

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

December 12, 2008

Sheriff's Department Training Room

Call Meeting To Order: Chair Seidl called the meeting to order at 10:13 A.M.

Members Present: Seidl and Werner appeared in person, Lewis appeared by telephone

Members Absent: Sweda, Parent

Other Attendees: Ron Bohn of Taylor County Ambulance stationed at Memorial Health Center, Kaaron Keene of Memorial Health Center, Brian Wilson of the Star News, Sheriff Bruce Daniels, Chief Deputy Larry Woebbecking, John Bauer, Paula Liske of K-99 radio, Jim Metz, Marie Koerner, and Betty Danen.

Approve Minutes of the October 10, 2008 meeting: Seidl moved to approve the minutes of the October 10, 2008 meeting; Werner seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Werner moved to approve the agenda; Lewis seconded. All Ayes. Motion carried.

Next Meeting Date: The next meeting will be at the discretion of the chair and the sheriff.

Citizen Input: None

Ambulance Business: Discuss/Act on the recommendations from the EMS Ad-Hoc Subcommittee regarding EMT recruitment – Bohn disbursed a document entitled "EMS Recruitment Plan 2009" which listed recommendations reached by the EMS Ad-Hoc Committee. The committee held two meetings; the first was to gather ideas and suggestions and the second was to decide on which ideas were workable and should be incorporated into the plan.

The first suggestion is to pay for all class fees, test fees, and books up front, with a signed agreement that if they do not complete the class or complete four shifts a month for the first year that they would need to pay the full amount back. Currently, the hospital is paying half of these costs up front and the second half after the completion of the class and the year of service. Total cost is around \$1,000.00.

Second, the committee proposes paying mileage, in excess of five miles, to participants who attend the EMT classes, which are oftentimes held a considerable distance away. This may increase the budget and, therefore, would need to be approved by the finance committee.

Third, ads and articles will be placed in the newspaper and on radio stations. These ads will focus on what it takes to become a paid volunteer EMT, with the word "paid" being stressed.

Fourth, an article will be placed in the Aspirus WellAware newsletter that is sent to boxholders in the local communities.

Fifth, pamphlets will be developed and placed in waiting rooms around the communities.

Sixth, a video showing what actually occurs on an ambulance run and what an EMT may encounter will be developed and shown to possible recruits.

Seventh, one-on-one conversations will be held between current EMTs and recruits.

Bohn indicated that there will be two changes for the budget: 1) paying 100% of the class fees and books (although this is currently being done, but not up front – it is more of a

timing issue than a budget issue) and 2) reimbursement for mileage (car pooling will be encouraged).

Seidl asked if it would be feasible to use the county owned vehicles instead of paying mileage. Daniels mentioned that there are old cruisers that could be used, also. Lewis did not think that was feasible due to liability issues as they would not be county employees, but it could be looked into.

Kaaron Keene again mentioned that the only budgetary issue would be paying the mileage as paying the fees is more of a timing issue than a budget issue.

Bohn indicated that the money could come out of the Fund Assistance Program so no money would actually come out of the budget.

Werner made a motion to approve extra money for classes and mileage and to pass this request on to the Finance Committee. Lewis seconded. All ayes. Motion carried.

Lewis stressed that this issue had to be resolved quickly as we cannot allow another year to pass before budget approval. Seidl mentioned that there may be money in the contingency fund that could be used if it does not get through the necessary committees in a timely manner.

Medical Examiner: None

Law Enforcement Business – Discuss/Act on bids received for fleet vehicles for the Sheriff's Department – Chief Deputy Woebeking presented information on bids received for new vehicles. Five dealers (Ewald Automotive in Oconomowoc, Brickner Motors in Marathon, Medford Motors, Mertens Chrysler, and M&H Chevrolet) had sent in bids; Medford Motors had the lowest bids of \$22,459.00 for a Crown Victoria and \$24,920.75 for a pickup truck. Lewis asked if all dealers had met the bid criteria; Woebeking responded that they had. Woebeking explained that the department would like to purchase three Crown Victorias and one pickup truck. The truck would be used to replace the van which is currently being used to transport the portable scales. Seidl asked if the old van would be good enough for the Humane Society to use for animal pickup; yes, it would be. Daniels mentioned that the money obtained from selling the four vehicles that would be replaced would go into the vehicle outlay account to be used next time it was necessary to purchase vehicles. Lewis made a motion to purchase the vehicles as bid, three Crown Victorias and one pickup, from Medford Motors as they were the low bidder. Werner seconded. All ayes. Motion carried. Daniels requested to purchase the necessary topper for the truck out of the vehicle outlay funds as well. The committee advised to bring this request to the next meeting.

Sheriff's Report – Daniels reports that there are currently 37 out-of-county jail inmates and 36 in-county inmates. As of December 4, 2008, out-of-county revenue was \$528,688.78.

Daniels informed the committee that Don Everhard has been performing mental health assessments, reviewing forms, and providing other services for the Sheriff's Department for years. Everhard's efforts throughout the last year have resulted in approximately \$3,000.00 in savings to Taylor County. Lewis recommended that a letter of appreciation be drafted and presented to Everhard. Seidl will draft the letter.

Review and Approve Invoices: Lewis made a motion to approve the invoices from October and November, 2008 if there were no objections by those present; Werner seconded. All Ayes. Motion carried.

Closed session – Motion by Seidl and Second by Werner at 10:40 a.m. to go into closed session pursuant to Wis. Stat. 19.85 (1)(c) for approximately one hour for the purpose of conducting oral interviews of applicants for the deputy sheriff positions. Roll call vote taken: Werner – aye; Seidl – aye; Lewis – aye.

The telephone connection with Lewis was disconnected at this time.

At 11:35 a.m. Motion by Werner and Second by Seidl to return to open session pursuant to Wis. Stat. 19.83 to take any necessary action on issues discussed in closed session. Roll call vote taken: Werner – aye; Seidl – aye.

Action on certification of applicants was tabled until the next meeting.

Adjournment: With no further business, Seidl made a motion to adjourn; Werner seconded. All Ayes. Motion carried. The meeting was adjourned at 11:38 a.m.

Respectfully Submitted,

Betty Danen

**LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING
(Amended Minutes)**

October 10, 2008

Sheriff's Department Training Room

Call Meeting To Order: Chair Sweda called the meeting to order at 10:00 a.m.

Members Present: Sweda, Seidl, Parent, Werner, Lewis

Members Absent: None

Other Attendees: Ron Bohn of Taylor County Ambulance stationed at Memorial Health Center, County Clerk Bruce Strama, Karyn Eckert of the Star News, Paula Liske from WKEB/WIGM, Sandi Kuenne representing the Taylor County Humane Society, Chief Deputy Larry Woebbecking, Sheriff Bruce Daniels, and Betty Danen.

Approve Minutes of the September 12, 2008 meeting: Seidl moved to approve the minutes of the September 12, 2008 meeting; Werner seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Seidl moved to approve the agenda with the amendment that #10 – Medical Examiner's Report be eliminated as it was included in error; Werner seconded. All Ayes. Motion carried.

Next Meeting Date: The next meeting date was set for November 14, 2008.

Citizen Input: None

Ambulance Business: Discuss/Act on joining the Wisconsin EMS Association – Ron Bohn explained that the EMS Association is a professional group that promotes EMS issues. If Taylor County Ambulance stationed at Memorial Hospital joined the EMS Association, they would be able to buy some supplies at a lower rate due to group buying. They would also receive a magazine put out by the association that has good articles. The cost is \$350.00 per year; however, Bohn anticipates recouping that amount via the money saved due to the group buying. There is money in the Fund Assistance Program fund for the initial cost. Continuing education, which is necessary for the EMTs to attend to maintain their license, would also be available through the association. Parent made a motion for Taylor County Ambulance stationed at Memorial Health Center to join the EMS Association; Werner seconded. All ayes. Motion carried.

