

TAYLOR COUNTY HUMAN SERVICES BOARD

December 8, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 12:30 p.m.

Members Present: Scott Copenhaver, David Krug, Rose Madlon, Eugene Roush, Vicki Duffy, David Lemke, Rollie Thums, Roger Ewan, and Dave Bizer.

Members Absent: None

Other Attendees: Stacey Rieck, Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Minutes of the November 10, 2010 meeting: A MOTION WAS MADE BY ROGER EWAN, SECONDED BY DAVID LEMKE, TO APPROVE THE MINUTES FROM THE NOVEMBER 10, 2010 MEETING. THE MOTION CARRIED.

Approve Current Agenda: ROLLIE THUMS MADE A MOTION TO APPROVE THE CURRENT AGENDA. THE MOTION WAS SECONDED BY SCOTT COPENHAVER. THE MOTION CARRIED.

Public Input: Stacey Rieck, Black River Industries (BRI) Business Manager reported that production work has slowed down some due to the time of year; they have sent out a satisfaction survey to clients/guardians and received a 60% return rate, with the majority of the responses being positive. She continued by stating that they are obtaining bids for work on the day services recreational area by BRI.

Update on W-2 and General Relief Programs – Peggy Kellnhofer: Peggy Kellnhofer presented information on the Wisconsin Works (W-2), General Relief (GR), FoodShare, and Medicaid programs. She stated that there are two individuals in the W-2 program for November, with the possibility of another person being added shortly. Currently, W-2 funding remains at a good level. The GR program is doing okay according to Ms. Kellnhofer, with the last few months costs being somewhat higher due most likely to reduced or ending unemployment benefits.

The Medicaid and FoodShare cases remain at a steady level with referrals continuing to come in and some participants leaving the programs.

Ms. Kellnhofer also shared unemployment rates for the month of October, which shows Taylor County at 7.5%, placing the county at the 30th highest in the state. This compares to a rate of 9.0% for Taylor County one year ago.

Action to Select Option for Public Assistance Fraud Program: Board members reviewed information in the packet from the State concerning the Public Assistance Fraud Program Allocations and Guidelines for 2011, and Peggy Kellnhofer also distributed information on the Public Assistance Fraud Program. The programs that are part of the Public Assistance Fraud Program include FoodShare, Wisconsin Medicaid, and BadgerCare Plus. Ms. Kellnhofer explained that currently when the Human Services Department receives referrals of fraud for public assistance, the Economic Support Specialists follow-up on these referrals. She indicated that these referrals take a great deal of time for her staff. The staff does receive cross-matches from the State for earned and unearned income to assist with fraud prevention. Ms. Kellnhofer then presented the Board with three options. Option 1 would have the Human Services Department participate as part of a regional consortium. The cost would be \$734 county match. Taylor County would receive 15% of the retention monies and there would be no limit on the number of referrals. This is a consortium involving 30 other counties and is with Columbia County DHHS, who contracts

with O'Brien & Associates. Option 2 turns the fraud detection and investigation over to the State, with a \$293 county match. Taylor County would receive no retention money and the number of referrals would be capped at 15. The State would have responsibility for the investigation and determining the amount of overpayment. Option 3 would allow the county to handle their own fraud program and not receive monies from the State except for state pass-through of the federal matching funds on the agency's fraud expenditures through the existing IMAA overmatch. Ms. Kellnhofer recommended Option 1 or 2, and Sue Hady added that Option 3 would be a "financial disincentive" for counties. AFTER MUCH DISCUSSION, A MOTION WAS MADE BY DAVE KRUG, SECONDED BY EUGENE ROUSH, TO SELECT OPTION 1 - PARTICIPATE AS PART OF A REGIONAL CONSORTIUM. THE MOTION CARRIED.

Action on Contracts and Addenda: Two contracts were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
Friends of Women in Recovery Inc/Beacon House SPC 506 - CBRF Unit Rate: \$110/day (31 days - 2010)(\$3410) \$113/day (60 days - 2011)(\$6780) One client Contract effective: 11/30/10 to 12/31/11	N/A	Community Aids	\$10,200.00
Rawhide, Inc. SPC 504 - Residential Care Unit Rate: \$260.39/day (one client) Contract effective: 12/8/10 to 12/31/10	N/A	Youth Aids	\$ 6,250.00

A MOTION WAS MADE BY DAVID KRUG, SECONDED BY DAVID LEMKE, TO APPROVE THE CONTRACTS AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF NINE AYES,

Action on Fee Schedule for 2011: The Board reviewed the proposed Client Fee Schedule for clinical services for 2011. A MOTION WAS MADE BY ROLLIE THUMS, SECONDED BY ROGER EWAN, TO APPROVE THE PROPOSED 2011 CLIENT FEE SCHEDULE AS PRESENTED. A SHOW OF HANDS WAS TAKEN AND THE MOTION CARRIED WITH SIX VOTING AYE, AND THREE VOTING NAY (ROUSH, COPENHAVER, LEMKE).

Report on and future direction of ADRC ad hoc committee - Dave Krug: Dave Krug reported that the next ADRC ad hoc committee meeting is scheduled for next week and the committee continues to work with the ADRC of the Northwoods Planning Group. Sue Hady added that the Northwoods Planning Group is proposing that it would contract back with each of the counties in the group to staff the ADRC, which would include both Commission on Aging and Human Services staff. It is anticipated that in Taylor County possibly the number of staff for the ADRC would consist of one full-time elderly benefit specialist; one part-time benefit specialist for the developmentally disabled; one part-time clerical person, and two full-time information and assessment specialists. Some concerns were raised regarding whether these individuals would be county employees or ADRC employees and the ramifications of either option. In addition, the location of the ADRC in Taylor County has yet to be established, with options still being explored. Another concern is the determination of a care management organization (CMO) for Taylor County. After much discussion Sue Hady was directed to write a letter to County Board Chair Jim Metz requesting that the ADRC ad hoc committee continue its work on the development of an ADRC for Taylor County and to address the concerns as stated above.

Director's Report: Sue Hady informed the Board that there have been some very high costs in the areas of transitional living, mental health/alcohol and other drug abuse (AODA) inpatient, mental health institutes, and child caring institutions. Several of these placements are court-ordered. As at the end of October, the budget is not looking very good in these areas, as costs have exceeded budgeted amounts, according to Ms. Hady. On a positive note, Ms. Hady reported that we have received \$65,000 over what was anticipated in client fees and collections. Additionally, some of these expenses will be offset by other areas of the budget that were underspent. Ms. Hady concluded by stating that it is very difficult to calculate the amount of some of the state revenues until the end-of-year reconciliation is done.

Set Next Meeting Date: The next Human Services Board meeting is scheduled for Wednesday, January 19, 2011 at 12:30 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY ROLLIE THUMS, SECONDED BY ROGER EWAN, TO ADJOURN. The meeting adjourned at 2:06 p.m.

Respectfully submitted:

Kathy Barr
for

Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

November 10, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Vice-Chairperson David Krug called the meeting to order at 12:30 p.m.

Members Present: Roger Ewan, Vicki Duffy, Rollie Thums, Rose Madlon, David Lemke, Eugene Roush, and David Krug. Scott Copenhagen arrived a few minutes late.

Members Absent: Dave Bizer (excused)

Other Attendees: Paul Thornton, Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Minutes of the October 13, 2010 meeting: ROLLIE THUMS MADE A MOTION TO APPROVE THE OCTOBER 13, 2010 MINUTES. ROGER EWAN SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: DAVID LEMKE MADE A MOTION TO APPROVE THE CURRENT AGENDA. ROLLIE THUMS SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: Black River Industries (BRI) Director Paul Thornton informed the Board that he will be on a medical leave for a couple of months and one of his management staff will attend the Human Services Board meetings.

Update on W-2, General Relief programs and proposed homeless shelter – Peggy Kellnhofer: Peggy Kellnhofer distributed information on the W-2, GR, Foodshare and Medicaid Programs. October shows one W-2 participant, with two more individuals entering the program, for a total of three for November. According to Ms. Kellnhofer, the GR program pays the Family Health Center premiums for four individuals. The cost is \$20 per person each month for this medical coverage. Sue Hady added that the BadgerCare Core Program has assisted in medical coverage for individuals. There was some discussion on the application process for Social Security Disability benefits and Ms. Kellnhofer indicated that it usually takes a long time for people to receive Social Security Disability benefits. Sue Hady added that when people are denied benefits, oftentimes they will hire an attorney and then are successful in receiving the benefits, although their disability was the same when they first began to apply for the benefits. The Foodshare and Medicaid programs continue with a high level of cases and the Economic Support workers continue to work extra hours to get as much of the work completed as possible. Ms. Kellnhofer informed the Board that the total amount of Foodshare paid out for one month for the State of Wisconsin is \$89,258,389. Sue Hady estimated that one out of ten individuals in Taylor County receives Foodshare benefits.

Ms. Kellnhofer also reported on unemployment rates. In September, Taylor County had an unemployment rate of 7.5%. This compares to a State unemployment rate of 7.8% and a national rate of 9.6%.

Peggy Kellnhofer reported that she is part of a Continuum of Care Committee with Kim Christofoli of the Indian Community Action Agency. She explained that this committee is in the process of developing plans for a two to four bedroom homeless shelter offering supportive services in Taylor County. This shelter would be a non-profit organization under Indianhead Community Action Agency, with a board of directors and by-laws. Ms. Kellnhofer added that the location for a shelter has not yet been determined and funding sources are still being explored. A six-month maximum stay is also being considered for this shelter. There was discussion on the need for a homeless shelter in Taylor County, and Sue Hady stated that Human Services has referred individuals to shelters in Eau Claire and

Marathon Counties when necessary. She indicated that there most likely would be other costs involved for individuals who stay at the shelter, such as they may be eligible for low-income programs. Ms. Hady added that although people are in need of housing, she was concerned that there could be an influx of people to Taylor County if the county had a homeless shelter. Ms. Kellnhofer reported that the State had conducted a state-wide survey on July 28, 2010 to determine the number of homeless people in each county. This survey was for a 12-hour period and it was determined that during that time, 10 families consisting of 17 individuals were homeless in Taylor County. Ms. Kellnhofer felt the Board should be aware of the homeless shelter. Sue Hady added that the new Governor may decide to change existing policies which could significantly affect state funding and services.

Action on Contracts and Addenda: One addendum was presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>FundingSource</u>	<u>Total</u>
Laura Neubauer Adult Family Home SPC 202.01 – Adult Family Home Unit Rate: Increases rate from \$1900 per month to \$2040 per month (one client) (for Nov. & Dec.) Effective: 11/1/10	\$280.00	Community Integration Program IA	\$ 42,000.00

A MOTION WAS MADE BY SCOTT COPENHAVER, SECONDED BY ROGER EWAN, TO APPROVE THE ADDENDUM AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (BIZER).

Director’s Report: Sue Hady distributed a list of the current client fee schedule for Human Services. She asked the Board if they felt the fees should be increased, as they have remained the same for 2009 and 2010. She explained that the client fees are what the clients/consumers pay for fee chargeable services at the Human Services Department. Clients are eligible to apply for a sliding fee scale for clinical services if they have no health insurance or their health insurance does not cover a service. The minimum charge is \$5.00 per visit, up to \$25.00 per month. According to Ms. Hady, some insurances pay the full fee, while others have a high deductible that is never met and the insurance doesn’t pay. Some members felt the fees should be increased, while others thought they should remain the same. After some discussion, it was decided that Ms. Hady would bring a list of proposed client fees to the next Board meeting.

Sue Hady also provided members with a copy of a letter from Senate Chair Mark Miller and Assembly Chair Mark Pocan from the State of Wisconsin’s Joint Finance Committee to WI Department of Health Services (DHS) Secretary Karen Timberlake. This letter denies a request by the DHS to expand the Family Care Program in Langlade and Lincoln Counties, which were to begin in January and April, 2011, respectively.

