

Joint Meeting of Personnel Committee and Finance Committee

December 7, 2010

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 8:00 a.m.

Members Present: Fred Parent, Allen Beadles, Dennis Fuchs, Jim Seidl, Dave Bizer (arrived at 8:55 a.m.), Lester Lewis, Chuck Zenner, Scott Mildbrand

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, John Prentice, Andrew Frost, Larry Brandl, Chad Liske, Randy Ingram, Gary Wisbrocker, Larry Woebbeking, Nick Synol, John Spiegelhoff, Beth Abegglen, Leeann Raab, Joyce Krueger, Deb Tom, Jacky Peterson, Jim Metz, Patti Krug

Approve Agenda. A motion was made by Mildbrand, seconded by Lewis, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

Approve minutes. A motion was made by Zenner, seconded by Beadles, to approve the minutes of the November 30, 2010, Joint Personnel Committee and Finance Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Lewis, seconded by Fuchs, to go into closed session at 8:03 a.m. pursuant to Wisconsin State Statutes 19.85(1)(e) for the purpose of negotiating with WPPA, Deputies Union. The Committees will continue in Closed Session at approximately 11:30 a.m. for the purpose of negotiating with WPPA, Sergeants Union. The Committees will continue in Closed Session at approximately 1:00 p.m. for the purpose of negotiating with Local 3679, AFSCME, Non-Professional Union. Eight (8) voting aye, the motion carried.

Open Session. A motion was made by Zenner, seconded by Bizer, to go into open session at 3:05 p.m. to take any necessary action on the matter in closed session. Eight (8) voting aye, the motion carried.

Non-Represented employees' salary and benefits. Larry Brandl and Patti Krug were present to discuss the Non-Represented employees' salary and benefits proposal to the committee. The Non-Represented employees requested the same proposal as were offered to the unions. A motion was made by Mildbrand, seconded by Fuchs, to increase the Non-Represented employee salaries by 2% on January 1, 2011, to include Christmas Eve as a full day off beginning in 2011 and make the same health insurance plan changes and employee premium contributions as the union agreements beginning January 1, 2011. A roll call vote was requested by Zenner, six (6) voting aye, two (2) voting no (Zenner, Lewis), the motion carried.

Adjournment. A motion was made by Mildbrand, seconded by Fuchs, to adjourn at 3:07 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Joint Meeting of Personnel Committee and Finance Committee

November 30, 2010

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 9:00 a.m.

Members Present: Fred Parent, Dennis Fuchs (arrived 9:19 a.m.), Jim Seidl, Dave Bizer, Lester Lewis, Chuck Zenner, Scott Mildbrand (left at 10:15 a.m.)

Members Absent: Allen Beadles

Other Attendees: Linda Daniels, Marie Koerner, John Prentice, Andrew Frost, Larry Brandl, Arbitrator Richard McLaughlin

Approve Agenda. A motion was made by Zenner, seconded by Mildbrand, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve minutes. A motion was made by Mildbrand, seconded by Zenner, to approve the minutes of the November 17, 2010, Joint Personnel Committee and Finance Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Zenner, seconded by Lewis, to go into closed session at 9:01 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercises responsibility. The Personnel Committee and Finance Committee will continue in Closed Session at approximately 10:00 a.m. pursuant to Wisconsin State Statutes 19.85(1)(e) for the purpose of an arbitration hearing for the Teamsters, Local 662, Professionals Union Grievance on 2010 Furlough Days. Seven (7) voting aye, one (1) absent (Beadles), the motion carried.

Open Session. A motion was made by Zenner, seconded by Bizer, to go into open session at 11:40 a.m. to take any necessary action on the matter in closed session. Six (6) voting aye, two (2) absent (Beadles, Mildbrand), the motion carried.

Adjournment. A motion was made by Lewis, seconded by Bizer, to adjourn at 11:42 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

November 23, 2010

Third Floor County Board Room

Call Meeting to Order: Chairman Parent called the meeting to order at 9:30 a.m.

Members Present: Fred Parent, Chuck Zenner, Jim Seidl, Lester Lewis, Dave Bizer

Members Absent: none

Other Attendees: Sue Hady, Marie Koerner

Approve Agenda: A motion was made by Zenner, seconded by Lewis, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes: A motion was made by Bizer, seconded by Zenner, to approve the minutes of the November 11, 2010, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Bizer, seconded by Zenner, to go into closed session at 9:33 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a Long Term Support Coordinator applicant. Five (5) voting aye, the motion carried. Sue Hady was present during the closed session.

