

AGRICULTURAL & EXTENSION EDUCATION COMMITTEE

November 2, 2010

USDA Service Center, Extension Meeting Room #2

Call Meeting To Order: Krug called the meeting to order at 9:30 a.m.

Members Present: Krug, Metz, Mildbrand, and Soper

Members Absent: None

Extension Staff Present: Nordgren, Albrecht, Grimm, Stuttgen, and Herrell

Other Attendees: Michelle Schroeder AmeriCorps Volunteer and Tom Schmitz UWEX Central District Director

Approve Minutes of the September 2, 2010 meeting: Metz moved to approve the minutes of the September 2, 2010 meeting; Mildbrand seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Mildbrand moved to approve the agenda for this meeting; Soper seconded. All Ayes. Motion Carried.

Approve Bills and Vouchers for payment: Metz moved to approve September and October bills and vouchers for payment; Mildbrand seconded. All Ayes. Motion Carried.

Department Head Report: Albrecht shared with the committee the following:

- All Faculty and Staff took October 29 as one of the state required furlough days.
- All Faculty and Staff attended an all UWEX conference in Mid October.
- A demonstration of the new "UWEX Branding Materials" and their use in signs, letter head, a placemat campaign, and general efforts to improve our office presentation (all grant funded).
- The committee came up with three questions to ask State Legislators during the upcoming WACEC meeting on January 7.
- Ray Soper, Scott Mildbrand, and Jim Metz expressed interest in attending the WACEC meeting.

Tom Schmitz, UWEX Central District Director led discussion on the committee's interest to increase the Ag position from 50% to a higher commitment. The Committee members were interested and ask the Department Heads to prepare budget impact numbers for an increase of 10% and 30%. These would represent full day increment increases. They also asked Stuttgen to prepare a short presentation on how she would allocate the increased time.

Schmitz also talked about the UWEX efforts in the strategic plan on keeping UWEX current and viable in an era of downsizing and cut budgets.

4-H was asked to provide a letter for the county fair to explain the relationship between the two organizations.

Staff Reports:

Stuttgen shared with the committee that 11 women were registered for this year's Annie's Project, and that Stuttgen would be involved with the final session today, excusing herself from the remainder of the committee meeting. She invited the committee to join the Annie's Project session in progress today.

Albrecht talked about his work with the Gilman Cheese Corporation expansion project. His work involved meeting with a Village team in strategizing options to expand in a land locked industrial site, and work the Department of Commerce for financial programs. He

also talked about his work with the Taylor County Buildings and Grounds Committee, in planning for and seeking DNR grant dollars to build a new/remodel the Winter Sports Area facility. Albrecht informed the committee about the Partners of the Americas Farmer to Farmer Program request for him on an international assignment January 9-22. The committee approved of his participation. No county money is used for this work.

Grimm reported on benefits of 4-H Afterschool. The 4-H afterschool program serves all four elementary school in Taylor County. The focus of 4-H Afterschool is to increase physical activity, provide nutrition education and a hands-on learning science activity. This program reach many nontraditional 4-H Members, who then have the opportunity to get involved in the traditional 4-H Program.

Herrell reported on the use of WNEP nutrition and food safety articles in the monthly Commission On Aging newsletter. She also shared an example of a new educational handout to be used at the food pantry.

Nordgren discussed two research projects she is involved with in Taylor County: a financial project with Head Start and the Employed Caregiver Survey with Memorial Health Center. The purpose of the Head Start project is to find out which educational method works best when teaching about family finances. The Employed Caregiver Survey is the same as the survey piloted with county employees in February 2008. The purpose is to see if caring for another adult, whether it be going to the store for them all the way to taking care of medical needs, has implications for the employees in the work place. Nordgren also distributed program brochures for upcoming programs, Who Gets Grandma's Yellow Pie Plate and Protecting Your Retirement & Other Financial Information for Family Caregivers: What Every Adult Child Should Know.

Next Committee Meeting: The next meeting of the Agricultural & Extension Education Committee will be Tuesday, January 4 at 9:30 a.m. for staff evaluations with Tom Schmitz present and action on the Ag position.

Adjournment: With no further business, Metz moved to adjourn the meeting at 11:55 a.m.; Mildbrand seconded. All Ayes. Motion Carried.