David Krug reported that the ADRC ad hoc committee met yesterday. The location for the ADRC in Taylor County is still undecided, but he stated they are looking at what the cost would be to remodel the Multi-Purpose Building at the fairgrounds. There was also some discussion on managed care organizations.

Set Next Meeting Date: The next Human Services Board meeting is scheduled for Wednesday, December 8, 2010 at 12:30 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY SCOTT COPENHAVER, SECONDED BY EUGENE ROUSH, TO ADJOURN. The meeting adjourned at 1:58 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

October 13, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 12:30 p.m.

Members Present: Eugene Roush, Scott Copenhaver, Rose Madlon, David Lemke, Vicki Duffy, David Krug, Rollie Thums, Roger Ewan, and Dave Bizer.

Members Absent: None

Other Attendees: Paul Thornton, Diane Niggemann, Amber Fallos, Russ Blennert, Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Minutes of the September 8, 2010 meeting: ROLLIE THUMS MADE A MOTION TO APPROVE THE SEPTEMBER 8, 2010 MINUTES. SCOTT COPENHAVER SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: SCOTT COPENHAVER MADE A MOTION TO APPROVE THE AMENDED AGENDA. DAVID KRUG SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: Director Paul Thornton updated the Board members on Black River Industries (BRI). He reported they are seeking bids for construction of an adult playground on BRI property. It will be equipped with a chain-linked fence to prevent wandering by some clients. Mr. Thornton is anticipating this construction may begin this fall. He also requested more documents for shredding from Human Services. He added that BRI has re-joined the Chamber of Commerce, and they will be conducting a satisfaction survey for their clients/guardians. Mr. Thornton also reported that the State Patrol has inspected and approved BRI's vehicles. He indicated the lawn care services provided by BRI have been extremely busy and "challenging" due to the rainy weather. This includes caring for several area waysides, which he stated have been closed early by the Wisconsin Department of Transportation due to budget constraints.

Update on General Relief and W-2 Programs – Peggy Kellnhofer: Economic Support Coordinator Peggy Kellnhofer presented several handouts on Economic Support Programs. All four W-2 participants for September have now been closed; however, two new individuals have been added to the W-2 program. She indicated that one of these participants has several barriers to employment and will be applying for Social Security Disability benefits. The General Relief Program shows repayments since the beginning of the year of approximately \$1300, according to Ms. Kellnhofer. The Foodshare and Medicaid caseloads have remained somewhat steady. Ms. Kellnhofer told the Board that 33% of the Economic Support referrals for September were county transfers. Sue Hady also added that one out of eight individuals in the United States is on Foodshare.

Ms. Kellnhofer then reported on unemployment rates. In August, Taylor County had an unemployment rate of 8.6%, ranking it as the 20 highest in the state. The State unemployment rate for August was 7.9% and the U.S. rate was at 9.6%.

Approve Recommendation to Join the ADRC of the Northwoods Planning Group

– **Russ Blennert, Amber Fallos:** Diane Niggemann, Amber Fallos and Russ Blennert presented a power point presentation on the development of an Aging and Disability Resource Center (ADRC) for Taylor County. They distributed information showing current and proposed ADRCs in the State of Wisconsin as of 6/1/10 and the progress of Family Care Implementation of Wisconsin counties as of August 2010. They explained what an ADRC is

and the services it provides such as information and assistance, long-term care options counseling, benefits counseling, emergency response, prevention and early intervention, and access to the Family Care benefit. They also explained how to access services and the application process. This will include review/approval by the State of Wisconsin, Taylor County Corporation Counsel, and the Taylor County Board of Supervisors. They also discussed the work of the ADRC ad hoc committee that they are a part of, along with members Dave Krug, Mary Bix, Mary Redman and Marguerite Klingbeil. This ADRC ad hoc committee has continued to meet to gather information on ADRC's, with some of its members also visiting other counties to assist in determining what would be in the best interest of Taylor County residents. ADRC ad hoc committee members have made a recommendation that Taylor County join the ADRC of the Northwoods. Four other counties are in this service region, including Oneida, Vilas, Forest, and Florence. There is a possibility that a few of the Indian Reservations may also join this service region. Several reasons were cited for joining this particular group, including that these counties are similar in size and location to Taylor County, equal representation among these counties is a main goal, and that this group is still in the early planning stages for a regional ADRC, which will allow Taylor County to have equal input into the ADRC development. It is anticipated that Taylor County could begin operating an ADRC by late summer/early fall of 2012, with full implementation of Family Care by 2013. Although the physical location of the ADRC has not yet been decided, sites being considered are the Human Services Department, Courthouse, Northcentral Technical College, and the Multi-Purpose building. There was also some discussion on reduction in positions at Human Services when Family Care is implemented. Sue Hady reminded the Board that the State of Wisconsin had proposed that Taylor County contribute \$176,000 of its county levy toward the State's long-term care budget to operate the Family Care Program. This amount was determined by the amount the State claims Taylor County had contributed to county programs in 2006. A MOTION WAS MADE BY SCOTT COPENHAVER, SECONDED BY DAVID LEMKE, TO PROCEED IN JOINING THE ADRC OF THE NORTHWOODS PLANNING GROUP. A VOICE VOTE WAS TAKEN. THE MOTION CARRIED WITH EIGHT AYES AND ONE NAY (DAVE BIZER).

Action on Filling Vacancy in Human Services Department (Amended Item): Sue Hady distributed the job description for the Long-Term Support (LTS) Coordinator. Current LTS Coordinator Russ Blennert is retiring in November. There was some discussion on the duties of this position and the revenue brought into the Human Services Department from this position through administrative costs. A MOTION WAS MADE BY ROLLIE THUMS, SECONDED BY DAVID KRUG, TO APPROVE FILLING THE LONG-TERM SUPPORT COORDINATOR POSITION AFTER MR. BLENNERT RETIRES. THE MOTION CARRIED. Sue Hady indicated her concern over this position not being approved by the Personnel Committee due to budget constraints. Dave Bizer, a member of the Personnel Committee reported on the challenge the committee has in making these types of decisions and others due to budget restrictions. There was also some discussion on the possibility that there will only be one coordinator for the Long-Term Support and Developmental Disabilities units when Family Care is implemented.

Action on Contracts and Addenda: Sue Hady presented two contracts for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
COHO, LLC SPC 506 – CBRF Unit Rate: \$2,080/month (four months) (one client) Contract effective: 9/1/10 to 12/31/10	N/A	CIP - local match	8,320.00

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
KSMS Our House, LLC (formerly Our House) SPC 506 – CBRF Unit Rate: Unit Rates: (three months) Level I: \$1809/month (no clients) Level II: \$1936/month (one client)(\$5,808) Level III:\$2062/month (two clients)(\$12,372) Contract effective: 10/1/10 to 12/31/10	N/A	COP, COP Waiver	\$ 18,180.00

A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROGER EWAN, TO APPROVE THE TWO CONTRACTS AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED UNANIMOUSLY WITH NINE AYES.

Director’s Report: Sue Hady reported there were four excellent candidates interviewed for the case manager/intake position in the Long-Term Support unit. Nicole Syryczuk has been hired to fill that position. Ms. Hady indicated that Ms. Syryczuk was formerly employed at Human Services in the past, both full-time and as a limited-term employee.

Next Committee Meeting: The next Human Services Board meeting is scheduled for Wednesday, November 10, 2010 at 12:30 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY DAVID KRUG, SECONDED BY DAVID LEMKE, TO ADJOURN. The meeting adjourned at 2:15 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

September 8, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 12:30 p.m.

Members Present: Roger Ewan, Rollie Thums, Vicki Duffy, David Krug, David Lemke, Scott Copenhaver, Eugene Roush, and Dave Bizer.

Members Absent: Rose Madlon had an excused absence.

Other Attendees: Stacey Rieck, Larry Brandl, Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Minutes of the August 11, 2010 meeting and Public Hearing: A MOTION WAS MADE BY ROLLIE THUMS, SECONDED BY SCOTT COPENHAVER, TO APPROVE THE MINUTES FROM THE AUGUST 11, 2010 MEETING AND PUBLIC HEARING. THE MOTION CARRIED.

Approve Current Agenda: SCOTT COPENHAVER MADE A MOTION TO APPROVE THE CURRENT AGENDA. THE MOTION WAS SECONDED BY ROLLIE THUMS. THE MOTION CARRIED.

Public Input: Stacey Rieck, Black River Industries (BRI) Business Manager reported that the Department of Transportation has accepted a grant application submitted by BRI which will pay 80% of the funding for a new bus for BRI. She added that the Taylor County Health Department has awarded the BRI kitchen the 2010 Food Safety Award. Ms. Rieck concluded by stating that production at BRI continues to be busy and she requested that the Human Services Department provide to BRI more documents for shredding.

Update on W-2 and General Relief Programs – Peggy Kellnhofer: Peggy Kellnhofer distributed Wisconsin Works (W-2), General Relief (GR), Foodshare, Medicaid, and unemployment information. As of August there were four participants in the W-2 Program; one individual was in a W-2T slot, one in a CSJ, and two were in CMC slots. Ms. Kellnhofer reported all four cases have since been closed but she is anticipating at least another participant for September. She continued by stating that for August 2010 the General Relief Program has a repayment of \$374.43. Ms. Kellnhofer noted that there has been an increase of transfers, on average seven cases per week, to the Taylor County Economic Support unit. She also gave information on the July unemployment rate for Taylor County, which was 9.0%, placing the county at the 17th highest in the state. This compares to the state rate, which is at 7.8%, and the U.S. rate, which is at 9.7%.

Action on Pay-out of Economic Support Staff Overtime: Peggy Kellnhofer asked the Board to approve paying out the Economic Support compensatory time with ARRA funds that were received from the State due to the increase in FoodShare cases. She explained that some counties used the ARRA funds to hire additional staff to process the increased caseload. Ms. Kellnhofer added that the ARRA funds need to be used by October or have to be returned to the State. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROGER EWAN, TO APPROVE PAYING OUT COMPENSATORY TIME TO THE ECONOMIC SUPPORT STAFF USING ARRA FUNDS. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (MADLON).

Action on Contracts and Addenda: Three contracts and one addendum were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
Comfort Carriers SPC 107.40 - Specialized Transportation Unit Rate: \$84.00 per round trip (Round trip to and from Willow Ridge) (one client) Contract effective: 9/1/10 to 12/31/10	N/A	CIP IB	\$ 1,512.00
Chileda SPC 504 – Child Caring Institution Unit Rate: \$414/day (one client) Contract effective: 9/1/10 to 5/14/11	N/A	County Funding	\$ 105,984.00
Medford Area Public Schools SPC 403 – Recreational/Alternative Activities (After school program) Unit Rate: Yearly; (12 clients) Contract effective: 1/1/10 to 12/31/10	N/A	Title IV-E	\$ 5,000.00

Addenda

Janell, LLC – Goldenrod Family Home SPC 103 – Respite Care Unit Rate: \$200 per day (one client) Effective: 8/26/10	\$800.00	CIP IB	\$ 129,645.00
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Sue Hady explained the contracts and addendum. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY VICKI DUFFY, TO APPROVE THE CONTRACTS AND ADDENDUM AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, ONE NAY (THUMS), ONE ABSENT (MADLON). It should be noted that since one vote was taken for all the contracts and addendum, Rollie Thums explained that his “no” vote was only for the Chiledda contract.

Review and Approve 2009 Annual Report: A MOTION WAS MADE BY DAVID LEMKE, SECONDED BY ROGER EWAN TO APPROVE THE 2009 ANNUAL REPORT. THE MOTION CARRIED. Members commented that this report was well done.

Review and Approve Proposed 2011 Budget for Human Services: Sue Hady presented information on the new rate schedule for the state Mental Health Institutes. The rates from 10/1/10 to 9/30/11 for Mendota Mental Health Institute will increase by 9%, while the rates at Winnebago Mental Health Institute will go up by 9.5%. There is also an add-on fee of \$200 per day for the first 72 hours of placement at the two state facilities.

