundorf EHS, Michele Armbrust, Ms. Jankovic, Ms. Hollenbeck

**Approve Minutes:** A motion was made by Mary Bix and seconded by Pat Mertens to approve the minutes as mailed. Motion carried.

**Approve Agenda:** A motion was made by Mary Bix and seconded by Francis Soper to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Mary Bix and seconded by Francis Soper to approve the bills as presented. Motion carried.

### **Public Health:**

Agent Status Program: Patty reported on the DNR well water testing program review with the agency and the DTCAP correspondence.

The CHIP meeting will be this week on Thursday if any committee members are interested in attending. Francis provided an update from last month's CHIP meeting to committee members.

The Northern Regional Office Local Health Department news was sent with the agenda with no questions related to the information at this time.

Michele reported on her school nursing activities for this past month. Patty reported on the WIC nutritionist medical leave until June, participation of the agency with the employee health risk assessments, Medford child development days, plans for school based immunization clinics for September related to the new immunization law, additional tobacco grant dollars, Week of the Young Child placemats to be placed in area restaurants, pharmaceutical clean sweep planned participation, review of OSHA bloodborne pathogen policy, Kick Butts activities, and ICS 400 training.

Patty reported on the Emergency Preparedness grant requirements, the antiviral distribution policy, new security plan that will need to be developed and the review by state personnel of the agency mass clinic and public health emergency plan at the next emergency preparedness consortium meeting.

**Review of Human Health Hazard Investigations:** Karl Kelz, District Attorney provided the committee with a review of current law and the process for his department related to a human health hazard ordinance violation. Patty updated the committee on current and new complaints. Patty reported last week a bill was signed by the Governor, Act 130 related to human health hazards. She will bring to the committee at a future meeting any changes that will be required related to our county code.

Ms. Jankovic and Ms. Hollenbeck were present to discuss the property associated with their complaint. Patty provided the committee a copy of a letter sent by Robert Rusch, Secretary Rib Lake Ski & Snowshoe Club, Inc related to this complaint. Tony Fraundorf, EHS for the health department answered questions related to the property. The health department will reinspect the property and determine at that time if a human health hazard is still in existent once there is a clear view of the property for inspection.

**Communicable Disease Investigations:** Patty reported the agency has completed investigations related to influenza, hepatitis C, std's and enteric diseases.

**Correspondence:** None

**Director of Agency Evaluation:** A motion was made by Mary Bix and seconded by Rolland Thums at 10:32 am to go into closed session for the purpose of evaluation of the agency director. Motion carried.

A motion was made by Mary Bix and seconded by Dave Bizer to go into open session at 11:10am. Motion carried.

**Reports on Meetings Attended by Committee:** None

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Tuesday, May 13, 2008 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Pat Mertens seconded. All Ayes. The meeting was adjourned at 11:14 AM.

Respectively submitted,

Patricia M. Krug



## **Taylor County Board of Health**

March 10, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:03 am.

**Members Present:** Lester Lewis, Mary Bix, Dave Bizer, Dr. Meyer, Rollie Thums, Francis Soper, Regina Syryczuk and Pat Mertens

**Members Absent:** None

**Other Attendees:** Luke Klink, Cindy Blumenstein, Patty Krug

**Approve Minutes:** A motion was made by Rolland Thums and seconded by Mary Bix to approve the minutes as mailed. Motion carried.

**Approve Agenda:** A motion was made by Mary Bix and seconded by Francis Soper to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Mary Bix and seconded by Dave Bizer to approve the bills as presented. Motion carried.

### **Public Health:**

Agent Status Program: Patty reviewed there is a new pool code as of February 2008 which we will be using for inspections. Patty reported on the inspection for Walmart. Department of Health and Family Services sent an email reporting they are not planning on raising fees for 2008 but are working on a plan for increase in 2009. The agency received an email related to the fee structure for DTCAP licensed facilities. There are fee increases for certain licenses and Patty will present to the board next month any proposals for fee increases that affect our licensing facilities.

