December 19, 2008
Sheriff's Department Training Room

Members Present: Bizer, Bix, Seidl, Thiede, Poehnelt.
Members Absent: None.
Other Attendees: IT Director Weinke.

Call Meeting To Order: Chair Bix called the meeting to order at 10 AM.

Approve Minutes & Approve Agenda: Seidl moved to approve the minutes of the November 21, 2008 meeting and the agenda with eight items; Poehnelt seconded. All Ayes. Motion Carried.

DB Wireless: Bix reported that she checked with the Medford Library regarding their Internet service after hearing several complaints about connectivity. Ann Harris, the library director, assured Bix that DB Wireless was performing flawlessly. The problem was their non-wireless public connection. Weinke reported that due to the holidays and a family illness, the actual installation would be delayed until at least sometime in January.

Higher Ground Maintenance: Weinke reported that Sheriff Daniels' policy on software and hardware is not to purchase any maintenance agreements. Rather the Sheriff's Department will handle repairs on a time and materials basis.

BIO Terrorism WAP: The Buildings & Grounds Director would like to try putting the Wireless Access Point (WAP) in the ceiling to foil any tampering with the connections. If that doesn't work, they will have to resort to locking it up. The WAP is currently in the IT Director's office and can be signed out when needed.

Computer Replacement Plan: Weinke handed out a list of all the computers owned by the County. Some of them were originally purchased in 1998. One problem is that some department heads feel that if a computer is working, that is good enough. Employees have complained that their computer takes at least twenty minutes to boot up. This means that productivity is severely compromised. The second problem is with downloading some of the larger files; it can take many minutes. In some cases it can take over an hour and in other cases the files cannot be downloaded at all. Again the problem is productivity. The third major problem is that those same department heads feel that the IT Department should rebuild, repair, and tweak the computers over and over again. This also is not productive because it takes time from the IT Department employees who could be better utilizing their time. Committee members were asked to think about possible solutions, such as a 3-, 4-, or even 5-year replacement plan as well as how to finance such a plan. Weinke will check with Finance Director Brandl on what he thinks about the financing. A motion was made by Dave Bizer that any computer purchased prior to 2003 be replaced if anything goes wrong with it and that it be paid for by the department it belongs to. This motion was seconded by Jim Seidl.

Department Update: The main server issues appear to be resolved, and we are no longer on anyone's black list. The AS400 maintenance package has been ordered.

Next Meeting Date & Time: The next meeting of the Taylor County Information Technology Committee will be Friday, January 23, 2009 at 10 AM.

Adjournment: With no further business, Thiede moved to adjourn; Poehnelt seconded. All Ayes. The meeting was adjourned at 11:04 AM.

November 21, 2008
Sheriff's Department Training Room

Members Present: Bizer, Bix, Seidl, Thiede
Members Absent: Poehnelt.
Other Attendees: IT Director Weinke.

Call Meeting To Order: Chair Bix called the meeting to order at 9 AM.

Approve Minutes of the October 17, 2008 Meeting & Approve Agenda: Seidl moved to approve the minutes of the October 17, 2008 meeting and the agenda with eight items; Thiede seconded. All Ayes. Motion Carried.

DB Wireless: Director Weinke has contacted several businesses that are now using DB Wireless as their Internet provider. There have been no complaints, but she is still gathering information about their service. We currently have a three-year contract with TDS, which gives us a $1,000/month rate; with a two-year contract, our monthly rate would be $1,200. If we keep the TDS contract in force through its ending point, we will pay $36,000; if we terminate at the two-year point, we will pay $28,800 including the early termination penalty. Since the DB Wireless contract is free, this means we will save $7,200 even with the early termination fees. After that, there is no cost since the service will be part of our agreement with DB Wireless to use our antennas.

Mail Server: The Sheriff decided not to get a maintenance contract on the Higher Ground call logging software. Of course, it started causing problems as soon as the warranty ran out. The IT Department is attempting to fix the problem; however, it is a proprietary software and not easy to fix. It has the effect of appearing as bots and worms in the way it uses our email server to send "I'm Alive" alerts back to Higher Ground. We have thus been blacklisted at a number of our receiving sites. IT is working on this issue, but the IT Committee raised questions as to why maintenance contracts would not be kept on proprietary systems. Supervisor Seidl stated that he would bring this issue up at the next Law Enforcement Committee meeting. Director Weinke will invite Sheriff Daniels and Jail Sergeant Kasperek to the next meeting to discuss this matter more fully.