Open Session. A motion was made by Zenner, seconded by Lewis, to go into open session at 10:45 a.m. to take any necessary action on the matter in closed session. Five (5) voting aye, the motion carried.

A motion was made by Bizer, seconded by Zenner, to approve the salary and vacation as discussed in closed session for the Long Term Support applicant. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Seidl, seconded by Bizer, to adjourn at 10:50 a.m.

Secretary: Marie Koerner

Joint Meeting of Personnel Committee and Finance Committee

November 17, 2010

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 10:04 a.m.

Members Present: Jim Metz (arrived at 10:06 a.m.), Fred Parent, Lester Lewis (arrived 10:07 a.m.), Jim Seidl, Dave Bizer, Dennis Fuchs, Chuck Zenner, Scott Mildbrand

Members Absent: Allen Beadles

Other Attendees: Linda Daniels, Marie Koerner, Jess Sackmann, John Prentice, John Spiegelhoff, representative for AFSCME Local 617, Highway union and Local 3679, Non-Professional union; Matt Schimke, Alan Brandl

Approve Agenda. A motion was made by Zenner, seconded by Mildbrand, to approve the agenda with five items. A unanimous vote cast, the motion carried.

Closed Session. It was moved by Mildbrand, seconded by Bizer, to go into closed session at 10:04 a.m. pursuant to Wisconsin State Statutes 19.85(1)(e) for the purpose of negotiating with Local 617, AFSCME, Highway Union. The committees will continue in closed session at approximately 1:00 p.m. for the purpose of negotiating with Local 3679, AFSCME, Non-Professional Union. Seven (7) voting aye, one (1) absent (Beadles), the motion carried.

Open Session. A motion was made by Fuchs, seconded by Bizer, to go into open session at 12:40 p.m. to take any necessary action on the matter in closed session. Seven (7) voting aye, one (1) absent (Beadles), the motion carried.

The afternoon negotiation scheduled with AFSCME, Local 3679, Non Professional union was cancelled.

Adjournment. A motion was made by Fuchs, seconded by Bizer, to adjourn at 12:40 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

November 11, 2010

Third Floor County Board Room

Call Meeting to Order: Chairman Parent called the meeting to order at 10:10 a.m.

Members Present: Fred Parent, Chuck Zenner, Jim Seidl, Lester Lewis, Dave Bizer

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Dennis Fuchs

Approve Agenda: A motion was made by Lewis, seconded by Bizer, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes: A motion was made by Seidl, seconded by Lewis, to approve the minutes of the October 14, 2010, Joint Finance Committee, Executive Committee and Personnel Committee meeting, October 21, 2010, Personnel Committee meeting, October 21, 2010, Joint Executive Committee and Personnel Committee meeting and October 26, 2010, Joint Personnel Committee and Finance Committee meeting. A unanimous vote cast, the motion carried.

Employee Health Insurance for 2011. Marie Koerner, Human Resource Manager, was present to inform the committee that they need to make a decision on which health insurance provider to go with and recommended staying with Group Health Trust for 2011 since the county has been able to negotiate plan design changes with the unions and are just awaiting their unions votes on this matter. It was moved by Zenner, seconded by Bizer, to approve going with Group Health Trust for employee health insurance for 2011. A unanimous vote cast, the motion carried.

Employee Flexible Spending Account. Marie Koerner stated that the current levels for the employee flexible spending account were \$3,500 dependent care and \$1,600 medical care. Koerner received a request to increase the medical care limit due to the health insurance changes that were negotiated and recommended to increase the medical care by \$300 to \$1,900. It was moved by Lewis, seconded by Seidl, to approve increasing the medical care limit in the employee flexible spending account by \$300 to a total of \$1,900 only if the unions approve the pending insurance changes that were negotiated. A unanimous vote cast, the motion carried.

Adjournment. It was moved by Zenner, seconded by Lewis, to adjourn at 10:25 a.m.

Secretary: Linda Daniels

Joint Meeting of Personnel Committee and Finance Committee

October 26, 2010

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 8:35 a.m.