Next, Ms. Hady distributed several handouts on the budget. The proposed 2011 budget requests \$938,077 in county levy and a transfer from the Fund Balance of \$171,392, including \$58,000 to cover the partial cost of a long-term court-ordered placement at a child caring institution (CCI). The proposed budget also includes \$3100 to Stepping Stones. Stepping Stones had received \$3100 in past years, except in 2010, at which time no

request was made for funding. Ms. Hady reported that the Finance Committee had instructed department heads to budget for a union wage increase of 2% and management salaries at the 2009 salary rate. She reiterated to the Board that this helps to narrow the gap between management/supervisor salaries and the employees they supervise, which may create problems with recruitment and retention of qualified management staff. There are also no state or federal funds to cover this increase, which would need to be paid for by county funding. Ms. Hady reported of main concern is the health insurance increase for employees, as department heads were instructed to budget for a 10% increase for health insurance.

Ms. Hady then highlighted areas of the budget. One of the major concerns is a reduction in Community Aids (CA) funding of \$19,607 (the 2010 CA reduction was \$26,334). Community Aids funding is the only source of non-earmarked revenue that can be used for numerous services, some of which include inpatient psychiatric hospitalizations (including state mental health institute placements), supportive home care for elderly clients, services for clients with developmental disabilities, child protection, and detoxification for alcohol and drug-addicted clients. The lack of an inflationary increase in Community Aids funding for the past 15 plus years has caused the state to transfer to counties the burden of paying for court-ordered and state-mandated services. The Income Maintenance (IM) Administrative Allocation has also been reduced by \$10,569 (the 2010 IM reduction was \$12,888). Some of this funding is used to pay for staff salary and fringe benefits for the Economic Support staff, whose cases have doubled since 2002. According to Sue Hady, "flat funding" for the past two years has created problems with the Youth Aids allocation, coupled with the fact that in 2008 the State of Wisconsin raised its yearly cost by 26% to counties for court-ordered placements at state juvenile correctional facilities. She added there is no money in the proposed 2011 budget to pay for a placement at a state juvenile correctional facility, such as Lincoln Hills. Ms. Hady next discussed the elimination of the Title IV-E Incentive Allocation in 2011. These federal funds had been used for foster care funding and to pay for various services at the Parent Resource Center such as parent education, family visitation, and the family visitor program. She added that without funds for child abuse/neglect prevention services there is a possibility that more children will enter the foster care system. In 2010, the Board reduced the foster care budget by \$30,000 to \$120,188 for foster care placements. According to Ms. Hady, since the end of July (2010), \$124,617 has already been spent for foster care placements. If this trend continues, she told the Board that foster care payments could be as high as \$213,000 by the end of this year. Next, Ms. Hady reported that 14 individuals currently are under long-term court-ordered commitments. She stated this is the highest number of commitments that she can recall, as the number usually averages about seven individuals. Ms. Hady continued by reporting that there is no revenue in the proposed budget for placements at an institute for mental disease (IMD) or for hospitalizations at the state mental health institutes. She told the Board that in 2011 the cost for one individual for one year in the geropsychiatric unit at Mendota Mental Health Institute would be \$372,300. Ms. Hady reported that the State of Wisconsin has continued to transfer more costs to counties, for example, counties must now pay for the State's portion of Medicaid funding for Medicaid eligible elderly patients and children residing at either of the state's two mental health institutes.

Another area of the proposed budget that is underfunded is the state-mandated Birth to Three Program. Ms. Hady also explained that the mandated Medicaid Transportation Program, which is coordinated by the Commission on Aging office and funded by the Human Services Department is expected to be taken over by the State by April 1, 2011. According to Ms. Hady, when this occurs the Human Services Department will no longer pay for this program.

Lastly, as mentioned earlier, is the health insurance increases for county employees for the coming year. Ms. Hady reported that this "is the single most serious financial problem affecting the county's financial status." She told the Board that if the wages and salaries

remained the same for an indefinite period of time, and the health insurance costs continued to increase by 10% each year, by the year 2018 the health insurance costs for the Human Services Department would surpass staff salary costs. A MOTION WAS MADE BY ROLLIE THUMS, SECONDED BY DAVID KRUG, TO APPROVE THE PROPOSED 2011 BUDGET. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (MADLON). THE PROPOSED 2011 BUDGET WILL NOW BE FORWARDED TO THE FINANCE COMMITTEE (BUDGET REVIEW COMMITTEE).

Director's Report: There was no Director's Report.

Set Next Meeting Date: The next Human Services Board meeting is scheduled for Wednesday, October 13, 2010 at 12:30 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY SCOTT COPENHAVER, SECONDED BY ROLLIE THUMS, TO ADJOURN. The meeting adjourned at 2:20 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

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TAYLOR COUNTY HUMAN SERVICES BOARD

August 11, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 2:40 p.m.

Members Present: David Lemke, Scott Copenhaver, Vicki Duffy, David Krug, Rose Madlon, Roger Ewan, Rollie Thums, and Dave Bizer. Roger Ewan has been appointed by County Board Chairperson Jim Metz to replace Daniel Minter, who has resigned from the Board.

Members Absent: Eugene Roush had an excused absence.

Other Attendees: Melody Yeager, Paul Thornton, Andie Ellis, Bob Mechelke, Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Minutes of the July 14, 2010 meeting: A MOTION WAS MADE BY DAVID LEMKE, SECONDED BY DAVID KRUG, TO APPROVE THE MINUTES FROM THE JULY 14, 2010 MEETING. THE MOTION CARRIED.

Approve Current Agenda: ROGER EWAN MADE A MOTION TO APPROVE THE CURRENT AGENDA. THE MOTION WAS SECONDED BY DAVID LEMKE. THE MOTION CARRIED.

Public Input: Black River Industries Director Paul Thornton indicated they continue to be busy with sewing work from the Department of Corrections and have also been receiving Division of Vocational Rehabilitation (DVR) referrals from outside their area.

Update on W-2 and General Relief Programs – Peggy Kellnhofer: Peggy Kellnhofer presented information on Wisconsin Works (W-2), General Relief (GR), Foodshare, Medicaid, and unemployment. As of July there are four participants in the W-2 Program. She indicated that more requests have been received to participate in the W-2 program, most likely due to the ending of unemployment benefits for some individuals. However, not all of the requests become W-2 cases according to Ms. Kellnhofer. She continued by stating that the General Relief Program shows a surplus of \$6,336.21 for July with one repayment. Ms. Kellnhofer explained that GR is a repayment program, and if a GR client is awarded Social Security, Supplemental Security Income (SSI) or other benefits they are billed and expected to repay their GR benefits. Ms. Kellnhofer also reported a "slight decrease" in the number of FoodShare and Medicaid cases in June. Lastly, she stated as of June the unemployment rate for Taylor County was 9.2%, placing the county at the 16th highest in the state. This compares to the state rate, which is at 8.1%, and the U.S. rate, which is at 9.6%.

Discussion Regarding Board Priorities for 2011 Budget: Sue Hady reported that the department heads have been directed by the Finance Committee to budget a 2% increase for salaries for 2011. She continued by stating that she was informed there will be a mandatory increase of county funding into the county's retirement system, ranging between .6% to 1.4%, and department heads were also instructed to budget a 10% increase for employee health insurance. Ms. Hady then discussed the furlough days and the impact this has had on the base rate of the salaries of management and non-represented staff. This has lessened the gap between the salaries for management/non-represented staff and the staff they supervise. She also stated this "compression" between salaries will also have an impact in recruiting and hiring management staff.

Additionally, the loss of federal Title IV-E incentive funding will negatively impact child welfare services. There will be no IV-E monies in 2011 to pay for children entering foster care and the family reunification services the Human Services Department is required to

provide to return them to their parental home.

Next, Sue Hady asked the Board for their input on planning and developing the 2011 budget. Dave Bizer stated that he would like to see \$10,000 budgeted for supportive home care services for 2011. Last year, the Board decided to put this amount of money back in the budget for these services. He added that if it was at all possible he was also in favor of including at least \$1,000 in the budget for Stepping Stones. In past years Stepping Stones had received \$3100, but Mr. Bizer noted due to budget constraints that this was probably not feasible. Some Board members felt that they needed more information before they could make recommendations concerning the budget. Ms. Hady stated that the budget process is underway and that the Board will receive the 2011 proposed budget at their September meeting. She told the Board that there has been an increase in out-of-home placements and presently there is one child at Lincoln Hills at a cost of approximately \$100,000 per year. David Krug asked about the money that had been transferred from the Human Services Fund Balance into Taylor County's General Fund in 2009. Ms. Hady explained that \$347,000 had been returned to the county general fund last year and stated that more than likely to this extent this will not happen again. She stated that this occurred due to extremely high mental health inpatient costs in 2008 and credit (reimbursement) received in 2009 from those clients who had medical coverage. Ms. Hady stated that she appreciated the open-mindedness of the Board to receive as much information as possible prior to making any budgetary decisions.

Action to Approve Filling Vacant Positions(s) in Human Services: Sue Hady indicated there were no new vacant positions at this time. She stated that none of the members of the professional union have transferred into the vacant case manager/intake worker position in the Long-Term Support Unit, which became vacant last month when Amber Fallos was hired as the Developmental Disabilities Coordinator. This position is now being advertised to the public.

Update on ADRC Ad Hoc Committee – Dave Krug: Dave Krug reported that a letter of intent was signed to join with the ADRC Northwoods Planning Consortium. He explained that this is only a letter of intent and Taylor County is not committed to joining them. However, since they are yet in the planning stages of setting up an ADRC, this would give Taylor County a chance to provide some input into some of the decision-making. Some of the members asked about having a joint meeting with the Commission on Aging committee regarding this issue. After some discussion, it was decided that this issue would be placed on the October agenda and that ADRC ad hoc committee members Amber Fallos, Russ Blennert and Diane Niggemann be invited to attend this meeting. Sue Hady will coordinate with Diane Niggemann regarding placing this issue on their October agenda. Mr. Krug added that the next ADRC ad hoc committee meeting will be held tomorrow.

Action on Contracts and Addenda: Two contracts were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
Mid State Independent Living SPC 104.20 – Supportive Home Care Unit Rate: \$14.75/hour (two clients) Contract effective: 7/1/10 to 12/31/10	N/A	CLTS/MH match	\$ 1,000.00

**Pine Ridge Assisted Living
of Colby, LLC**

N/A

COP, COP-Waiver
CIP II

\$10,415.00

SPC 506 - CBRF

Unit Rates:

Level I: \$1827/month

(no clients)

Level II: \$1955/month (no clients)

Level III: \$2083/month (one client)

Contract effective: 8/1/10 to 12/31/10

A MOTION WAS MADE BY DAVID KRUG, SECONDED BY DAVID LEMKE, TO APPROVE THE CONTRACTS AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (ROUSH).

Director's Report: Sue Hady reported that 2010 has been very costly with numerous mental health inpatient hospitalizations and alcohol and other drug abuse (AODA) treatment services. On the positive side, she indicated that there has been an increase in revenues to help offset these expenditures. She referred to a letter in the Board packet that she had received from Director Thomas Speech at Winnebago Mental Health Institute (WMHI) which states that effective 7/1/10 the WMHI director is designating the county human services director of each county as the hearing officer when a patient is transferred to a more restrictive setting and requests an administrative hearing. Ms. Hady indicated that she is the person who signs the transfer form and believes this is a conflict of interest. She has contacted the Regional Office regarding this matter.

David Lemke asked if clients were receiving their lab results from the EDAC biomarker testing program. Sue Hady reported that she was told that the lab results are not ready to be given to the client at the time of their testing and that the individual needs to request it. After some discussion, It was decided that the AODA counselor will inform the client that if they want a copy of their EDAC biomarker lab results they need to ask the lab for it.

