

## ZONING COMMITTEE MINUTES

October 23, 2008

West Entrance

**First Order of Business** – The Zoning Committee meeting was called to order at 9:00 AM by Chairman Werner. Present were John Werner, George Southworth, Dennis Fuchs, Larry Peterson and Sue Noland. Also present was Mark Bergland, Star News.

**Second Order of Business** – The minutes of the August 28, 2008 meeting were discussed. Motion by Southworth to approve the minutes as mailed, seconded by Werner. Motion carried.

**Third Order of Business** – Motion by Fuchs to approve the agenda, seconded by Southworth. Motion carried.

**Fourth Order of Business** – The bills paid listing from August 2008 to date was reviewed. Motion by Fuchs to approve the listing, seconded by Southworth. Motion carried.

**Fifth Order of Business** – Chapter 32, Sanitary Code, was reviewed and discussed. A change to the Code is required due to the State no longer reviewing plans for holding tanks as of October 1<sup>st</sup>. Therefore, Taylor County Zoning is required to do holding tank plan review and approval. The reconnection section of the Code was updated to require a reconnect fee and requires a plot plan to be filed. Lastly, our privy application will also include composting and incinerator type toilets. Motion by Southworth to approve Chapter 32 Code revisions and forward to the County Board, seconded by Fuchs. Motion carried.

**Sixth Order of Business** – The current fee schedule was revised to include the \$60.00 plan review fee to review and approve holding tank plans. The fee schedule will also be revised effective December 1, 2008 to increase sanitary permit fees due to State requiring an additional \$25.00 to be forwarded to Department of Commerce for each permit issued and for other County Code updates. Motion by Fuchs to approve fee increase schedule, seconded by Southworth. Motion carried.

**Seventh Order of Business** – The Zoning Administrator went through various violations that are currently being worked on with Corp Counsel. Some of the problems are sanitary, zoning, holding tank issues, water issues, etc. Administrator will update the Committee with progress.

**Eighth Order of Business** – Administrator reported the Uniform County Address System maps are being updated. Currently, we have 44 maps done, 11 to finish with 5 of these to be fully reviewed. We need to be done by January 1<sup>st</sup> so sign company can start to order signs. Committee also discussed proceeding with book printing. Administrator will obtain quotes and report back to Committee the firm that was selected to print UCAS books.

**Ninth Order of Business** – The van maintenance was discussed. Administrator reported the brakes and tires are bad. Motion by Fuchs to do recommendation of rebuilt calipers with pads and new rotors for approximately \$300.00 and to replace tires, seconded by Southworth. Motion carried.

**Tenth Order of Business** – The permit statistics through October 22 were reviewed.

	<u>2007</u>	<u>2008</u>
Sanitary	103	64
Zoning	40	28
CSM	37	23
Privy	8	6

Counts are down in all categories.

**Eleventh Order of Business** – Farmland Preservation Agreements were reviewed for Brooks. Transfers were reviewed for Hobl to Ida and Roiger to Ida. Relinquishments for Hobl, Johnson and Ida were reviewed. For information only. No action necessary.

Next meeting will be at the Call of the Chairman. Motion by Southworth, second by Fuchs to adjourn at 10:17. Motion carried.

Lawrence G. Peterson  
Zoning Administrator

## ZONING COMMITTEE MINUTES

August 28, 2008

Conference Meeting Room – Ground Floor

First Order of Business – The Zoning Committee meeting was called to order at 9:05 AM by Chairman Werner. Present were John Werner, George Southworth, Larry Peterson and Sue Noland. Dennis Fuchs was excused. Jim Bauer was also present for most of the meeting.

Second Order of Business – The minutes of the April 17, 2008 meeting were discussed. Motion by Southworth to approve the minutes as mailed, seconded by Werner. Motion carried.

Third Order of Business – Motion by Southworth to approve the agenda, seconded by Werner. Motion carried.

Fourth Order of Business – The bills paid listing from April 2008 to date was reviewed. Motion by Southworth to approve the listing, seconded by Werner. Motion carried.

Fifth Order of Business – The building statistics through August 25 were reviewed.