AGRICULTURAL & EXTENSION EDUCATION COMMITTEE

September 2, 2010

USDA Service Center, Extension Meeting Room #2

Call Meeting To Order: Krug called the meeting to order at 10:00 a.m.

Members Present: Krug, Metz, Mildbrand, and Soper

Members Absent: None

Extension Staff Present: Nordgren, Albrecht, Grimm, Stuttgart, and Herrell

Other Attendees: None

Approve Minutes of the July 6, 2010 meeting: Metz moved to approve the minutes of the July 6, 2010 meeting; Mildbrand seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Mildbrand moved to approve the agenda for this meeting; Soper seconded. All Ayes. Motion Carried.

Approve Bills and Vouchers for payment: Metz moved to approve July and August bills and vouchers for payment; Mildbrand seconded. All Ayes. Motion Carried.

Department Head Report: The UW-Extension faculty and staff will be taking September 3 off as furlough day. Support staff will be in the office. Office facelift with new signs/cleaner/professional. The Winter WAEC District 3 meeting will be held January 7, 2011 in Wisconsin Rapids.

CNRED Agent Buyout: Mildbrand moved to approve renewing the CNRED Agent 8% UWEX State buyout for the next two years for work in the UWEX International Committee; Metz seconded. All Ayes. Motion Carried.

Review and Approve County Budget: Metz moved to approve UWEX 2011 county budget; Soper seconded. All Ayes. Motion Carried.

Staff Reports:

Nordgren reported her participation in the Final Affairs programs sponsored by Commission on Aging and Hope Hospice and Palliative Care, Inc. Nordgren has taught a session on Advance Directives at many of the Final Affairs programs to 316 people over several years. Her main focus is on explaining the purpose of advance directives and the difference between living wills and power of attorney for health care. After the program, participants have the information and resources they need to make decisions concerning their own advance directives.

Stuttgart reported on her upcoming Annie's Project programming and the topics covered during this program. The extension committee is encouraged to attend the last Annie's session concerning "land rental rates: what's it worth & why have a lease?" on November 2 at the conclusion of the Extension Committee meeting. Both the committee meeting and Annie's Project session on November 2 will be held at the USDA Service Center, with lunch included during the Annie's Project topic.

Albrecht reported on his ongoing work with Town Clerks, first with a workshop on the Town's Form C Financial Statement, and the most recent brainstorming session on developing a town clerks software program that would handle the unique needs for town clerks. He also presented information on the series of workshops held with the area Lake Districts---Clean Boats Clean Waters-invasive species transfer on water craft, Shore Land Restoration-buffer zones and setbacks, Algae in our Lakes-the good bad and dangerous, and the next planned meeting on DNR Lake Planning Grants. Finally he discussed the

upcoming presentations to Senator Kohl and Congressman Obey's representatives on the Rib Lake Log/Sediment program.

Grimm: Planning is on the way for fall events including:

- Taylor County 4-H Survey
- National 4-H Week
- National 4-H Science Day (October 6)
- 4-H Day of Learning (November 7)

Afterschool: Michelle Schroeder will start on September 7.

The Catch Curriculum was purchased to streamline the physical activity and nutrition components in the afterschool program.

STEM: 18 youth participated in Gear-Tech 21 summer day camps. The youth built a robot, learned how to program the robot, and solved problems using the robot.

Herrell shared DVD and recipe calendars used for learn-while-you-wait nutrition education lessons at WIC clinics. Participants are able to view the food demonstrations and then are given the recipes to make the item at home.

Next Committee Meeting: The next meeting of the Agricultural & Extension Education Committee will be Tuesday, November 2 at 9:30 a.m. If District Director, Tom Schmitz can attend, he will discuss increasing time for the Ag position and UWEX communications.

Adjournment: With no further business, Metz moved to adjourn the meeting at 12:02 p.m.; Soper seconded. All Ayes. Motion Carried.

AGRICULTURAL & EXTENSION EDUCATION COMMITTEE

July 6, 2010

USDA Service Center, Extension Meeting Room #2

Call Meeting To Order: Krug called the meeting to order at 10:00 a.m.

Members Present: Krug, Metz, Mildbrand, and Soper

Members Absent: None

Extension Staff Present: Nordgren, Albrecht, Grimm, Stuttgen, and Herrell

Other Attendees: None

Approve Minutes of the May 4, 2010 meeting: Mildbrand moved to approve the minutes of the May 4, 2010 meeting; Metz seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Metz moved to approve the agenda for this meeting; Mildbrand seconded. All Ayes. Motion Carried.