AS400 Maintenance: We have enough money in this year's budget to purchase the three-year maintenance contract on our AS400 before the end of 2008. If we do that, the money we would normally use to purchase the contract next year can be rolled over into the sinking fund for the purchase of a new AS400 unit when that becomes necessary. Thiede moved to purchase the three-year maintenance agreement before the end of 2008; Seidl seconded. All Ayes. Motion Carried.

BIO Terrorism WAP: Until recently, the Wireless Access Point (WAP) has been available for use in the Sheriff's Department Training Room. However, someone has been resetting this device to factory defaults, thus leaving the wireless network unsecured. The device has now been pulled, reconfigured, and placed in the IT Director's office. If someone needs a wireless connection, they have to go through the IT Director. This is definitely an inconvenience, so alternate ways of protecting the WAP from being reset were discussed. Director Weinke will work on possible solutions and report back to the committee at the next meeting. In the meantime, the WAP will remain in her office.

Department Update: Director Weinke reported that the new air handling system in the server room is working as desired.

Next Meeting Date & Time: The next meeting of the Taylor County Information Technology Committee will be Friday, December 19, 2008 at 10 AM.

Adjournment: With no further business, Bizer moved to adjourn; Thiede seconded. All Ayes. The meeting was adjourned at 9:57 AM.

October 17, 2008
Sheriff's Department Training Room

Members Present: Bizer, Bix, Seidl, Thiede, Poehnelt
Members Absent: None.
Other Attendees: IT Director Weinke.

Call Meeting To Order: Chair Bix called the meeting to order at 9 AM.

Approve Minutes of the September 29, 2008 Meeting & Approve Agenda: Seidl moved to approve the minutes of the September 29, 2008 meeting and the agenda with six items; Thiede seconded. All Ayes. Motion Carried.

Server Virtualization: This project is pretty well finished. One server has been rebuilt and will go to the Human Services Department as soon as the IT Department can coordinate a date with GIT. Journaling of emails started two weeks ago. MX Logic will work with the County on pulling this data into permanent storage on a schedule that will not interfere with County operations.

DB Wireless: Bob Henry of DB Wireless announced that they can provide us with a block of IP addresses exclusively for County use. Weinke will work out a schedule to test their services over a weekend. We can only use one Internet service because of our firewalls, so we have to be certain DB is reliable before we switch from TDS. Weinke will also check with TDS on any contractual agreements we have that may interfere with us making a switch. DB Wireless has finished installation of their service in Abbotsford. Weinke will check with some businesses there to see if they are happy with their service. She will also check out the Medford Library's Internet capabilities.

Department Update: The next big project is the presidential election on November 4. Weinke reported that paper product prices are more reasonable through the existing County purchase program. She will use money in the 2008 budget to stock up before yearend.

Next Meeting Date & Time: The next meeting of the Taylor County Information Technology Committee will be Friday, November21, 2008 at 9 AM.

Adjournment: With no further business, Bizer moved to adjourn; Thiede seconded. All Ayes. The meeting was adjourned at 9:36 AM.

September 29, 2008
Sheriff's Department Training Room

Members Present: Bizer, Bix, Seidl, Thiede, Poehnelt
Members Absent: None.
Other Attendees: IT Director Weinke.

Call Meeting To Order: Chair Bix called the meeting to order at 9 AM.

Approve Minutes of the August 15, 2008 Meeting & Approve Agenda: Seidl moved to approve the minutes of the August 15, 2008 meeting and the agenda with eight items; Bizer seconded. All Ayes. Motion Carried.

Server Virtualization: About half the project is finished, and everything is going well. The tax program for the Treasurer's Office is going in next. That leaves just a few minor programs. One virtual server is handling just print issues, and one is storing user data only. All mapping files are going to a dedicated virtual server. After this, one of the better old servers will be rebuilt to replace the "Bruno" server at Human Services.

