

## **TAYLOR COUNTY EDUCATION COMMITTEE**

December 11, 2008 - 9:00 AM

Northcentral Technical College - West Campus

**Members Present:** Bix, Krug, Thums

**Members Absent:** None

**Call Meeting to Order:** Chair Bix called the meeting to order at 9:00 AM with all members and West Campus Dean Randy Oaklief present.

**Approve Minutes of the November 13, 2008 Meeting & Agenda with Eight Items**  
Thums moved to approve the minutes of the November 13, 2008 meeting and the agenda with eight items. Krug seconded the motion. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Transfer:** The current consortium budget balance is \$11,816.77. An InFocus projector was suggested as a possible purchase. It could be used for any consortium class and for regular classes when not needed for consortium classes. Krug moved to approve up to \$1,000 for the purchase of an InFocus projector; Thums seconded. All Ayes. Motion Carried.

**Campus Activities:** 1) Although the Unduplicated Headcount is down by 43, FTEs through the 28<sup>th</sup> week are up 6.9%. 2) Local graduation ceremonies were held for the 24 students graduating from this campus. 3) Three scholarships for continuing students were distributed, totaling \$1075. 4) The recently-received SPARK grant funds are geared toward lower income individuals, high school students, and displaced workers. The program is designed to develop core abilities in productivity skills, problem solving skills, team skills, and adaptability skills using LEAN manufacturing concepts. Tuition is covered by the grant. Only sixty of these grants were given out, and NTC is the only technical college in the state to get one. 5) Overall both Spencer and Medford campuses are offering 33% more class offerings than last year. 6) An accelerated certificate in supervision will be offered this spring; it will feature three three-credit courses and will be completed in 24 hours. Normally this type of certificate would require 57 hours. 7) A Continuing Education Catalog was distributed to committee members. This is the first time a catalog has been prepared for this type of class. 8) Two online classes will be offered for students during the Christmas break - Introduction to Ethics Theory and Applications, and Introduction to Psychology.

**Consortium Class Update:** The new computer classes and the general public Spanish niche classes will be offered starting in late January or early February. There will also be a CPR course for seniors.

**Other Updates** Remodeling is well underway. Painting, a new ITV room, and the revamped student lounge should all be done by Christmas. Carpeting should start going in next week.

**Next meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, January 15, 2009 at 9:00 AM.

**Adjournment:** With no further business, Krug moved to adjourn; Thums seconded. All Ayes. The meeting was adjourned at 9:55 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

November 13, 2008 - 9:00 AM

Northcentral Technical College - West Campus

**Members Present:** Bix, Krug, Thums

**Members Absent:** None

**Call Meeting to Order:** Chair Bix called the meeting to order with all members present. Also in attendance was West Campus Dean Oaklief.

**Approve Minutes of the October 9, 2008 meeting & the Agenda with Eight Items:** Thums moved to approve the minutes of the October 9, 2008 meeting and the agenda with eight items; Krug seconded. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** Current figures on the consortium budget balance were not available.

**Campus Activities:** Classes on starting your own business are beginning now. The Specific Production Academics for Regional Knowledge (SPARK) classes are also gearing up. They cover critical core manufacturing, quality manufacturing, and manufacturing principles for displaced and low-income workers. A SPARK grant of \$1.9 MM has been given to NTC to work on re-training and building regional partnerships with rural high schools. FTEs are still running at over 112% of last year.

**Consortium Class/Update:** The next series of computer classes are already running, and the next series is scheduled for next semester. Spanish classes will probably begin after the first of the year.

**Other Updates:** The West Campus will be having more classes, especially in general education. There should be one-third more in 2009 than in 2008. As part of NTC's commitment to work closer with local high schools, two classes in lego robotics will be offered. More remodeling and painting in the building should start the week of December 1. Then the carpeting will go in. The room divider issue is more complicated than originally thought, but it should be done around the same time.

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, December 11, 2008 at 9:00 AM.

**Adjournment:** With no further business, Thums moved to adjourn the meeting; Krug seconded. All Ayes. The meeting was adjourned at 9:48 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

October 9, 2008 - 9:00 AM

Northcentral Technical College - West Campus

**Members Present:** Bix, Krug, Thums

**Members Absent:** None

**Call Meeting to Order:** Chair Bix called the meeting to order with all members present. Also in attendance was West Campus Dean Oaklief.