Discuss/Act on purchase of hand held radios – Bohn reported that their current radios need to be replaced. There is enough money in a fund that the ambulance service receives from the state to cover the cost. Bohn would like to purchase six radios at the cost of \$395.00 each. Lewis made a motion to purchase the hand held radios; Werner seconded. All ayes. Motion carried.

Discuss/Act on activating the Emergency Medical Committee or an ad hoc committee to address the EMT shortages in Taylor County - Bohn advised the committee that the EMT shortage that he had addressed over a year ago has improved slightly but is still a problem, especially in Gilman. Bohn himself is providing coverage for Gilman at an average of 70 hours per week. Bohn discussed the problem with Marie Koerner in Human Resources and they decided that an ad hoc subcommittee would be the quickest way to address the problem. The ad hoc subcommittee will report back to the Law Enforcement committee and will be dissolved after completing its specified purpose. Seidl made a motion to establish a subcommittee that would include two members from the Law Enforcement committee (Lewis and Werner volunteered), one person from the hospital/ambulance service, one person from the Gilman area, one person from Rib Lake, and one person from the city of Medford for the purpose of resolving the EMT shortage.

Werner seconded the motion. All ayes. Motion carried. Bohn indicated that he will contact the other entities to advise them of the subcommittee.

Medical Examiner: None

Law Enforcement Business – Discuss/Act on taking advantage of snowmobile replacement re-imbursement program/replacing department snowmobiles –

Daniels explained that the department had been on a five year replacement plan in regards to the snowmobiles used for patrols. The department's snowmobiles are six years old. The State reimburses the department up to 85% of the cost for the purchase of snowmobiles used in patrols, which is paid out over a five year period. Wages for the deputy on snowmobile patrol is also reimbursed through the state but only straight time, no overtime. Daniels indicated that the snowmobile patrol is a valuable program and would be continued regardless of whether the department purchases new snowmobiles or not. Seidl asked if there was money from Aramark, the jail food service provider, that could be used to pay for the new snowmobiles; Daniels said no, that money has been spent. Lewis said that the money could be taken out of the Power Line fund initially as it is related to recreation and then replaced when the State reimbursement is received. Lewis made a motion to trade in two of the old snowmobiles, to purchase two new snowmobiles, and to request payment for the two new snowmobiles to be taken out of the Power Line Fund, and that the State reimbursement be put back into the fund when it is received. Parent seconded. All ayes. Motion carried.

Discuss/Act/Receive report from Taylor County Humane Society – Sandi Kuenne, representing the Taylor County Humane Society, presented their September shelter report. The shelter handled 37 animals in September (17 were adopted, 2 are in foster care, **17 remain at the shelter**, and one was euthanized). Based upon this first month of operation, the Humane Society estimates that their costs are going to run between \$4,000.00 to \$5,000.00 per month. They are receiving \$3,560.00 per month from the county so they will need to raise the rest themselves. Melinda Brahmer, **a volunteer**, is the new treasurer. **Jamie Schuppell has been hired as the shelter manager; she is paid \$2,000.00 per month.** They estimate that Herman Pernsteiner will be paid \$400-500.00 per month for animal pick-ups. Sandi reports that the public is pleased that the telephone for the Humane Society is always answered now as in the past it was difficult to reach anyone by telephone. Sandi states that, per the agreement with the county, the Humane Society is responsible for spaying or neutering the animals and the county is to pay any other veterinary bills. They are currently having problems with the cats that are being housed at Lynette Binns' facility coming down with respiratory ailments due to poor ventilation so they are moving them to other locations. They need to have all of the animals out of the Binns kennel by November 6, 2008. Sandi was asked about the \$6,000.00 in start-up costs that the county paid when the Humane Society got started at Binns' facility. Sandi indicated that the records are a mess, receipts are missing, and there are items for which there are no receipts so it is unclear what the Humane Society owns and what is owned by Lynette Binns; they are working on getting this cleared up. Seidl presented a document entitled "Agreement Between County of Taylor, Taylor County Wisconsin Humane Society, Inc. and J Enterprises, Inc.", which he had drafted. J Enterprises is willing to lease two buildings (old Bauer Trucking buildings) to the Humane Society, which would be modified into a kennel. The rental fee would be \$600.00 per month, which does not include heat. Lewis thought it would be better if all of the utilities were paid by one entity, i.e. the county. Sandi Kuenne requested that 2.d of the agreement where it states that all animals shall be spayed or neutered prior to adoption be amended as many animals are not old enough at the time of adoption. The Agreement will be amended to state that the county will pay the heating cost of the two buildings and also that the animals will be spayed or neutered prior to adoption if they are old enough for such an operation. Lewis made a motion to approve the contract as amended, that Sheriff Daniels and County Clerk Bruce Strama sign the contract after approval by the Corporation Counsel, and that the total

monthly cost for the county will not exceed \$750.00 per month; Seidl seconded the motion. All ayes. Motion carried.

Discuss/Act on law enforcement services agreement with Village of Rib Lake – This department supports the law enforcement program in Rib Lake. Currently, the village contracts for 2,000 hours per year of law enforcement services. Sheriff Daniels believes that amount will be less in 2009. The committee agreed to allow the sheriff to negotiate with the village and bring any agreement back to the committee.

At this time, the committee agreed to deviate from the agenda.

Sheriff's Report: Sheriff Daniels reported that jail population is 62 inmates (30 in county and 32 out of county). Jail revenue year to date is \$433,108.00.

A large screen plasma television has been purchased with the Aramark funds and has been mounted on a wall in the Sheriff's Department training room. This television will be useful in classroom instruction and Power Point presentations. The Medford Police Department paid half of the cost for the television.

Review and Approve Invoices: After review, Seidl made a motion to approve the invoices from September, 2008; Werner seconded. All Ayes. Motion carried.

Marie Koerner, Human Resources, joined the meeting.

Closed Session: Motion by Parent and Second by Lewis at 11:05 a.m. to go into closed session pursuant to Wis. Stat. 19.85(1)(c) for approximately two hours for the purpose of conducting oral interviews of applicants for the Deputy Sheriff positions. Roll call vote taken: Werner – aye; Parent – aye; Seidl – aye; Sweda – aye; Lewis – aye.

At 1:55 p.m. motion by Seidl and Second by Werner to return to open session pursuant to Wis. Stat. 19.83 to take any necessary action on issues discussed in closed session. Roll call vote taken: Werner – aye; Parent – aye; Seidl – aye; Sweda – aye; Lewis – aye.

Motion by Seidl to certify list of applicants. Second by Parent. All in favor; motion carried.

Adjournment: With no further business, Lewis made a motion to adjourn; Parent seconded. All Ayes. Motion carried. The meeting was adjourned at 1:56 p.m.

Respectfully Submitted,

Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

September 12, 2008

Sheriff's Department Training Room

Call Meeting To Order: Chair Sweda called the meeting to order at 1:00 p.m.

Members Present: Sweda, Seidl, Parent, Werner, Lewis

Members Absent: None

Other Attendees: Ron Bohn of Taylor County Ambulance stationed at Memorial Health Center, County Clerk Bruce Strama, Mark Berglund and Karyn Eckert of the Star News, Sheriff Bruce Daniels, and Betty Danen.

Approve Minutes of the July 11, 2008 meeting: Parent moved to approve the minutes of the July 11, 2008 meeting; Werner seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Seidl moved to approve the agenda; Werner seconded. All Ayes. Motion carried.

Next Meeting Date: The next meeting date was set for October 10, 2008.