DB Wireless: Weinke has not yet heard from Bob Henry of DB Wireless on whether we will be able to get a block of IP addresses. If we cannot get this, then we cannot use the "free" service they are offering.

2009 Budget: Weinke is trying to shift some purchases that were originally slated for next year to this year so that she can cut the Software Expansion and Office Supplies line items. So far she has been able to decrease next year's budget by $6,743, or 7.29%. Because one of the department employees is going to 35 hours a week (down from 40), the Department will also achieve a savings of $5,000 in salary expenses.

Server Room – Temperature Issues: In order to reduce costs, the County reduces airflow throughout the Court House over the weekends. The problem in the server room is that without proper airflow, the equipment overheats. This could cause a major problem with the equipment working in realtime, but it could also reduce the working life of this very expensive equipment. In order to guarantee proper airflow, Jeff Ludwig of the Buildings & Grounds Department has proposed putting in a dedicated air handling unit that will service this room only. The cost is about $4,000 and has already been approved by the Buildings & Grounds Committee. The unit will be paid for by the Buildings & Grounds Department.

Department Update: The server room has one other known problem. Each wall of outlets is on the same circuit. This means that when every piece of equipment is powered up, the system overloads and takes down every piece of hardware in the server room. Currently they are running extension cords in an attempt to disperse the power load. The permanent solution is to rewire the outlets so that each is on a separate circuit. Since there is still some money in the current budget, it was felt that this should be addressed before the end of the year.

Next Meeting Date & Time: The next meeting of the Taylor County Information Technology Committee will be Friday, October 17, 2008 at 9 AM.

Adjournment: With no further business, Bizer moved to adjourn; Thiede seconded. All Ayes. The meeting was adjourned at 9:45 AM.

August 15, 2008
Sheriff's Department Training Room

Members Present: Bizer, Bix, Seidl, Thiede, Poehnelt
Members Absent: None.
Other Attendees: IT Director Weinke.

Call Meeting To Order: Chair Bix called the meeting to order at 9 AM.

Approve Minutes of the July 18, 2008 Meeting & Approve Agenda: Bizer moved to approve the minutes of the July 18, 2008 meeting and the agenda with eleven items; Seidl seconded. All Ayes. Motion Carried.

Technology Sale via the Web: There is a chapter in the Taylor County Code covering the "Disposal of County Property". Seidl moved to submit to the County Board the following addition to the first section of Chapter 23: Notice of any sale may be via the County Website or published in the local media, whichever the appropriate oversight committee considers most advantageous to the County. Thiede seconded. All Ayes. Motion Carried.

Server Virtualization: The equipment and licenses for the virtualization project are already arriving. The project is slated to begin immediately after Labor Day. At that time an upgrade to Exchange 2007 will be made, and the MX Logic archiving program will be implemented.

DB Wireless: Bob Henry of DB Wireless is looking into the possibility of giving Taylor County a block of ten outside IP addresses. Without them, the County would not be able to use the free wireless Internet service from DB Wireless. Mr. Henry was told that the best time to make these addresses available would be right after Labor Day so the County can use them for testing of the virtualization project.

IBM Servers: Two of the County's oldest servers died last week. One was critical in that it was running the LandShark application for the Register of Deeds office. All of the programs on both servers were moved over to other servers. There are two more IBM Servers of the same vintage that may go at any time. This makes the server virtualization project essential.

2009 Budget: Director Weinke was asked to submit a 0% increase budget for 2009. She presented this budget to the Committee. Seidl moved to submit the 0% increase budget to the Budget Review Committee for approval; Bizer seconded. All Ayes. Motion Carried.

Employee's Request for 35-Hour Work-Week: The Committee decided not to go into closed session to discuss this item. Programmer Leon Peetz asked that his hours be reduced from 40 to 35 per week. Director Weinke feels that the Department can handle the workload, and Mr. Peetz has offered to work the extra hours if needed. This reduction of hours would save the Department about $5,000 annually. Thiede moved to allow Mr. Peetz to work a reduced work-week starting January 1, 2009; Seidl seconded. All Ayes. Motion Carried.

Next Meeting Date & Time: The next meeting of the Taylor County Information Technology Committee will be Monday, September 29, 2008 at 9 AM.