The CHIP meeting will be this week on Thursday if any committee members are interested in attending.

The next item on the agenda was the proposed Tobacco Free Grounds ordinance. Steve Anderson has made some changes with the proposed ordinance that it was decided to bring it back to committee rather than send it to county board. Discussion ensued. A motion was made by Mary Bix and seconded by Pat Mertens to approve the ordinance as amended and to take it to buildings and grounds committee. Motion carried.

The director's evaluation is scheduled for next month. Patty will mail the form with next month's agenda.

Patty updated the committee on the health risk assessment scheduled for county employees and their involvement in the process. Patty reported on Michele Armbrust school health activities. The 2007 grant review has been completed with compliance of grant goals. The agency will participate with the child development days scheduled for the three school districts.

Patty reported on the fluoride varnish program, the metals in hair study, emergency preparedness activities including change in plans, community containment or school closure tabletop exercise, increase in reported influenza like illness in the community, WIC and BadgerCare Plus impact on our services, new requirement for vest associated with some of the emergency services, cribs for kids change in policy limiting the cribs to one per family, and report on staff who will be on family medical leave. Patty has written two letters of support for grants for the Rib Lake School district.

**Review of Human Health Hazard Investigations:** Patty reported on the current open cases which included Goessl, Stokosa and Jankovic. Discussion ensued in reference to the Jankovic property and the process related to the human health hazard policy.

**Communicable Disease Investigations:** Patty reported the agency has completed investigations related to std's. She reported there has been a change in some of the categories of disease that will be reported to health departments.

**Correspondence:** None

**Reports on Meetings Attended by Committee:** None

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Monday, April 7, 2008 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Rolland Thums seconded. All Ayes. The meeting was adjourned at 9:50 AM.

Respectively submitted,

Patricia M. Krug

## **Taylor County Board of Health**

February 11, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:03 am.

**Members Present:** Lester Lewis, Mary Bix, Dave Bizer, Dr. Meyer, Rollie Thums, Francis Soper, Regina Syryczuk and Pat Mertens

**Members Absent:** None

**Other Attendees:** Luke Klink, Michele Armbrust, Patty Krug

**Approve Minutes:** A motion was made by Mary Bix and seconded by Dr. Meyer to approve the minutes as mailed. Motion carried.

**Approve Agenda:** A motion was made by Mary Bix and seconded by Francis Soper to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Mary Bix and seconded by Dave Bizer to approve the bills as presented. Motion carried.

### **Public Health:**

Agent Status Program: Patty reviewed the DTCAP proposed legislation that was mailed. Tony has been busy with testing wells for our DNR contract and we have worked with a facility that has a swimming pool to assure maintenance of the pool to the meet state code. The CHIP meeting will be this week on Thursday if any committee members are interested in attending.

The next item on the agenda was the proposed Tobacco Free Grounds ordinance. Mary Bix gave an update from the buildings and grounds committee meeting. Discussion ensued in reference to the ordinance. A motion was made by Rolland Thums and seconded by Mary Bix to amend the proposed ordinance to tobacco free county facilities, specific entrances at a minimum of 25 feet from the designated county facilities for use of tobacco products and to forward the ordinance to corporation counsel for review to be brought forward to the March 11<sup>th</sup> county board session. Motion approved.

Michele updated the committee on her school nursing activities this past month. Patty updated the committee on the attendance of Michele Armbrust and Debbie Berends to the National Emergency Preparedness Conference in Atlanta Georgia next month utilizing grant funding, 2007 grant review scheduled for next week, school immunization law changes for next school year requiring school based clinics in the spring, draft antiviral distribution plans, Dr. Falkenberg has agreed to be the agency medical director, pandemic planning required exercise to be completed by July 31, northern region office update document, purchase of antennae for HAM radio operators for high frequency, and sheriff department vehicle video recorder.