**Approve Minutes of the September 11, 2008 meeting and the Agenda with Eight Items:** Thums moved to approve the minutes of the September 11, 2008 meeting and the agenda with eight items; Krug seconded. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The consortium budget balance is currently at \$11,816.77.

**Campus Activities:** As of week 19 of the fiscal year, the West (Medford) campus is running at 106.06% of last year's FTEs. Dean Oaklief has been promoting the Learning Center, and that activity is paying off. Last year at this time, the unduplicated head count was 94; this year it is 164. Enrollments in the electromechanical and accounting programs are way up. Forty-six percent of enrollment is focused on general education classes.

**Consortium Class/Update:** The computer class series is being run again with the third of five classes just finishing. Dean Oaklief is still exploring the Spanish classes as another series of classes to be run through this program. Other ideas are CPR/First Aid for seniors, self-defense for seniors, and babysitting classes for grandparents who take care of their grandchildren.

**Other Updates:** Our Water Aerobics instructor has "burned out". We are looking for two new instructors to run the program. A series of classes covering "How to Start Your Own Business" will be beginning shortly.

**Next meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, November 13, 2008 at 9:00 AM.

**Adjournment:** With no further business, Thums moved to adjourn the meeting; Krug seconded. All Ayes. The meeting was adjourned at 9:50 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

September 11, 2008 - 9:00 AM  
NTC - West Campus

**Members Present:** Bix, Krug, Thums

**Members Absent:** None

**Call Meeting to Order:** Chair Bix called the meeting to order at 9:00 AM with all present. Also in attendance was West Campus Dean Randy Oaklief.

**Approve Minutes of August 14, 2008 Meeting:** Krug moved to approve the minutes of the August 14, 2008 meeting; Thums seconded. All Ayes. Motion Carried.

**Approve Agenda:** Thums moved to approve the agenda with eight items; Krug seconded. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The current balance of the consortium fund is \$11,664.97, compared with \$11,912.47 last month. There are quite a few people interested in continuing water aerobics classes, but we may have no instructor. Dean Oaklief will be looking for someone with Red Cross Water Safety Instructor qualifications.

**Campus Activities:** For the 15<sup>th</sup> week of the fiscal year, totals are 140% of last year's 15<sup>th</sup> week.

**Consortium Class Update/Spanish Classes:** All computer classes are scheduled for the upcoming year; not all are full yet. Spanish classes will be set up for tourists, and books will be needed. The Commission on Aging will be involved again in getting participants. Krug moved to try buying books for one class to see how it works; Thums seconded the motion. All Ayes. Motion Carried. Carol Ewan has been hired as an adjunct CNA instructor. This could add 30 more students to the program this year.

**Other Updates:** NTC has a five-year plan to create centers of excellence at the various campuses. Medford would be the mecha-tronics center. There is a signed agreement with the University of Wisconsin - Stout so that all courses from NTC's two-year degree in this program will transfer to a four-year degree there. NTC also will be working with local high schools to get them new technology equipment. The high school teachers would also be instructors through NTC. Credits received by the high school students would transfer to NTC's two-year programs. Eventually this campus will have a large flex lab for the mechanical, hydraulics, and electronics program. NTC is starting talks with Taylor County to purchase the campus. At the present time, NTC owns all or parts of every campus except Taylor County.

**Next Meeting:** The next meeting of the Taylor County Education Committee will be Thursday, October 9, 2008 at 9:00 AM.

**Adjournment:** With no further business, Thums moved to adjourn; Krug seconded. All Ayes. The meeting was adjourned at 9:44 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

Thursday, August 14, 2008

Northcentral Technical College - West Campus

**Members Present:** Bix, Krug.

**Members Absent:** Thums.

**Call Meeting to Order:** Chair Bix called the meeting to order at 9:30 AM. Also present was NTC-West Campus Dean Oaklief.

**Approve Minutes of the July 10, 2008 Meeting:** Krug moved to approve the minutes of the July 10, 2008 meeting; Bix seconded. All Ayes. Motion Carried.

**Approve Agenda:** Krug moved to approve the agenda with eight items; Bix seconded. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The Consortium Budget Balance is \$11,912.47 as of June 30, 2008. Still to be deducted from this amount are the twenty-five books purchased for the computer classes. Another series of these classes will be offered in September.