Adjournment: With no further business, Poehnelt moved to adjourn; Seidl seconded. All Ayes. The meeting was adjourned at 10:32 AM.

July 18, 2008
Sheriff's Department Training Room

Members Present: Bizer, Bix, Seidl, Thiede, Poehnelt
Members Absent: None.
Other Attendees: IT Director Weinke and Brian Wilson of The Star News.

Call Meeting To Order: Chair Bix called the meeting to order at 9 AM.

Approve Minutes of the June 16, 2008 Meeting & Approve Agenda: Seidl moved to approve the minutes of the June 16, 2008 meeting and the agenda with ten items; Thiede seconded. All Ayes. Motion Carried.

eRecords Retention Policy: The second page of the current Computer Policy was revised to include the eRecords Retention Policy. Bizer moved to approve the Computer Policy with the addition of the eRecords Retention Policy; Seidl seconded. All Ayes. Motion Carried.

Technology Sale Via the Web: Corporation Counsel Anderson suggested that the IT Committee send a resolution to the County Board to allow sale of obsolete equipment over the Internet or through an ad in the local media or to donate this equipment to non-profit organizations or County affiliates with the approval of the IT Committee and the County Clerk. Weinke will have a resolution to this effect ready to present at the next IT Committee meeting.

Server Virtualization: Director Weinke decided to continue with nightly tape backups even with the virtualization in place. Normally $1,500 is budgeted for backup tapes, and this will continue. At last month's meeting, Director Weinke was asked to contact the Corporation Counsel to determine if the Department needs to bid out this project. Corporation Counsel Anderson stated that this is not a "public work", so no bids are needed. Seidl moved to proceed with the server virtualization project; Poehnelt seconded the motion. All Ayes. Motion Carried.

Hypercache Project: The Hypercache project was completed by 7 p.m. on Tuesday, July 15. This included all testing. The project went extremely well.

Humane Society Website: The Humane Society Website is up and running. New features are being added on a weekly basis as they determine additional information they would like on the site. The site can be viewed at: http://www.co.taylor.wi.us/hs/home.html.

DB Wireless: Cable has been pulled for the free wireless Internet connection through DB Wireless. There may be a problem in that the County needs a block of IP Addresses, and DB appears to be offering only one IP address at this time. Director Weinke will check into this further.

Department Update:
- The SMILE Room and the Jail Program Room were having issues with their Video Conferencing. Verizon came out and determined the problem was two pieces of equipment that will need to be replaced. They were able to do a bypass, which resulted in slower speeds. The Judge's Office & the Sheriff's Department will have to decide if the workaround is too choppy for their needs.

Next Meeting Date & Time: The next meeting of the Taylor County Information Technology Committee will be Friday, August 15, 2008 at 10 AM.

Adjournment: With no further business, Thiede moved to adjourn; Poehnelt seconded. All Ayes. The meeting was adjourned at 9:37 AM.

June 16, 2008
Sheriff's Department Training Room

Members Present:	Bizer, Bix, Seidl, Thiede
Members Absent:	Poehnelt
Other Attendees:	IT Director Weinke and Luke Klink of The Star News.

Call Meeting To Order: Chair Bix called the meeting to order at 9 AM.

Approve Minutes of the May 22, 2008 Meeting & Approve Agenda: Seidl moved to approve the minutes of the May 22, 2008 meeting and the agenda with nine items; Bizer seconded. All Ayes. Motion Carried.

eRecords Retention Policy: Chair Bix submitted a proposed Archiving Policy to Corporation Counsel Anderson for his review. He suggested one change. Seidl moved to approve the revised Archiving Policy and add it to Taylor County's Computer Usage policy. Thiede seconded. All Ayes. Motion Carried.

Technology Sale Via the Web: Director Weinke is contacting the Corporation Counsel to determine if advertising on the Web is sufficient for the sale of old computer equipment. He has not responded yet. The item will be held over until next month.