Citizen Input: None

Ambulance Business: Discuss/Act on purchase of new cot for Gilman ambulance with available funds – Bohn informed the committee that the old cot currently in use has a weight limit of 350 pounds. They are providing services to clients who weigh in excess of that amount. Bohn would like to purchase a new cot that would support a 600 pound person. The new cot would also have better safety devices than the cot currently in use. Bohn indicated that there are funds available through the Fund Assistance Program. Werner made a motion to approve the purchase of the new cot; Parent seconded. All ayes. Motion carried.

Discuss/Act on purchase of digital cameras with available funds – Bohn would like to purchase digital cameras to be placed in the ambulances. There is money available in the current budget for such a purchase. Bohn gave the example of the possibility of there being a weapon involved which would need to be moved before the medical personnel could provide medical attention and law enforcement had not yet arrived. If medical personnel had a camera, they would be able to take a picture of the weapon in its original position and provide that picture to law enforcement. Also, they would be able to send pictures to the trauma centers. Bohn has researched the cost of the cameras. K-Mart has the best price at \$129.00 per camera. Bohn would like to purchase four (4) cameras, one for Rib Lake, one for Gilman, and two for Medford. Seidl made a motion to approve the purchase of the cameras, Werner seconded. All ayes. Motion carried.

Discuss/Act on proposed 2009 budget Bohn presented the Memorial Health Center ambulance budget for the calendar year of 2009. The budget shows a 2.8% increase over the 2008 budget. The increase is largely due to salaries and fuel costs. Medicare, Medical Assistance, and bad debt also caused changes. Lewis asked about the feasibility of contracted ambulance services or charging more for our service. Bohn replied that Oneida County has done comparison studies and Taylor County is in the middle of the road. In order to charge more, we would need to have paramedical personnel, which would cost more in salaries. Seidl made a motion to approve the 2009 budget with the hope that it would come in under budget at year's end; Parent seconded. All ayes. Motion carried.

Medical Examiner: Discuss/Act on 2009 budget – Sheriff Daniels presented the Medical Examiner's budget narrative, which had been prepared by Medical Examiner Scott Perrin. The 2009 budget is \$21,318.00, which is \$350.00 less than last year. Seidl made

a motion to approve the 2009 Medical Examiner's budget; Werner seconded. All ayes. Motion carried.

Law Enforcement Business – Discuss/Act on ordinance to amend Sections 9.12 and 9.14(1) Taylor County Code - This ordinance addresses the board rate for the prisoners. Currently, we are charging Huber inmates \$30.00 for the first day and \$12.50 per day thereafter, which is the lowest in the state (\$22.00 is the highest). Daniels is proposing a rate of \$30.00 for the first day and \$16.00 per day thereafter. Daniels anticipates an increase in yearly jail revenue of \$15,000 if this increase is put into effect. Seidl made a motion to approve the ordinance change, Werner seconded. All ayes. Motion carried.

Discuss/Act on correspondence from Gentle Hearts - Committee members had received a copy of two letters from Gentle Hearts, one of which is an offer of land on which to build an animal shelter. The letter mentions that the land has already been zoned for an animal shelter, is exempt from the barking ordinance, has a convenient location, is close to the local veterinarians, and has city water hook-up. Seidl questioned the location being exempt from the barking ordinance. He said that the veterinary clinic had to stop leaving dogs in their outside kennels due to complaints. At the time Gentle Hearts received the exemption, the apartment complex was not there and now there are twenty additional lots set for future construction. Lewis said that he spoke with City Coordinator John Fales; Fales said that the exemption would not apply to a new building. Lewis said that the Humane Society and Gentle Hearts deserve a response; he made a motion to send them a letter refusing their offer with an explanation as to why (public complaints), Seidl seconded. All ayes. Motion carried.

Discuss/Act on creating a sergeant position for the Taylor County jail (funds included in 2009 budget) – Currently, there is one sergeant supervising 20 personnel. The position of lead officer has been approved for six years; however, this has never been implemented due to concerns about union problems, giving responsibility to officers but no authority to follow through, etc. Daniels is not asking for an additional position, just to promote one current jail officer to sergeant. Lewis asked if there would be a rotation of the sergeants' shifts so that all shifts were supervised and the sergeants would be able to see where improvements were needed; Daniels indicated that they would. The current sergeant works 10:00 am to 6:00 pm in order to cover two shifts. Werner asked if the selection would be a competitive process; Daniels indicated that it would be. Seidl made a motion to approve the sergeant position; Lewis seconded. All ayes. Motion carried.

Discuss/Act on setting date for Deputy Sheriff oral interviews – The department is one officer short now and will be two short at the end of the month when Deputy Seaver leaves. Seidl made a motion to conduct the oral interviews the same day as the next meeting, October 10, 2008 at 10:00 a.m., in order to avoid an extra meeting, Werner seconded. All ayes. Motion carried.

Discuss/Act on proposed 2009 budget for the Taylor County Jail/Administration/Emergency Management/Hazmat – Daniels presented the proposed budget for 2009. Daniels reported that the proposed 2009 budget requires Taylor County taxpayers to support \$1,582.00 less than last year. Parent asked what the inmate education expense was for; Daniels indicated that it is for the GED program, which the county is obligated to provide. Parent asked if bracelets are used; Daniels said no, that they are usually only utilized by jail facilities that are overcrowded, which isn't the case here. Lewis asked if the drug dog expense money budgeted is carried over to the next year for future costs if they are not used; Daniels said yes, they are. Lewis made a motion to approve the budget, Seidl seconded. All ayes. Motion carried.

Sheriff's Report: Sheriff Daniels reported that the revenue for the first month from the agreement signed with Probation and Parole for housing their clients was \$3,139.00.

Aemus Balsis was promoted to fill the new detective position, which was approved at the last meeting. He will remain in his current position until the department is fully staffed.

Jail population is 68 inmates (34 in county and 34 out of county). Jail revenue year to date is \$394,000.00. Lewis asked how much of that revenue came from Lincoln county. Daniels said \$356,000.00 is from Lincoln County with the rest being from Price County.

A take home car has been assigned to Deputy Corey Dassow. Deputy Dassow has moved to the Perkinstown area, which is an ideal location for providing better coverage to that area of the county and also gives him good access in any other direction.

Medical Examiner's Report: Daniels indicated that Scott Perrin wished to remind the committee of the biennial contract review.

Review and Approve Invoices: After review, Seidl made a motion to approve the invoices from July and August, 2008; Parent seconded. All Ayes. Motion carried.

Adjournment: With no further business, Seidl made a motion to adjourn; Lewis seconded. All Ayes. Motion carried. The meeting was adjourned at 1:43 p.m.

Respectfully Submitted,

Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

July 11, 2008

Sheriff's Department Training Room

Call Meeting To Order: Chair Sweda called the meeting to order at 10:00 a.m.

Members Present: Sweda, Seidl, Parent, Werner, Lewis

Members Absent: None

Other Attendees: Marie Koerner, Chief Deputy Larry Woebeking; and Betty Danen.

Approve Minutes of the June 13, 2008 meeting: Seidl moved to approve the minutes of the June 13, 2008 meeting; Lewis seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Parent moved to approve the agenda; Werner seconded. All Ayes. Motion carried.

Next Meeting Date: Tentatively set for August 8, 2008; however, this will be at the discretion of the Sheriff.

Citizen Input: None

Ambulance Business: None

Medical Examiner: None

Sheriff's Report: Current inmate population is 61 (31 are Lincoln County residents).

Review and Approve Invoices: After review, Parent made a motion to approve the invoices from June, 2008; Seidl seconded. All Ayes. Motion carried.

Law Enforcement Business: Motion by Lewis and Second by Seidl at 10:09 a.m. to go into closed session pursuant to 19.85(1)(c) for approximately two and three-quarter hours for the purpose of conducting oral interviews of applicants for the Deputy Sheriff positions. Roll call vote: Werner – aye; Parent – aye; Seidl – aye; Sweda – aye; Lewis – aye.