Set Next Meeting Date: The next Human Services Board meeting is scheduled for Wednesday, September 8, 2010 at 12:30 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY SCOTT COPENHAVER, SECONDED BY ROLLIE THUMS, TO ADJOURN. The meeting adjourned at 4:05 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

**TAYLOR COUNTY HUMAN SERVICES BOARD
PUBLIC HEARING
August 11, 2010
Community Center – Taylor County Fairgrounds**

Call Meeting to Order: The Public Hearing on the 2011 Plan and Budget for the Taylor County Human Services Department was held on Wednesday, August 11, 2010 in the Community Center at the Taylor County Fairgrounds. The public hearing was called to order by Chairperson Dave Bizer at 1:05 p.m.

Members Present: Members in attendance were David Krug, Scott Copenhaver, Vicki Duffy, Rollie Thums, Roger Ewan, Rose Madlon, Dave Lemke, and Dave Bizer.

Members Absent: Eugene Roush had an excused absence.

Human Services staff: Peggy Kellnhofer, Amber Fallos, Sue Hady and Kathy Barr.

Introduction to Public Hearing – Sue Hady, Human Services Director and Dave Bizer, Human Services Board Chair: Chairperson Bizer welcomed the individuals in attendance. Sue Hady also welcomed everyone and asked the Board to introduce themselves. She also introduced the Human Services staff in attendance. Ms. Hady indicated that the public's opinion is extremely important to assist Board members in their decision-making for funding services for county residents. She continued by explaining that last year the Human Services Department had received approximately 76% of its funding from state/federal allocations. This is slightly lower than in past years when the Human Services Department had received approximately 80% of its funding from state and federal revenue sources. The Human Services Department also receives county funding and, in fact, in 2010 received an allocation from the county of approximately \$850,000. She reiterated that last year the Human Services Board had restored proposed budget cuts of \$40,000 for developmentally disabled clients who attend Black River industries and \$10,000 for supportive home care services for the elderly.

Human Services Conducts Public Hearing for Year 2011 Plan and Budget: Next, Chairperson Bizer read the names of the individuals who indicated they wished to give oral testimony. They are as follows: Paula Arndt, Linda Heinkel, Chris Porter, Vi Marie Nelson, JoAnn Slaga, Dan Gelhaus, Brian Mesner, Rose Farkus, Barbara Krizan, Brian Long, Molly Tomczak, Mark Shilts, Lee Bauman, Tina Clark, Tanya Brandl, Paul Thornton, Diane Niggemann, Doreen Fierke, Andy Thain, Andie Ellis, and Melody Yeager from the State Northern Regional Office.

The oral testimony provided support for funding for programs for the developmentally and physically disabled, mentally ill, and elderly, prevention/education to stop family violence, supportive home care and personal care to assist residents to remain living in their own home, services provided by Black River Industries, vocational services, respite care, day services, birth to three services, family support program services, adult day care services, employment and training programs, emergency response units, and parental education and support.

No written testimony was received.

Other individuals who were present, but who did not give oral or written testimony included Clyde Schaefer, Trena Mauer, Beverly Hamm, Marlene Czarnecki, William Fuchs, Julie Singleton, Cindy Bechlem, Elsie Mesner, J.D. Hubbard, Melissa Fierke, Tammy Bahr, Brett Barber, Erin Meyer, Lillian Allman, Gail Obscherring, and Donovan Poehler. There were also a couple of unidentified individuals who attended the hearing.

Closing Comments – Chairperson Bizer thanked those in attendance for their input, which will be taken into consideration by the Human Services Board during the 2011 budget process. He also thanked Paul Thornton for bringing several individuals from Black River Industries to the hearing.

CHAIRPERSON BIZER ADJOURNED THE PUBLIC HEARING AT 2:20 P.M.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

July 14, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 12:30 p.m.

Members Present: Scott Copenhaver, Vicki Duffy, David Krug, Rose Madlon, Eugene Roush, David Lemke, and Dave Bizer. Rollie Thums arrived a few minutes late.

Members Absent: Daniel Minter

Other Attendees: Paul Thornton, Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Minutes of the June 9, 2010 meeting: DAVID KRUG MADE A MOTION TO APPROVE THE JUNE 9, 2010 MINUTES. DAVID LEMKE SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: SCOTT COPENHAVER MADE A MOTION TO APPROVE THE CURRENT AGENDA. DAVID KRUG SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: Black River Industries (BRI) Director Paul Thornton stated that despite the slow economy BRI continues to be busy with subcontract work from factories, confidential shredding, and lawn services. He reported BRI's golf outing was very successful and shared a picture of a WhisperGLIDE® Swing that was purchased with proceeds from the golf outing and is placed at the park. The WhisperGLIDE® Swing is wheelchair accessible. There was also some discussion about the four-day work week at BRI, and according to Mr. Thornton, this has saved them 20% in transportation costs and has also reduced the cost for utilities. Next, Mr. Thornton expressed his concern about the implementation of the Family Care Program in Taylor County and how this will negatively impact clients with developmentally disabilities. He stated that he and other individuals at BRI and Catholic Charities are in contact with the legislators regarding initiatives being proposed at the State level for this program. Sue Hady added her concern that cutbacks in State allocations could directly affect developmentally disabled clients in such areas as vocational services, which are not medically necessary. She also stated that currently the nine-member Human Services Board oversees the services provided by the Human Services Department to county residents, but this will change for long-term support and developmentally disabilities clients with the Family Care Program implementation. Sue Hady also reported that she had received information that last year managed care organizations for Family Care were 18 million dollars over budget. David Krug then distributed a Family Care Implementation Information Map showing the implementation status of the Family Care Program in the State's 72 counties.

Update on General Relief and W-2 Programs – Peggy Kellnhofer: Economic Support Coordinator Peggy Kellnhofer provided members with information on Economic Support Programs. She explained that as of June, four individuals are participating in the W-2 Program. This includes one person in a W-2T position, two individuals in CMC, and one individual in a CSJ slot. She reiterated that the 2010-2011 benefit allocation for the W-2 Program is now \$81,284, after Taylor County received an additional benefit allocation from the State in the amount of \$11,664.

The General Relief Program shows a projected surplus of \$5,163.95 for the month of June. Ms. Kellnhofer stated she believes the General Relief Program is a necessary program, and pointed out that the Human Services Department currently pays the medical premiums for four clients at a cost of \$20/month for the Family Health Center Program which is affiliated with the Marshfield Clinic. This provides good health care coverage at a low cost for these

clients. She added that the Foodshare caseload continues to increase from last month and the Medicaid caseloads have remained fairly steady, according to Ms. Kellnhofer. She expressed concern regarding the federal government's upcoming decision on whether or not to extend unemployment compensation benefits to unemployed Americans, specifically 72,000 Wisconsin families. This decision is expected to be made shortly, and Ms. Kellnhofer indicated that if the unemployment compensation benefits are not extended the Economic Support caseload, especially the W-2 program, will increase.

Ms. Kellnhofer also reported that 4,253 unduplicated county recipients are receiving services from the Economic Support unit and that 21% of Taylor County residents were on some form of Economic Support services for July 2010.

Next, Ms. Kellnhofer presented information on unemployment rates for May. Taylor County had an unemployment rate of 9.5%, the eighth highest in the state, but lower than last month. This compares to a State unemployment rate of 7.7% and a national rate of 9.3%.

Review and Approve 2011 Plan for Public Participation and Budgeting: The Public Participation and Planning Process for the 2011 Budget was reviewed. Sue Hady reported that the Human Services Department is mandated by the State of Wisconsin to involve the public in the planning process of their annual budget. As has been done in past years, Ms. Hady proposed that the Human Services Board conduct a public hearing. A MOTION WAS MADE BY DAVID KRUG TO APPROVE THE PUBLIC PARTICIPATION AND PLANNING PROCESS FOR THE 2011 BUDGET BY CONDUCTING A PUBLIC HEARING. SCOTT COPENHAVER SECONDED THE MOTION. THE MOTION CARRIED. THE PUBLIC HEARING IS SCHEDULED FOR WEDNESDAY, AUGUST 11, 2010 AT 1 P.M. AT THE COMMUNITY CENTER AT THE TAYLOR COUNTY FAIRGROUNDS.

Action on Contracts and Addenda: Two contracts were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
Almost Home Again, LLC SPC 506 - CBRF Unit Rate: \$110/day (210 days) (three clients) Contract effective: 6/9/10 to 12/31/10	N/A	Community Aids	\$ 69,300.00
Community Care Resources, Inc. SPC 604 – Case Management Unit Rate: \$1900/month (one client) Contract effective: 6/21/10 to 12/31/10	N/A	Youth Aids	\$ 13,300.00

A MOTION WAS MADE BY DAVID KRUG, SECONDED BY DAVID LEMKE, TO APPROVE THE CONTRACTS AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (MINTER).

Review and Approve Vacant Position(s): Sue Hady reported that Amber Fallos, a case manager/intake worker in the Long-Term Support (LTS) unit has been hired to fill the vacancy of Developmental Disabilities Coordinator. Subsequently, this creates a vacancy in the LTS unit. Sue Hady explained that this position generates case management revenue for the Human Services Department and if the agency is not fully staffed there would be a loss of revenue. A MOTION WAS MADE BY DAVID KRUG, SECONDED BY EUGENE ROUSH, TO APPROVE FILLING THE CASE MANAGER/INTAKE WORKER POSITION IN THE LONG-TERM SUPPORT UNIT. THE MOTION CARRIED.

Update on ADRC Planning Committee – Dave Krug: Mr. Krug reported on the progress of the ADRC (Aging and Disability Resource Center) ad hoc Committee. He distributed a map showing current/proposed aging and disability resource centers throughout the state. Mr. Krug stated that the committee continues to meet and explore options, including whether Taylor County should join an existing ADRC with one or several counties, or an ADRC that is still in its planning stages. He indicated that ADRC ad hoc committee members discussed that it could be advantageous to join an ADRC in its planning phase, as Taylor County could provide input into the formation of the ADRC. However, on the other hand, joining an existing ADRC could reduce the amount of labor involved in developing an ADRC. There was some discussion on whether or not Taylor County was large enough in population size to have its own ADRC. Mr. Krug stated the committee has been looking at four possible physical locations of an ADRC in Taylor County. These include the Courthouse, the Multi-Purpose building, the Human Services Department, and the Education Center/Northcentral Technical College building. He explained the pros and cons of each location to Board members and also reported that the ADRC planning committee will continue to discuss personnel implications of an ADRC with county Human Resource Manager Marie Koerner.

Director's Report: Sue Hady reported that Acting Corporation Counsel Kristi Tlusty has been extremely busy handling mental health Chapter 51.15 detentions and juvenile cases for the Human Services Department. She added that the mental health budget appears okay at this time, but this may significantly change once the bills have been received from the mental health inpatient facilities and state institutions.

Set Next Meeting Date: The next Human Services Board meeting is scheduled for Wednesday, August 11, 2010 following the public hearing in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY ROSE MADLON, SECONDED BY DAVID LEMKE, TO ADJOURN. The meeting adjourned at 1:45 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

June 9, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 12:30 p.m.

Members Present: David Lemke, Eugene Roush, Rose Madlon, David Krug, Rollie Thums, and Vicki Duffy and Dave Bizer. Scott Copenhaver arrived a few minutes late.

Members Absent: Daniel Minter

Other Attendees: Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Minutes of the May 12, 2010 meeting: ROLLIE THUMS MADE A MOTION TO APPROVE THE MAY 12, 2010 MINUTES. DAVID KRUG SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: DAVID KRUG MADE A MOTION TO APPROVE THE CURRENT AGENDA. ROLLIE THUMS SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: There was no public input.