Server Virtualization: This project will replace Taylor County's older servers with new hardware that will allow virtualization. The Exchange Server will also be upgraded with new hardware and Exchange 2007. A Continuous Data Protection (CDP) device will be added to the network to optimize backups. The total cost of the project is estimated at $53,332.93.   When finished, this project will mean that Taylor County's servers are all of the newer more robust variety, that speeds throughout the network are increased, and that backups will be faster and less expensive. When the initial project is completed, one of the newer "older" servers will be rebuilt for use at Human Services. No additional funds will be necessary for this project since money has been budgeted beforehand. Director Weinke will check with Corporation Counsel Anderson to see if the County must ask for competitive bids before beginning the project.

Closed Session: The Committee will go into Closed Session pursuant to Wis. Stats. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of the IT department. Seidl moved to go into closed session; Bizer seconded. Roll Call: 4 - Aye, 0 - No, 1 - Absent. The committee went into closed session at 9:24 AM.

Open Session: The meeting will reconvene in Open Session pursuant to Wis. Stats. 19.83 to take any necessary action on the matter discussed in Closed Session. Bizer moved to go back into Open Session; Seidl seconded. RC: 4 - Aye, 0 - No, 1 - Absent. The Committee reconvened in Open Session at 9:45 AM. The Committee then discussed the Performance Evaluation with Director Weinke.

Department Update:
- Equipment for the Hypercache project has started arriving. Installation dates have not yet been established.
- XP Service Pack 3 is slowly being installed on the network with no known issues.
- There were some wireless issues last week because of all the rain. A power injector was destroyed but has now been replaced.

Next Meeting Date & Time: The next meeting of the Taylor County Information Technology Committee will be Friday, July 18, 2008 at 9 AM.

Adjournment: With no further business, Bizer moved to adjourn; Thiede seconded.   All Ayes.   The meeting was adjourned at 9:50 AM.

May 22, 2008
Sheriff's Department Training Room

Members Present:	Bix, Bizer, Poehnelt, Thiede, Seidl.
Members Absent:	None.
Other Attendees:	IT Director Weinke, Frank Frasher of the Taylor County Humane Society & Luke Klink of The Star News.

Call Meeting To Order: Chair Bix called the meeting to order at 10:00 AM.

Approve Minutes of the April 25, 2008 Meeting & Approve Agenda: Thiede moved to approve the minutes of the April 25, 2008 meeting as mailed and the agenda with eleven items. Poehnelt seconded the motion. All Ayes. Motion Carried.

eRecords Retention Policy: Corporation Counsel Anderson and Chair Bix will discuss exactly what is needed for this policy and report to the committee next month.

Technology Sale: All but two of the CPU's were sold. Weinke would like to list available computer systems for sale on the website after clearing all sales with County Clerk Strama. She will check with the Corporation Counsel to see if more extensive advertising needs to be done.

County Tax: Weinke attended the GIPAW conference this past week. Oconto County pays for their larger IT projects using money earmarked directly from the county sales tax. The IT Director from Oconto County suggested that Weinke bring this up with our committee for comment. It was decided that this would not work in Taylor County.

Board Member Laptops: Several counties provide their board members with laptops with the understanding that all meeting packets will be sent electronically rather than mailing large packets of paper to each board member. Each board member also gets an email address for ease of communication with the general public. It was decided that this would not work in Taylor County either.

Use of Old County Projector: An employee's son would like to use the old County projector on private property for a graduation party. Seidl moved not to allow this usage of County equipment; Poehnelt seconded. All Ayes. Motion carried.

Department Update:
- Weinke reported that in her discussions at the GIPAW conference, the impression was not "if" counties should archive or even "when", but rather "how". The only actual policy regarding this archiving was a flat statement that all emails will be archived.

Chair Bix excused herself from chairing the meeting and voting at this point because of a possible conflict of interest. She was going to leave the room when the remaining Committee Members asked her to stay to be available for questions as a member of the public. She sat behind the Committee Members in the "public" section for this portion of the meeting.

Humane Society Website: After much discussion, Thiede moved to have the Humane Society represented on the Taylor County Website since they are performing a function for the County. This use of the Website will be reviewed after one year. Seidl seconded the motion. The vote was three Ayes, one No (Bizer), and one Abstention (Bix). Motion Carried.

