

## **TAYLOR COUNTY EDUCATION COMMITTEE**

Date: November 11, 2010

Northcentral Technical College - West Campus

**Members Present:** Krug-Chair, Thums, Ewan

**Members Absent:** None

**Call to Order:** Chair Krug called the meeting to order with three members present. Also in attendance was West Campus Dean Randy Oaklief.

**Approve Minutes of the September 9, 2010 Meeting & Agenda With eight Items:** Thums moved to approve the minutes of the September 9, 2010 meeting and the agenda with eight items; Ewan seconded the motion. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The current balance in the consortium account is \$10,278.37. Thums made a motion to approve the financial report. Ewan seconded the motion. Motion carried

### **Campus Activities:**

**FTEs & Headcount:** The FTEs as of Week 24 (November 8, 2010) is 88.78 and the unduplicated headcount is 698. Both areas are less than last year at this time. The decrease was due to a WAT grant for the Medford Manufacturing Consortium that was not granted for this year. Otherwise, the campus would have increased approximately 5%.

**Consortium Class Update/Discussion of Future Classes:** The Spanish class will be postponed until after the first of the year. The Spanish instructor is finishing her master's degree and was not available. NTC will be offering again a series of Computer Basics for the general public. These classes are free to the public. The dates are November 30<sup>th</sup> (5-9PM) and December 4<sup>th</sup> (4-8PM). After the first of the year, the Consortium will offer a more advanced Computer Basics classes.

**Other Updates:** Dean Oaklief updated the committee on the status of the new campus located at the Agr Building. The EDA has received their allotment of monies for this next budget period. NTC submitted their official applications on October 18<sup>th</sup>. The EDA board in Chicago is expected to review the grant in the February 2011 meeting. He also reported that the online Marquette University grants program will expire November 20<sup>th</sup>. He asked if the committee was interested in its renewal. He asked him to check with Marquette to see if they have data on its usage and to report back at our next meeting.

Dean Oaklief invited the committee members to the Medford Campus NTC Foundation Scholarship Reception at Happy Joe's on December 2<sup>nd</sup>.

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, January 13, 2011 at 9 AM at the NTC Medford Campus.

**Adjournment:** With no further business, Ewan moved to adjourn; Thums seconded. All Ayes. The meeting was adjourned at 9:40 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

Date: September 16, 2010

Northcentral Technical College - West Campus

**Members Present:** Krug-Chair, Thums, Ewan

**Members Absent:** None

**Call to Order:** Chair Krug called the meeting to order with three members present. Also in attendance was West Campus Dean Randy Oaklief.

**Approve Minutes of the May 13, 2010 Meeting & Agenda With nine Items:** Thums moved to approve the minutes of the May 13, 2010 meeting and the agenda with nine items; Krug seconded the motion. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The current balance in the consortium account is \$10,278.37. Thums made a motion to approve the financial report. Ewan seconded the motion. Motion carried

### **Campus Activities:**

**FTEs & Headcount:** The FTEs as of Week 16 (September 13, 2010) is 84.32 which is 2.2% higher than last year at this time. The unduplicated head count was 587 which is 8.7% less than last year at this time. The dislocated worker count is significantly less than a year ago and has affect the FTE count and head count.

### **Consortium Class Update/Discussion of Future Classes:**

The Conventional Spanish class is on hold. The instructor took a leave of absence for the summer. The class should be held this fall. Oaklief will investigate having more basic computer classes as well as a basic Quickbooks class for the family. He will report back to the committee at the next meeting.

**Other Updates:** Thums made a motion that the committee will forego receiving the yearly allotment of monies from the County for 2010 as these funds were unnecessary at this time. The motion was seconded by Ewan and passed with unanimous approval.

Oaklief updated the group on recent campus activities. NTC has added Human Services, Logistics and Supply Chain Mgt classes at the Medford Campus. He also updated the committee on the EDA funds status. The EDA still has not received funds from Congress. He also demonstrated the use of IPADs. The College is investigating their use in class work. The future agendas will be emailed to Bruce Strama for posting as well as the minutes to be emailed to Nancy Dassow for posting on the County website. Oaklief handed out the new student class catalog as well as the new marketing brochure on the Medford Campus. He discussed and invited the committee to the September 28<sup>th</sup> open house at the Campus. Notices will be sent soon. NTC's new driving simulator will be on display at the open house. Krugs informed the committee that the group that used to raise money for NTC scholarships called him asking for a meeting to discuss their future. It was decided that the proper place for this call was the NTC Foundation. Oaklief gave Krug the contact information.

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, November 11, 2010 at 9 AM at the NTC Medford Campus.

**Adjournment:** With no further business, Thums moved to adjourn; Ewan seconded. All Ayes. The meeting was adjourned at 10:15 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

May 13, 2010 9:00 AM

Northcentral Technical College - West Campus

**Members Present:** Krug, Thums, Minter

**Members Absent:** None

**Call to Order:** Vice Chair Krug called the meeting to order with two members present. Also in attendance was West Campus Dean Randy Oaklief.

