

Taylor County Highway Committee, Regular Meeting

November 18, 2008

Highway Department Office

Call Meeting to Order: Chairman Zenner called the meeting to order at 1:00 p.m.

Members Present: Beadles, Fuchs, Sweda and Werner

Members Absent: None

Other Attendees: County Board Chairman Metz, Brian Wilson of The Star News, Highway Commissioner Jess Sackmann and Accountant Ginny Wilkins

Approve Minutes: Motion by Beadles/Werner and carried to approve the minutes of the October 15, 2008 meeting.

Cash vouchers and journal vouchers were audited. Motion by Sweda/Beadles and carried to approve cash vouchers totaling \$297,342.36 and journal vouchers totaling \$220,071.73.

Commissioner Sackmann informed the committee that the culverts on CTH O west of STH 13 need to be replaced. The commissioner would like to replace the culverts in 2010 so CTH O will be open during the reconstruction of STH 13 in 2011. The culverts qualify as a bridge and therefore are eligible for federal funding. An engineering consultant needs to be selected so that design can begin. Motion by Sweda/Beadles and carried to hire SEH as the consultant on the CTH O culvert project.

The commissioner reported that the State Routine Maintenance Agreements for 2009 total \$758,400. The committee members signed the agreements, which will be forwarded to WISDOT.

The commissioner presented information on the 2009 Winter Highway Conference to be held on January 27, 28 and 29. Committee Members Beadles and Werner and County Board Chairman Metz will represent Taylor County at the conference.

Commissioner Sackmann reported that a Request for Bridge Aid Reimbursement was received from the Town of Hammel after the resolution for next years bridge aid was passed. After checking with the county accountant Mr. Sackmann reported that the request for \$762.00 will be paid.

The commissioner reported that the highway department will be doing the snowplowing and sanding for the Town of Jump River this winter.

Commissioner Sackmann also reported that WISDOT plans to start repair work in early December on the STH 64 bridge in Goodrich. This will be a temporary repair that should increase the capacity of the bridge to 80,000 pounds. Employees from the highway department will assist WISDOT with the repairs.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be December 16, 2008.

Adjournment: Motion by Sweda/Fuchs and carried to adjourn at 1:30 p.m.

Taylor County Highway Committee, Regular Meeting

October 15, 2008

Highway Department Office

Call Meeting to Order: Chairman Zenner called the meeting to order at 1:00 p.m.

Members Present: Beadles, Fuchs, Sweda and Werner

Members Absent: None

Other Attendees: County Board Chairman Metz, Mark Bergland of The Star News, Highway Commissioner Jess Sackmann, Shop Superintendent Fred Ebert , Airport Manager Jim Wood and Accountant Ginny Wilkins

Approve Minutes: Motion by Werner/Sweda and carried to approve the minutes of the September 16, 2008 meeting.

Cash vouchers and journal vouchers were audited. Motion by Beadles/Fuchs and carried to approve cash vouchers totaling \$336,846.94 and journal vouchers totaling \$44,455.28.

Commissioner Sackmann presented a resolution for the 2009 Equipment Schedule. The Equipment Schedule had previously been approved by the Highway Committee. The Committee signed the resolution and will forward it to the Finance Committee.

The commissioner presented a request from the Airport to use a highway department endloader for snow removal operations. This will be for a trial period to determine what equipment will be needed at the airport for future operations. The highway department will be reimbursed by the airport using the state approved reimbursement rate for the endloader. The endloader will be operated by an airport employee. Motion by Sweda/Fuchs and carried to approve airport usage of a highway department endloader for the current winter season. Jim Wood left the meeting at 1:10 p.m.

The commissioner requested authorization to fill the vacant Operations Manager position which will result in a patrolman opening. After discussion, motion by Beadles/Sweda and carried to approve filling both the Operations Manager and patrolman positions. This request will be forwarded to Personnel for approval.

A discussion followed concerning a four day work week for the winter season. The purpose of the four day work week would be an attempt to reduce costs of operation. Motion by Fuchs/Werner and carried to approve a four day, forty hour work week on a one season trial basis. A letter of understanding will be drafted and forwarded to the union for their approval.

Commissioner Sackmann reported on the status of current department projects. He also reported two employees who have been on medical leave will be returning within the next two weeks.

The commissioner reported the department is operating within the approved budget.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be November 18, 2008.

Adjournment: Motion by Sweda/Beadles and carried to adjourn at 1:50 p.m.

Taylor County Highway Committee, Regular Meeting

September 16, 2008

Highway Department Office

Call Meeting to Order: Chairman Zenner called the meeting to order at 1:00 p.m.