Computer Donation to Humane Society: The Taylor County Humane Society could use a computer to keep simple records such as those they will be presenting to the Taylor County Law Enforcement Committee each month. County Clerk Strama previously stated he had no problem with this donation. Seidl moved to donate one of the older computers to the Humane Society; Poehnelt seconded. The vote was three Ayes and two Abstentions (Bix and Bizer). Motion Carried.

Next Meeting: At this point, Bix returned to chairing the meeting. The next meeting of the Taylor County Information Technology Committee is scheduled for Wednesday, June 18, 2008 at 9 AM.

NOTE: This date was later changed to Monday, June 16 at 9 AM due to scheduling conflicts among the members.

Adjournment: With no further business, Bizer moved to adjourn; Seidl seconded. All Ayes. The meeting was adjourned at 10:46 AM.

April 25, 2008
Sheriff's Department Training Room

Members Present:	Bix, Bizer, Poehnelt, Thiede, Seidl.
Members Absent:	None.
Other Attendees:	IT Director Weinke, Sheriff Bruce Daniels, Corporation Counsel Steve Anderson, Human Resources Director, Marie Koerner, Circuit Court Judge Ann Knox-Bauer, District Attorney Karl Kelz & Star News Reporter Luke Klink.

Call Meeting To Order: Vice-Chair Seidl called the meeting to order at 10:00 AM.

Approve Minutes of the March 20, 2008 Meeting: There were no corrections to the minutes of the March 20, 2008 meeting.

Approve Agenda: Bix moved to approve the agenda with seven items; Bizer seconded. All Ayes. Motion Carried.

MX Logic/eRecords Retention Policy: After significant discussion, it was decided that individual "vaults" would be used for those departments requiring confidentiality. These departments include the Sheriff's Department, Human Services, Health, Human Resources, Corporation Counsel, and possibly a few others. Only the department head would have access to the archived emails in the vaults. Offices using the state computer system, such as Circuit Court and District Attorney, would not have their emails archived through the County system. However, their email communications to county departments would be archived when received by those departments. Those departments not requiring confidentiality would be archived in one vault. Corporation Counsel Anderson will develop a policy regarding access and employee response to email record requests. This policy will be disseminated to all county employees before the system is implemented.

Technology Sale: The first half of the spring technology sale was held Thursday, April 24. Eighteen systems were set up, six were sold, and $1,225 was netted. A department head wanted to know if the individual departments would receive the proceeds from the sale of each department's old computers. In the past, the IT Department has paid all the costs for disposal of old computer systems. Also the IT Department must prepare the computer systems for sale; this includes reformatting to destroy data, putting systems together, repairing components. For these reasons, it was decided that the proceeds of all computer system sales would go to the IT Department. Bizer moved to deny the request that the proceeds be paid to the individual departments; Thiede seconded. All Ayes. Motion Carried.

IMS21/Hypercache: The Register of Deeds (ROD) is running out of platter storage on the optical jukebox. Although it is possible to continue to store records on platters by removing full platters and inserting empty ones, this will slow the system considerably. The ROD would like to invest in Hypercache and download the information on the platters to the Hypercache. The County has to do this in the near future anyway, since the jukebox will no longer be supported after 2010. The ROD could pay for the new system by using approximately $13,000 from user fees. Maintenance fees would
be apportioned out to the seven departments using the system. Bix moved to proceed with the purchase of Hypercache for the Register of Deeds office; Thiede seconded. All Ayes. Motion Carried.

Department Update:
- IT Employees Weinke and Tischendorf attended a free Microsoft launch event to observe demonstrations of Microsoft Server 2008 and Microsoft's Virtual Server product. This may be a less expensive approach to using VMWare's virtual product.

- There have been some complaints from Taylor County Employees about not being able to use their personal email accounts, but those complaints are dying down as employees get used to the idea.

Next Meeting: The next meeting of the Taylor County Information Technology Committee will be Thursday, May 22, 2008 at 10 AM.

Adjournment: With no further business, Thiede moved to adjourn; Bizer seconded. All Ayes. The meeting was adjourned at 11:22 AM.

March 28, 2008
3ʳᵈ Floor Jury Room

Members Present: Bix, Bizer, Poehnelt, Thiede, Seidl.
Members Absent: None.
Other Attendees: IT Director Weinke.