**Campus Activities:** The fall semester begins August 18. FTEs are 38% over this point last year. The free classes at the Learning Center are now being advertised so that everyone will become aware of this opportunity to get a GED or HSED. Carol Ewan, formerly a vice-president at Memorial Health Center, will be teaching 3 CNA classes as adjunct faculty. This is in addition to the six classes taught by Norma Thums, our full-time faculty member in this program. Ag classes will be taught in person at the Medford campus and broadcast to Phillips and Spencer. Medford will be the lead campus along the western corridor of NTC. An extensive marketing program is being launched to let everyone know of these classes. NTC will be working with those area high schools that do not currently have Ag programs.

**Consortium Class Update - Spanish Classes:** A number of 16-hour Spanish classes will be offered; these classes will be divided into two-hour sessions. The one offered for workplaces can be tailored to fit individual businesses.

**Other Updates:** Governor Doyle was in Medford to present the \$55,000 grant for workforce training through Hurd, WeatherShield, and Kraft.

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, September 11, 2008 at 9 AM.

**Adjournment:** With no further business, Krug moved to adjourn; Bix seconded. All Ayes. The meeting was adjourned at 10:37 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

July 10, 2008 10:00 AM

Northcentral Technical College - West Campus

**Members Present:** Krug, Thums

**Members Absent:** Bix

**Call to Order:** Vice Chair Krug called the meeting to order with two members present. Also in attendance was West Campus Dean Oaklief.

**Approve Minutes of the June 12, 2008 Meeting & Agenda With eight Items:** Thums moved to approve the minutes of the June 12, 2008 meeting and the agenda with eight items; Krug seconded the motion. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The current balance in the consortium account is \$11,912.47. Books are ordered for the next round of computer classes.

**Campus Activities:** The Medford Manufacturing Consortium Workforce Advancement Training Grant has been approved. The consortium consists of Hurd, WeatherShield, and Kraft. About 25% of the grant will go toward supervisory training and 75% for electromechanical training. This grant will serve approximately 144 individuals. The classes started July 10, 2008. The CNA program has a wait list of 45. Dean Oaklief has submitted the name of an adjunct instructor to the state for approval. It is hopefully that NTC will add 2-3 classes.

**FTEs & Headcount:** The final report for the school year 2007-2008 has been issued; NTC is up 9.1% over last year. The West Campus (Medford) has the greatest increase, 29.1% with 116.2 FTE's (an increase of 26.2 FTE's over last year). The 2008 summer FTE's for the West region is up 10.6% over last summer.

**Consortium Class Update/Discussion of Future Classes:** The next computer class will start July 12, 2008 and be two-4 hour sessions. The class is full. The books are ordered. The remaining computer classes will start in August. Dean Oaklief stated that he is investigating having Spanish classes and will report to the committee.

**Other Updates:** Much of the remodeling budget was approved. The major items are included....carpeting and painting the hallways, installing the moveable wall in rooms M112-110 to create two smart classrooms, the CNA class will be moved into the student lounge and the kitchen will be changed into the new student lounge. NTC will be adding over 14 new continuing education workshops to the fall scheduling. The new agricultural classes will start in October. Medford will originate the classes with the classes being broadcasted to the Phillips and Spencer Campuses by ITV.

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, August 14 at 9 AM.

**Adjournment:** With no further business, Thums moved to adjourn; Krug seconded. All Ayes. The meeting was adjourned at 10:05 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

June 12, 2008 10:00 AM

Northcentral Technical College - West Campus

**Members Present:** Bix, Krug, Thums

**Members Absent:** None

**Call To Order:** Chair Bix called the meeting to order with all members present. Also in attendance was West Campus Dean Oaklief.

**Approve Minutes of the May 15, 2008 Meeting & Agenda With Ten Items:** Krug moved to approve the minutes of the May 15, 2008 meeting and the agenda with ten items; Thums seconded the motion. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The current balance in the consortium account is \$12,422.47. Books will be ordered for the next round of computer classes.

**Campus Activities:** This evening (June 12) a meeting will be held for potential adjunct instructors. It is anticipated that nine people will attend with another five people unable to attend this evening. The Medford Manufacturing Consortium is applying for a Workforce Advancement Training Grant. The consortium consists of Hurd, WeatherShield, and Kraft. About 75% of the grant will go toward supervisory training and 25% for electromechanical training. It is hoped this grant will serve 30-40 individuals. The CNA program has a wait list of 45. All of the WeatherShield displaced workers have signed up for some training to get more job-related skills.