Members Present: Beadles, Fuchs, Sweda and Werner

Members Absent: None

Other Attendees: County Board Chairman Metz, Brian Wilson of The Star News, Interim Highway Commissioner Jess Sackmann, Shop Superintendent Fred Ebert, Bill Grunewald and Accountant Ginny Wilkins

Approve Minutes: Motion by Beadles/Sweda and carried to approve the minutes of the August 19 and September 5, 2008 meetings.

Cash vouchers and journal vouchers were audited. Motion by Sweda/Werner and carried to approve cash vouchers totaling \$149,933.04 and journal vouchers totaling \$45,114.67.

Interim Commissioner Sackmann presented a Petition for Bridge Aid from the Town of Roosevelt for the replacement of two culverts on 7th Avenue north of Pinewood. Sackmann reported that the replacement is warranted and estimated the cost to be \$6,372.00. Motion by Werner/Beadles and carried to approve the petition.

Mr. Sackmann presented a resolution for a Perpetual Easement to Sanitary District #1 of the Town of Westboro. The easement is for all county highways located within the Sanitary District #1. Motion by Sweda/Beadles and carried to approve the resolution and forward it to the County Board.

Mr. Grunewald left the meeting at 1:15.

Shop Superintendent Ebert informed the committee that he had received the following bids for used equipment:

#19 1973 C30 Chevrolet	\$1051.00
#64 1995 Ford Patrol Truck	5500.00
#47 1984 International Truck	4500.00

Motion by Werner/Sweda and carried to authorize Ebert to dispose of the equipment at the bid prices.

Mr. Ebert presented information on several options for a commissioner vehicle. He informed the committee that there are many deals available now on 4-Wheel Drive Extended Cab Pickup Trucks that are useful to the department when they are no longer used as the commissioner vehicle. Motion by Beadles/Werner and carried to allow Mr. Ebert to purchase a 4-wheel drive extended cab pickup truck as the commissioner vehicle with a not to exceed limit of \$22,000.

Interim Commissioner Sackmann presented a Resolution for 2008 County Bridge Aid (attached). The resolution is for a total of \$49,677 with an estimated amount used for the Roosevelt 7th Avenue culvert. Motion by Sweda/Beadles and carried to approve the resolution.

Mr. Sackmann reported on current department projects including spray patching for Marathon County, Human Services parking lot, bridge maintenance and crackfilling.

Sackmann reported Enbridge Energy will be reimbursing Taylor County \$30,000 for the repair of six crossings that were damaged during their pipeline installation.

Sackmann also reported that he has met with engineers to assess that damage done to CTH S, which was used as a haul road for a WISDOT project.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be October 15, 2008.

Adjournment: Motion by Sweda/Beadles and carried to adjourn at 1:40 p.m.

Taylor County Highway Committee, Special Meeting

September 5, 2008
County Board Room

Call Meeting to Order: Chairman Zenner called the meeting to order at 11:30 a.m.

Members Present: Beadles, Fuchs, Sweda and Werner

Members Absent: None

Other Attendees: County Board Chairman Metz and Human Resource Manager Marie Koerner

Motion by Beadles/Sweda to go into closed session at 11:31 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) for the purpose of considering the qualifications of those individuals making application for the Highway Commissioner position. Five voting aye, motion carried.

Motion by Beadles/Sweda to reconvene in open session at 12:05 p.m. pursuant to Wisconsin State Statutes 19.83 to take any necessary action on the matter discussed in closed session. Five voting aye, the motion carried.

Motion by Fuchs to offer the Highway Commissioner position to Luke Georgeson. The motion failed because of a lack of a second.

Motion by Beadles/Sweda to offer the Highway Commissioner position to Jess Sackmann with a salary of \$64,420. Roll call vote: Beadles aye, Sweda aye, Werner aye, Zenner aye and Fuchs no. Motion carried.

Adjournment: Motion by Fuchs/Sweda and carried to adjourn at 12:07 p.m.

Taylor County Highway Committee, Regular Meeting

August 19, 2008

Highway Department Office

Call Meeting to Order: Chairman Zenner called the meeting to order at 1:00 p.m.

Members Present: Fuchs, Sweda and Werner

Members Absent: Beadles

Other Attendees: County Board Chairman Metz, Brian Wilson of The Star News, Interim Highway Commissioner Jess Sackmann, Shop Superintendent Fred Ebert and Accountant Ginny Wilkins

Approve Minutes: Motion by Fuchs/Sweda and carried to approve the minutes of the July 22, August 5, and August 6, 2008 meetings.

Cash vouchers and journal vouchers were audited. Motion by Sweda/Werner and carried to approve cash vouchers totaling \$568,532.24 and journal vouchers totaling \$46,481.37.