Call Meeting To Order: Chair Bix called the meeting to order at 10:00 AM.

Approve Minutes of the February 22, 2008 Meeting & Approve Agenda: Bizer moved to approve the minutes of the February 22, 2008 meeting as mailed and the agenda with seven items. Poehnelt seconded the motion. All Ayes. Motion Carried.

Technology Sale: Director Weinke has scheduled the technology sale for Tuesday, April 15 and Saturday, April 19. There are at least a dozen systems and lots of peripherals for sale. Weinke will handle the advertising in The Shopper and on the radio.

NOTE: Due to a scheduling conflict, the technology sale has been rescheduled for Thursday, April 24 and Saturday April 26.

MX Logic: Corporation Counsel Anderson has reviewed and approved a contract with MX Logic to provide email archiving. The contract will be for one year. After that, we can renew or go elsewhere for the service. The cost is approximately $835/month or $5/user/mailbox/month. There are approximately 167 users. Monies are left over from 2007 to cover this cost. A one-time setup fee of $750 will be waived if the order is received by March 21, 2008. Bizer moved to approve the contract with MX Logic to provide email archiving at a cost of $5/user/mailbox/month; Seidl seconded the motion. All Ayes. Motion Carried.

Year-End Close / Line Item Transfer: A total of $90,910.30 can be carried over from 2007. This sounds lot a lot of money; however, a great deal of it will be put in reserve for replacement of the AS400 when that becomes necessary. $10,020 will be used to pay for the MX Logic contract (See previous item), and $30,890.30 will go into the Networking account. We would like to implement a Virtual Server program soon; however, if that cannot be accomplished this year, a few of the servers and tape drives have gone beyond their serviceable and expected life spans. Seidl moved to transfer $10,020 to Contracted Administration Services, $25,000 to Maintenance & Licensing for IBM (AS400 hardware); $25,000 for AS400 Software Support & Upgrade, and $30,890.30 to the Networking account. Thiede seconded the motion. All Ayes. Motion Carried.

Allowed / Blocked Programs: The MX Logic archiving system would be a waste of money if employees could bypass the system by using their personal email accounts. Chair Bix shared with the committee an article in Governing Magazine last month where employees in Missouri did just that and caused many problems for the State of Missouri. In addition to this, viruses could find a way into our network through these personal email accounts. Thiede moved to block all personal email accounts from the Taylor County network; Seidl seconded. All Ayes. Motion Carried. These personal email accounts will include: Hotmail, Yahoo, Messenger, TDS, DWave, Charter, Gmail, Iwon, Hughes, and the like.

Department Update:
  - The cooling fan for the optical jukebox in the Register of Deeds office died; an IBM technician had to be called in to replace it.

- All the ballots for the April 1 election are in place; the Web site for the election will be set up next week.
- IT Employee Peetz has been working on the Law Enforcement program, and the Sheriff's Department is very happy with his progress.

Next Meeting: The next meeting of the Taylor County Information Technology Committee will be Friday, April 25, 2008 at 10 AM.

Adjournment: With no further business, Thiede moved to adjourn; Bizer seconded. All Ayes. The meeting was adjourned at 10:42 AM.

February 22, 2008
Sheriff's Department Training Room

Members Present: Bix, Bizer, Poehnelt, Thiede.
Members Absent: Seidl.
Other Attendees: IT Director Weinke.

Call Meeting To Order: Chair Bix called the meeting to order at 10:00 AM.

Approve Minutes of the January 24, 2008 Meeting & Approve Agenda: Bizer moved to approve the minutes of the January 24, 2008 meeting as mailed and the agenda with seven items. Poehnelt seconded the motion. All Ayes. Motion Carried.

Technology Sales: County Clerk Strama approved the sale of bundled computer systems in an attempt to get some return on the systems. It was felt that the sale should be one evening during the week and a Saturday morning to reach the most potential buyers. Bizer moved to proceed with the technology sale; Thiede seconded. All Ayes. Motion Carried.