At 12:34 p.m. motion by Parent and Second by Lewis to return to open session pursuant to Wis. Stat. 19.83. Roll call vote: Werner – aye; Parent – aye; Seidl – aye; Sweda – aye; Lewis – aye.

Motion by Seidl to certify list of applicants. Second by Werner. All in favor; motion carried.

Adjournment: With no further business, Lewis made a motion to adjourn; Seidl seconded. All Ayes. Motion carried. The meeting was adjourned at 12:36 p.m.

Respectfully Submitted,

Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES/ZONING COMMITTEE JOINT MEETING

June 13, 2008

Third Floor Boardroom - Courthouse

Members Present: Sweda, Seidl, Parent, Werner, Lewis, Southworth, Fuchs

Members Absent: None

Other Attendees: Sheriff Bruce Daniels; Luke Klink, Star News; County Clerk Bruce Strama; Larry Peterson, Zoning; Bill Breneman; Betty Danen; Ron Bohn of Taylor County Ambulance stationed at Memorial Health Center; Lynette Binns and Frank Frasher from the Taylor County Humane Society.

Elect Chairman to Preside: Sweda made a motion to elect Seidl as chairman; Fuchs seconded. All ayes. Motion carried.

Call Meeting to Order: Seidl called the meeting to order at 10:00 a.m. It was decided to discuss the Rural Signing Project first.

Rural Signing Project

Discuss/Act on Resolution Authorizing Funding - The only change from the previous resolution concerning this matter is the dollar amount for the project, which has been changed to "not more than \$206,00.00." Sweda made a motion to use Power Line funding for the project, not to exceed \$206,000.00; Parent seconded. All Ayes. Motion carried.

Discuss/Act on Ordinance Renaming and Recreating Chapter 61 – Seidl has re-written the ordinance. Parent said to dispense with the reading of the ordinance as everyone had received it along with the agenda. Peterson mentioned that this would be a working document in that people would need to complete it when they come in to apply for a sign.

Breneman indicated that 61.10 Address Sign Specifications should read that the address signs shall be "3M HIP Sheeting with 3M EC film, or better" instead of "Engineer Grade reflective sheeting, or better." Lewis indicated that the ordinance should state that the sign should meet federal standards or better. Lewis made a motion to amend the ordinance with these two changes; Southworth seconded. All Ayes. Motion carried.

Parent made a motion to approve the amended ordinance; Sweda seconded. All ayes. Motion carried.

Fuchs asked if it would be the homeowner's responsibility to install a sign when they build a new home. Peterson stated that after the initial installation, it would be the homeowner's responsibility.

Discuss/Act on Bids Received – There were three bids received: 1) Lange Enterprises - \$205,738.50, 2) Decker Lumber and Supply from Athens - \$192,800.00, and 3) Decker Supply Company from Madison - \$277,950.86. Decker Lumber and Supply from Athens did not itemize their costs as was requested in the bid specifications, plus their bid included a \$5.00 charge for every old post removed; this amount is unknown so this bid could end up costing the county more than the Lange bid. Decker also did not specify what type of sheeting they would be using. Breneman suggested that the committee table this item while he contacts Decker to get more information. Southworth made a motion to table the discussion so that Breneman could contact Decker Lumber and Supply and get more information; Fuchs seconded. All Ayes. Motion carried.

Breneman then returned to the meeting. Fuchs made a motion for the discussion to be back on the table; Southworth seconded. All ayes. Motion carried. Breneman reported that Decker Lumber and Supply would be obtaining the signs through Tapco in Milwaukee, Wisconsin. The signs would meet federal standards in quality. Decker Lumber and Supply will not drop the \$5.00 per old sign removal fee.

The ordinance says that the old signs must be removed. There are many signs in the county, including fire signs, which would need to be removed. Fuchs asked about local townships removing the signs. Lewis indicated that this had been discussed at the last meeting and decided against as many townships only have part-time people, someone would need to be present at the time of installation (which would be impractical or impossible), and it would be more time efficient to let the vendor do the installation. Lange has much more experience installing the signs that Decker Lumber and Supply.

Due to Decker Lumber and Supply not meeting the bid requirement by not following the bid specifications and the fact that the bid is open ended in that the final cost is not known, Southworth made a motion to accept the bid from Lange Enterprises, Inc. in the amount of \$205,738.50; Fuchs seconded. All ayes. Motion carried.

The bid must still be approved by the full County Board.

The joint committee meeting was then adjourned at 10:58. Peterson, Fuchs, Southworth, and Breneman then left the meeting.

Call Meeting to Order: Chair Sweda then called the Law Enforcement and Emergency Services Committee meeting to order at 10:58 a.m.

Approve Minutes from the May 8, 2008 Meeting – Parent made a motion to approve the minutes from the May 8, 2008 meeting; Werner seconded. All ayes. Motion carried.

Approve Agenda – Seidl made a motion to approve the agenda; Werner seconded. All ayes. Motion carried.

Set Next Meeting Date – The next meeting will be at the discretion of the Sheriff.

Citizen Input – None

Ambulance Business – Bohn reported that they are having minor problems with two of their computers, which are four and five years old. Bohn has discussed the issue with Melissa from Information Services; she believes it would be best to replace them both, at a cost of around \$1,000.00 each. Bohn does have money in his Fund Assistance Program to pay for the new computers. Parent made a motion to purchase the two new computers; Werner seconded. All ayes. Motion carried. Bohn then left the meeting.

Report on Animal Control – There has been an initial agreement reached between the Humane Society and the county in regards to animal control. Lynette Binns of Circle B Equine & Pet Center agrees to lease her facility to Taylor County for \$750.00 per month. The Taylor County Humane Society will care for and deliver stray animals to the facility. The agreement between Taylor County and the Humane Society calls for fees in the amount of \$3,650.00 per month to go to the Humane Society for services, plus veterinary expenses. They are also requesting the payment of \$6,000.00 for initial start-up expenses. Additionally, the county will pay for animal pick-up services at the cost of \$12.00 per hour plus the standard IRS rate per mile for travel. Either party may change or terminate the contract with 60 days notice. The dog license fund will cover most of the cost. The county's liability insurance will cover the leased property. Frank Frasher mentioned that they have

reached an agreement with Clark County Humane Society to do all of the spaying and neutering that will need to be done.

Seidl made a motion to accept the agreement as written with the option to amend as needed, pending approval by the Corporation Counsel; Parent seconded. All ayes. Motion carried. Binns and Frasher then left the meeting.

Medical Examiner – None

Law Enforcement Business –

Discuss/Act on Oral Interviews – Daniels indicated that he would like to set up the oral interviews for the next regularly scheduled meeting on July 11, 2008. He reported that the department has hired one of the three applicants that were interviewed last time; she will begin work on July 1, 2008.

Discuss/Act on Agreement with Department of Corrections – Intensive Sanctions – Daniels reported that he has contacted the sheriff in all of the other counties in regards to this matter and all responses indicate that they are signing the proposed agreement with D.O.C. Daniels was concerned about the agreement as medical expenses for inmates were not covered, leaving the full expense for the county. The bottom line is that the county would end up with the inmate anyway and with the contract in place at least we have a guarantee of being paid \$51.46 per day for housing the inmate, which is better than what we had. Lewis made a motion to approve the agreement with the Department of Corrections; Werner seconded the motion. All ayes. Motion carried.

Discuss/Act on a Commendation for Kaitlyn Rieck – Daniels stated that Ms. Rieck was very helpful during a recent traffic crash in which there was a fatality. She went out of her way to assist law enforcement. He believes that a commendation is in order. Parent made a motion to approve a commendation for Kaitlyn Rieck; Werner seconded. All ayes. Motion carried.