Interim Commissioner Sackmann presented a Petition for Bridge Aid from the Town of Rib Lake for the replacement of a bridge on Layman 1.7 miles east of County Road C. The estimated cost of replacement is \$197,000, with the federal share 80%, town 10% and county 10%. Motion by Sweda/Fuchs and carried to approve the replacement.

Interim Commissioner Sackmann presented job descriptions for the positions of Pavement Marking Technician, Boom Mower Operator and Spray Patch Technician. He also presented several job descriptions that needed updates in the title of the immediate supervisor. Motion by Sweda/Werner and carried to approve the new job descriptions and the updated job descriptions.

Shop Superintendent Ebert presented proposals that were received for the purchase of equipment for two single axle patrol trucks. The proposals for each truck were:

Universal Truck Equipment	\$68,901.00
Monroe Truck Equipment	67,759.00
Central Wisconsin Body & Hoist	69,176.00

After discussion, motion by Fuchs/Werner and carried to purchase the truck equipment from Monroe for \$67,759.00 per truck.

Shop Superintendent Ebert presented information on bids that were received for various pieces of used equipment. After discussion, motion by Werner/Fuchs and carried to sell the following:

55D Portable Welder/Gen Set	\$2,025.00
1988 Chevrolet Crew Cab Truck	825.00
2-500 Gallon Fuel Tanks with Pumps	500.00 each
Old Salt Storage Building	100.00

Mr. Ebert will check on the insurance liability for removing the salt storage building before accepting the bid. A 1996 Ford single axle dump truck will not be sold at this time.

Mr. Ebert presented information on several options for a commissioner vehicle. The committee requested him to get prices and information on two and four wheel drive club cab pickup trucks for presentation at the next committee meeting. No action taken.

Interim Commissioner Sackmann presented a proposed 2009 Budget and Equipment Schedule (attached). After discussion, motion by Sweda/Werner and carried approving the proposals for presentation to Finance at Budget Review.

Sackmann reported on current department projects including County Road E, County Road O and the new salt shed.

Sackmann reported that he received information from WISDOT that the bridge on State Highway 64 east of Medford in Goodrich will be posted with a 30T limit. This bridge will be replaced in either 2009 or 2010.

Mr. Sackmann will attend the September meeting of the Westboro Town Board for a discussion of the future plans for County Road D.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be September 16, 2008.

Adjournment: Motion by Sweda/Werner and carried to adjourn at 2:00 p.m.

**TAYLOR COUNTY HIGHWAY DEPARTMENT
2009 PROPOSED BUDGET**

<u>EXPENSES</u>	<u>ADOPTED 2008</u>	<u>2009 2% INCREASE</u>	<u>IDEAL 2009 BUDGET</u>
COUNTY TRUNK ROADS			
ROUTINE MAINTENANCE	1,000,000	1,000,000	1,000,000
WINTER MAINTENANCE	341,000	400,000	400,000
RESURFACE & SEALCOAT	1,209,554	1,366,228	1,950,000
FEDERAL AID CONSTRUCTION (CTH D)	0	0	0
FEDERAL BRIDGE	0	0	0
ADMINISTRATION	350,000	350,000	350,000
TRANSFER TO MACHINERY FUND	<u>154,000</u>	<u>100,000</u>	<u>100,000</u>
TOTAL EXPENSES	3,054,554	3,216,228	3,800,000
<u>REVENUES</u>			
TAX LEVY FOR COUNTY ROADS	1,916,864	2,016,780	2,600,552
TAX LEVY FOR EQUIPMENT	154,000	100,000	100,000
TAX LEVY FOR ADMINISTRATION	225,000	225,000	225,000
RECORDS AND REPORTS	125,000	125,000	125,000
STATE TRANSPORTATION AIDS	633,690	646,622	646,622
CHIP REVENUE	0	102,826	102,826
CHIP-D REVENUE	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	3,054,554	3,216,228	3,800,000
<u>HIGHWAY TAX LEVY</u>			
EQUIPMENT	154,000	100,000	100,000
ADMINISTRATION	225,000	225,000	225,000
COUNTY ROADS	<u>1,916,864</u>	<u>2,016,780</u>	<u>2,600,552</u>
TOTAL HIGHWAY TAX LEVY	2,295,864	2,341,780	2,925,552

**TAYLOR COUNTY HIGHWAY DEPARTMENT
2009 PROPOSED EQUIPMENT SCHEDULE**

RESOURCES

2008 ESTIMATED MACHINERY EARNINGS	\$400,000
TAX LEVY EQUIPMENT	<u>100,000</u>

TOTAL RESOURCES	\$500,000
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EXPENDITURES