Members Present: Jim Metz, Fred Parent, Lester Lewis (absent 11:36 a.m. to 1:15 p.m.), Jim Seidl, Dave Bizer, Dennis Fuchs, Chuck Zenner (left at 11:15 a.m.), Scott Mildbrand

Members Absent: Allen Beadles

Other Attendees: Linda Daniels, Marie Koerner, Jess Sackmann, John Prentice, Andrew Frost, John Spiegelhoff, representative for AFSCME Local 617 and Local 3679; Matt Schimke, Alan Brandl, Brian Dyrzcz, Kim Kasperek, Deb Tom, Jacky Peterson, Joyce Krueger, Kevin Mayer, Kathy Tingo, Michelle Armbrust, Chad Liske, Gary Wisbrocker, representative for WPPA, Deputies Union

Approve Agenda. A motion was made by Zenner, seconded by Lewis, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve minutes. A motion was made by Mildbrand, seconded by Seidl, to approve the minutes of the September 14, 2010, Joint Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. It was moved by Bizer, seconded by Fuchs, to go into closed session at 8:35 a.m. pursuant to Wisconsin State Statutes 19.85(1)(e) for the purpose of negotiating with Local 617, AFSCME, Highway Union, Local 3679, AFSCME, Non-Professional Union, Local 662, Teamsters, Professionals Union, and WPPA, Deputies and Sergeants Union. Eight (8) voting aye, one (1) absent (Beadles), the motion carried.

Open Session. A motion was made by Seidl, seconded by Fuchs, to go into open session at 2:40 p.m. to take any necessary action on the matter in closed session. Seven (7) voting aye, two (2) absent (Zenner, Beadles), the motion carried.

Adjournment. A motion was made by Lewis, seconded by Bizer, to adjourn at 2:41 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

October 21, 2010

Third Floor County Board Room

Call Meeting to Order: Chuck Zenner was appointed chair and called the meeting to order at 8:44 a.m.

Members Present: Chuck Zenner, Jim Seidl, Lester Lewis, Dave Bizer

Members Absent: Fred Parent

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Allen Beadles, Sue Hady, Diane Niggemann

Approve Agenda: A motion was made by Lewis, seconded by Bizer, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes: A motion was made by Bizer, seconded by Lewis, to approve the minutes of the September 22, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill Medford Meal Site Manager Position – Commission on Aging. Diane Niggemann, Commission on Aging Director, was present to request filling the Medford Meal Site Manager position due to the fact that Florina Jochimsen is retiring and her last day is January 7, 2011. It was moved by Lewis, seconded by Seidl, to approve filling the Medford Meal Site Manager position. A unanimous vote cast, the motion carried.

Request to fill the Long Term Support Coordinator Position – Human Services Department. A motion was made by Lewis, seconded by Bizer, to fill the Long Term Support Coordinator position at Human Services and to post the position internally at Human Services before advertising in the paper. A unanimous vote cast, the motion carried.

Adjournment. It was moved by Lewis, seconded by Bizer, to adjourn at 8:50 a.m.

Secretary: Linda Daniels

Joint Meeting of Executive Committee and Personnel Committee

October 21, 2010

Third Floor County Board Room

Call Meeting to Order: County Board Chair Jim Metz called the meeting to order at 8:30 a.m.

Members Present: Jim Metz, Chuck Zenner, Lester Lewis, Jim Seidl, Dave Bizer, Allen Beadles

Members Absent: Fred Parent

Other Attendees: Linda Daniels, Marie Koerner, Diane Niggemann

Approve Agenda. A motion was made by Lewis, seconded by Bizer, to approve the agenda with six items. A unanimous vote cast, the motion carried.

2011 Legal Services provided by Taylor County Corporation Counsel. Marie Koerner updated the committee on the status of the Corporation Counsel position. The applicants, that were offered the position, have declined. A motion was made by Seidl, seconded by Zenner, to continue the contracted position with Schmiede Law Office, LTD., for 2011. A unanimous vote cast, the motion carried.

Ordinance to amend Chapter 15, Corporation Counsel, Taylor County Code. It was moved by Lewis, seconded by Zenner, to amend Chapter 15, Corporation Counsel, to reflect the changes to make the ordinance reflect that the position is a contracted position rather than a county employee. A unanimous vote cast, the motion carried.