**Approve Minutes of the March 11, 2010 Meeting & Agenda With eight Items:** Thums moved to approve the minutes of the March 11, 2010 meeting and the agenda with eight items; Minter seconded the motion. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The current balance in the consortium account is \$9756.77. Minter made a motion to approve the financial report. Thums seconded the motion. Motion carried

### **Campus Activities:**

**FTEs & Headcount:** Dean Oaklief reported that the FTE count for the Medford Campus was 190.3 which is 45 FTEs ahead of last year (+31%). The headcount was down slightly at 1331 students (-5%).

**Consortium Class Update/Discussion of Future Classes:** The next set of classes that the committee will sponsor is Workplace Spanish for Seniors centering around informal conversation. The committee will support having the students pay \$30.00 and the committee picking up the rest of the costs for the instructor and the books. The class is projected to start in July. The summer FTEs were up 70%.

**Other Updates:** No other updates were given

**Next Meeting Date & Time:** It was decided that the future meeting of the Taylor County Education Committee will be called on need only with agreement by the Committee Chair. Future meetings will still be the second Tuesday of each month starting at 9 AM.

**Adjournment:** With no further business, Thums moved to adjourn; Minter seconded. All Ayes. The meeting was adjourned at 10:00 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

March 11, 2010 9:00 AM

Northcentral Technical College - West Campus

**Members Present:** Krug, Thums

**Members Absent:** None

**Call to Order:** Vice Chair Krug called the meeting to order with two members present. Also in attendance was West Campus Dean Randy Oaklief.

**Approve Minutes of the February 11, 2010 Meeting & Agenda With eight Items:** Thums moved to approve the minutes of the February 11, 2010 meeting and the agenda with eight items; Krug seconded the motion. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The current balance in the consortium account is \$10,074.27 Thums approved to approve the financial report. Krug seconded the motion. Motion carried

### **Campus Activities:**

**FTEs & Headcount:** Dean Oaklief reported that the FTE count for the Medford Campus was 175.9 which is 43 FTEs ahead of last year (+33%). The headcount was down slightly at 1203 students (-3.8%)

**Consortium Class Update/Discussion of Future Classes:** The next set of classes that the committee will sponsor is Workplace Spanish for Seniors centering around informal conversation. The committee will support having the students pay \$30.00 and the committee picking up the rest of the costs for the instructor and the books. The class is projected to start in July.

**Other Updates:** No other updates were given

**Next Meeting Date & Time:** The next meeting of the Taylor County Education Committee will be Thursday, May 13, 2010 at 9 AM.

**Adjournment:** With no further business, Thums moved to adjourn; Krug seconded. All Ayes. The meeting was adjourned at 10:00 AM.

## **TAYLOR COUNTY EDUCATION COMMITTEE**

Friday January 15, 2010 - 9:00 A.M.  
Northcentral Technical College

**Call Meeting to Order:** Chair Bix called the meeting to order at 9:00 AM.

**Members Present:** Bix, Krug, Thums

**Members Absent:** None

**Other Attendees:** Dean Oaklief, NTC West Campus

**Approve Minutes:** Thums moved to approve the minutes of the December 10, 2009 meeting; Seconded by Krug. All Ayes. Motion Carried.

**Approve Agenda:** Thums moved to approve the agenda with Eight items; Krug seconded. All Ayes. Motion Carried.

**Consortium Budget Balance/Funds Usage:** The Consortium Budget Balance as of November 30, 2009 is \$10,074.27, and this includes most of the bills from the grant writing seminar.

**Campus Activities:** As of Monday, January 18, the Medford campus exceeded the total FTE figure for all of the 2008-2009 school year, and this is only week 33 of the 52-week school year. We have 160.22 FTEs and are very close to tying the Antigo campus. In the past Antigo has in second place for regional campuses with Medford a distant third. However, our 60% increase in FTEs is bringing our totals very close to theirs. Many of the displaced workers who came to NTC for remedial training are now signing up for program classes.

**Consortium Class Update:** The Medford campus will be offering Spanish I as a regular class. The Consortium will be offering two non-traditional classes: one that will be work-related (probably related to either health care or police work) and the other conversational. These will be offered in late spring or early summer. Another round of computer classes will be offered in early summer.

**Other Updates:** A series of workshops for small businesses will be offered in Medford and Spencer. Each workshop will be 4-6 hours and can be accessed on an as-needed basis. The EDA will have money to give out after April 1; NTC is working on having the grant application for the Medford expansion finished by that date. NTC President Lori Weyers will be visiting the small-business community in Medford on May 2 through the Medford Chamber of Commerce.

**Next Committee Meeting:** The next meeting of the Taylor County Education Committee will be Thursday, February 11, 2010 at 9:00 AM.

**Adjournment:** With no further business, Krug moved to adjourn the meeting; Thums seconded. All Ayes. Motion Carried. The meeting was adjourned at 9:56 AM.