

**TAYLOR COUNTY
Local Emergency Planning Committee Meeting
Meeting Minutes for October 22, 2008**

The meeting was called to order by Chairman James Seidl at 1:30pm at the Sheriff's Conference Room # G211.

Members Present: Ron Bohn, Bill Breneman, Kathy Danen, Mike Danen, Fred Ebert, Mark Kind, Patty Krug, Scott Lindow, Larry Peterson, Jim Seidl,

Members Excused: Don Albers

The minutes of the April 28, 2008 LEPC meeting were approved.

Motion to approve agenda was made by Ron Bohn; seconded by Larry Peterson. Motion carried.

Bill Breneman reported on the budgets for 2009. Regarding the annual \$10,000 EPCRA grant, plans are to replace computer equipment in the Emergency Management Office up to \$1500.00. This will leave \$8,800.00 available for Hazmat Equipment. Both of these grant requests are for 25% match. Money has been budgeted for the computer match, and physical examination costs for the Hazmat Team members will be used as an in-kind match for the Equipment Grant. The EPCRA budget for 2008 is \$200.00 for the annual legal notice advertisement. Budget figures were presented as follows:

EPCRA & Hazmat Team County Budget for 2009

Line Item	Description	2009 Budget Amount
Revenue		
4246	EPCRA Computer & Equipment Grant	\$10,000.00
4292	EPCRA Program Revenue	\$ 6,473.00
4293	Emergency Management Assistance- Wages	\$ 30,978.00
4840	Hazmat Team Donations	\$ 2,500.00
Expenses - EPCRA		
5321	Legal Notices & Publications	\$ 200.00
Hazmat Team Budget		
5141	Training per Diem	\$ 2,000.00
5151	Social Security	\$ 124.00
5160	Medicare Withholding	\$ 29.00
5325	Conference Meeting Expense	\$ 2,800.00
5351	Vehicle Operation & Maintenance	\$ 1,000.00
5390	Medical Services	\$ 1,000.00
5517	Workman's Comp	\$ 2,250.00
5819	Hazmat Equipment Outlay	\$ 8,650.00
	Total	\$17,853.00

Hazmat Team Administrator Mark Kind reported on the activities of the Hazmat Team. Mark reported about the on-going training for the team. The next training dates are November 8th (Hazmat Refresher) and December 18th (Hazardous Materials Refresher). He reported that he is working on the order to acquire the equipment for the Hazmat Team which was funded by the 2008 EPCRA grant. Mark said that the team was struggling to keep sufficient team numbers similar to the EMT shortage that the county is seeing right now.

The LEPC roster was reviewed. The only noted change from April 2008 was that the former Highway Commissioner, Tom Toepfer, had been removed from the committee. Fred Ebert will continue to represent the Highway Department.

Breneman noted that the Wisconsin Emergency Managers Association (WEMA) conference was coming up on October 29th in Madison at the Sheraton Motel. The next day is the annual WEM meeting at the Wright Street WEM Headquarters.

Bill Breneman and Larry Peterson gave a progress report regarding the Rural Address Signs. Breneman talked to Mark Lange of Lange Enterprises today, and Mr. Lange will be calling around January 1st for the list of address so that the signs can be made. Mr. Peterson reported on the progress of reviewing all addresses and the work that his office has put into making sure that the addresses are correct.

Roundtable Discussion

Breneman reported that the 2008 Emergency Response Guidebooks are here and have been distributed. There are more available through the Emergency Management Office.

Patty Krug asked about the siren tone advertising. Ads were placed in the Star News, the shopper, and the fall recreational flyer at a cost of over \$600.00. 2,000 Refrigerator magnets have been ordered and will be here soon. These projects are designed to help the public be more aware of the meaning of the different siren tones. Patty Krug has designated funding for both of these projects from her Emergency Response funding through Public Health. The ad is at the bottom of these minutes.

The next meeting will be held in April of 2009. The meeting was adjourned at 1:55pm.

William K. Breneman, Secretary of LEPC

TAYLOR COUNTY SIREN SYSTEM NEW SIREN SIGNALS

Event (Activation)	Signal Tone
*Alert (Tornado Severe Thunderstorm, High Winds)	Steady
Amber Alert Warning	Alt Steady (On & Off)
*Attack	Slow Wail
Chemical Spill or Incident	Alt Wail (On & Off)
*Fire	Fast Wail
Cancel	Cancel
Public Address	Audio Message
Audible Chimes Test	Audible Chimes
Silent Test	None

*Indicates 3 siren tones used on any older sirens.

TONES WITH AUDIBLE MESSAGES

Steady - 15 sec.	TORNADO WARNING	19 Seconds Attention! A tornado warning has been issued. Seek shelter now. Do not delay. Seek shelter now.
Alt. Steady - 15 sec.	AMBER ALERT WARNING	Amber alert. An Amber Alert has been issued, please turn to local radio station for details.
Audible Chimes - 15 sec.	THIS IS A TEST	14 Seconds This is a test. This is a test of the emergency warning system. This is only a test.
Steady - 15 sec.	SEVERE THUNDERSTORM WARNING	13 Seconds Thunderstorm warning. Large hail and high wind is possible. Listen to radio and TV for details.
Alt. Wail - 15 sec.	CHEMICAL RELEASE WARNING	15 Seconds Chemical Release. Stay inside buildings and close windows and doors unless advised by authorities to evacuate area. Chemical release. Stay inside buildings and close windows and doors unless advised by authorities to evacuate area. Chemical release.
Steady - 15 sec.	HIGH WIND WARNING	13 Seconds High wind warning. A high wind warning has been issued for this area. High wind warning. A high wind warning has been issued for this area. Listen to radio and TV for details.