	<u>2007</u>	<u>2008</u>
Sanitary	68	47
Zoning	34	20
CSM	30	16
Privy	6	4

Counts are down in all categories.

Sixth Order of Business – The address project is progressing. The 6800 posts have been delivered to the Highway Shop. Total needed is 7400. The balance will come later. The funding approved by the County Board for the project has been deposited into the Uniform County Address System account. All bills will be run through the Zoning office. Contract has been signed with Lange Enterprises and the Ordinance has been approved by the County Board. Signs will be placed next summer. A six month time frame from May 1, 2009 to November 1, 2009 is allocated to place signs.

Seventh Order of Business – Update on Dombrowski. The project is in the final stages of closure. Site has been monitored. There were a total of six monitoring wells and all readings to the South were good. The 2 wells on the property are registering high readings, but are steadily going down. Therefore, the site is being reviewed for closure. If the DNR approves, the County can put the property up for sale and get it back on the tax roll.

Eighth Order of Business – The State has submitted to the legislature a proposal to increase the fees the County sends to the State for sanitary permits. Currently the State receives \$75.00 from each sanitary permit. Administrator was asking for approval to increase permit fees if State fees are increased. Motion by Southworth if the State raises fees the County Zoning office raises the sanitary permit fee the same dollar amount, second by Werner. Motion carried.

Ninth Order of Business – The proposed 2009 budgets were reviewed. The revenue accounts and expense accounts for Zoning Administrator, Land Use Advisory Committee, Non-Metallic Mining, Uniform County Address System and Brownfield were reviewed. Motion by Southworth to approve the proposed 2009 budgets and present to Budget Review Committee, seconded by Werner. Motion carried.

Tenth Order of Business – Administrator reported due to all the flooding in the State, the State of Wisconsin sent a letter to Taylor County about not participating in the National

Floodplain Insurance Program. Current policy for Taylor County Zoning is we do not participate in flood program due to poor mapping. Southworth felt if and when FEMA updates floodplain mapping, the County would consider passing ordinance. Until then continue with current policy. This will be brought back to discuss again when we have a full Committee present.

Eleventh Order of Business – Farmland Preservation Agreements were reviewed for Bolstad in Pershing and Aurora, Weber in Little Black and Denzin in Little Black. Relinquishments were reviewed for Ahlers in McKinley, Svatek in McKinley, Vircks in Deer Creek and Warner in McKinley. For information only. No action necessary.

Next meeting will be at the Call of the Chairman. Motion by Southworth, second by Werner to adjourn at 10:15. Motion carried.

Lawrence G. Peterson  
Zoning Administrator

## **LAW ENFORCEMENT AND EMERGENCY SERVICES/ZONING COMMITTEE JOINT MEETING**

June 13, 2008

Third Floor Boardroom - Courthouse

**Members Present:** Sweda, Seidl, Parent, Werner, Lewis, Southworth, Fuchs

**Members Absent:** None

**Other Attendees:** Sheriff Bruce Daniels; Luke Klink, Star News; County Clerk Bruce Strama; Larry Peterson, Zoning; Bill Breneman; Betty Danen; Ron Bohn of Taylor County Ambulance stationed at Memorial Health Center; Lynette Binns and Frank Frasher from the Taylor County Humane Society.

**Elect Chairman to Preside:** Sweda made a motion to elect Seidl as chairman; Fuchs seconded. All ayes. Motion carried.

**Call Meeting to Order:** Seidl called the meeting to order at 10:00 a.m. It was decided to discuss the Rural Signing Project first.

### **Rural Signing Project**

**Discuss/Act on Resolution Authorizing Funding** - The only change from the previous resolution concerning this matter is the dollar amount for the project, which has been changed to "not more than \$206,00.00." Sweda made a motion to use Power Line funding for the project, not to exceed \$206,000.00; Parent seconded. All Ayes. Motion carried.

**Discuss/Act on Ordinance Renaming and Recreating Chapter 61** – Seidl has re-written the ordinance. Parent said to dispense with the reading of the ordinance as everyone had received it along with the agenda. Peterson mentioned that this would be a working document in that people would need to complete it when they come in to apply for a sign.