Approve Bills and Vouchers for payment: Metz moved to approve May and June bills and vouchers for payment; Soper seconded. All Ayes. Motion Carried.

Department Head Report: The committee recognized the good solid work Stuttgen is doing, but with hard budgets ahead the committee wants to meet with Tom at the September meeting or after the finance committee and union representative meet before a decision can be made.

Review and Approve Agent Contracts: Mildbrand moved to approve agent contracts for July 2010 – June 2011; Soper seconded. All Ayes. Motion Carried.

Staff Reports:

Herrell reported on a Farmer's Market nutrition education lesson for seniors. She also provided results of the 4-H/WNEP Afterschool partnership. 176 students attended the program to learn about 4-H membership; and participated in 4-H project activities in the areas of science and cultural arts. The students learned different ways to increase their physical activity, used pedometers to walk over 400 miles; and learned nutrition and food safety information in addition to the lessons offered during the school day.

Nordgren - after attending two inservices on family finances this year, Nordgren shared information from financial experts on the most important financial principles that people should follow when managing their money:

- Pay yourself first
- Keep an emergency fund
- Be smart about credit cards
- Live within your means
- Insure yourself adequately

These are the concepts that Nordgren has been teaching in the Managing Your Money programs since 2004. She also shared outcomes from the programs, showing the participants were learning these ideas and planning to use them with their family finances. She also indicated a trend toward people taking the Managing Your Money classes instead of coming in for individual financial counseling, which means more people can be reached in less time.

Stuttgen reported on the upcoming Beef Round-up Event she is helping North Central WI Cattlemen's Association with. Stuttgen explained a display concerning "Getting started in

beef farming”, she has put together, fulfilling several requests for more information specifically concerning this topic, from last year’s event.

Albrecht reported on his work with the Friend of The Downtown Medford and the Tourism Committee. He designed and led a Birding Tour Hot Spots Tour of Taylor County (with the assistance of Cathy Mauer, LCD). There were 22 people on the bus and it covered the entire Taylor County exposing participants to many potential tourist sites aside from the birding. This is the fifth year that Albrecht set up a tour in this partnership. He also talked about the newly forming Taylor County Waterways/Lakes group. He has been meeting with them since January 2010 and they are a loosely organized group. They identified educational and research ideas and Albrecht is responding to their needs. To date a Cleans Boats, Clean Waters and Shoreline Restoration workshops were held. He is organizing an August program to focus on “the good, bad, and ugly of lake algae”.

Grimm reported:

Gear-Tech-21 Summer Day Camps. GEAR-Tech-21 teaches robotics, GPS, and GIS technologies through the building and programming of robots. Gear-Tech-21 activities also incorporate navigation and mapmaking.

- Gear-Tech-21 Summer Day Camp for youth in Grades 7 and up will be held July 12-16 from 9 a.m. - 3 p.m.
- Camp for youth in Grades 5 and 6 will be held July 19-22 from 9 a.m. - 3 p.m.

Rain Garden Grant. Worked with the alternative high school kids on Rain Garden Grant worth \$1,400 to establish a rain garden to educate the community on how to replenish ground water.

Next Committee Meeting: The next meeting of the Agricultural & Extension Education Committee will be Tuesday, September 7 at 10:00 a.m.

Adjournment: With no further business, Metz moved to adjourn the meeting at 12:15 p.m.; Soper seconded. All Ayes. Motion Carried.

AGRICULTURAL & EXTENSION EDUCATION COMMITTEE

May 4, 2010

USDA Service Center, Extension Meeting Room #2

Call Meeting To Order: Krug called the meeting to order at 10:00 a.m.

Members Present: Krug, Metz, Mildbrand, and Soper

Members Absent: None

Extension Staff Present: Nordgren, Albrecht, Grimm, and Herrell

Extension Staff Absent: Stuttgart

Other Attendees: None

Approve Minutes of the February 22, 2010 meeting: Mildbrand moved to approve the minutes of the February 22, 2010 meeting; Metz seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Metz moved to approve the agenda for this meeting; Mildbrand seconded. All Ayes. Motion Carried.

Introductions with new committee member Ray Soper: Each person briefly discussed their major programs.