**FTEs & Headcount:** As of the most recent report, NTC is up 9.2% over last year at this time. The West Campus (Medford) has the greatest increase, 28.8%. The high gas prices may be working to our advantage, as more people now prefer to take classes closer to home.

**Job Service Update - JoAnn Slaga:** JoAnn Slaga was present to give an update on Job Service activities. The Job Center consists of Job Service (JobNet), CEP, NTC, DVR, and Human Services, all working together to provide seamless assistance to their clients. Job Service covers Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Sawyer, Taylor, and Washburn counties. Their clients consist of dislocated workers, adults, out-of-school youth, and in-school youth. NWCEP can assist their clients with tuition, books, transportation costs, work clothes, and tools. On August 7, 2008, NTC and CEP will sponsor a job fair at NTC.

**Consortium Class Update/Discussion of Future Classes:** We will be having more computer classes. Enough people are on the wait list to completely fill the first round of classes.

**Other Updates:** Dean Oaklief will be meeting with the NTC officials and the other regional deans to determine if the Medford project gets completed in full this summer or if it will be done by halves. A public budget hearing for NTC will be held on July 18.

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, July 10 at 9 AM.

**Adjournment:** With no further business, Thums moved to adjourn; Krug seconded. All Ayes. The meeting was adjourned at 10:04 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

May 15, 2008 9:00 AM

Northcentral Technical College - West Campus

**Members Present:** Bix, Krug, Thums

**Members Absent:** None

**Call Meeting To Order:** Chair Bix called the meeting to order with all members present. Also in attendance was West Campus Dean Oaklief.

**Approve Minutes of the April 24, 2008 Meeting & Approve Agenda with Nine Items:** Krug moved to approve the minutes of the April 24, 2008 Meeting and the agenda with nine items; Bix seconded. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The Consortium Budget Balance through March 31, 2008 was \$9,860.30. This includes deductions for course fees and books for the computer classes offered this past semester. Approximately 25 more books need to be ordered. Funds may be requested for additional water aerobics equipment.

**Campus Activities:** Over 30 scholarships were presented to students in the Medford/Spencer campus area; this is the most ever. Almost \$300,000 in scholarships were given out in the 10-county NTC area. Oaklief would like to have A Day For NTC - Medford scholarship drive in spring 2009 to get more funds from this area that would go to Taylor County students.

**FTEs & Headcount:** FTEs as of May 12 are 114, which is 25% greater than last year. Unduplicated Head Count is 1,695, and duplicated is 2,164. The Hurd grant accounts for 8 FTEs. The Medford Manufacturing Consortium has submitted grant requests totaling \$72,890 for three other manufacturing firms in the area. We should know soon whether we will get these grants.

**Consortium Class/Update/Discussion of Future Classes, Buying Additional Books:** Two sets of consortium computer classes will be offered, starting in summer and going through fall. We have almost enough students for all the classes already on wait lists. "Welcome to the World of Computers" will be a two-part class, costing \$23.41 for regular students and \$4.00 for seniors. Other classes covering Microsoft Word, The Internet, Using Email, Buying & Selling on eBay, and using Digital Camera and Editing Equipment will be offered at \$13.71 or \$4.00 for seniors. More books need to be ordered for these classes. Krug moved to purchase an additional 25 books for these computer classes from consortium funds; Thums seconded. All Ayes. Motion Carried.

**Other Updates:** A blood drive was held on campus with over 30 people signing up to give blood. Twenty-three were eligible. Most of the Alternative High School students donated. The Committee decided to have future meetings on the second Thursday of the month at 9 AM unless conflicts occur.

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, June 12 at 9 AM.

**Adjournment:** With no further business, Thums moved to adjourn; Krug seconded. All Ayes. The meeting was adjourned at 10:08 AM.



## **TAYLOR COUNTY EDUCATION COMMITTEE**

April 24, 2008 10:00 AM

Northcentral Technical College - West Campus

**Members Present:** Bix, Krug

**Members Absent:** Thums

**Call Meeting To Order:** Chair Bix called the meeting to order at 9:00 AM. Also present was West Campus Dean Oaklief.

**Approve Minutes of the March 20, 2008 Meeting:** Krug moved to approve the minutes of the March 20, 2008 meeting; Bix seconded. All Ayes. Motion Carried.