Breneman indicated that 61.10 Address Sign Specifications should read that the address signs shall be "3M HIP Sheeting with 3M EC film, or better" instead of "Engineer Grade reflective sheeting, or better." Lewis indicated that the ordinance should state that the sign should meet federal standards or better. Lewis made a motion to amend the ordinance with these two changes; Southworth seconded. All Ayes. Motion carried.

Parent made a motion to approve the amended ordinance; Sweda seconded. All ayes. Motion carried.

Fuchs asked if it would be the homeowner's responsibility to install a sign when they build a new home. Peterson stated that after the initial installation, it would be the homeowner's responsibility.

**Discuss/Act on Bids Received** – There were three bids received: 1) Lange Enterprises - \$205,738.50, 2) Decker Lumber and Supply from Athens - \$192,800.00, and 3) Decker Supply Company from Madison - \$277,950.86. Decker Lumber and Supply from Athens did not itemize their costs as was requested in the bid specifications, plus their bid included a \$5.00 charge for every old post removed; this amount is unknown so this bid could end up costing the county more than the Lange bid. Decker also did not specify what type of sheeting they would be using. Breneman suggested that the committee table this item while he contacts Decker to get more information. Southworth made a motion to table the discussion so that Breneman could contact Decker Lumber and Supply and get more information; Fuchs seconded. All Ayes. Motion carried.

Breneman then returned to the meeting. Fuchs made a motion for the discussion to be back on the table; Southworth seconded. All ayes. Motion carried. Breneman reported that Decker Lumber and Supply would be obtaining the signs through Tapco in Milwaukee, Wisconsin. The signs would meet federal standards in quality. Decker Lumber and Supply will not drop the \$5.00 per old sign removal fee.

The ordinance says that the old signs must be removed. There are many signs in the county, including fire signs, which would need to be removed. Fuchs asked about local townships removing the signs. Lewis indicated that this had been discussed at the last meeting and decided against as many townships only have part-time people, someone would need to be present at the time of installation (which would be impractical or impossible), and it would be more time efficient to let the vendor do the installation. Lange has much more experience installing the signs that Decker Lumber and Supply.

Due to Decker Lumber and Supply not meeting the bid requirement by not following the bid specifications and the fact that the bid is open ended in that the final cost is not known, Southworth made a motion to accept the bid from Lange Enterprises, Inc. in the amount of \$205,738.50; Fuchs seconded. All ayes. Motion carried.

The bid must still be approved by the full County Board.

The joint committee meeting was then adjourned at 10:58. Peterson, Fuchs, Southworth, and Breneman then left the meeting.

**Call Meeting to Order:** Chair Sweda then called the Law Enforcement and Emergency Services Committee meeting to order at 10:58 a.m.

**Approve Minutes from the May 8, 2008 Meeting** – Parent made a motion to approve the minutes from the May 8, 2008 meeting; Werner seconded. All ayes. Motion carried.

**Approve Agenda** – Seidl made a motion to approve the agenda; Werner seconded. All ayes. Motion carried.

**Set Next Meeting Date** – The next meeting will be at the discretion of the Sheriff.

**Citizen Input** – None

**Ambulance Business** – Bohn reported that they are having minor problems with two of their computers, which are four and five years old. Bohn has discussed the issue with Melissa from Information Services; she believes it would be best to replace them both, at a cost of around \$1,000.00 each. Bohn does have money in his Fund Assistance Program to pay for the new computers. Parent made a motion to purchase the two new computers; Werner seconded. All ayes. Motion carried. Bohn then left the meeting.

**Report on Animal Control** – There has been an initial agreement reached between the Humane Society and the county in regards to animal control. Lynette Binns of Circle B Equine & Pet Center agrees to lease her facility to Taylor County for \$750.00 per month. The Taylor County Humane Society will care for and deliver stray animals to the facility. The agreement between Taylor County and the Humane Society calls for fees in the amount of \$3,650.00 per month to go to the Humane Society for services, plus veterinary expenses. They are also requesting the payment of \$6,000.00 for initial start-up expenses. Additionally, the county will pay for animal pick-up services at the cost of \$12.00 per hour plus the standard IRS rate per mile for travel. Either party may change or terminate the contract with 60 days notice. The dog license fund will cover most of the cost. The county's liability insurance will cover the leased property. Frank Frasher mentioned that they have reached an agreement with Clark County Humane Society to do all of the spaying and

neutering that will need to be done.