Update on General Relief and W-2 Programs – Peggy Kellnhofer: Economic Support Coordinator Peggy Kellnhofer presented several handouts on Economic Support Programs. As of May, five individuals are participating in the W-2 Program. This includes one person in a W-2T position, three individuals in CMC, and one individual in a CSJ slot. Ms. Kellnhofer briefly explained how participants are placed in these slots. She added that the 2010-2011 benefit allocation for the W-2 Program is \$69,620. Taylor County has received an additional allocation of \$11,664 from the State for benefits, for a total of \$81,284.

The General Relief Program shows a projected surplus of \$4,837 for the month of May. The Foodshare and Medicaid caseloads have continued to increase, according to Ms. Kellnhofer.

Ms. Kellnhofer also reported on unemployment rates. In April, Taylor County had an unemployment rate of 11.3%, the fifth highest in the state. This compares to a State unemployment rate of 8.2% and national rate of 9.5%.

Next, Ms. Kellnhofer reported on the Wisconsin Heating Energy Assistance Program (WHEAP). The regular heating assistance program ended on May 15th. She reported that there has been an increase in the number of cases for fuel assistance, as there were 1,034 cases during this heating season, compared to 965 cases last year. Payments of \$612,383 were paid to eligible households this heating season. Ms. Kellnhofer indicated that on 5/26/10 Taylor County received an additional \$8,746 from the State for fuel benefits and \$2,915 for services. She also reported that the State has introduced two new programs, the Family Planning Waiver Program for men which began on 5/1/10 and the BadgerCare Core Basic Plan which is scheduled to start on 7/1/10. Ms. Kellnhofer explained the types of BadgerCare programs and the eligibility guidelines. Discussion followed regarding the unduplicated number of residents served by the Human Services Department. Ms. Hady estimated that, excluding the Economic Support unit, there are approximately 1,000 residents who receive services through the mental health, alcohol and other drug abuse, children and family services and developmentally disabled units. Ms. Kellnhofer will check on the unduplicated number of residents who receive services through the Economic Support unit.

Action on Contracts and Addenda: One contract was presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
M & M Day Care SPC 103.99 – Respite Care Unit Rate: \$10/hour (up to 3) (\$2000) SPC 103.99 – Respite Care Unit Rate: \$130/day (up to 3) (\$2000)	N/A	Children’s Long-Term Support Services	\$4,000.00

Contract effective: 5/16/10 to 12/31/10

A MOTION WAS MADE BY DAVID LEMKE, SECONDED BY VICKI DUFFY, TO APPROVE THE CONTRACT AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (MINTER).

Review of Unfunded Mandates: New members were given a list of unfunded and underfunded State/Federal mandates for the years 1981 to 2008 that the Human Services Department is required to follow. Sue Hady explained that these mandates are “rarely” rescinded and usually come with little to no funding to implement them.

Scott Copenhaver asked how much money was spent for each developmentally disabled client. Ms. Hady replied that it depends upon what service is provided to a client, as the costs vary.

Review/Action on Wisconsin Medicaid Cost Reporting (WIMCR) Practice: Dave Bizer reported that there were concerns by the Health Department that if Human Services does not complete the Wisconsin Medicaid Cost Reporting (WIMCR) report in a timely manner that the Health Department would not receive funding for their pre-natal program. Sue Hady further explained that WIMCR enables the State of Wisconsin to claim additional federal revenues based on actual county costs for certain Medicaid funded services. This reimbursement program allows county departments to claim money for costs which exceed what Medicaid will cover for specific Medicaid services. Programs eligible for WIMCR are case management and clinical services at the Taylor County Human Services Department and the pre-natal care and coordination program at the Taylor County Health Department. Based on the additional federal dollars claimed, the State of Wisconsin would reduce the Community Aids allocation to the Human Services Department on a formula basis, including for those revenues claimed by the county health department. Ms. Hady continued by stating that the State looks at the Health Department and Human Services as one county unit. This activated a discussion on the advantages/disadvantages of combining the two departments, which Mr. Bizer stated would not result in any cost savings. Ms. Hady added that she believed the pre-natal care and coordination program was a good program, but it is not a mandated program, and she did have concerns over the loss of revenue to the Human Services Department. Ms. Hady reported that in 2005 the Board had made a decision to leave the revenue in the Health Department’s budget for this program, which would reduce funding for Human Services. The motion at that time had also included that this issue would be reviewed annually. Ms. Hady stated that since 2004, the Human Services Department has subsidized the Health Department for this program an amount totaling \$9,644.93. Ms. Hady indicated that the reimbursement amount varies depending upon the level of service. She felt the Board members should be aware of this matter and the WIMCR reporting. It was suggested that Larry Brandl be asked to attend a future meeting to discuss WIMCR.

A MOTION WAS MADE BY DAVID KRUG, SECONDED BY DAVID LEMKE, TO CONTINUE THE WIMCR REVENUE DISTRIBUTION PRACTICE AS IS AND TO REVIEW IT ON AN ANNUAL

BASIS. THE MOTION CARRIED.

Director's Report: In responding to a question by Scott Copenhaver from last month's meeting, Sue Hady reported on the balance of W-2 Profit money. Some of this money was used for lobby furniture, a new telephone system, and a document management system (DocuWare) as authorized by the Board.

At last month's meeting there was discussion on clients receiving their biomarker lab results. The Human Services Department has recently begun referring for the EDAC biomarker testing program for clients who have three or more O.W.I.'s or those at very high risk. Biomarker testing is an alcohol blood test that can identify if someone has drunk heavily over several weeks, rather than just 24 hours. This type of testing assists staff with the monitoring of clients who receive treatment services. Some Board members felt strongly that clients should receive their lab test results without requesting a copy. Sue Hady indicated that this record is generated by the lab that conducts the test, which would make it their record, and the client should be able to request that record from the lab. She added that the lab sends a copy to Alcohol Detection Services for analysis. Ms. Hady distributed the type of lab tests that are conducted in the EDAC panel. After a lengthy discussion it was decided Ms. Hady will contact the lab to see if a copy of the lab results from the EDAC panel can be given to the client without the client requesting a copy.

Sue Hady pointed out a letter in the Board packet from Norwood Health Center in Marshfield stating that they are closing a portion of their facility due to a shortage of psychiatrists. This will directly affect the Human Services Department, as individuals who are detained and court-ordered to be admitted to a mental health facility will now have to go to other facilities such as State mental health institutes. This will also affect law enforcement, as a law enforcement officer is responsible for transporting the individual to another facility at a greater distance.

Next Committee Meeting: The next Human Services Board meeting is scheduled for Wednesday, July 14, 2010 at 12:30 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY DAVID KRUG, SECONDED BY ROLLIE THUMS, TO ADJOURN. The meeting adjourned at 2:33 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

May 12, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson Dave Bizer called the meeting to order at 1 p.m.

Members Present: Rollie Thums, Vicki Duffy, David Krug, Scott Copenhaver, Eugene Roush, Rose Madlon, Daniel Minter, David Lemke, and Dave Bizer.

Members Absent: None

Other Attendees: Paul Thornton, Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Current Agenda and Minutes of the April 14, 2010 meeting: A MOTION WAS MADE BY DAVID KRUG, SECONDED BY EUGENE ROUSH TO APPROVE THE APRIL 14, 2010 MEETING MINUTES. THE MOTION CARRIED. SCOTT COPENHAVER MADE A MOTION TO APPROVE THE CURRENT AGENDA. DAVID KRUG SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: Paul Thornton, Black River Industries Director reported that their production department is extremely busy, and the waysides have opened earlier than anticipated, increasing the work in their lawn mowing service. Other items of interest include: the annual golf outing is scheduled for 6/21/10; BRI is looking for a good used car or van for their supported employment program; and one of their staff will be receiving the Extra Mile Employee Award from Catholic Charities Bureau.

Introduction of New Board Members: Board members and Human Services staff introduced themselves.

Election of Vice Chairperson and Secretary: The next agenda item was the election of a Vice-Chairperson and Secretary for the Human Services Board. ROLLIE THUMS MADE A MOTION TO ELECT ROSE MADLON AS SECRETARY. VICKI DUFFY SECONDED THE MOTION. THE MOTION CARRIED. DAVE BIZER MADE A MOTION TO ELECT DAVID KRUG AS VICE-CHAIRPERSON. SCOTT COPENHAVER SECONDED THE MOTION. THE MOTION CARRIED.

Update on General Relief (GR) and Wisconsin Works (W-2) Programs – Peggy Kellnhofer: Economic Support Supervisor Peggy Kellnhofer provided handouts to the Board on the W-2, General Relief, FoodShare, Medicaid programs, and unemployment information. As of April, there are six participants in the W-2 Program. She briefly explained how individuals are placed into the W-2 work positions and the amount of time Economic Support Specialists spend providing case management services to the clients in the W-2 program. Ms. Kellnhofer then discussed the General Relief Program. She explained that this program is for individuals with very low incomes and assists them with payments for rent, medical costs, prescriptions, and Family Health Center premiums. This program, however, does require that the applicant has lived in the county for at least six months. Next, Ms. Kellnhofer discussed the FoodShare Program. In March, payments of \$208,452 were made to 950 cases in Taylor County for FoodShare. This is compared to payments of \$21,936 in March 2000 and \$58,707 in March 2005. According to Ms. Kellnhofer, Medicaid cases have also significantly increased, doubling in size from 2000 to 2010.

Ms. Kellnhofer indicated that in March the unemployment rate for Taylor County was at 14.3%. During this same time period, Wisconsin's unemployment rate was 9.8%, while the U.S. rate was at 10.2%.

Human Services Board Meeting Schedule: After some discussion, the Board decided to meet at 12:30 p.m. instead of 1 p.m., on the second Wednesday of each month.

Historical Review of Human Services Budget: Sue Hady presented members with an agency brochure, staff organizational chart, 2008 Annual Report (for new members), 2010 budget summary and comparison, and comparison of county levy. She stated there is 37 staff at the Human Services Department. Ms. Hady briefly explained the function of each unit within the agency, where the funding is spent, and how county residents are served. The 2010 budget summary and comparison information shows the budget of each unit within the Human Services Department from 2006 to 2010. The Developmental Disabilities unit has the largest unit budget. The 2010 budget of \$6,876,512, approved by the County Board last fall, shows the county levy portion as \$842,362, or 11.5%. She indicated in past years the W-2 profit money was used to pay for a new telephone system and furniture for the agency. Scott Copenhaver asked how much W-2 profit money was currently available. Ms. Hady indicated she would gather that information for a future meeting. Ms. Hady also discussed the billing process for mental health and AODA outpatient services and case management services, along with the sliding fee scale, which is based on a client's ability to pay for services.

Ms. Hady provided a handout to members showing that from 1990 to 2009, a total of \$1,143,416 has been transferred from the Human Services Fund Balance to the County General Fund. She explained that in 1991 the County Board had passed a resolution to establish a fund balance/reserve fund with 10% of the operational budget. This had been done as recommended by the County's auditor to protect the County General Fund, as the Human Services budget can have several unforeseen expenses due to mental health inpatient detentions and commitments and court-ordered foster care/group home/treatment foster care costs. Ms. Hady explained that in the years 2004 and 2006 only a portion of the amount authorized was transferred from the Human Services Fund Balance to the Human Services budget to cover the budget shortfall for those particular years. According to the information provided, from 1990 to 2009, there has been no transfer of money from the County General Fund to cover any deficits at the Human Services Department.

Rollie Thums left at 2:15 p.m.

Action on Contracts and Addenda: Two contracts and one addendum were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Addendum</u>			
Badgerland Youth Services			
SPC 204 – Group Home Care Unit Rate: \$120/day (one client) Effective: 4/29/10	\$ 15,000.00	Youth Aids	\$ 22,200.00
<u>Contracts</u>			
Tender Care Transport SPC 107.30 – Specialized Transportation Unit Rate: \$11.50/one-way trip (one client) Contract effective: 6/1/10 to 12/31/10	N/A	CIP IB	\$ 3,565.00
Chippewa River Industries, Inc. SPC 108 – Prevocational Services	N/A	CIP IB	\$ 7,530.00

Unit Rate: \$6.94/hour (one client)

Contract effective: 6/1/10 to 12/31/10

A MOTION WAS MADE BY DAVID KRUG, SECONDED BY DAVID LEMKE, TO APPROVE THE CONTRACTS AND ADDENDUM AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (THUMS).