1 USED QUAD AXLE	\$70,000
FINISH PATROL TRUCK #86	60,000
1 PATROL TRUCK	140,000
1 CRACKFILLER	60,000
2 PICKUP TRUCKS	50,000
1 COMMISSIONER VEHICLE	20,000
1 ASPHALT MILLING ATTACHMENT	25,000
1 USED WATER TANKER	25,000
OLD SHOP REPLACEMENT FUND	30,000
BETTERMENTS AND UNANTICIPATED	<u>20,000</u>

TOTAL EXPENDITURES	\$500,000
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Taylor County Highway Committee, Special Meeting

August 6, 2008

Ground Floor Sheriff's Department Training Room, Courthouse

Call Meeting to Order: Chairman Zenner called the meeting to order at 9:01 a.m.

Members Present: Beadles, Fuchs, and Werner

Members Absent: Sweda

Other Attendees: County Board Chairman Metz and Human Resource Manager Marie Koerner

Motion by Beadles/Werner to go into closed session at 9:02 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) for the purpose of interviewing candidates for the Highway Commissioner position. Four voting aye, motion carried.

Motion by Fuchs/Werner to reconvene in open session at 11:58 a.m. pursuant to Wisconsin State Statutes 19.83 to take any necessary action on the matter discussed in closed session. Four voting aye, the motion carried. No action was taken.

Adjournment: Motion by Beadles/Fuchs and carried to adjourn at 11:58 a.m.

Taylor County Highway Committee, Special Meeting

August 5, 2008

Ground Floor Sheriff's Department Training Room, Courthouse

Call Meeting to Order: Chairman Zenner called the meeting to order at 9:30 a.m.

Members Present: Beadles, Fuchs, and Werner

Members Absent: Sweda

Other Attendees: County Board Chairman Metz and Human Resource Manager Marie Koerner

Motion by Beadles/Werner to go into closed session at 9:32 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) for the purpose of interviewing candidates for the Highway Commissioner position. Four voting aye, motion carried.

Motion by Fuchs/Werner to reconvene in open session at 12:00 noon pursuant to Wisconsin State Statutes 19.83 to take any necessary action on the matter discussed in closed session. Four voting aye, the motion carried. No action was taken.

Adjournment: Motion by Fuchs/Beadles and carried to adjourn at 12:00 noon.

Taylor County Highway Committee, Regular Meeting

July 22, 2008

Highway Department Office

Call Meeting to Order: Chairman Zenner called the meeting to order at 1:00 p.m.

Members Present: Beadles, Fuchs, Sweda and Werner

Members Absent: None

Other Attendees: County Board Chairman Metz, Luke Klink of The Star News, Human Resource Manager Marie Koerner, Interim Highway Commissioner Jess Sackmann, Shop Superintendent Fred Ebert and Accountant Ginny Wilkins

Approve Minutes: Motion by Werner/Beadles and carried to approve the minutes of the June 17, 2008 meeting.

Cash vouchers and journal vouchers were audited. Motion by Beadles/Werner and carried to approve cash vouchers totaling \$1,409,648.86 and journal vouchers totaling \$102,078.88.

Shop Superintendent Ebert presented five proposals that were received for the purchase of two single axle patrol trucks. The proposals for one truck were:

Mid-States Truck	\$68,500.00
V & H	67,029.00
Boyer Truck	66,862.00
Wausau Truck Ctr	74,992.00
Scaffidi	100,436.45

Ebert explained that the trucks will be less costly this year than next and recommended purchasing two trucks. If the funds for outfitting the trucks are not available from this year's equipment schedule they will be outfitted with next year's funds.

After discussion, motion by Sweda/Fuchs and carried to purchase two single axle patrol trucks from Mid-States Truck for \$68,500.00 each.

Chairman Zenner reported that he had questioned the use of the portable scales that were purchased in 2007 for weighing logging trucks. Chairman Zenner checked with Sheriff Daniels who said the scales are being used and will be used more frequently in the future. No action was taken.

Interim Commissioner Sackmann reported that the State DOT requested permission to use Taylor County highways in 2011 for a detour during the construction project on State Highway 13. The county roads will be video logged before the detour is used and will be restored to original condition after the construction project. Motion by Sweda/Beadles and carried to allow the State DOT to use Taylor County roads for a detour in 2011.

Mr. Sackmann presented three Petitions for Bridge Aid from the Town of Medford for culvert replacements. The first request was for culverts on Pleasant Avenue 259 feet west of River Drive. Field inspections show that replacement is warranted and two 48" culverts are recommended with an estimated cost of \$6,000. The second petition is for a culvert on River Driver 1230 feet north of Allman Avenue. Field inspections show that replacement is warranted and one 48" culvert is recommended with an estimated cost of \$2,900. The final petition is for a culvert on Pleasant Avenue 93 feet west of River Drive. Field inspections show that replacement is warranted and one 36" culvert is recommended with an estimated cost of \$2,100. Motion by Fuchs/Werner and carried to approve the replacements.