Seidl made a motion to accept the agreement as written with the option to amend as needed, pending approval by the Corporation Counsel; Parent seconded. All ayes. Motion carried. Binns and Frasher then left the meeting.

**Medical Examiner** – None

**Law Enforcement Business** –

**Discuss/Act on Oral Interviews** – Daniels indicated that he would like to set up the oral interviews for the next regularly scheduled meeting on July 11, 2008. He reported that the department has hired one of the three applicants that were interviewed last time; she will begin work on July 1, 2008.

**Discuss/Act on Agreement with Department of Corrections – Intensive Sanctions** – Daniels reported that he has contacted the sheriff in all of the other counties in regards to this matter and all responses indicate that they are signing the proposed agreement with D.O.C. Daniels was concerned about the agreement as medical expenses for inmates were not covered, leaving the full expense for the county. The bottom line is that the county would end up with the inmate anyway and with the contract in place at least we have a guarantee of being paid \$51.46 per day for housing the inmate, which is better than what we had. Lewis made a motion to approve the agreement with the Department of Corrections; Werner seconded the motion. All ayes. Motion carried.

**Discuss/Act on a Commendation for Kaitlyn Rieck** – Daniels stated that Ms. Rieck was very helpful during a recent traffic crash in which there was a fatality. She went out of her way to assist law enforcement. He believes that a commendation is in order. Parent made a motion to approve a commendation for Kaitlyn Rieck; Werner seconded. All ayes. Motion carried.

**Discuss/Act on Request from Village of Gilman** – Daniels presented the committee with two requests that the Gilman Village Board has made of the Taylor County Sheriff's Department. The first is that an additional \$1,000.00 be added to the 2009 police grant, for a total of \$7,000.00. The second is that the county pay for 50% of the cost to send Gilman Police Chief Tom Tallier to DARE training, which would be around \$450.00. Daniels proposed that it would be cheaper for the county, in the long run, to assist both the village of Gilman and Rib Lake with tuition to become DARE instructors and allow them to provide this training in the schools. He did indicate, however, that the Sheriff's Department would like to remain involved with the program to some extent in order to show its support of this preventative program. Daniels indicated that the Sheriff's Department's attendance at DARE graduation would be one way of accomplishing this. Lewis made a motion to approve the second proposal, that of paying 50% of the DARE program training expenses; Seidl seconded. All ayes. Motion carried.

**Discuss/Act on Aramark Contract and Expenditure of Funds** – Daniels reported on needed items that he would like to purchase with the money from Aramark. The receipt of this money had been discussed earlier and approved by the Corporation Counsel. The items Daniels would like to purchase include a truck for transporting evidence, Taser equipment for all marked squads, dress uniforms, camera equipment, jail training equipment, and a preliminary breath tester. Deputies would be trained in-house on use of the Taser. All of these items are needed but would be difficult to fit into the budget otherwise. Seidl made a motion to approve the contract and the expenditure of the funds; Lewis seconded. All ayes. Motion carried.

**Discuss/Act on Agreement with Wright Express** – Daniels reported that he would like to begin using the Wright Express credit card for gas and other car fluids (i.e. oil, window washer fluid, etc.) as there would then be no federal tax charged on these items. With the credit card we are currently using, we are paying federal tax. Daniels would be able to track expenditures via the internet. Parent made a motion to approve use of the Wright Express credit card; Werner seconded. All ayes. Motion carried.

**Discuss/Act on Purchase of Equipment for Jail Through Jail Improvement Funds** – Daniels reported that there is a need to purchase padded suits, which are used for protection from injury while dealing with unruly inmates and in training and also a restraint device in which an inmate can be strapped down and restrained so they do not hurt themselves. These purchases will come out of money that has already been budgeted for such expenses.

**Sheriff's Report** – Daniels reported that the department provided security detail at the rodeo this year as there have been problems in the past. Deputies were on duty 7 to 8 hours per night. Everyone agreed that the security detail was very successful. Daniels plans on providing the same service again next year; however, next year the rodeo will be charged for the service.