Approve Amended Fee Schedule to Include Charge for Biomarker Testing: Sue Hady asked the Board for approval to amend the Human Services fee schedule to include a \$75 charge for biomarker testing. Biomarker testing is an alcohol blood test that can detect heavy drinking by someone in past weeks versus just 24 hours. She explained it will assist staff in monitoring treatment services for clients who have three or more O.W.I.'s or those at very high risk. Ms. Hady explained that Human Services would pay up front for the test and then would bill the client. DAVID KRUG MADE A MOTION TO APPROVE AMENDING THE FEE SCHEDULE TO ADD THE \$75 BIOMARKER TESTING CHARGE. EUGENE ROUSH SECONDED THE MOTION. Scott Copenhaver and David Lemke felt strongly that the client should receive a copy of the biomarker lab results as soon as they are available. Sue Hady said this could be done unless it is prohibited by law. DAVID LEMKE THEN MADE A MOTION TO AMEND THE FIRST MOTION TO APPROVE THE \$75 CHARGE AND TO GIVE THE RESULTS TO THE CLIENT UNLESS THERE IS A LEGAL REASON NOT TO PROVIDE THAT INFORMATION. SCOTT COPENHAVER SECONDED THE MOTION. THE MOTION CARRIED.

Daniel Minter left at 3:15 p.m.

Director's Report: David Krug reported on the ADRC ad hoc committee and for the benefit of the new members gave a brief history of why the committee was developed. For the past few months the committee has been meeting with other ADRC's to determine the best route to proceed in terms of which ADRC would be the best to join, as Taylor County is not large enough to have its own ADRC. Mr. Krug also pointed out the ADRC minutes in the packet for members to review. A recommendation is anticipated to be made to the Human Services Board within the next couple of months.

Scott Copenhaver left at 3:30 p.m.

Sue Hady informed the Board that a recent *CBS* news report indicated that since 2002 digital photocopy machines have hard drives which store information on every piece of paper that has been copied. Ms. Hady was concerned about the copy machines that have been used by the Human Services Department since that time due to confidential information such as Social Security numbers, medical information, etc. She stated she has contacted the county's IT Department and Human Resources Administrator. Dave Bizer stated he would follow-up on this issue with Melissa Seavers, IT Director.

Next Committee Meeting: The next Human Services Board meeting is scheduled for Wednesday, June 9, 2010 at 12:30 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY ROSE MADLON, SECONDED BY DAVID KRUG TO ADJOURN. The meeting adjourned at 3:45 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

kb

TAYLOR COUNTY HUMAN SERVICES BOARD

April 14, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson James Seidl called the meeting to order at 1 p.m.

Members Present: George Southworth, Eugene Roush, Vicki Duffy, David Krug, Rose Madlon, Dave Bizer, and James Seidl. Dennis Fuchs arrived a few minutes late.

Members Absent: None

Other Attendees: Dana Schultz, Larry Brandl, Paul Thornton, Peggy Kellnhofer, Sally Toepfer, Sue Hady, and Kathy Barr.

Approve Minutes of the March 10, 2010 meeting: DAVID KRUG MADE A MOTION TO APPROVE THE MARCH 10, 2010 MINUTES. DAVE BIZER SECONDED THE MOTION. THE MOTION CARRIED.

Approve Current Agenda: DAVE BIZER MADE A MOTION TO APPROVE THE AGENDA WITH TEN ITEMS. GEORGE SOUTHWORTH SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: Dana Schultz introduced herself to the Board. Ms. Schultz is from the Town of Bern in Marathon County and is running for the Representative to the Assembly - District 87.

Paul Thornton, Director of Black River Industries (BRI) reported on work at BRI including the worm-bedding project, the subcontract for stained glass work, and the wayside work, which is anticipated to start in the middle of May. He indicated that since 1/1/10, six individuals have been placed for DVR, and 11 employees are receiving ongoing supportive services. Mr. Thornton reported that an AnnMarie Foundation grant has assisted them in purchasing a bus, and a State Knights of Columbus grant helped BRI to upgrade their shredding machine. Additionally, three school students are currently working in prevocational services in their production department. Mr. Thornton also reported that some of the grant money has been used for kitchen remodeling and the remodeling of the conference room, which will be used for day services. Lastly, he stated that BRI's annual report has been completed, and the BRI golf outing will be held on June 21st.

2009 End-of-Year Financial Report – Larry Brandl: County Accountant Larry Brandl presented the Board with 2009 end-of-year financial information for the Human Services Department. He also distributed information from 2008. Mr. Brandl reported that for 2009 the Human Services Department had a surplus of \$400,791.25, however, indicated that about half of this figure is from non-recurring sources. This is compared to the 2008 surplus of \$14,870.72. Mr. Brandl then explained the expenditures and sources of revenue for the department. He stated that the Mental Health budget was overspent by \$58,420.65, due primarily to Chapter 51 detentions and court-ordered placements at the state institutes. The Youth Aids budget was also overspent due to high cost placements in corrections, group home, foster care and treatment foster care. Mr. Brandl continued by stating that the revenue for care of clients, or direct billing for outpatient services, is approximately \$34,000 higher in 2009 than in 2008.

Mr. Brandl indicated that there should be about \$340,000 being returned to the county's general fund this year, as several years ago the County Board had taken action to place revenue in excess of 10% of the department's operational budget to be returned to the county's general fund. In fact, Ms. Hady reported that in the past 20 years, the Human

Services Department has returned over one million dollars to the county's general fund from their operational budget. The Board requested that Mr. Brandl prepare information for a future County Board meeting regarding the amount of revenue that the Human Services Department has returned to the county general fund each year. Chairperson Seidl, with Board consensus, commended Ms. Hady and the management staff on their fiscal management skills and maximum use of state and federal match dollars in waiver programs.

Update on General Relief and W-2 Programs – Peggy Kellnhofer: Peggy Kellnhofer presented information on the W-2 and General Relief Programs. As of March, there are six participants in the W-2 Program with a projected surplus of \$20,652. The General Relief Program shows a projected surplus of \$6,152. Ms. Kellnhofer then reported that in 2000, five Economic Support Specialists determined eligibility for income maintenance and economic support programs in the Economic Support unit. Currently, there are still five Economic Support Specialists determining eligibility; however, the caseload has significantly increased since that time, as in 2000, the number of FoodShare cases was at 236 compared to 950 FoodShare cases in 2010. According to Ms. Kellnhofer, the Medicaid cases have more than doubled over this ten-year period, going up from 800 cases in 2000, to 1622 cases in 2010. She added that 1003 applications have been taken in the fuel assistance program since it began in October 2009, with one month remaining of the program. In 2009, 965 applications were taken for the entire program.

Ms. Kellnhofer also reported on unemployment rates. In February, Taylor County had the second highest unemployment rate in the state at 14.7%.

Peggy Kellnhofer reported that the Economic Support Specialists have accumulated 169.13 hours of compensatory time as of 3/31/10. Ms. Hady added that the State has expanded coverage for programs to more individuals compared to previous years. This, along with the sluggish economy, has contributed to the increased workload for the Economic Support Specialists. Compensatory time was last paid out in December 2009, and Dennis Fuchs suggested that the compensatory time be paid out monthly. Sue Hady indicated that the revenue may not always be available for these costs if paid monthly. Mr. Brandl added that the State continues to reduce the Income Maintenance Allocation thereby forcing counties to pick up more of the costs. Mr. Fuchs then suggested that possibly the work hours could be increased for the Economic Support Specialists, who currently work a 35-hour week. As this situation will mostly likely be long-term, Ms. Hady and Mr. Brandl suggested that this problem be addressed when the budget is compiled in the fall. Ms. Kellnhofer added that her staff should not be mandated to take the furlough days imposed by the county, and asked for the Board's support regarding this matter.

Action on Contracts and Addenda: One contract and one addendum were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Contracts</u>			
Dawn's Day Care SPC 103.99 – Respite Care Unit Rate: \$130/day (one client) Contract effective: 4/1/10 to 12/31/10	N/A	Children's Long-Term Waiver Services	\$ 4,680.00

Addenda

New Horizon Community Care, LLC SPC 104.20 – Supportive Home Care Unit Rate: \$17/hr. (one client) (155 hours per month) Extends contract to 3/31/10	\$2,635.00	Community Options Program/ Community Options Program - Waiver	\$ 7,905.00
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A MOTION WAS MADE BY DAVE BIZER, SECONDED BY GEORGE SOUTHWORTH, TO APPROVE THE CONTRACT AND ADDENDUM AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES.

Action to fill vacant position(s) in Human Services Department: Developmental Disabilities Coordinator Sally Toepfer was present to report to the Board that she will be leaving her position in June, as she will be relocating to another area. Human Services currently has two managerial positions that will be affected by the implementation of the Family Care Program, the Developmental Disabilities Coordinator and the Long-Term Support Coordinator. It is anticipated that with Family Care implementation, one of those positions will most likely be eliminated and the other position will handle the duties not affected by the Family Care Program. Sue Hady added that the earliest Taylor County would be mandated to become a Family Care county would be in 2012. Ms. Toepfer briefly described the numerous programs and target population served by the developmental disabilities unit and which programs will be affected by Family Care. She recommended that the position be filled, but felt it should not be filled as a limited term position. Ms. Toepfer believed that the workload of this position was too much for one coordinator to handle in addition to his/her duties, and that this unit serves the most vulnerable of county residents. Sue Hady added that the developmental disabilities budget is a very complicated budget and requires a lot of preparation prior to bringing it to her for review. Ms. Toepfer also reported that the changeover to the Family Care Program is an extremely busy time, according to counties that have implemented Family Care. A MOTION WAS MADE BY DAVID KRUG TO RECOMMEND FILLING THE DEVELOPMENTAL DISABILITIES COORDINATOR POSITION. THE MOTION WAS SECONDED BY DAVE BIZER. THE MOTION CARRIED.

Director's Report: Sue Hady reported that Sally Toepfer and other staff have gone through many Developmental Disabilities and Long-Term Support closed files in storage in preparation for shredding by BRI.

Ms. Hady referred to an article in the Board packet discussing a biomarker test to be implemented in Dane County. The biomarker test is an alcohol blood test which can detect if someone has been drinking heavily in past weeks, versus standard blood tests which show alcohol use in the past 24 hours. Taylor County is close to implementing this, too, which would make Taylor County the third in the State of Wisconsin to utilize a biomarker test. This screening device will be used for Individuals with three or more O.W.I.'s and for other people at very high risk. Ms. Hady believes this will be a useful tool, as it will show damage to the body due to chronic alcohol use, and will be helpful in monitoring clients receiving AODA services.

Next Committee Meeting: The next Human Services Board meeting is scheduled for Wednesday, May 12, 2010 at 1 p.m. in the Community Center at the Taylor County Fairgrounds.

On behalf of the entire Human Services Board, Chairperson Seidl thanked George Southworth for his service on the Human Services Board.

Adjournment: A MOTION WAS MADE BY GEORGE SOUTHWORTH, SECONDED BY DENNIS FUCHS, TO ADJOURN. The meeting adjourned at 2:42 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

March 10, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson James Seidl called the meeting to order at 1 p.m.

Members Present: Rose Madlon, Dave Bizer, Vicki Duffy, David Krug, Eugene Roush, Dennis Fuchs, and James Seidl.

Members Absent: George Southworth had an excused absence.

Other Attendees: Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Agenda and Minutes of the February 10, 2010 meeting: JAMES SEIDL DECLARED THE FEBRUARY 10, 2010 MEETING MINUTES AND CURRENT AGENDA APPROVED.

Public Input: There was no public input.