Patty reported that she has been asked to participate on the interview committee for University of Wisconsin-Eau Claire Environmental Public Health Program professor and on the Northern Region Office workgroup related to developing a workplan for identified needs for local health departments by a survey.

**Review of Human Health Hazard Investigations:** Patty reported on the current open cases.

**Communicable Disease Investigations:** Patty reported the agency has completed investigations related to hepatitis C and std's.

**Correspondence:** None

**Reports on Meetings Attended by Committee:** None

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Monday, March 10, 2008 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Dave Bizer seconded. All Ayes. The meeting was adjourned at 9:56 AM.

Respectively submitted,

Patricia M. Krug

## **Taylor County Board of Health**

January 14, 2008

Ground Floor Conference Room

**Call Meeting To Order:** Lester Lewis called the meeting to order at 9:03 am.

**Members Present:** Lester Lewis, Mary Bix, Dave Bizer, Dr. Meyer, Rollie Thums, Francis Soper, Regina Syryczuk and Pat Mertens

**Members Absent:** None

**Other Attendees:** Luke Klink, Michele Armbrust, Patty Krug

**Approve Minutes:** A motion was made by Mary Bix and seconded by Pat Mertens to approve the minutes as mailed. Motion carried.

**Approve Agenda:** A motion was made by Mary Bix and seconded by Francis Soper to approve the agenda as posted. Motion carried.

**Monthly Bills:** A motion was made by Mary Bix and seconded by Pat Mertens to approve the bills as presented. Motion carried.

### **Public Health:**

Agent Status Program: Patty reviewed with the committee that our agency has noted a decrease in the number of critical violations during our licensing inspections from the previous year. Tony Fraundorf has continued with inspections and we have had several new facilities and change in ownership that need to be licensed. Patty shared with the committee the latest letter regarding Department of Health and Family Services proposal for increase in fees. She shared with the committee Representative Williams had requested additional information for hearings scheduled in Madison for proposed DTCAP increase in fees.

Patty presented the 2008 contracts for the environmental health specialist and registered dietician. The contracts have the wage increase as recommended in 2007 per the committee motion. A motion was made by Mary Bix and seconded by Pat Mertens to approve the contracts as presented for these positions. Motion carried.

Patty presented to the committee the pages for the board of health manual that were updated per committee recommendations. Patty handed out the official copies of the 2007 Wisconsin County Health Rankings and she updated the committee on the Community Health Plan, meeting dates and areas reviewed at the last meeting.

The next item reviewed was the proposed Tobacco Free Ordinance. The committee discussed the issue. After much discussion, a motion was made by Dr. Meyer and seconded by Pat Mertens to add language to Section 5. Violation-Penalty-Enforcement and to add Buildings and Grounds Committee and forward this ordinance to the Buildings and Grounds Committee. Motion carried.

Patty handed out the NALBOH newsletter and noted the national conference will be held in Madison this year and encouraged members to attend. She provided information on the impact of the cigarette tax document from the state, and the Northern Regional Office Update.

Michele updated the committee on school nursing activities. Patty updated the committee on the cribs for kids program, employee wellness activities, the BC/BS grant application, 2007 grant goals documentation, reviewing 2008 grant goals, the Beyond Lip Service grant, and Cindy Neumann assisting at Human Services with billing issues.

**Review of Human Health Hazard Investigations:** Patty reported on the current open cases and the Joe Stokosa property court ruling.

**Communicable Disease Investigations:** Patty reported hepatitis C, lyme's, pertussis, and enteric diseases were investigated this past month.

**Correspondence:** None

**Reports on Meetings Attended by Committee:** None

**Next Committee Meeting:** The next meeting of the Taylor County Board of Health Committee will be Monday, February 11, 2008 at 9 AM.

**Adjournment:** With no further business, Mary Bix moved to adjourn the meeting; Rolland Thums seconded. All Ayes. The meeting was adjourned at 10:10 AM.

Respectively submitted,

Patricia M. Krug