Daniels reported that, barring any concerns or complaints from the committee, he has approved a take home car for a deputy who recently moved just north of town.

Jail inmate population is 63, with 30 being from outside the county. Most of the boarders are from Price and Lincoln counties. The new Lincoln County jail will be completed in August or September 2009 so Daniels will be contacting other counties to see if they have a need to board inmates at our facility. As of May 19, 2008, jail revenue is \$216,000.00.

**Review and Approve Invoices** – Lewis made a motion to approve the invoices from April and May 2008; Werner seconded. All ayes. Motion carried.

**Adjourn** – With no further business, Parent made a motion to adjourn after all signatures are completed on the Invoice Approval; Seidl seconded. All ayes. Motion carried. The meeting was adjourned at 11:40 a.m.

Respectfully Submitted,

Betty Danen



## **LAW ENFORCEMENT AND EMERGENCY SERVICES/ZONING COMMITTEE JOINT MEETING**

May 8, 2008

Third Floor Boardroom - Courthouse

**Members Present:** Sweda, Seidl, Parent, Werner, Lewis, Southworth

**Members Absent:** Fuchs

**Other Attendees:** Sheriff Bruce Daniels; Luke Klink, Star News; Paula Liske, K-99 radio; County Clerk Bruce Strama; Corporation Counsel Steven Anderson; Larry Peterson, Zoning; County Board Chairman Jim Metz; Sergeant Nick Synol; Alton Seeger; Bill Breneman; and Betty Danen.

**Elect Chairman to Preside:** Sweda made a motion to elect Seidl as chairman; Werner seconded. All ayes. Motion carried.

**Call Meeting to Order:** Seidl called the meeting to order at 10:01 a.m.

**Approve Agenda:** Lewis moved to approve the agenda; Southworth seconded. All Ayes. Motion carried.

**Discuss/Act on Rural Signing Project** – Seidl indicated that the county needed to be re-surveyed before this project could be undertaken, which has now been completed. Seidl has drafted a Chapter 61 Uniform Addressing System Ordinance, which was distributed to the committee members and others attending the meeting. Werner made a motion to dispense with reading the ordinance at the meeting; Sweda seconded.

Breneman stated that there were two vendors attending the meeting today to present information on the signs that they manufacture. Seidl indicated that the county must first advertise for bids before any purchase may be made. The county would need to purchase 7,414 signs at this time.

Seidl shared some issues and concerns with the committee, such as the different reflective levels available, who would provide installation of the signs, and if any townships would be willing to install them.

Peterson raised the issue of whether we should or should not go ahead with the rural signing project –do we need it and do we want to do it. He stated that it would be very useful but it would cost a lot of money. There is also the concern that it may not be necessary to expend the money when Global Positioning Systems are available.

Southworth indicated that uniformity was the number one goal. Seidl and Peterson agreed.

Breneman stated that the signs are critical for First Responders; that 98% of them are in support of the signs. Breneman presented various signs available. The one he prefers is 18" X 6" and has the number along with the road name. The print is 3 ½" X 1". It would be mounted on a green, steel U Post at one end of the sign.

Breneman then introduced Mark Hildebrand from Rent-A-Flash of Wisconsin, Inc. located in Marathon, Wisconsin. Hildebrand recommended going with an engineer grade sheeting, which would be 1/8" thick and heat treated. He indicated that a higher grade would cost 50% more and that a high intensity was three times as reflective but may actually be so reflective that you can't read the sign unless you stop. There would be no warranty with the engineer grade but Hildebrand anticipated a life expectancy of twenty (20) years or better, retaining 50% of the reflectivity over the first ten (10) years.

Concerns were brought forth by committee members in regards to theft (as the price of aluminum is very high now), vandalism, and using vandal resistant nuts and bolts.

Lewis questioned Hildebrand as to when the signs would need to be replaced. Hildebrand indicated that those facing south and west would be the first to fade but that we should get a minimum of ten years of use.

Sweda questioned who would be responsible for replacing signs that are stolen or damaged. Peterson indicated that the homeowner is to notify the Zoning Department, who will then re-order the sign, and the homeowner is required to install the new sign.