**Approve Agenda:** Krug moved to approve the agenda with nine items; Bix seconded. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The consortium budget balance as of February 29, 2008 was \$10,479.05. So far, deductions have not been made for the computer classes offered this semester. There were no new proposals for funds usage at this time.

**Campus Activities:** This year NTC is giving out 19 scholarships to Taylor County residents; six of these scholarships are from Taylor County businesses. The total of the scholarships: \$10,500. Most of the Taylor County scholarships were developed through A Day For NTC - Taylor County in past years. This program will be reinstated in spring, 2009. Seven students are graduating this spring.

**FTEs & Headcount:** FTEs so far this year are 108.40, compared with 97.12 in 2005, which was the West Campus' best year. Last year at this time, the campus had 89.88 FTEs. Unduplicated headcount is 1,695, and duplicated is 2,164. The West Campus is leading NTC in growth this year.

**Consortium Class/Update/Discussion of Future Classes:** The consortium computer classes may be offered next fall with a different format through Adult Basic Education. These classes would then be free. This summer, the plan is to offer them as they were this spring, and the charge would be minimal. The summer classes would be more versatile. In addition it is hoped that this campus will soon be offering certificates in general studies, agriculture, and leadership.

**Other Updates:** Dean Oaklief has met with five large manufacturers in the area in an attempt to develop more grants similar to the one offered through Hurd this year. It looks like three may be set up this next year, covering 35-40 people. The remodeling project may become a multi-year project. The large room, which was developed from the old gym, will become two "smart" classrooms with a movable room divider. The two "smart" classrooms across the hall will become three. The flex lab will be developed into three working areas, the lounge would become a teaching area for the nursing program, and the kitchen will become the student lounge. It is hoped that the lobby can also be remodeled and the hallways re-carpeted. Taylor County has agreed to provide \$10,000 of the remodeling cost; NTC will be providing the rest.

**Next Meeting Date & time:** The next meeting of the Taylor County Education Committee will be May 15, 2008 at 9 AM.

**Adjournment:** With no further business, Krug moved to adjourn; Bix seconded. All ayes. The meeting was adjourned at 9:59 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

March 20, 2008

Northcentral Technical College - West Campus

**Members Present:** Bix, Krug, Thums

**Members Absent:** None

**Call Meeting To Order:** Chair Bix called the meeting to order at 9:00 AM. Also in attendance was West Campus Dean Oaklief.

**Approve Minutes Of February 21, 2008 Meeting:** Thums moved to approve the minutes of the February 21, 2008 meeting; Krug seconded. All Ayes. Motion Carried.

**Approve Agenda:** Krug moved to approve the agenda with ten items; Thums seconded. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage/Approval of the 1<sup>st</sup> Class Billing & Books:** The Consortium budget balance as of January 31, 2008 was \$10,959.05. Because of a misunderstanding between the interim dean and NTC, there will be a charge of \$4.00 for each of the ten senior citizens in attendance at the recent computer classes. In addition, there will be a charge of \$13.21 for each of the three non-senior citizens in attendance. This totals \$79.63. Twenty-five (25) books were also ordered for the classes. These cost \$618.75. Krug moved to approve \$698.38 for books and tuition for the recent computer classes; Thums seconded. All Ayes. Motion Carried. The original amount allotted for these classes was \$2500.

**Campus Activities:** In May, four sets of Real Estate continuing education classes will be held on a face-to-face basis.

**FTEs & Headcount:** So far this year, the NTC-West Campus has 102.47 FTEs, which is (19 FTEs) 22% more than last year at this time. A lot of this increase is due to the Hurd grant which will be ending later this spring and K-12 concurrent enrollments. This fall AutoCAD classes will be offered here in Medford, as well as an ElectroMechanical Certificate.

**Consortium Class Update/Discussion on Future Classes:** Aftergoing through the first set of consortium computerclasses, it was decided that twelve is the optimum number of students in each class, unless a teaching assistant is used. We will be having these classes again, possibly in the summer. Excel and Quicken may be added to the mix. There are many people on the waiting lists. Dean Oaklief reported that in his opinion, the classes were a 150% success.

**Other Updates:** Discussion is being held with the Taylor County Buildings & Grounds Department about reconfiguring some classrooms to provide more rooms. Further updates on progress will be reported at future meetings.