After discussion, the committee requested Shop Superintendent Ebert to research costs for purchasing a vehicle to be used by the new highway commissioner. Mr. Ebert will look at several different options and bring the results to the next regular meeting of the highway committee. No action was taken.

Motion by Sweda/Fuchs to go into closed session to review employment applications at 1:30 p.m. Sweda and Fuchs withdrew their motions.

Mr. Sackmann reported on various projects that the highway department is currently working on.

Mr. Ebert reported on several vehicle disposals including Truck #63 which was sold for \$5,000. Offers of \$4,000 on Grader #301 and \$8,000 on Truck #36 have been received. Mr. Ebert will accept these bids. Ebert also reported on the purchase of a moving tractor which was listed in the Equipment Schedule with an estimated cost of \$30,000. The actual purchase price is \$16,574.50.

At 1:40 p.m. motion by Sweda/Fuchs to go into closed session pursuant to Wisconsin State Statutes 19.85(1)(c) to review employment applications. Five voting aye, the motion carried.

Motion by Fuchs/Werner to reconvene in open session at 2:28 p.m. pursuant to Wisconsin State Statutes 19.83 to take any necessary action on the matter discussed in closed session. Five voting aye, the motion carried. No action was taken.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be August 19, 2008.

Adjournment: Motion by Sweda/Werner and carried to adjourn at 2:29 p.m.

Taylor County Highway Committee, Regular Meeting

June 17, 2008

Highway Department Office

Call Meeting to Order: Chairman Zenner called the meeting to order at 1:00 p.m.

Members Present: Beadles, Fuchs, Sweda and Werner

Members Absent: None

Other Attendees: County Board Chairman Metz, Rollie Thums, Luke Klink of The Star News, Interim Highway Commissioner Jess Sackmann, Shop Superintendent Fred Ebert and Accountant Ginny Wilkins

Approve Minutes: Motion by Sweda/Werner and carried to approve the minutes of the May 28, 2008 meeting.

Based on discussions at the previous meeting, motion by Sweda/Werner and carried to authorize filling the vacancy in the Highway Commissioner position.

Mr. Sackmann gave a brief description of a proposed change in the Grader Operator Job Description that will settle Grievances 01-08 and 02-08. After discussion, motion by Sweda/Werner and carried to approve the change in the job description.

Mr. Sackmann presented a Petition for Bridge Aid from the Town of Holway for the replacement of a battery of three culverts on Oak Drive 100 feet south of Apple Avenue. Mr. Sackmann reported that a field inspection has determined that replacement is warranted and recommended replacement with three 48" x 44' culverts. Motion by Beadles/Fuchs and carried to approve the replacement at an estimated cost of \$8,570.

Mr. Sackmann presented a Petition for Bridge Aid from the Town of Deer Creek for the replacement of two #54 x 28' culverts on Robin Drive .7 miles south of CTH A with two #54 x 42' culverts. Mr. Sackmann reported that a field inspection has determined the culvert replacement is warranted; however 44' culverts are recommended. Motion by Beadles/Fuchs and carried to approve the replacement at an estimated cost of \$7,077.

Mr. Sackmann presented a Petition for Bridge Aid from the Town of Deer Creek for the replacement of one #42 x 36' culvert on Hall Drive 1.3 miles south of CTH A. Field inspections show that replacement is warranted and a #48 x 44' culvert is recommended. Motion by Beadles/Fuchs and carried to approve the replacement at an estimated cost of \$3,770.

Shop Superintendent Ebert presented three proposals that were received for the purchase of a Disc Mower. The proposals were: Swiderski \$6,484.00, Niemuth \$7,950.00 and Central Wis Co-op \$8,495.00. Motion by Sweda/Fuchs and carried to purchase one disc mower from Swiderski for \$6,484.00.

Rollie Thums requested that the highway committee reconsider paving the Rustic Road. He gave information on the usage and some past history of the road. No action was taken.

Mr. Sackmann reported on various projects that the highway department is currently working on.

Next Committee Meeting: The next meeting of the Taylor County Highway Committee will be July 22, 2008.

Adjournment: Motion by Sweda/Fuchs and carried to adjourn at 2:00 P.M.

Taylor County Highway Committee, Regular Meeting

May 28, 2008

Highway Department Office

Call Meeting to Order: Chairman Zenner called the meeting to order at 1:00 p.m.