Update on W-2 and General Relief Programs – Peggy Kellnhofer: Peggy Kellnhofer presented information on the W-2, General Relief (GR), Foodshare, and Medicaid Programs. She reported that in the W-2 Program three individuals are in CMC (12-week maternity benefit) positions and one is in a W-2T position (numerous barriers to employment). She anticipated that two more individuals may be added to the program in the near future as W-2 participants. There was some discussion on work assignments of W-2 participants and requirements of that particular program. According to Ms. Kellnhofer, the GR Program is doing all right at this time, primarily due to the number of individuals receiving unemployment compensation versus receiving General Relief benefits. Ms. Kellnhofer also stated that the new unemployment figures were not out at the time of the meeting and should be available at the next meeting.

Action on Contracts and Addenda: Two contracts and two addenda were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
<u>Addenda (2010)</u>			
Trempealeau County Health Care Center SPC 104 – Supportive Home Care Unit Rate: \$88.00/day (one client)	\$ 32,120.00	Community Aids	\$161,100.00
Wisconsin Staffing Service, Inc. d.b.a. Nicolet Staffing SPC 103 - Respite Care (self-directed) Unit Rate: \$12/hour 3 clients)(\$15,432) SPC 110 - Daily Living Skills Training Unit Rate: \$12/hour (3 clients) (\$16,824) Mileage: \$.50/mile (7 clients)(\$2768) SPC 509 - Community Support Program Unit Rate: \$12/hour (6 clients) (\$5670) Meals: \$7/meal (6 clients)(\$500)	\$ 41,194.00	CLTS, CIP, CA, COP	\$ 48,694.00
Effective: 3/15/10			

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
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Contracts (2010)

REACH INC. SPC 108 – Prevocational Services Unit Rate: \$11.82/hour (one client) (\$5465) SPC 706.10 – Day Services Unit Rate: \$11.82/hour (one client) (\$1300) Contract effective: 3/1/10 to 12/31/10	N/A	CIP IA	\$ 6,765.00
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Gilman Care Center SPC 402 – Meals Unit Rate: \$3.50/meal (two clients) Contract effective: 3/1/10 to 12/31/10	N/A	COP, MA Waiver	\$ 4,340.00
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A MOTION WAS MADE BY DAVE BIZER, SECONDED BY DENNIS FUCHS, TO APPROVE THE CONTRACTS AND ADDENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, ONE ABSENT (SOUTHWORTH).

Director’s Report: Sue Hady asked David Krug to update the Board on the ADRC ad hoc committee. Mr. Krug reported that the ADRC ad hoc committee recently toured the ADRC at Neillsville (Clark County) and met with officials there. Clark County has formed an ADRC with the counties of Buffalo and Pepin. He indicated that the managed care organization (MCO) utilized by this ADRC loses only about \$0.03 on the dollar, which is substantially less than the majority of the other MCO’s. Mr. Krug added that the consensus of those in attendance felt that this meeting was very productive, and there may be a possibility that Taylor County could join their ADRC. The Buffalo, Clark and Pepin Counties ADRC has been in operation since the spring of 2009. Mr. Krug added that Taylor County’s ADRC ad hoc committee is to have a recommendation to the Human Services Board by July 2010 on how to proceed with Family Care. Sue Hady reported that Russ Blennert and Sally Toepfer, who are also members of Taylor County’s ADRC ad hoc committee believed that the ADRC of Clark, Pepin and Buffalo Counties has a “philosophy and approach” that would work well in rural counties.

James Seidl reported that Taylor County is exploring options on how to fill the Corporation Counsel position, as current Corporation Counsel Steve Anderson will be leaving for other employment. Currently, the Corporation Counsel is employed part-time by Taylor County. Due to the fact that he spends much of his time working for the Human Services Department, some board members felt that possibly the county could hire a couple of attorneys/contract with a law firm in order to adequately provide legal services to Human Services and other county departments.

Sue Hady informed the Board that the State of Wisconsin has passed a new drunk driving law mandating that individuals with three or more D.W.I.s cannot be placed on a waiting list for treatment.

Sue Hady reported that she will be meeting with the Personnel Committee regarding her response to the grievances filed by several Human Services employees in regard to the five furlough days imposed by the county for 2010. She indicated that she had responded to the grievances in January, and had followed the union contract language which required her to respond to the grievances. Ms. Hady also stated that at the same time she had sent a copy of this response to the Personnel Committee Chairman and the Human Resource

Manager.

Ms. Hady reiterated that a year ago she had discussed with the Board how the furlough days would create a loss of revenue for the Human Services Department. For 2009 and 2010 combined, Ms. Hady estimates that the Human Services Department will lose approximately \$5,000 in revenue. Exact figures are not yet available. Ms. Hady also reported that the furlough days had not been discussed by department heads, and the department heads have not met since July 2009. Mr. Seidl stated he would discuss this matter at a future Personnel Committee meeting.

Next Committee Meeting: The next Human Services Board meeting is scheduled for Wednesday, April 14, 2010 at 1 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY DENNIS FUCHS, SECONDED BY DAVE BIZER, TO ADJOURN. The meeting adjourned at 2 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

kb

TAYLOR COUNTY HUMAN SERVICES BOARD

February 10, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson James Seidl called the meeting to order at 1:03 p.m.

Members Present: Dennis Fuchs, David Krug, Vicki Duffy, Dave Bizer, George Southworth, Rose Madlon, and James Seidl.

Members Absent: Eugene Roush had an excused absence.

Other Attendees: Paul Thornton, Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Agenda and Minutes of the January 20, 2010 meeting: JAMES SEIDL DECLARED THE JANUARY 20, 2010 MEETING MINUTES APPROVED. GEORGE SOUTHWORTH MADE A MOTION TO APPROVE THE CURRENT AGENDA. DENNIS FUCHS SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: Black River Industries Director Paul Thornton reported that six individuals are working through the DVR program, production remains "fairly steady" despite the time of year, work through the Department of Corrections has been somewhat slow, a grant has been sent in for the purchase of two buses, and BRI has made the final building payment on their loan.

Update on W-2 and General Relief Programs – Peggy Kellnhofer: Peggy Kellnhofer distributed information on unemployment, and the W-2 and General Relief (GR) Programs. She reported that four individuals are in paid positions in the W-2 Program, resulting in payments of \$1,317. Three of those individuals are in CMC (12-week maternity benefit) positions and one is in a W-2T position, which is at the lowest skill level. Ms. Kellnhofer also reported that as of January, the GR Program shows a projected surplus of \$2,310.

Ms. Kellnhofer indicated that as of December 2009, Taylor County's unemployment rate was at 11.7%, giving it a rank of the 6th highest in the state, compared to its ranking in November 2009 when it was the 13th highest in the state. Wisconsin's unemployment rate for December 2009 was at 8.3%, according to Ms. Kellnhofer. She added that she does anticipate an increase in Economic Support caseloads as unemployment compensation benefits and extensions come to an end.

Ms. Kellnhofer also reported on the fuel assistance program. As of February 3, 2010 there were 771 paid applications, a 6.9% increase over last year at this time when there were 702 paid applications. Additionally, \$30,838 was spent on heating crisis funding, leaving \$522 remaining for crisis funding for the heating season. It is unknown if the State will provide more funding in this area of the program. She indicated that there were 15 furnace repairs and five furnace replacements since the beginning of the program, which began on October 1, 2009.

Sue Hady added that Human Services has received several bankruptcy notices for individuals who have a balance due to Taylor County Human Services. She indicated that this money will not be recovered.

There have also been several county transfers to the Taylor County Economic Support unit, according to Ms. Kellnhofer. She added that eight Economic Support cases were recently reviewed by Quality Assurance (State) for accuracy, and all eight were processed correctly

with no errors. She concluded by stating that in the next few years it is anticipated that some of the experienced Economic Support staff may be retiring, and she discussed the implications this could have on the accuracy of benefit eligibility determination in the Economic Support programs.

Mental Health Workload: Sue Hady referred to a memo in the Board packet from Clinical Services Coordinator Craig Rasmussen regarding the large caseload size of the Community Support Program (CSP) worker. Currently, the caseload is at approximately 55 clients, which is about 20 to 30 clients more than the average caseloads in other non-certified CSP counties. She indicated that the clients who work with the CSP worker have severe and persistent mental illnesses and are in need of more complex care. Ms. Hady stated that with the directive from Taylor County officials regarding the new recording of work time, employees are not allowed to donate their time unless they are being compensated for it. Mr. Seidl added that this is federal law. This large caseload has prevented the CSP worker from processing notes for case management billing to the State which, in turn, affects the generation of revenue. After some discussion the Board directed Ms. Hady to compile information regarding the costs to contract out for assistance with this caseload versus hiring a new employee/limited-term employee.

Action on Contracts and Addenda: Two 2009 contract addenda were presented for approval.

<u>Provider</u>	<u>Amount of Increase</u>	<u>Funding Source</u>	<u>Total</u>
Lutheran Social Services Of WI & Upper MI, Inc. Family Preservation Program SPC 507 – Intensive In-home Unit Rate: \$91.74/hour	\$ 4,669.94	Mental Health Block Grant	\$26,387.94
North Central Community Services Program of Langlade, Lincoln and Marathon Counties SPC 503 - Inpatient Unit Rate: \$730/day	\$22,319.13	Community Aids	\$47,319.13

A MOTION WAS MADE BY DENNIS FUCHS, SECONDED BY DAVID KRUG, TO APPROVE THE ADDENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF SEVEN AYES, ONE ABSENT (ROUSH).

Director’s Report: Ms. Hady stated that the issue of the furlough days was not placed on today’s agenda as had been requested at last month’s meeting. She reported that grievances have been filed by unions and employees regarding the furlough days and will be addressed through a formal grievance process.

Sue Hady distributed an article from *The Wausau Daily Herald* by State Attorney General J.B. Van Hollen discussing budget cuts at state and local government levels and his opinion that, “Government cuts should start at government’s excesses, not at its core.”

Sue Hady explained that during the budget process Governor Doyle had vetoed a provision in the budget which would have allowed State legislators to have more monitoring capability and control over the Family Care Program. She also pointed out copies of letters in the

Board packet from Wisconsin legislators expressing their concerns over the Family Care Program. These legislators are calling for a fiscal audit of the Family Care Program, as they have been receiving feedback from long-term care providers, managed care organizations, and others regarding the program's ability to provide quality long-term care to participants and the apparent lack of financial sustainability. The State of Wisconsin continues to expand Family Care despite these major concerns.

Sue Hady also discussed information which was received by the Wisconsin Counties Association regarding a Human Services Lobby Day at the Wisconsin State Capitol on March 4, 2010. She encouraged members to attend, as they would be taking part in discussions with state legislators on human services funding and delivery in Wisconsin.

Next Committee Meeting: The next Human Services Board meeting is scheduled for Wednesday, March 10, 2010 at 1 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY DENNIS FUCHS, SECONDED BY DAVID KRUG, TO ADJOURN. The meeting adjourned at 2:10 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

TAYLOR COUNTY HUMAN SERVICES BOARD

January 20, 2010

Community Center - Taylor County Fairgrounds

Call Meeting To Order: Chairperson James Seidl called the meeting to order at 1 p.m.

Members Present: Rose Madlon, Dave Bizer, Vicki Duffy, Eugene Roush, David Krug, Mary Bix, Dennis Fuchs, and James Seidl.

Members Absent: George Southworth had an excused absence.

Other Attendees: Stacey Rieck, Erin Meyer, Peggy Kellnhofer, Sue Hady, and Kathy Barr.

Approve Current Agenda and Minutes of the January 4, 2010 meeting: MARY BIX MADE A MOTION TO APPROVE THE AGENDA AND THE JANUARY 4, 2010 MINUTES. DAVID KRUG SECONDED THE MOTION. THE MOTION CARRIED.