Discuss/Act on Request from Village of Gilman – Daniels presented the committee with two requests that the Gilman Village Board has made of the Taylor County Sheriff's Department. The first is that an additional \$1,000.00 be added to the 2009 police grant, for a total of \$7,000.00. The second is that the county pay for 50% of the cost to send Gilman Police Chief Tom Tallier to DARE training, which would be around \$450.00. Daniels proposed that it would be cheaper for the county, in the long run, to assist both the village of Gilman and Rib Lake with tuition to become DARE instructors and allow them to provide this training in the schools. He did indicate, however, that the Sheriff's Department would like to remain involved with the program to some extent in order to show its support of this preventative program. Daniels indicated that the Sheriff's Department's attendance at DARE graduation would be one way of accomplishing this. Lewis made a motion to approve the second proposal, that of paying 50% of the DARE program training expenses; Seidl seconded. All ayes. Motion carried.

Discuss/Act on Aramark Contract and Expenditure of Funds – Daniels reported on needed items that he would like to purchase with the money from Aramark. The receipt of this money had been discussed earlier and approved by the Corporation Counsel. The items Daniels would like to purchase include a truck for transporting evidence, Taser equipment for all marked squads, dress uniforms, camera equipment, jail training equipment, and a preliminary breath tester. Deputies would be trained in-house on use of the Taser. All of these items are needed but would be difficult to fit into the budget otherwise. Seidl made a motion to approve the contract and the expenditure of the funds; Lewis seconded. All ayes. Motion carried.

Discuss/Act on Agreement with Wright Express – Daniels reported that he would like to begin using the Wright Express credit card for gas and other car fluids (i.e. oil, window washer fluid, etc.) as there would then be no federal tax charged on these items. With the credit card we are currently using, we are paying federal tax. Daniels would be able to track expenditures via the internet. Parent made a motion to approve use of the Wright Express credit card; Werner seconded. All ayes. Motion carried.

Discuss/Act on Purchase of Equipment for Jail Through Jail Improvement Funds – Daniels reported that there is a need to purchase padded suits, which are used for protection from injury while dealing with unruly inmates and in training and also a restraint device in which an inmate can be strapped down and restrained so they do not hurt themselves. These purchases will come out of money that has already been budgeted for such expenses.

Sheriff's Report – Daniels reported that the department provided security detail at the rodeo this year as there have been problems in the past. Deputies were on duty 7 to 8 hours per night. Everyone agreed that the security detail was very successful. Daniels plans on providing the same service again next year; however, next year the rodeo will be charged for the service.

Daniels reported that, barring any concerns or complaints from the committee, he has approved a take home car for a deputy who recently moved just north of town.

Jail inmate population is 63, with 30 being from outside the county. Most of the boarders are from Price and Lincoln counties. The new Lincoln County jail will be completed in August or September 2009 so Daniels will be contacting other counties to see if they have a need to board inmates at our facility. As of May 19, 2008, jail revenue is \$216,000.00.

Review and Approve Invoices – Lewis made a motion to approve the invoices from April and May 2008; Werner seconded. All ayes. Motion carried.

Adjourn – With no further business, Parent made a motion to adjourn after all signatures are completed on the Invoice Approval; Seidl seconded. All ayes. Motion carried. The meeting was adjourned at 11:40 a.m.

Respectfully Submitted,

Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES/ZONING COMMITTEE JOINT MEETING

May 8, 2008

Third Floor Boardroom - Courthouse

Members Present: Sweda, Seidl, Parent, Werner, Lewis, Southworth

Members Absent: Fuchs

Other Attendees: Sheriff Bruce Daniels; Luke Klink, Star News; Paula Liske, K-99 radio; County Clerk Bruce Strama; Corporation Counsel Steven Anderson; Larry Peterson, Zoning; County Board Chairman Jim Metz; Sergeant Nick Synol; Alton Seeger; Bill Breneman; and Betty Danen.

Elect Chairman to Preside: Sweda made a motion to elect Seidl as chairman; Werner seconded. All ayes. Motion carried.

Call Meeting to Order: Seidl called the meeting to order at 10:01 a.m.

Approve Agenda: Lewis moved to approve the agenda; Southworth seconded. All Ayes. Motion carried.

Discuss/Act on Rural Signing Project – Seidl indicated that the county needed to be re-surveyed before this project could be undertaken, which has now been completed. Seidl has drafted a Chapter 61 Uniform Addressing System Ordinance, which was distributed to the committee members and others attending the meeting. Werner made a motion to dispense with reading the ordinance at the meeting; Sweda seconded.

Breneman stated that there were two vendors attending the meeting today to present information on the signs that they manufacture. Seidl indicated that the county must first advertise for bids before any purchase may be made. The county would need to purchase 7,414 signs at this time.

Seidl shared some issues and concerns with the committee, such as the different reflective levels available, who would provide installation of the signs, and if any townships would be willing to install them.

Peterson raised the issue of whether we should or should not go ahead with the rural signing project –do we need it and do we want to do it. He stated that it would be very useful but it would cost a lot of money. There is also the concern that it may not be necessary to expend the money when Global Positioning Systems are available.

Southworth indicated that uniformity was the number one goal. Seidl and Peterson agreed.

Breneman stated that the signs are critical for First Responders; that 98% of them are in support of the signs. Breneman presented various signs available. The one he prefers is 18" X 6" and has the number along with the road name. The print is 3 ½" X 1". It would be mounted on a green, steel U Post at one end of the sign.

Breneman then introduced Mark Hildebrand from Rent-A-Flash of Wisconsin, Inc. located in Marathon, Wisconsin. Hildebrand recommended going with an engineer grade sheeting, which would be 1/8" thick and heat treated. He indicated that a higher grade would cost 50% more and that a high intensity was three times as reflective but may actually be so reflective that you can't read the sign unless you stop. There would be no warranty with the engineer grade but Hildebrand anticipated a life expectancy of twenty (20) years or better, retaining 50% of the reflectivity over the first ten (10) years.

Concerns were brought forth by committee members in regards to theft (as the price of aluminum is very high now), vandalism, and using vandal resistant nuts and bolts.

Lewis questioned Hildebrand as to when the signs would need to be replaced. Hildebrand indicated that those facing south and west would be the first to fade but that we should get a minimum of ten years of use.

Sweda questioned who would be responsible for replacing signs that are stolen or damaged. Peterson indicated that the homeowner is to notify the Zoning Department, who will then re-order the sign, and the homeowner is required to install the new sign.

Seidl mentioned that the highway department signs are commercial grade and they have lasted many years. He sees no reason to be concerned in purchasing commercial grade signs.

Rent-A-Flash has orders for eight townships already. They would not be able to start our signs until June, with deliver in August. Seidl mentioned that we would need to wait until spring of 2009 as it will not be possible to install the signs in winter. Peterson and Seidl indicated they would like to get the posts right away as the price of steel is escalating; Hildebrand indicated that would be wise.

Hildebrand stated that the project is not done after installation. There will be new homes built which will need a sign and there will be signs that are vandalized, broken, or stolen that will need to be replaced. He stated that other counties have averaged 8-40 new signs per month. Individual signs can be ordered; however, it would cost \$8.50-\$9.00 for shipping one sign, which is the cost of the sign, so it would be wise to order more than one at a time.

Lewis questioned who would pay for the sign for the new home or for replacements. Seidl said the homeowner should. Lewis questioned why a person who builds a new home would need to pay when people receiving the signs at the start of the project do not need to; he thought that was unfair.

Peterson inquired about setting up a continuous fund to pay for the new signs that are needed later on. Seidl said that the ordinance would need to be changed if the county is going to do that. Breneman mentioned the possibility of having an expiration date of when the county will pay for the signs, after which the homeowner would need to pay. Sweda thought that the homeowner should be responsible for replacing the sign; Parent agreed. It was mentioned that it could be part of the permit cost when a new home is built. Peterson said that a cutoff date of when the county will no longer pay for the signs could be established, that this would be "neater and cleaner". This would be up to the Board to decide.