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, April 24, at 9 AM.

**Adjournment:** With no further business, Thums moved to adjourn; Krug seconded. All Ayes. The meeting was adjourned at 9:50 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

February 21, 2008

Northcentral Technical College - West Campus

**Members Present:** Bix, Krug, Thums

**Members Absent:** None

**Call To Order:** Chair Bix called the meeting to order at 9:00 AM. Also present was the Dean of the West Campus, Randy Oaklief.

**Approve Minutes of the January 24, 2008 Meeting:** Thums moved to approve the minutes of the January 24, 2008 meeting; Krug seconded. All Ayes. Motion Carried.

**Approve Agenda:** Thums moved to approve the agenda with ten items; Krug seconded. All Ayes. Motion Carried.

**Consortium Budget Balance/Potential Funds Usage:** The current consortium budget balance is \$10,959.05. Other than the monies to be spent on the computer classes, there were no suggestions for funds usage.

**Campus Activities:** West Campus Dean Oaklief and Vice-President of Learning Doug Jensen met with Gary Stanton of the Economic Development Association to determine what is needed among the local work force. The three areas of need are AutoCAD design, electromechanics, and leadership training. Leadership training will be customized to fit individual company needs. Real estate, insurance, and nursing professionals also need continuing education credits. The local campus will provide four-hour workshops to handle these needs.

**FTEs & Headcount:** NTC as a whole has 7.3% increase in FTEs so far this academic year. Medford is up 15.2% and is currently the fastest growing campus in the district.

**Consortium Classes/Discussion on Proposal to Pay Expenses for Class #1:** Classes started on February 11. All the classes are full with 18 people on the waiting list. Additional classes will definitely be offered. Due a misunderstanding between NTC and the interim director, there will have to be a charge for the first class. Thums moved to use consortium funds to pay the fees for the first class in an amount under \$100 (The exact amount is not known at this time.). Krug seconded. All Ayes. Motion Carried.

**Other Updates:** NTC will have an active, manned booth at the Home Show in March.

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, March 20 at 9:00 AM.

**Adjournment:** With no further business, Krug moved to adjourn; Thums seconded. All Ayes. The meeting was adjourned at 9:48 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

January 24, 2008

Northcentral Technical College - West Campus

**Members Present:** Bix, Krug, Thums

**Members Absent:** None

**Call To Order:** Chair Bix called the meeting to order at 9:00 AM. Also present were former Interim Dean of the West Campus, Bob Martin, and new Dean of the West Campus, Randy Oaklief.

**Approve Minutes of the December 27, 2007 Meeting:** Thums moved to approve the minutes of the December 27, 2007 meeting; Krug seconded. All Ayes. Motion Carried.

**Approve Agenda:** Krug moved to approve the agenda with ten items; Thums seconded. All Ayes. Motion Carried.

**Consortium Budget Balance/Potential Funds Usage:** The current consortium budget balance is \$11,439.05. See "Consortium Class Update" below.

**Campus Activities:** Electromechanical training is desperately needed here in the Medford community. Partnering with Hurd, Marathon Cheese, Kraft, and Phillips Plastics, NTC will be developing this into a bigger program. There are a number of other programs that are being considered for development in Medford or one of the other campuses. The Committee reviewed the "NTC Product Development Plan".

**FTEs & Headcount:** FTEs at the Medford campus are up 19.6%; this is the highest increase in the district. Overall FTEs for the district are up 7.3%. These figures are particularly important, as each FTE is worth approximately \$1,800 to the district in funds from the State of Wisconsin.

**Consortium Class Update:** Computer classes are being offered to the general public in the following areas: basic computer concepts, Microsoft Word, the Internet, using email, how to buy and sell on eBay, and digital cameras and photo editing. The classes start Monday, February 11, 2008. There will be a minimal charge for each class, and the consortium will donate the textbooks.

**Other Updates/Introduction of the New Dean of the Medford & Spencer Campuses:** Randy Oaklief is the new dean of the Medford and Spencer campuses. He discussed his background and his goals for the two campuses. A major stress is now on growth with K-12 partnering, technology updating, and improving the skills of incumbent workers being seen as the primary components of this growth.

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, February 21, 2008 at 9 AM.

**Adjournment:** With no further business, Krug moved to adjourn; Thums seconded. All Ayes. The meeting was adjourned at 9:51 AM.