Public Input: Stacey Rieck, Business Manager at Black River Industries (BRI) introduced BRI's new Program Manager Erin Meyer to the Board members. Ms. Rieck reported that there have been more Division of Vocational Rehabilitation (DVR) referrals to BRI and, in fact, four individuals have been placed in the last two months. Ms. Rieck continued by reporting that a new cooler/freezer has been installed in the kitchen area and they are expanding the day services area and re-structuring rooms. She stated that BRI has had good community support and a successful fundraising drive.

Update on W-2 and General Relief Programs - Peggy Kellnhofer: Economic Support Supervisor Peggy Kellnhofer presented the Board with several handouts. The W-2 Program, as of December, shows a projected benefit surplus of \$27,227. Since this money can only be used for benefit payments, it is anticipated that the State of Wisconsin will ask Taylor County to de-obligate any excess money back to the State. This should amount to around \$23,227, and more than likely will be used by other counties who have shortfalls in their W-2 Programs. Ms. Kellnhofer reported that currently there are three individuals in paid positions in the W-2 Program. Of those three positions, one individual is in a W-2T position (having several barriers to employment) and the other two positions are CMC, or the 12-week maternity benefit position.

Ms. Kellnhofer reported that as of December 2009 the General Relief (GR) Program showed a deficit of \$680. However, due to repayments of \$2,721.29, mostly from individuals who have become eligible for SSI and/or SSDI benefits, this has created a surplus of \$2,041.29. Ms. Kellnhofer pointed out that there are still some outstanding bills for the GR Program which may affect the surplus. She also reported that the county did not pay for any burials for county residents in 2009, unlike the Wisconsin Funeral & Cemetery Aids Program (WFCAP), which paid for 13 county funerals. This is compared to seven funerals that were paid for by the WFCAP in 2008. The WFCAP is a state funded program.

Ms. Kellnhofer presented information on the number of FoodShare and Medicaid cases, which continue to increase. She gave unemployment rates for November 2009. Taylor County's unemployment rate was at 9.7%, placing it as the 13th highest among Wisconsin counties. This compares to 7.8% for the State of Wisconsin, and 9.4% for the national rate during the same time period. Ms. Kellnhofer also discussed with the Board an operations memo from the State of Wisconsin which directs Economic Support (ES) staff to exclude the \$25 supplemental weekly Unemployment Compensation payment (stimulus payment) when determining eligibility and benefits for the FoodShare program. She stated that due to this memo/order, existing cases involving this program needed to be recalculated for a re-issuance of benefits for November and December. According to Ms. Kellnhofer, ES staff

frequently receives operations memos from the State regarding policy changes, etc. This significantly increases staff workload.

Review and Approve Contracts and Addenda: The Board reviewed a list of the Purchase of Services contracts for 2009 and 2010. They also reviewed a list of 2009 Purchase of Services contract addenda. A MOTION WAS MADE BY DAVE BIZER, SECONDED BY MARY BIX, TO APPROVE THE 2010 CONTRACTS AND 2009 CONTRACT ADDENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN. THE MOTION CARRIED WITH A VOTE OF EIGHT AYES, ONE ABSENT (SOUTHWORTH).

Review and Approve Director's Expense Summary: The Board reviewed Director Hady's Expense Summary from January 1, 2009 to December 31, 2009 in the amount of \$165.58. A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO APPROVE THE DIRECTOR'S EXPENSE SUMMARY IN THE AMOUNT OF \$165.58. THE MOTION CARRIED.

Director's Report: Sue Hady and James Seidl reported they had not yet received a response from Department of Health Services Secretary Karen Timberlake regarding a letter Mr. Seidl had sent to her regarding the maintenance of effort (MOE) requirement for Birth to Three funds.

Sue Hady reported that she had received the revenue and expenditure reports from county accountant Larry Brandl, and although there are still some outstanding bills and revenues for 2009, the budget appears to have a surplus. One of the reasons for this is that Human Services is now receiving credit of just under \$150,000 from the state's mental health institutions for some of the high inpatient costs during 2008. Human Services is also receiving credit in the amount of \$44,600 from two other mental health inpatient facilities, resulting in a total credit of approximately \$194,326. According to Ms. Hady, the outpatient revenues are approximately \$53,608 above the target goal. This figure is prior to the reconciliation in the Long-Term Support and Developmental Disabilities units, which will be done the end of next month. Sue Hady reported that Human Services should be able to replenish the Reserve Fund and give money to the County's General Fund.

Sue Hady then discussed with the Board the State Budget Bill which has changed the responsibility for the final determination in Chapter 51 detentions from law enforcement to the county human services/51 Board where the individual is taken into custody. Human Services staff is now required to assess individuals to determine if they should be detained. This places a "larger burden on our staff," according to Ms. Hady, as Human Services crisis on-call staff will have to determine if an individual poses a danger to self or to others. This also increases Taylor County's liability due to potential errors in making such decisions. There was some discussion about the crisis on-call list Human Services maintains and the training that is required. The crisis on-call list, consisting of management staff and union staff, responds to crisis calls mostly in the area of mental health, alcohol and other drug abuse, and developmental disabilities.

Sue Hady then had some question on the memo that was sent from Human Resource Manager Marie Koerner regarding the five furlough days that all county employees are being directed to take in 2010. Ms. Hady asked if the furlough days had been approved by the full County Board. Chairperson Seidl stated that it had been approved by the Personnel Committee. She expressed her concern over the loss of revenue the furlough days would create for the Human Services Department. Peggy Kellnhofer added that not only do the furlough days significantly affect her staff (Economic Support) due to their large caseloads, but she advocated for the clients who receive services through the Human Services Department. Ms. Hady stated she would like county officials to recognize that county departments are doing the best they can, and due to the economic downturn, Human Services has ended up with significant-sized caseloads, as many more residents have

sought assistance at the department due to job lay-offs, loss of health insurance, etc. Mary Bix questioned whether more compensatory time would need to be paid out to Economic Support staff because of the furlough days. There was also some discussion on whether some county departments should be exempted from the furlough days. Chairperson Seidl indicated he would discuss this further with the Personnel Committee.

Chairperson Seidl reported that the Personnel Committee has recommended that the county hire a full-time Veteran's Service Officer after the current officer retires. He added that if Taylor County receives veteran services from another source, that possibly the county would reduce the hours of the full-time position.

David Krug indicated that he would like to see the Human Services Board support Director Hady to meet with the Personnel Committee in regards to the workload issue, compensatory time, revenue to the general fund, liability, revenue regarding furlough days, etc. Ms. Hady was asked to place the furlough day issue on the next Human Services Board agenda.

Next Committee Meeting: The next Human Services Board meeting is scheduled for Wednesday, February 10, 2010 at 1 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVE BIZER, TO ADJOURN. The meeting adjourned at 2:33 p.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

kb

TAYLOR COUNTY HUMAN SERVICES BOARD

January 4, 2010

Taylor County Human Services Department

Call Meeting To Order: Chairperson James Seidl called the meeting to order at 10 a.m.

Members Present: Mary Bix, George Southworth, Vicki Duffy, David Krug, Dennis Fuchs, Rose Madlon, Dave Bizer, and James Seidl.

Members Absent: Eugene Roush had an excused absence.

Other Attendees: Sally Toepfer, Sue Hady, and Kathy Barr.

Approve Agenda and Minutes of the December 9, 2009 meeting: MARY BIX MADE A MOTION TO APPROVE THE CURRENT AGENDA WITH SEVEN ITEMS AND THE DECEMBER 9, 2009 MINUTES. DENNIS FUCHS SECONDED THE MOTION. THE MOTION CARRIED.

Action on use of ARRA funds in Birth to Three Program: As discussed at the December 9th Human Services Board meeting, the State of Wisconsin received stimulus money through the American Recovery and Reinvestment Act (ARRA). A portion of this funding has been assigned to counties to be used in Birth to Three Programs. A state/county contract addendum issued in the amount of \$10,164 would be used for a laptop computer for the Early Childhood Specialist, adding the Birth to Three records to DocuWare, the agency's document management system, equipment for disabled children in the program, and the purchase of an amplifier system for disabled children for home use. A second allocation in the amount of \$12,000 would be used in conjunction with Price County for resources and staff development. The application for the \$12,000 has been submitted to the State, but has not yet been approved. At the December 9, 2009 Human Services Board meeting the Board had voted to not accept the ARRA funds from the State, as they were apprehensive that the maintenance of effort (MOE), (which could require the county to maintain a particular level of local spending in order to qualify for ARRA funds) would increase each year, as the MOE is based on the prior year spending level. Sally Toepfer explained that the county's last MOE for the Birth to Three Program was based on 1999's spending level, which was \$5,000 and, which undoubtedly, will now be substantially higher. The Board was also told at their December 9th meeting that state officials would be meeting on December 18, 2009 to clarify the MOE requirements. Since the state/county contract addendum to receive the ARRA funds is required to be signed by 1/4/2010, the Board decided they could schedule another meeting to discuss this matter after December 18th and prior to January 4th, if necessary. Sue Hady reported that the state/county contract addendum makes reference to a number of administrative memos from the State which are to be followed by counties. Ms. Hady explained that Human Services staff conducted a state website search for these memos and, in fact, the memos identified in the state/county contract addendum are for long-term support funding rather than Birth to Three funding. She expressed concern in signing the contract addendum, as the county would be required to comply with these administrative memos, which apparently have not yet been published or do not exist.

According to information Sally Toepfer had received from the State, if Taylor County does not accept the ARRA funds they will go to another county. Additionally, it is believed that the State would impose the MOE requirements onto counties even if they chose to not accept the ARRA funds. The Board reviewed an e-mail sent by Sue Hady to a State official in Madison regarding the MOE and, in particular, the State's choice to impose the MOE "on a county by county basis," and the State's "lack of clear, concise, and timely information" to counties regarding the MOE requirement. Board members recommended that Ms. Hady send a letter regarding this issue to state officials and representatives in Madison. After

much discussion, A MOTION WAS MADE BY MARY BIX, SECONDED BY DAVID KRUG, TO ACCEPT THE ARRA FUNDS, WHICH INCLUDES BOTH ALLOCATIONS OF ARRA FUNDING. THE MOTION CARRIED.

Action on DocuWare Update: Sue Hady reported that RMM Solutions has submitted two price quotes regarding DocuWare, the agency's document management system. The first quote, for \$3,030.50, is to add the Birth to Three records to DocuWare. The cost for this would be paid for by the ARRA funds.

The second price quote is for a DocuWare upgrade at a cost of \$2,879.00. Kathy Barr indicated that she had e-mailed RMM Solutions requesting a price quote if these two projects were combined, as it is possible there could be a cost savings to the county if both projects were completed at one time. Ms. Barr stated she had not yet received the information from RMM Solutions. A MOTION WAS MADE BY DAVE BIZER, SECONDED BY MARY BIX, TO APPROVE THE PRICE QUOTES OF \$3,030.50 FOR THE BIRTH TO THREE RECORDS ADDITION TO DOCUWARE AND THE \$2,879.00 FOR THE DOCUWARE UPGRADE. Mr. Bizer indicated the agency should go with a lower price quote if received from RMM Solutions. THE MOTION CARRIED.

Director's Report: Sue Hady asked the Board for clarification on the MOE letter to be sent to State officials. The Board decided the letter should be sent to key officials at the State level and would contain information from Ms. Hady's e-mail and the inaccurate information in the state/county contract addendum in reference to the administrative memos. The Board also felt the letter should be signed by Chairperson Seidl and supported by the Board.

Next Committee Meeting: The next Human Services Board meeting is scheduled for Wednesday, January 20, 2010 at 1 p.m. in the Community Center at the Taylor County Fairgrounds.

Adjournment: A MOTION WAS MADE BY MARY BIX, SECONDED BY GEORGE SOUTHWORTH, TO ADJOURN. The meeting adjourned at 10:26 a.m.

Respectfully submitted:

Kathy Barr
for
Rose Madlon, Secretary

kb