Seidl mentioned that the highway department signs are commercial grade and they have lasted many years. He sees no reason to be concerned in purchasing commercial grade signs.

Rent-A-Flash has orders for eight townships already. They would not be able to start our signs until June, with deliver in August. Seidl mentioned that we would need to wait until spring of 2009 as it will not be possible to install the signs in winter. Peterson and Seidl indicated they would like to get the posts right away as the price of steel is escalating; Hildebrand indicated that would be wise.

Hildebrand stated that the project is not done after installation. There will be new homes built which will need a sign and there will be signs that are vandalized, broken, or stolen that will need to be replaced. He stated that other counties have averaged 8-40 new signs per month. Individual signs can be ordered; however, it would cost \$8.50-\$9.00 for shipping one sign, which is the cost of the sign, so it would be wise to order more than one at a time.

Lewis questioned who would pay for the sign for the new home or for replacements. Seidl said the homeowner should. Lewis questioned why a person who builds a new home would need to pay when people receiving the signs at the start of the project do not need to; he thought that was unfair.

Peterson inquired about setting up a continuous fund to pay for the new signs that are needed later on. Seidl said that the ordinance would need to be changed if the county is going to do that. Breneman mentioned the possibility of having an expiration date of when the county will pay for the signs, after which the homeowner would need to pay. Sweda thought that the homeowner should be responsible for replacing the sign; Parent agreed. It was mentioned that it could be part of the permit cost when a new home is built. Peterson said that a cutoff date of when the county will no longer pay for the signs could be established, that this would be "neater and cleaner". This would be up to the Board to decide.

Sheriff Daniels indicated that installation of the signs will make response by emergency personnel more efficient. He indicated that although there has been some work done with GPS, it is not sufficient to cover our needs at this time. Peterson indicated that any location can be digitized. Daniels stated that signs can be located by GPS, the squad cars are set up to have them installed (although there would need to be funding for this first) but there has been no research on the effectiveness. Seidl has heard of problems with GPS when the line of site to the satellite has been blocked by trees, heavy snow/rain, etc. and fears that it will not be reliable. Peterson indicated that the survey crews did have problems with the GPS when surveying.

Southworth mentioned that Lake Esadore residents want to keep the signs they have now. This was discussed and it was decided that everyone will get the new signs so that there is uniformity.

Mark Hildebrand then left the meeting.

Mark Lange from Lange Enterprises then joined the meeting. Lange Enterprises has worked with over sixty (60) counties with signage projects. Lange indicated that the January, 2008 FHWA rulings have mandated the brightness levels of "Critical Signing Applications," which would include 911/address signs. 3M has discontinued engineer grade products as they do not comply with the new standards and is not a warranted product. The commercial grade is only for non-critical signage, such as "no parking" signs.

Lange recommended purchasing the 3M High Intensity Prismatic sheeting along with 3M EC Film as it is the most durable and will give us the longest lasting sign. After seven years, this sign would still be brighter than a new commercial grade sign right out of the box. If we decided to go with the commercial grade, he would recommend still using the EC Film.

As for the post, Lange recommended buying those as soon as possible. The pole would be a 6 1/2' 1.12 lb/ft painted green channel post. Lange has checked with Tom Toepfer at the Highway Department; Tom indicated that he would have room to store the posts until installation could be done. He would deliver 6,800 posts now as that is a full load and would guarantee the same price on the rest of the posts that would be needed and delivered at the time of installation. Lange Enterprises would take care of notifying Diggers Hotline and would also be able to do the installation. Lange indicated that a uniform location is as important as the sign itself.

If the county ordered the signs from Lange Enterprises and also hired them to install the signs, installation would begin mid-April 2009 and should be done by the end of September, 2009. They would send a bill after completing each township. Nuts and bolts would be included in the price. Seidl asked if vandal resistant nuts and bolts were used. Lange said not usually as they are much higher priced and the vandal could just take the entire post and sign if they really wanted to take it.

Sweda asked about disposal of the old signs. Seidl thought it should be the responsibility of the landowner. Lange said that they would dispose of the old sign as long as it wasn't attached to a mailbox or some other personal property. Breneman asked if Lange Enterprises would accept assistance from township personnel to install the signs; Lange indicated that they would not, due to insurance liabilities.