MX Logic: Director Weinke checked with other counties concerning the archiving of emails. MX Logic was recommended as an offsite software solution and Compliance Vault 06 was recommended as an onsite hardware solution. Both would be adequate for our needs. MX Logic would cost approximately $1,000/month, and Compliance Vault 06 would have a one-time cost of $30,000-50,000. The advantage of MX Logic would be that the offsite storage would enable the County to have disaster recovery covered by not having the storage in the Court House. Bizer moved to start the process of getting an MX Logic contract for one year, subject to approval by Corporation Counsel Anderson and the IT Committee at a subsequent meeting. Poehnelt seconded. All Ayes. Motion Carried.

AntiVirus Software: Trend Micro contacted Director Weinke about taking over the County's virus protection. They would offer the same services at the same price as Symantec, the County's current provider. Weinke reported that she is happy with Symantec's performance. It was decided that the County would stay with Symantec, since it is the same service at the same price, and the County is pleased with the service provided.

Department Update:
- The Gilman Nutrition Site picked up the two computers we donated to the Senior Center. They reported that the seniors will be very happy to play games on them.
- Computer policy training is now complete. One training session per month will be offered if needed for new-hires. The City of Medford will be sending their employees to the training since they feel it is a very valuable addition to the training of their employees.
- The 4H Plus program has been installed and seems to be working.
- The work-study program with Nathan Daniels has ended. Weinke was quite pleased with the program and the student and would like to have another work-study student.

Next Meeting: The next meeting of the Taylor County Information Technology Committee will be Thursday, March 20, 2008 at 10 AM.

Adjournment: With no further business, Thiede moved to adjourn; Poehnelt seconded. All Ayes. The meeting was adjourned at 10:52 AM.

January 24, 2008
Sheriff's Department Training Room

Members Present: Bix, Bizer, Poehnelt, Seidl, Thiede.
Members Absent: None
Other Attendees: IT Director Weinke, Luke Klink from The Star News.

Call Meeting To Order: Chair Bix called the meeting to order at 10:00 AM.

Approve Minutes of the December 20, 2007 Meeting & Approve Agenda: Thiede moved to approve the minutes of the December 20, 2007 meeting and the agenda with eleven items. Seidl seconded. All Ayes. Motion Carried.

DB Wireless: Taylor County will be getting a 3MB Internet connection free of charge from DB Wireless in addition to the $500 rent for our tower. The company will be building a big server farm in the Medford area. We will accept the Internet connection and test it for reliability. If it works out, we may use it as our primary Internet connection.

Gilman Nutrition Center: The Gilman Nutrition Center has asked for the donation of two older computers for use by their seniors to play games. Bizer moved to donate two of our older computers to the Gilman Nutrition Site after all County data has been removed from them; Seidl seconded. The donation will include all necessary peripherals. All Ayes. Motion Carried.

Computer Use Policy - Training: There are two more sessions for computer policy training planned. However, there are 24 individuals who have not yet received the training, some of whom are resisting getting it. The Committee then went through a list of people who are employed by the County but do not have direct access to the County network. It was decided that anyone who could possibly have access to the County's network has to have the training. This raised the number of people who still need training considerably.

TIME System Computers: The new PCs for the TIME System have been received and are awaiting installation on the BadgerNet router. This requires coordination with the State. The County is awaiting the State's schedule.

4H Plus Program: Director Weinke will be installing this new 4H-tracking program at the Extension offices today, January 24. This system is not totally Web-based.

Technology Sale: The Committee considered the possibility of taking several pieces of old computer hardware, putting them together in a computer package, and selling the packages. This might generate more revenue for the County than just having an auction for the individual components. Weinke will explore some of the possibilities of this idea and report back to the Committee at the next meeting.

Department Update: The Department has been working on swapping out old equipment for new in several departments. The Committee then discussed the fairness of having some departments in the County not keeping current on computer equipment and instead relying on the IT Department to continually fix old, warranty-less equipment while other departments maintain a purchasing program to keep their equipment current and in good working order. The possibility of charging out repairs on old equipment was discussed. No decisions were made on this at this time.

Next Meeting: The next meeting of the Taylor County Information Technology Committee will be Friday, February 22, 2008 at 10 AM.

Adjournment: With no further business, Bizer moved to adjourn; Seidl seconded. All Ayes. The meeting was adjourned at 11:08 AM.