Members Present: Beadles, Fuchs, Sweda and Werner

Members Absent: None

Other Attendees: County Board Chairman Metz, Luke Klink of The Star News, Paula Liske of WIGM/WKEB, Human Resource Manager Marie Koerner, Operations Manager Jess Sackmann, Shop Superintendent Fred Ebert and Accountant Ginny Wilkins

Approve Minutes: Motion by Beadles/Werner and carried to approve the minutes of the April 22, 2008 meeting.

Cash vouchers and journal vouchers were audited. Motion by Sweda/Werner and carried to approve cash vouchers totaling \$476,230.13 and journal vouchers totaling \$1,704.43.

Chairman Zenner read a letter of resignation from Commissioner Thomas Toepfer effective June 13, 2008. Motion by Sweda/Werner and carried to accept Toepfer's resignation.

Discussion followed concerning the appointment of an Interim Highway Commissioner. Human Resource Manager Koerner recommended Jess Sackmann for the position. Motion by Werner/Beadles and carried to forward to Personnel the appointment of Jess Sackmann as Interim Commissioner effective June 14, 2008.

Motion by Fuchs/Werner and carried to increase Mr. Sackmann's pay by \$100 per week while he is the Interim Highway Commissioner. This will also be forwarded to Personnel.

Upon approval of his interim appointment, Mr. Sackmann will select someone to fill the position of Interim Operations Manager.

Terms of employment for replacement of the Highway Commissioner were discussed. Motion by Sweda/Fuchs to send a resolution to the full County Board to change the Highway Commissioner position to a two year term, renewable by the County Board. The motion carried with Beadles opposed. Ms. Koerner will wait to advertise the vacancy until after the County Board acts on this resolution.

Agenda Items 5 and 6 were tabled.

Mr. Sackmann gave an update on current highway projects including culvert installation and placement of crushed aggregate base course on County Road E and rutwedging on State Road 64.

Shop Superintendent Ebert gave an update on the construction of the Medford salt shed. He also informed the committee that bids are being accepted for the sale of old equipment. If the bids do not exceed the minimum dollar value for each item, he will advertise outside of the county.

Next Committee Meeting: The next meeting of the Taylor County Highway Committee will be June 17, 2008.

Adjournment: Motion by Sweda/Fuchs and carried to adjourn at 1:50 P.M.

Taylor County Highway Committee, Regular Meeting

April 22, 2008

Highway Department Office

Call Meeting to Order: Chairman Zenner called the meeting to order at 1:00 p.m.

Members Present: Beadles, Fuchs, Sweda and Werner

Members Absent: None

Other Attendees: County Board Chairman Metz, Luke Klink of The Star News, Shop Superintendent Ebert and Commissioner Toepfer

Approve Minutes: Motion by Beadles/Sweda and carried to approve the minutes of the March 18, 2008 meeting.

Cash vouchers and journal vouchers were audited. Motion by Sweda/Werner and carried to approve cash vouchers totaling \$296,850.76 and journal vouchers totaling \$91,345.16.

The commissioner presented a Petition for Bridge Aid from the Town of Medford for the replacement of a structure on Sunset Road. The bridge is a 6' x 16' clear span which does not qualify for federal bridge aid. The replacement is estimated at \$100,000 with \$13,287.73 TRIP funding available. Motion by Werner/Fuchs and carried to approve the bridge aid.

The commissioner presented a Local Force Account Contract utilizing county forces to correct minor erosion control issues at the STH 64/Black River Bridge for an estimated \$4,700. Motion by Beadles/Sweda and carried to approve the contract.

The commissioner presented a Discretionary Maintenance Agreement for \$152,760.00 for the State's 2/3 of the construction of a new salt storage facility at the Medford Highway Department. The DMA is to reauthorize the 2007 agreement for 2008 construction. Motion by Sweda/Werner and carried to approve the DMA.

The commissioner distributed proposed 2008 projects. After discussion, motion by Werner/Sweda and carried to approve the projects.

The commissioner reviewed 2008 quotations for materials. After discussion, motion by Beadles/Werner and carried to award the quotations as indicated on the attached 2008 Quotations Department Recommendations.

The committee discussed the disposition of retired patrol trucks. Shop Superintendent Ebert reported that one unit was sold to the Town of Greenwood for \$5,000. Motion by Fuchs/Werner and carried to sell the other at auction.

The commissioner presented a proposal to include the two screed operators in the Paver Operator Position Description. Motion by Sweda/Werner and carried to approve the change for presentation to Personnel.

The commissioner reported that he approved a Traffic Maintenance Agreement contracting the highway department to conduct traffic sign upgrading for WISDOT for \$10,500.