Sheriff Daniels indicated that installation of the signs will make response by emergency personnel more efficient. He indicated that although there has been some work done with GPS, it is not sufficient to cover our needs at this time. Peterson indicated that any location can be digitized. Daniels stated that signs can be located by GPS, the squad cars are set up to have them installed (although there would need to be funding for this first) but there has been no research on the effectiveness. Seidl has heard of problems with GPS when the line of site to the satellite has been blocked by trees, heavy snow/rain, etc. and fears that it will not be reliable. Peterson indicated that the survey crews did have problems with the GPS when surveying.

Southworth mentioned that Lake Esadore residents want to keep the signs they have now. This was discussed and it was decided that everyone will get the new signs so that there is uniformity.

Mark Hildebrand then left the meeting.

Mark Lange from Lange Enterprises then joined the meeting. Lange Enterprises has worked with over sixty (60) counties with signage projects. Lange indicated that the January, 2008 FHWA rulings have mandated the brightness levels of "Critical Signing Applications," which would include 911/address signs. 3M has discontinued engineer grade products as they do not comply with the new standards and is not a warranted product. The commercial grade is only for non-critical signage, such as "no parking" signs.

Lange recommended purchasing the 3M High Intensity Prismatic sheeting along with 3M EC Film as it is the most durable and will give us the longest lasting sign. After seven years, this sign would still be brighter than a new commercial grade sign right out of the box. If we decided to go with the commercial grade, he would recommend still using the EC Film.

As for the post, Lange recommended buying those as soon as possible. The pole would be a 6 1/2' 1.12 lb/ft painted green channel post. Lange has checked with Tom Toepfer at the Highway Department; Tom indicated that he would have room to store the posts until installation could be done. He would deliver 6,800 posts now as that is a full load and would guarantee the same price on the rest of the posts that would be needed and delivered at the time of installation. Lange Enterprises would take care of notifying Diggers Hotline and would also be able to do the installation. Lange indicated that a uniform location is as important as the sign itself.

If the county ordered the signs from Lange Enterprises and also hired them to install the signs, installation would begin mid-April 2009 and should be done by the end of September, 2009. They would send a bill after completing each township. Nuts and bolts would be included in the price. Seidl asked if vandal resistant nuts and bolts were used. Lange said not usually as they are much higher priced and the vandal could just take the entire post and sign if they really wanted to take it.

Sweda asked about disposal of the old signs. Seidl thought it should be the responsibility of the landowner. Lange said that they would dispose of the old sign as long as it wasn't attached to a mailbox or some other personal property. Breneman asked if Lange Enterprises would accept assistance from township personnel to install the signs; Lange indicated that they would not, due to insurance liabilities.

Peterson asked how long the metal pole would last. Lange believes it should last thirty (30) years. He said they will rust in that time period but they shouldn't tip over. The painted green post is the most economical.

Peterson asked about new and replacement signs after the initial installation is done. Lange indicated that it is possible to purchase the blanks and die cuts and make them ourselves. A vinyl cutter with the software would cost around \$1,000.00. Otherwise, there would be about a two week turnaround if we ordered them. We could place orders for individual signs; however, it would be more economical to order more at one time.

Seidl thanked Lange for his presentation and indicated that we would get back to him after the bidding process.

Lange then left the meeting.

The decision now is whether or not to go ahead with the project. Werner asked how the project would be paid for. Lewis indicated that Power Line money has been set aside for the project. Seidl said that the project cost will exceed the amount of money set aside if installation is included in the cost. Breneman indicated that we should ask for quotes at this time, not bids.

Breneman indicated that there was a third company that supplied a quote – Decker Supply from Madison, Wisconsin; however, their quote was very high and they did not provide any warranty information. Breneman indicated that he had contacted other counties in regards to Lange Enterprises and was told that they were great to work with and there were no complaints.

Parent said that it was a positive aspect that Lange would install the signs as they would know what they are doing and would get it done in a timely manner. Breneman asked if it would be possible to bill the installation cost back to the homeowner. Peterson indicated that the county is not allowed to do that, even though the city and villages can.

Lewis indicated that the townships of Taft and Westboro, along with the Lake Esadore area, would like to keep the signs they have now. He doesn't think they should be billed for the new signs. Werner agreed that they should not need to pay for the signs if they are forced to make the change.

Southworth asked if a recommendation from the full County Board was necessary in order to proceed with the project. Seidl said that we would need to advertise for bids first.

Al Seeger was asked if he was interested in installing the signs. Seeger indicated that he was not now that he knew what a large project it would be.

Lange Enterprises would be willing to provide the installation while Rent-A-Flash would not.

Seidl indicated that he had contacted Black River Industries but now believes that it would be more than they could handle.

Breneman had handed out a price analysis from interested vendors. Lewis recommended going with the mid-price sign. Werner agreed and said that we should not go with the cheapest signs.

Peterson recommended that we put out a request for bids, to include the signs, posts, and installation. Once we have the bids, we can go to the full County Board for approval.

Metz indicated that there was \$140,000.00 in Power Line money already approved. Based upon the quotes already received, more money will need to be approved, mostly due to installation. Lewis indicated that a 2/3 vote of the County Board will be needed to approve this expense.

Lewis made a motion for Breneman to develop a bid specification using Column One of the Price Analysis from Interested Vendors that Breneman had handed out. Southworth seconded. All Ayes. Motion carried.

Breneman asked if the bid request is to specify that installation will be included in the price. Lewis said yes.

Peterson said that Breneman should specify the location of the signs and should attach a copy of the ordinance to the requests for bids.

Breneman suggested including a date that the signs would need to be installed by so that it won't drag on for a long period of time. Lewis said to tell the vendors that the signs would need to be installed by November 1, 2009. Southworth said that you can't control the weather but thought that should be workable. Seidl suggested a penalty clause for noncompliance.

Peterson asked Breneman to obtain a sign like the one we want to purchase to take to the County Board at the time of the request for approval. Breneman will obtain such a sign.

Peterson will provide an address application and schematic for placement of the signs.

Lewis requested that a variance, approved by the county zoning administrator, be given in certain circumstances; for example, so the sign may be visible without ruining existing screening the homeowner has in place. Seidl said that would be fine as long as uniformity is maintained and the sign is perpendicular to the road and situated within specified distances.

Parent asked if homeowners could add additional signs to the post. Lewis said that would be okay as the homeowner owns the sign and post. Seidl agreed, as long as it does not obstruct the Rural Address Sign.

Lewis suggested notifying the county residents that will be affected by this project in advance of it actually occurring and giving them specifics beforehand as there may be issues arising that the committee had not thought of. Breneman suggested including a mailing with the tax bills. Lewis indicated that the tax bills are already stuffed with other mailings, plus it would be additional work for the town clerks.

Seidl suggested another joint meeting to open the bids. Werner and Lewis agreed. A joint meeting was scheduled for Friday, June 13, 2008 at 10:00 a.m. in the 3rd floor county board room.

Adjournment: With no further business, Parent made a motion to adjourn; Lewis seconded. All Ayes. Motion carried. The meeting was adjourned at 11:38 p.m.

Respectfully Submitted,

Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

April 23, 2008

Sheriff's Department Training Room

Call Meeting To Order: Chair Sweda called the meeting to order at 10:00 a.m.

Members Present: Sweda, Seidl, Parent, Werner, Lewis

Members Absent: None

Other Attendees: Sheriff Bruce Daniels; Ron Bohn, Taylor County Ambulance stationed at Memorial Health Center; Luke Klink, Star News; Paula Liske, K-99 radio; County Clerk Bruce Strama; Tammy Ogle of "My Pride Kennels"; Corporation Counsel Steven Anderson; Larry Peterson, Zoning; County Board Chairman Jim Metz; and Betty Danen.