Peterson asked how long the metal pole would last. Lange believes it should last thirty (30) years. He said they will rust in that time period but they shouldn't tip over. The painted green post is the most economical.

Peterson asked about new and replacement signs after the initial installation is done. Lange indicated that it is possible to purchase the blanks and die cuts and make them ourselves. A vinyl cutter with the software would cost around \$1,000.00. Otherwise, there would be about a two week turnaround if we ordered them. We could place orders for individual signs; however, it would be more economical to order more at one time.

Seidl thanked Lange for his presentation and indicated that we would get back to him after the bidding process.

Lange then left the meeting.

The decision now is whether or not to go ahead with the project. Werner asked how the project would be paid for. Lewis indicated that Power Line money has been set aside for the project. Seidl said that the project cost will exceed the amount of money set aside if installation is included in the cost. Breneman indicated that we should ask for quotes at this

time, not bids.

Breneman indicated that there was a third company that supplied a quote – Decker Supply from Madison, Wisconsin; however, their quote was very high and they did not provide any warranty information. Breneman indicated that he had contacted other counties in regards to Lange Enterprises and was told that they were great to work with and there were no complaints.

Parent said that it was a positive aspect that Lange would install the signs as they would know what they are doing and would get it done in a timely manner. Breneman asked if it would be possible to bill the installation cost back to the homeowner. Peterson indicated that the county is not allowed to do that, even though the city and villages can.

Lewis indicated that the townships of Taft and Westboro, along with the Lake Esadore area, would like to keep the signs they have now. He doesn't think they should be billed for the new signs. Werner agreed that they should not need to pay for the signs if they are forced to make the change.

Southworth asked if a recommendation from the full County Board was necessary in order to proceed with the project. Seidl said that we would need to advertise for bids first.

Al Seeger was asked if he was interested in installing the signs. Seeger indicated that he was not now that he knew what a large project it would be.

Lange Enterprises would be willing to provide the installation while Rent-A-Flash would not.

Seidl indicated that he had contacted Black River Industries but now believes that it would be more than they could handle.

Breneman had handed out a price analysis from interested vendors. Lewis recommended going with the mid-price sign. Werner agreed and said that we should not go with the cheapest signs.

Peterson recommended that we put out a request for bids, to include the signs, posts, and installation. Once we have the bids, we can go to the full County Board for approval.

Metz indicated that there was \$140,000.00 in Power Line money already approved. Based upon the quotes already received, more money will need to be approved, mostly due to installation. Lewis indicated that a 2/3 vote of the County Board will be needed to approve this expense.

Lewis made a motion for Breneman to develop a bid specification using Column One of the Price Analysis from Interested Vendors that Breneman had handed out. Southworth seconded. All Ayes. Motion carried.

Breneman asked if the bid request is to specify that installation will be included in the price. Lewis said yes.

Peterson said that Breneman should specify the location of the signs and should attach a copy of the ordinance to the requests for bids.

Breneman suggested including a date that the signs would need to be installed by so that it won't drag on for a long period of time. Lewis said to tell the vendors that the signs would need to be installed by November 1, 2009. Southworth said that you can't control the weather but thought that should be workable. Seidl suggested a penalty clause for noncompliance.

Peterson asked Breneman to obtain a sign like the one we want to purchase to take to the County Board at the time of the request for approval. Breneman will obtain such a sign.

Peterson will provide an address application and schematic for placement of the signs.

Lewis requested that a variance, approved by the county zoning administrator, be given in certain circumstances; for example, so the sign may be visible without ruining existing screening the homeowner has in place. Seidl said that would be fine as long as uniformity is maintained and the sign is perpendicular to the road and situated within specified distances.

Parent asked if homeowners could add additional signs to the post. Lewis said that would be okay as the homeowner owns the sign and post. Seidl agreed, as long as it does not obstruct the Rural Address Sign.

Lewis suggested notifying the county residents that will be affected by this project in advance of it actually occurring and giving them specifics beforehand as there may be issues arising that the committee had not thought of. Breneman suggested including a mailing with the tax bills. Lewis indicated that the tax bills are already stuffed with other mailings, plus it would be additional work for the town clerks.