TAYLOR COUNTY

Local Emergency Planning Committee Minutes

DATE: April 28, 2008

TIME: 1:30pm

PLACE: Sheriff's Conference Room #G211

Attending: Albers, Donald G.; Breneman, William; Danen, Kathy; Danen, Mike; Kind, Mark; Krug, Patty; Lindow, Scott; Peterson, Larry; Poirier, Jack; Schaefer, Michael; Seidl, Jim; Toepfer, Tom.

Excused: Tallier, Tom; Williams, Mary

Absent: Bohn, Ron; Bullis, Russ; Faber, Sue; Fales, John; O'Leary, Carol; Ristow, Lois; Rose, Patrick; Sweda, Harry;

Minutes by: Bill Breneman, LEPC Secretary

1. Meeting Called to order at 1:30pm by Chairman Jim Seidl.
2. Approval of the minutes of the October 16, 2006 meeting. There were no changes or corrections requested; minutes were approved as submitted.
3. Approval of Agenda Larry Peterson moved to approve the agenda, Patty Krug seconded the motion. Motion carried.

4. Election of Officers
 - Vice Chairperson (i) Mike Danen
 - Secretary (i) Bill Breneman
 - Alternate Secretary (i) Patty Krug

Mike Schaefer made a motion to keep the same officers as last year, and that a unanimous ballot be cast for those persons. Kathy Danen seconded the motion. Chairman Seidl called 3 times for other nominees. There were no other nominations, and the motion carried.

5. Hazmat Team Report Team Administrator Mark Kind talked about training that he is setting up. The next scheduled training is Saturday, May 17th. Mark reported that there are 18 active team members. Team Chief Jack Poirier said that it would be nice to have 30 members on the team.

6. Spill Report - Bill Breneman said that there were no spills reported.

7. Siren report Bill Breneman reported that the 11 new sirens are installed and functioning. The equipment acceptance agreement was signed Feb 27, 2008. There are some complaints that the sirens do not have enough volume.

8. County-Wide Hazmat Plan/Strategic Plan Several reports were distributed for LEPC members to review. Those reports distributed are: County-Wide Hazmat Plan/Strategic Plan; County Hazard Analysis Plan; and the Reporting Sites List(March 2008).

9. Update LEPC By-Laws 10. Update LEPC Membership List 11. Update Procedures for Review of HazMat Response Expenditures 12. Designation of State to be LEPC Inspector Information was provided LEPC members for each of these topics.
Motion by Mike Schaefer to approve items 9,10, 11, & 12 without any changes to the material. Second to the motion was by Tom Toepfer. Motion carried.

13. Rural Address Signs status report by Jim Seidl. A lengthy discussion was held concerning the rural address signs. The biggest issue seems to be installation, and who will do that installation. Taylor County has 7,414 site access points which should have the signs. Breneman has sent a letter to the Fire Chiefs asking if the fire departments would install the signs in their service areas. The sign installation is a huge project. Chairman Seidl announced that on May 8, 2008 at 10:00am, there will be a joint meeting of the Law

Enforcement/Safety Services and Zoning Committees to determine the course of action to take with the rural address signs. Although the funding for the signs and posts were tentatively approved to be paid for from the Impact Fee Fund, the installation costs were not. This project will have to be brought to the full county board for approval. Larry Peterson said that the site access points are computerized by township and by roads, and that list would be provided to the sign company for them to organize delivery by township and/or by road. Two companies have delivered quotes for the signs. They are Rent-A-Flash of Marathon (city), and Lange Enterprises of Oconomowoc. Chairman Seidl or Mr. Peterson will take care of posting the notice for the May 8th joint meeting.

14. Approval of Hazmat Team's 2008 United Way Grant Request.
The Hazmat Team has requested \$2,500.00 from United Way for the 2008 grant period. Motion to approve the grant application was made by Tom Toepfer with a second by Patty Krug. Motion carried.

15. Roundtable discussion.
Breneman reminded LEPC members of the Emergency Responder Training on May 1, 2008 5:30pm at Paradise Shores Resort, Holcombe. This is sponsored by Enbridge Energy and other Gas (Pipeline) companies.

Mark Kind asked about exercises planned for the county. Breneman said that on May 21st, a joint exercise with Rusk and Chippewa Counties (a WEM requirement) will be held at Holcombe School. Taylor County's role will be under Mutual Aid to the Holcombe community. Patty Krug said that she will have to complete a "flu containment" exercise by July 31st to meet Public Health requirements.

16. Schedule next meeting date. The next LEPC meeting will be in October 2008 at the direction of the chairman.

17. Adjournment The meeting was adjourned at 2:15pm.

Minutes by _____ April 29, 2008
William K. Breneman, EMD, LEPC Secretary