Approve Minutes of the February 8, 2008 meeting: Parent moved to approve the minutes of the February 8, 2008 meeting; Seidl seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Parent moved to approve the agenda; Werner seconded. All Ayes. Motion carried.

Next Meeting Date: Joint meeting with the Zoning Committee on Thursday, May 8, 2008 at 10:00 a.m. in the 3rd floor boardroom.

Citizen Input: None

Ambulance Business: Discuss/Act on Preemption Device Start-Up Cost – Ron Bohn provided more information in regards to the preemption device, the purchase of which has already been approved by the committee. Medford Police, Taylor County Sheriff, Medford Fire Department, and Ambulance service only had to pay 10% of the cost (\$2,400). Bohn reported that it has been agreed that the four groups who will use this device (Medford Police, Taylor County Sheriff, Medford Fire Department, and Ambulance service) will each contribute \$1,000.00 towards the cost of the device this year. They will then pay \$250.00 annually until \$5,000 is reached (150% of replacement cost). Bohn was requesting permission to transfer funds to pay for this expense. Seidl made a motion to approve the costs and to transfer the money between accounts; Werner seconded. All Ayes. Motion carried. Bohn then left the meeting.

Medical Examiner: Sheriff Daniels reported that Medical Examiner Scott Perrin informed him that Deputy Medical Examiner Jay Viergutz resigned in December, 2007. Charlie Miller has been hired in his place.

Law Enforcement Business: These items were not discussed in the order that they were listed on the agenda in order to accommodate people who were attending the meeting.

Discuss/Act on Jail Meal Contract and Disposition of Resulting Funds – The county contracts with Aramark to provide meals for the jail. The contract was already approved on June 15, 2007 subject to review by Corporation Counsel Steve Anderson due to the \$50,000 rebate/discount being offered. Anderson did research the legality of the offer and discovered that it is not a concern. Aramark is offering the rebate as a means for them to receive a tax benefit. Anderson had done significant research and saw no reason to reject this contract. Daniels and Anderson will discuss the potential uses for these funds and bring a proposed list to the committee at the next meeting for approval. Anderson then left the meeting.

Discuss/Act on Letter to Terminate Agreement Received from "My Pride Kennels" – Tammy Ogle informed the committee of her reasons for resigning her position as operator of the

pound for the county, which were mainly financial. She indicated that the number of animals she has picked up is "staggering." She has picked up and boarded 549 animals in the last 18 months. There were no accurate records prior to her taking over the job so she did not know what to expect. Ogle estimates that she would need three (3) full-time people to do the work required of the job. She is paid an hourly wage and gas for her trips to pick up animals; however, she is paid nothing for all the time spent doing paperwork and finding homes for the animals (which she prefers to do but this part of her job is the most time consuming). Only one out of six animals is recovered by their owner. The other five either need to be euthanized or found a home. Ogle has euthanized only 35 animals and the rest were found homes. This has saved the county around \$13,000 on euthanasia fees. Homes are not found right away, usually it takes a month or more, and Ogle has been boarding and feeding the animals at her own expense. She charges the county \$10.00 per day for boarding the first seven days; her fee for private parties is \$15.00 per day so she is losing money if she has to turn down private boarders due to kennels being filled with strays. By law, the county must provide animal control services. Ogle agreed to provide the service for one more month if we pay her \$15.00 per day. Lewis commented that this is only a short-term fix. Building a facility was suggested by Strama; Metz suggested checking into using Power Line money to do so. Seidl made a motion to pay Ogle \$15.00 per day per animal, effective May 1, 2008 until another solution could be found; Werner seconded. All ayes. Motion carried.

Discuss/Act on Rural Signing Project – Larry Peterson from Zoning, Jim Seidl, and Emergency Services Director Bill Breneman have been working on this project. This project has already been approved; however, it could not be started until the entire county was re-surveyed, which has now been completed. There was much discussion as to who to order the signs from, who would install the signs, and where the signs would be placed. Bill Breneman is working on getting estimates on the cost of the signs and installation. The County Board would need to approve the project before signs would be ordered. It was decided to hold a joint meeting between Zoning and the Law Enforcement/Emergency Services committees on May 8, 2008 at 10:00 in the third floor county boardroom to discuss the matter further. Peterson then left the meeting.

Discuss/Act on Job Description Revision for Emergency Management – Daniels explained that the only change to the job description was changing the percentage of time spent on Emergency Management Administration (88.75%) and EPCRA (11.25%). This change was done to bring the job description into line for State reimbursement. Seidl made a motion to approve the job description; Lewis seconded. All ayes. Motion carried.

Discuss/Act on Taylor County Humane Society Web Site under Taylor County Sheriff's Department - Seidl stated that the Humane Society would like to develop a web site hosted by the Sheriff's Department. The Sheriff's Department has a web page located within the Taylor County web site; this is where they would like their web page located. Tammy Ogle expressed some concern about confusing people more as they seem to already have a difficult time finding the correct person (her) to call for animal control. Seidl assured her that the number for animal control would be clearly indicated on the web page. Seidl said that Mary Bix is currently working on developing this web page. Seidl made a motion to authorize use of the county website by the Humane Society; Werner seconded. All ayes. Motion carried. Tammy Ogle then left the meeting.

Discuss/Act on Sheriff's Request to Promote One Investigator – Daniels explained that the department has had only two investigators since 2006 when one investigator retired and was never replaced. Due to the investigator work load, some cases are not getting the attention they deserve. Daniels indicated that drug enforcement is one of these areas. While there would be an increase in salary for the officer promoted to investigator, the department's budget would not feel the full affect immediately due to two senior officers leaving and being replaced by lower paid first year officers. Parent made a motion to post

the investigator position internally and to promote one investigating officer; Seidl seconded the motion. All ayes. Motion carried.

Discuss/Act on Filling Vacant Deputy Sheriff Positions – Daniels stated that Deputies Campbell and Tollefson have left the department and Deputy Seaver will be leaving in January. Daniels indicated that Seaver can continue to work until January if certain accommodations can be made with the work schedule. He advised that at this point the department will need to make such accommodations in order to fulfill department staffing obligations. Seidl made a motion to fill the vacant positions; Werner seconded. All ayes. Motion carried.

Discuss/Act on Sale of Three Squad Cars - In the past, old squad cars have been sold at auction. The department has learned of some interest from private parties to purchase the vehicles so Daniels would like to advertise for bids. Strama indicated that the county could reject any and all bids and sell the cars at auction, if need be. Werner made a motion to place an ad in the newspaper for the sale of the squad cars; Lewis seconded. All ayes. Motion carried.

Discuss/Act on Purchase of Security Camera for Mail Room – Daniels reported that several county employees have received anonymous nuisance letters containing vulgar language through the courthouse mail. The mail room is a nonsecure area with no supervision. Daniels suggested installing a security camera at a cost of \$720.00, which could be funded through jail funds as inmates receive mail. Daniels has discussed the issue with Jeff Ludwig, Maintenance Supervisor. Jeff indicated that this is just one of many security issues in the courthouse. Permission was given by the committee for Daniels to meet with Ludwig, prepare a list of suggestions along with potential issues and solutions and then bring it back to the committee. Strama mentioned that there is a Building and Grounds Committee meeting on Monday, April 28, 2008 at 10:00 that Daniels may want to attend. Strama then left the meeting.

Sheriff's Report: Sheriff Daniels indicated that the Department of Corrections has approached him in regard to obtaining a contract wherein Probation and Parole could place inmates in our facility for violations of intensive sanctions. The contract indicates Taylor County would be paid \$51.00 per day but would also be responsible for medical expenses. In the case of other jurisdictions housing inmates here, responsibility for medical care goes back to them. Daniels will confer with Corporation Counsel Steve Anderson in regard to this agreement.