Seidl suggested another joint meeting to open the bids. Werner and Lewis agreed. A joint meeting was scheduled for Friday, June 13, 2008 at 10:00 a.m. in the 3<sup>rd</sup> floor county board room.

**Adjournment:** With no further business, Parent made a motion to adjourn; Lewis seconded. All Ayes. Motion carried. The meeting was adjourned at 11:38 p.m.

Respectfully Submitted,

Betty Danen

**ZONING COMMITTEE MINUTES**  
**April 17, 2008**  
**County Board Room**

First Order of Business – The Zoning Committee meeting was called to order at 9:05 AM by Chairman Werner. Present were John Werner, Dennis Fuchs, George Southworth, Larry Peterson and Sue Noland. Corliss Jensen and Brian Jensen were present for a portion of the meeting.

Second Order of Business – Motion by Southworth to go into Public Hearing, seconded by Fuchs. Motion carried. Present were Corliss and Brian Jensen. The Jensen's own property with a dam and are asking to control development in the flood shadow. If area is zoned below the structure, the hazard rating can go from a High Hazard to Low Hazard Structure. The flood shadow map was reviewed of where the dam is located and area that would flood if the dam breaks. Jensen acquired written notification from all contiguous landowners indicating they have no problem with proposed area that would be flooded except the US Forest Service. They would not sign off. If the Zoning Committee approves the dam study the rating can be lowered and add the area below the dam as zoned floodway. Motion by Southworth to approved the dam study, second by Fuchs. Motion carried. The Study and Zoning recommendation will be forwarded to the County Board for action. Motion by Fuchs to adjourn the Public Hearing at 9:20, second by Southworth. Motion carried.

Third Order of Business – The minutes of the December 13, 2007 meeting were discussed. Motion by Fuchs to approve the minutes as mailed, seconded by Southworth. Motion carried.

Fourth Order of Business – Motion by Fuchs to approve the agenda, seconded by Southworth. Motion carried.

Fifth Order of Business – The bills paid listing to close out 2007 and 2008 to date were reviewed. Motion by Fuchs to approve the listing, seconded by Southworth. Motion carried.

Sixth Order of Business – The building statistics for 2007 year-end were reviewed.

	<u>2007</u>	<u>2006</u>
Sanitary	112	122
Zoning	41	46
CSM	46	43

The building statistics through April16 were reviewed.

	<u>2007</u>	<u>2008</u>
Sanitary	12	8
Zoning	7	4
CSM	9	6
Privy	2	1

Seventh Order of Business – The address project is almost completed. The Census data will go out tomorrow. All town and village addresses have been reviewed and updated for the census data. The next process is to conduct joint meetings and get the logistics worked out for approval to proceed with placement of address signs for each resident. (Larry will talk to Bill Breneman, Jim Seidel and Sheriff Daniels.) A solid recommendation will need to be presented to the County Board.

Various options were discussed for the cost and placement of rural numbering signs.

Eighth Order of Business – The annual fees and annual report have been submitted to the DNR for Non-Metallic Mining. We collected \$14,000 from operators for 51 pits with \$3,595.00 going to the DNR. The pits were GPS'd last December and the program is running

well.

Ninth Order of Business – One gravel pit did not apply for a renewal on his leased gravel pit. To date, we have not received any information. Fuchs suggested sending Ringer a letter giving him a time-frame to get paperwork in or site will have reclamation conducted.

Tenth Order of Business – Administrator reported there are two hot monitoring wells on Dombrowski site showing gasoline. The other 5 monitoring wells are ok. Our contractor has requested the State close-out the site. The contractor feels the site readings are declining, but it is the State's decision for closure or not. If the State approved closure, the County could sell the property.

Eleventh Order of Business – Farmland Preservation Agreements for Miscellaneous Files, Transfers, and Relinquishments were reviewed. For information only. No action necessary.

Next meeting will be at the Call of the Chairman. Motion by Southworth, second by Fuchs to adjourn at 10:35. Motion carried.

Lawrence G. Peterson  
Zoning Administrator