The committee discussed attendance at the 2008 Highway Conference. Beadles will be the only member attending.

Next Committee Meeting: The next meeting of the Taylor County Highway Committee will be May 20, 2008.

Adjournment: Motion by Sweda/Beadles and carried to adjourn at 2:00 P.M.

Taylor County Highway Department

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**2008 QUOTATIONS
DEPARTMENT RECOMMENDATIONS
APRIL 22, 2008**

<u>ITEM</u>	<u>RECOMMENDATION</u>	<u>COST</u>
BITUMINOUS MATERIALS		
Hot Mix Asphalt	American Asphalt (Lissner) CTH E CTH O STH 64 Rutwedge	\$37.94/Ton \$42.58/Ton \$43.35/Ton
HFRS 2	Meigs	\$1.5277/Gal
CABC	All Quotations	
WASHED SAND	Medford – Melvin West End – Oryn	\$7.20/CY \$4.25/CY
CULVERTS		
HDPE	ADS	
JOINT SEALER	Bartelt	\$0.3933/lb

Taylor County Highway Committee, Regular Meeting

March 18, 2008

Highway Department Office

Call Meeting to Order: Chairman Lato called the meeting to order at 1:00 p.m.

Members Present: Beadles, Sweda, Werner and Zenner

Members Absent: None

Other Attendees: County Board Chairman Metz, Luke Klink of The Star News, Shop Superintendent Ebert and Commissioner Toepfer

Approve Minutes: Motion by Beadles/Zenner and carried to approve the minutes of the February 19, 2008 meeting with the following correction: Paragraph 12 should read "Motion by Sweda/Beadles and carried, with Zenner voting no, to purchase one John Deere 6330 from Riesterer and Schnell for \$43,227."

Cash vouchers and journal vouchers were audited. After discussion, motion by Werner/Zenner and carried to approve cash vouchers totaling \$193,841.63 and journal vouchers totaling \$47,750.59.

The commissioner reported that he was informed that CTH M (CTH G to CTH E (north)) has been given priority for Public Lands Highway funding up to \$2 million. The resurfacing is tentatively scheduled for 2010-2011.

The commissioner presented a 2008 Discretionary Maintenance Agreement for pavement marking for \$530,000. Motion by Beadles/Zenner and carried to approve the agreement.

The commissioner reported on a request from the Town of Greenwood to purchase a used patrol truck and on a request from the Boy Scouts for the department to donate a patrol truck to the Crystal Lake Scout Reservation. The trucks are valued at approximately \$7,500 apiece. The committee recommended that the entities return with offers.

The commissioner reported that consultant selection for 2009 – 2011 projects has not been authorized yet.

Shop Superintendent Ebert explained a department request to purchase one used quad axle dump truck instead of one patrol truck as authorized on the 2008 Equipment Schedule. No additional funds would be necessary and equipment schedule total expenditure authorization would not be exceeded. Motion by Zenner/Beadles and carried to approve the substitution.

The committee reviewed applications for the position of patrolman. No action was taken.

Motion by Sweda/Zenner and carried unanimously to go into closed session pursuant to SS19.85 (1)(c) for the purpose of a performance evaluation at approximately 2:00 P.M.

Motion by Zenner/Sweda and carried unanimously to return to open session at 2:30 P.M.

The committee reviewed their evaluation with the commissioner.

Next Committee Meeting: The next meeting of the Taylor County Highway Committee will be April 22, 2008.

Adjournment: Motion by Sweda/Zenner and carried to adjourn at 3:30 P.M.

Taylor County Highway Committee, Regular Meeting

February 19, 2008

3rd Floor Boardroom, Courthouse

Call Meeting to Order: Chairman Lato called the meeting to order at 2:00 p.m.

Members Present: Beadles, Sweda, Werner and Zenner

Members Absent: None

Other Attendees: County Board Chairman Metz, The Star News, Representatives of the Taylor County Sportsman's Club, Citizens, Shop Superintendent Ebert and Commissioner Toepfer

Approve Minutes: Motion by Sweda/Zenner and carried to approve the minutes of the January 15, 2008 meeting.

The committee received public input from representatives of the Taylor County Sportsman's Club.

Motion by Zenner/Werner to approve the attached ordinance to amend Section 42.04 (1) for presentation to the full County Board. Roll Call: Beadles-no, Lato-aye, Sweda-aye, Werner-aye, Zenner-aye. Motion carried.

Motion by Zenner/Werner to approve the attached resolution amending Resolutions 18 and 19 for presentation to the full County Board. Roll Call: Beadles-no, Lato-no, Sweda-aye, Werner-aye, Zenner-aye. Motion carried.