Harlan Schwartz has been facilitating the DARE program in the schools but is now having a difficult time with this due to his work load. Due to low enrollment, Schwartz has been teaching one class in Gilman and one in Rib Lake. The Gilman officer and the Rib Lake officer have both expressed an interest in taking the training and providing DARE services to their communities as they spend a lot of time at the local schools already. The cost would be as much as \$950.00 and would be held at the military academy. Daniels is in favor of this as it would save manpower and he indicated that he will be communicating with both agencies in regard to splitting training costs.

Daniels reported that the department has interviewed nine applicants for the deputy sheriff positions that are open. The candidates have been narrowed down to three, who will be interviewed this date by the committee.

The State of Wisconsin performed their annual audit and found some changes that needed to be made, such as a stand alone wire to Madison on the NCIC computer, which cost \$1,865.00. Daniels went ahead and had the necessary changes taken care of. Daniels also indicated that the existing system had been approved by the State but that the State's guidelines had apparently changed.

Years ago, Judge Carlson began contracting with an interpreter service which is also used by the Sheriff's Department. The department had never received a bill for these services, even though there is a cost per call. Recently this department had an incident that involved multiple calls to the interpreter service. When Judge Knox-Bauer received this bill (\$1,100.00) she sent the bill to our department for payment. This expense was not budgeted as no bills have been received in the past. The bill has been submitted for restitution but Daniels believes it will be difficult to collect.

Daniels has been researching companies that could provide maintenance for the jail locks. The company would evaluate and do cleanup maintenance. Daniels expects this would need to be done every three years or so. He would like to have a company lined up to call when service is needed. He anticipates entering into a time and materials agreement with the company.

Current inmate population is 72 with 27 being local residents and 45 being out of county boarders (30 from Lincoln County and 15 from Price County). Year to date jail revenue is \$156,785.00.

Review and Approve Invoices: After review, Seidl made a motion to approve the invoices from February, 2008 and March, 2008; Parent seconded. All Ayes. Motion carried.

Break – eat noon meal from jail kitchen

Closed Session: Motion by Parent and Second by Werner at 12:29 p.m. to go into closed session pursuant to 19.85(1)(c) for approximately one and one-half hours for the purpose of conducting oral interviews of applicants for the Deputy Sheriff positions. Roll call vote: Werner – aye; Parent – aye; Seidl – aye; Sweda – aye; Lewis – aye.

At 1:32 p.m. motion by Parent and Second by Lewis to return to open session pursuant to Wis. Stat. 19.83. Roll call vote: Werner – aye; Parent – aye; Seidl – aye; Sweda – aye; Lewis – aye.

Motion by Werner to certify list of applicants. Second by Seidl. All in favor; motion carried.

Adjournment: With no further business, Seidl made a motion to adjourn; Parent seconded. All Ayes. Motion carried. The meeting was adjourned at 1:34 p.m.

Respectfully Submitted,

Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

February 8, 2008

Sheriff's Department Training Room

Call Meeting To Order: Chair Sweda called the meeting to order at 10:00 A.M.

Members Present: Sweda, Seidl, Parent, Werner, Lato

Members Absent: None

Other Attendees: Sheriff Bruce Daniels; Ron Bohn, Taylor County Ambulance stationed at Memorial Health Center; Gregg Olson, CEO at Memorial Health Center; Luke Klink, Star News; Paula Liske, K-99 radio; Betty Danen

Approve Minutes of the November 30, 2007 meeting: Parent moved to approve the minutes of the November 30, 2007 meeting; Seidl seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Lato moved to approve the agenda; Seidl seconded. All Ayes. Motion carried.

Next Meeting Date: Friday, March 14, 2008 at 10:00 AM

Citizen Input: County Clerk Strama distributed "Taylor County 2007 Dog Pound Cost Report" to the committee members for their review.

Ambulance Business: Discuss EMT shortage – Ron Bohn had brought this problem to the Committee's attention in October, 2007. The situation has not improved, especially in the Gilman and Rib Lake area. New methods to recruit and to retain new EMTs need to be initiated. In the past, the State of Wisconsin paid for the EMT training up front but now is requiring the trainee to pay the \$1,000.00 fee up front prior to taking the class. As a lot of people have trouble coming up with that amount of money, the hospital has been paying the fee out of funding assistance from the State. The problem is that many people who take the class don't follow through and actually become EMTs. What the hospital would like to do is have the trainee pay half up front, the hospital would pay the other half and then reimburse the trainee for their half after the trainee has completed one year of service as an EMT. Bohn also suggested having a yearly appreciation dinner for the EMTs. The committee approved of these suggestions.

Discuss/Act on Ambulance Subsidy – Bohn distributed a handout entitled Ambulance 2007 Subsidy Request. Revenue and Expenses were within 1% of what was budgeted. Werner made a motion to approve the Ambulance Subsidy Request; Parent seconded. All ayes. Motion carried.

Update on Ambulance Logo – Bohn distributed photos of the ambulances with the Memorial Health Center logo in place. The logo does not overshadow the Taylor County logos. Bohn expressed the appreciation of Memorial Health Center for Taylor County's cooperation in allowing these logos to be put in place.

Gregg Olson and Ron Bohn then left the meeting.

Medical Examiner: None

Law Enforcement Business: Discuss/Act on License Renewal for Bare Trapp – John Nikolay has requested that the adult establishment license be renewed, effective January 1, 2008 through December 31, 2008. Parent made a motion to approve the license; Seidl seconded. All ayes. Motion carried.

Discuss/Act on Property Disposal Program – This issue had been raised at the November 20, 2007 meeting. There is a company that is willing to pick up county owned property that is no longer needed and sell it on the internet for us. County Clerk Strama has requested that the committee approve this, according to county guidelines. Daniels stated that the county would be making money instead of spending money for the disposal of unneeded property. Seidl made a motion to approve the sale of unused county property through this service when appropriate; Lato seconded. All ayes. Motion carried.

Sheriff's Department Annual Report – Sheriff Daniels presented the annual report via a Power Point presentation. Highlights included:

- ❖ 850 total jail bookings
- ❖ 8,082 calls for service in 2007
- ❖ Jail revenue above budget; expenses below budget
- ❖ 1,097 arrests
- ❖ 13 drug investigations
- ❖ Emergency Management – Emergency Operations plan completed
 - Skywarn training
 - New sirens
- ❖ 606 civil process papers served
- ❖ Canine unit used to locate five fleeing suspects, among other uses
- ❖ Snowmobile patrol – 177.3 hours, reimbursed by the State
- ❖ 252 juvenile referrals
- ❖ Administrative budget – revenue less than budgeted (but all 2007 revenue has not yet been received), expenses were below budget
- ❖ Improvements included Mobile Video Program, evidence processing system, updated jail telephone system and recording system, all road officers supplied with traffic vests, updates to computer system in communications (State mandated), emergency lighting for on-scene updated, dispatch recording device updated, county wide siren system updated, regular supervisor meetings being held

Daniels indicated that the budget numbers presented are tentative and subject to some change as Taylor County's fiscal year differs from other entities, such as the State.

Seidl made a motion to approve the annual report and to adopt it as presented; Werner seconded. All ayes. Motion carried.

Sheriff's Report: Daniels reported that there are currently 63 inmates, with 29 being boarders from out of county.

Currently, the department has two detectives, who are overworked. Daniels indicated that there is a need for a third detective. He would like to promote from within the department to fill this need. More will be forthcoming on this issue.

Review and Approve Invoices: After review, Lato made a motion to approve the invoices from November, 2007, December, 2007, and January, 2008; Parent seconded. All Ayes. Motion carried.

Adjournment: With no further business, Parent made a motion to adjourn; Lato seconded. All Ayes. Motion carried. The meeting was adjourned at 11:07 a.m.

Respectfully Submitted,

Betty Danen