Approve Bills and Vouchers for payment: Mildbrand moved to approve March and April bills and vouchers for payment; Soper seconded. All Ayes. Motion Carried.

Department Head Report:

- a. **Register for WACEC conference:** Registrations are due May 21. Soper expressed interest in attending.
- b. **Staff member medical leave:** Soper moved to allow Cullen to work ½ hour more per day while Drolshagen is on medical leave; Metz seconded. All Ayes. Motion Carried.

Discuss/act on WNEP grant: Mildbrand moved to approve application and have Krug sign final draft; Metz seconded. All Ayes. Motion Carried.

Staff Reports:

Grimm reported:

Strengthening 4-H Community Clubs:

Summer Camp is June 14-17th at Trails End camp.

Taylor County hosts American Spirit Trip this year from June 17-24th

Afterschool:

There is a 4-H Afterschool program in all 4 elementary schools. Each lesson concentrates on three different areas, physical activity, nutrition and a 4-H project. So far we have had 1050 educational contacts. We are recruiting for a new member for next year.

STEM (Science, Technology, Engineering + Math):

The goal of STEM is to encourage students to consider science-related careers by offering 4-H projects that build technical problem-solving and critical-thinking skills.

Gear-Tech 21 Summer Day Camps. GEAR-Tech-21 teaches robotics, GPS, and GIS technologies through the building and programming of robots. Gear-Tech 21 activities also incorporate navigation and mapmaking.

- Training for volunteers will be June 29th-30th from 9:00 am to 3:00 pm each day.
- Gear-Tech 21 Summer Day Camp for youth in 7th grade and up will be July 12th-16th from 9:00 am to 3:00 pm.
- Camp for youth in 5th and 6th grade will be July 19th-22nd from 9:00 am to 3:00 pm.

Herrell shared poverty statistics for Taylor County including information on WIC (Women, Infant, and Children), food pantry, and Foodshare participation. Two specific areas of poverty addressed by WNEP are hunger and physical health.

Nordgren shared the new Parenting the First Year newsletter brochure advertising that it is now available by email through the university. If parents receive it by email, it may reduce the cost. However, Nordgren thought there may not be many parents taking advantage of this because there is more dial-up in the rural areas of the county and people may have cancelled their internet due to economic hardship.

Nordgren also discussed the new Rent Smart program she is doing for Indianhead Community Action agency for people receiving rent subsidy. It is also open to the public. The program focuses on helping people be better renters by understanding their lease, knowing appropriate laws, and communicating more positively and efficiently with landlords.

Stuttgen – no report. Unable to attend; at program: Breeding Soundness Evaluation, Taylor County Fairgrounds.

Albrecht reported on his work with Buildings and Grounds Department on the Energy Efficiency Community Block Grant. The County was awarded \$216,000 with a \$25,000 match to modernize lighting systems and the heating system in the courthouse/justice center complex. He also talked about the recent business feasibility and plan for the Rib Lake Sediment and Log removal project.

Next Committee Meeting: The next meeting of the Agricultural & Extension Education Committee will be Tuesday, July 6 at 10:00 a.m.

Adjournment: With no further business, Metz moved to adjourn the meeting at 12:00 p.m.; Soper seconded. All Ayes. Motion Carried.

AGRICULTURAL & EXTENSION EDUCATION COMMITTEE

February 22, 2010

USDA Service Center, Extension Meeting Room #2

Call Meeting to Order: Krug called the meeting to order at 10 a.m.

Members Present: Krug, Metz, Mildbrand, and Zenner

Extension Staff Present: Albrecht, Grimm, Herrell, Nordgren, and Stuttgen

Approve Minutes of the January 5, 2010 meeting: Zenner moved to approve the minutes of the January 5, 2010 meeting; Metz seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Metz moved to approve the agenda for this meeting; Zenner seconded. All Ayes. Motion Carried.

Approve Bills and Vouchers for Payment: Metz moved to approve January and February bills and vouchers for payment; Zenner seconded the motion. All Ayes. Motion Carried.

Department Head Report: Albrecht reported on his participation with the Wisconsin Leadership International Seminar from February 23 - March 9 and updated the committee on his completion of the 2009 Agent Evaluations, which will be forwarded to the District Director. Nordgren reported on the implementation of the new fax/back-up printer system that was installed February 19.