Cash vouchers and journal vouchers were audited. After discussion, motion by Sweda/Werner and carried to approve cash vouchers totaling \$158,103.85 and journal vouchers totaling \$61,300.12.

Corporation Counsel Steve Anderson discussed possible actions against individuals with outstanding bills and the possibility of implementing a department policy. Motion by Sweda/Beadles and carried to review on a case by case basis.

Anderson reported that discussions with NTC concerning the construction of a Splash Tower on county property indicated that Taylor County would be incurring some liability. Motion by Beadles/Sweda and carried to table the item.

Jim Melvin addressed the committee with concerns about the possible removal of his access onto County Highway O at the intersection of Gibson, during the scheduled reconstruction of Gibson and County Highway O. The commissioner presented a design for a deceleration lane, and a recommendation from WISDOT Transportation Safety Engineer Tim Mason to locate the driveway outside of the deceleration lane. The commissioner reported on the possibility of contributing to the construction of Gibson to build the road to higher standards, thereby allowing for access off of Gibson. After discussion, motion by Beadles/Werner and carried to add the deceleration lane on County Highway O leaving Melvin's access at its current location.

The commissioner reported on a request from a trucking firm which hauls milk, for clarification on load limits during spring weight limit postings. The commissioner recommended a department policy permitting vehicles to transport milk from the point of production to the nearest main unposted road, allowing legal loads only, as provided in SS 345.15(3)(c). Motion by Beadles/Werner and carried to approve the policy.

The commissioner presented a State Routine Maintenance Agreement contracting Taylor County to provide services on state highways for a cost of \$731,000. Motion by Beadles/Zenner and carried to approve the 2008 Routine Maintenance Agreement.

The commissioner presented a resolution recognizing the exemplary performance and extending best wishes to retiring Patrolman Jan Couillard. Motion by Sweda/Beadles and carried approving the resolution for forwarding to the full County Board.

Motion by Zenner/Werner and carried authorizing the hiring of a replacement for the vacancy created by Patrolman Couillard's retirement.

Shop Superintendent Ebert presented quotations for the purchase of one tractor for use with a power broom. Quotations were: Service Motor - \$29,989, Niemuth Implement - \$41,814, Central Wisconsin Co-op - \$49,150 and Riesterer and Schnell - \$43,227. After discussion, motion by Sweda/Beadles and carried to purchase one John Deere 6330 from Riesterer and Schnell for \$43,227.

The commissioner reported that Taylor County's general transportation aids for 2008 were \$677,830.42. This is up from 2007's \$630,000.

The commissioner reported that the old highway shop north of the existing Medford shop will be impacted during the 2011 reconstruction of State Highway 13.

The commissioner inquired whether to conduct interviews for consultant selections or if the committee would rather select from a list. The consensus was to select off of a list of qualified consultants.

Next Committee Meeting: The next meeting of the Taylor County Highway Committee will be March 18, 2008.

Adjournment: Motion by Werner/Zenner and carried to adjourn @ 4:15 P.M.

Taylor County Highway Committee, Regular Meeting

January 15, 2008

3rd Floor Boardroom, Courthouse

Call Meeting to Order: Chairman Lato called the meeting to order at 1:00 p.m.

Members Present: Beadles, Sweda, Werner and Zenner

Members Absent: None

Other Attendees: County Board Chairman Metz, The Star News, Representatives of the Taylor County Sportsman's Club and Commissioner Toepfer

Approve Minutes: Motion by Zenner/Werner and carried to approve the minutes of the December 11, 2007 meeting.

Cash vouchers and journal vouchers were audited. After discussion, motion by Beadles/Sweda and carried to approve cash vouchers totaling \$386,302.24 and journal vouchers totaling \$50,109.95.

Motion by Sweda/Beadles and carried unanimously to convene in closed session pursuant to State Statute 19.86(c) for the purpose of a performance evaluation. The committee returned to open session after approximately 10 minutes. No action was taken.

The commissioner presented a Petition for Bridge Aid from the Town of Browning for the replacement of Bridge P60-0111, Klinger Lane/E. Br. Little Black River. Motion by Sweda/Beadles and carried to approve the replacement at an estimated cost of \$150,000.

The commissioner presented a request from WISDOT for Taylor County to identify a representative to participate in study meetings for a State Highway 13 corridor study (STH 10 to STH 8). The committee appointed Commissioner Toepfer to represent Taylor County.

The committee received public input from representatives of the Taylor County Sportsman's Club.

Next Committee Meeting: The next meeting of the Taylor County Highway Committee will be February 19, 2008.

Adjournment: Motion by Sweda/Beadles and carried to adjourn @ 2:30 P.M.