Staff Reports:

Albrecht reported on his work with the three development foundations in the county, with a focus on trying to keep them informed of each other's activities, issues and progress. The last meeting was held in Rib Lake and a PP was developed to demonstrate what the Rib Lake Foundation accomplished in the past eight years and how it invested the \$5,000 Taylor County annual contribution. He also asked if it would be possible to show a similar presentation of all the development foundations for a Finance Committee or full County Board sometime in the summer.

Albrecht also discussed his work with Henry Hoffman property -23 acres of old growth characteristic forest. The land owner wants to donate it to either the Village of Stetsonville, the Medford School District or Taylor County.

Grimm reported on strengthening 4-H Community Clubs and Youth Leadership.

Strengthening 4-H Community Clubs:

Charter Renewal: Each club has to complete the charter renewal process to maintain membership.

Plat Book: It is close to being ready to go.

American Spirit: June 17-24. Taylor County is the host county this year.

Youth Leadership:

Cultural Arts Festival is February 28.

New Camp Counselor Training Applications are due March 1.

Herrell reported on nutrition education tip sheets being used to support the Fruit and Vegetable Grant at the Gilman School. She also shared information from a recent school breakfast conference.

Nordgren presented information on the aging population and aging issues in our community. It is predicted that 24-27% of Taylor County's population will be over 65 by the year 2030. How can a rural county accommodate the increase in an older population? Nordgren shared how various parts of the county, such as county board, Commission on Aging, Aging Council, the private sector and UW-Extension are working together to provide easier access to services needed, taking into account this older population.

Stuttgen reviewed her recently developed factsheet, "Animal Health Product Failure Due to Storage and Handling" that she developed for the Cattle Feeder Workshop hosted by the UWEX Livestock Team. She also invited the Extension Committee to attend the WI Dairy & Beef Industry Animal Husbandry Conference in Kimberly, WI on March 5.

Next Committee Meeting: The next meeting of the Agricultural & Extension Education Committee will be **Tuesday, May 4 at 10:00 a.m.**

Adjournment: With no further business, Metz moved to adjourn the meeting at 11:45 p.m.; Zenner seconded. All Ayes. Motion Carried.

AGRICULTURAL & EXTENSION EDUCATION COMMITTEE

January 5, 2010

USDA Service Center, Extension Meeting Room #2

Call Meeting to Order: Krug called the meeting to order at 9:30 a.m.

Members Present: Krug, Metz, Mildbrand, and Zenner

Extension Staff Present: Albrecht, Grimm, Herrell, Nordgren, and Stuttgart

Other Attendees: Tom Schmitz, UW-Extension Central District Director

Approve Minutes of the November 3, 2009 meeting: Metz moved to approve the minutes of the November 3, 2009 meeting; Mildbrand seconded the motion. All Ayes. Motion Carried.

Approve Agenda: Mildbrand moved to approve the agenda for this meeting; Zenner seconded. All Ayes. Motion Carried.

Approve Bills and Vouchers for Payment: Metz moved to approve November and December bills and vouchers for payment; Zenner seconded the motion. All Ayes. Motion Carried.

Discuss and act on transfer of funds to the 2010 AmeriCorps line item: Motion to transfer \$5,500 from contracted services line items to the AmeriCorps line item for 2010 service year. Zenner moved to approve the transfer; Mildbrand seconded the motion. All Ayes. Motion Carried.

Discuss and act on transfer of funds to a non-lapsing account for office relocation costs: Motion to transfer \$6,000 from various 2009 line items into a non-lapsing account in the 2010 budget for moving costs. Metz moved to approve the transfer; Krug seconded the motion. Metz, Krug, and Mildbrand voted yes; Zenner voted no. Motion Carried.

Closed Session: Metz made a motion to go into closed session for purpose of staff and performance reviews; Mildbrand seconded. All Ayes. Motion Carried.

Motion to approve outcome of closed session staff and faculty performance reviews: All agents are performing at satisfactory level. Metz moved to approve the motion; Zenner seconded. All Ayes. Motion Carried.

Next Committee Meeting: The next meeting of the Agricultural & Extension Education Committee will be **Tuesday, March 2 at 10:00 a.m.**

Adjournment: With no further business, Zenner moved to adjourn the meeting at 12:30 p.m.; Mildbrand seconded. All Ayes. Motion Carried.