Resolution to approve Corporation Counsel legal services for 2011. It was moved by Lewis, seconded by Zenner, to approve a contract with Schmiede Law Office, LTD., for the Human Services and Child Support services at \$5,667.00 per month and the General Government services at \$160.00 per hour for 2011. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Bizer, seconded by Beadles, to adjourn at 8:40 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Joint Meeting of the Executive, Finance and Personnel Committees

October 14, 2010

Ground Floor Conference Room

Call Meeting to Order: Fred Parent called the meeting to order at 11:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Jim Seidl, Scott Mildbrand, Dennis Fuchs, Dave Bizer, Allen Beadles, Lester Lewis, Jim Metz

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Brian Wilson; Star News, Larry Brandl, Bruce Strama, Kathy Tingo, Brian Hedlund and John Olson; Hedlund Insurance Agency, Joan Berlin; Security Health Plan, Patty Krug, Randy Schalow; WPS, Randy Scholl and Curt DeLeske; Northwestern Mutual/Strategic Employee Benefit Services, Kim Hurtz; Wisconsin Group Health Trust

Approve Agenda. A motion was made by Fuchs, seconded by Beadles, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

2011 Employee Group Health Insurance Presentations. Brian Hedlund and John Olson; Hedlund Insurance Agency, Joan Berlin; Security Health Plan, Randy Schalow, WPS, Randy Scholl and Curt DeLeske; Northwestern Mutual/Strategic Benefit Services and Kim Hurtz, Group Health Trust presented to the committee the group health insurance proposals from their respective companies.

Closed Session. It was moved by Beadles, seconded by Bizer, to go into closed session at 12:15 p.m. pursuant to Wisconsin State Statutes 19.85(1)(e) to deliberate on competitive proposals of the 2011 employee group health insurance policy and pursuant to Wisconsin State Statutes 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a Corporation Counsel Applicant. Nine (9) voting aye, the motion carried.

Open Session. A motion was made by Lewis, seconded by Bizer, to go into open session at 1:02 p.m. to take any necessary action on the matter in closed session. Nine (5) voting aye, the motion carried.

It was moved by Zenner, seconded by Lewis, to approve the offer discussed in Closed Session that will be given to the Corporation Counsel candidate. A unanimous vote cast, the motion carried.

Jim Metz and Chuck Zenner left the meeting at 1:02 p.m.

Ordinance to amend Chapter 15, Corporation Counsel, Taylor County Code. It was moved by Lewis, seconded by Fuchs, to amend the changes to Chapter 15 in regards to making it an employee based chapter. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Mildbrand, seconded by Fuchs, to adjourn at 1:10 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

September 22, 2010

Third Floor County Board Room

Call Meeting to Order: Chairman Parent called the meeting to order at 10:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Jim Seidl, Lester Lewis, Dave Bizer

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz

Approve Agenda: A motion was made by Zenner, seconded by Seidl, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes: A motion was made by Lewis, seconded by Seidl, to approve the minutes of the September 8, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. It was moved by Lewis, seconded by Seidl, to go into closed session at 10:01 a.m. pursuant to Wisconsin State Statutes 19.85(1)(e) to discuss bargaining strategies. Five (5) voting aye, the motion carried.

Open Session. A motion was made by Zenner, seconded by Seidl, to go into open session at 10:47 a.m. to take any necessary action on the matter in closed session. Five (5) voting aye, the motion carried.

Adjournment. It was moved by Lewis, seconded by Zenner, to adjourn at 10:49 a.m.

Secretary: Linda Daniels

Joint Meeting of Personnel Committee and Finance Committee

September 14, 2010

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 9:30 a.m.

Members Present: Jim Metz, Fred Parent, Lester Lewis, Jim Seidl, Dave Bizer, Allen Beadles, Scott Mildbrand

Members Absent: Dennis Fuchs, Chuck Zenner

Other Attendees: Linda Daniels, Marie Koerner, Brian Wilson; Star News, Jess Sackmann, John Prentice, Andrew Frost, John Spiegelhoff, representative for AFSCME Local 617 and Local 3679; Matt Schimke, Alan Brandl, Brian Dyrzcz, Beth Abegglen, Deb Tom, Jacky Peterson, Joyce Krueger, Kevin Mayer

Approve Agenda. A motion was made by Lewis, seconded by Seidl, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Resolution appointing the Medical Examiner for Taylor County. A motion was made by Mildbrand, seconded by Beadles, to approve the resolution to appoint the Medical Examiner for Taylor County. A unanimous vote cast, the motion carried.

Closed Session. It was moved by Lewis, seconded by Seidl, to go into closed session at 9:33 a.m. pursuant to Wisconsin State Statutes 19.85(1)(e) for the purpose of negotiating with Local 617, AFSCME, Highway Union. The Committees will continue in Closed Session at approximately 1:00 p.m. for the purpose of negotiating with Local 3679, AFSCME, Non-Professional Union. Six (6) voting aye, the motion carried.

The committees recessed from 12:30 p.m. to 1:30 p.m. and came back in session at 1:30 p.m.

Open Session. A motion was made by Lewis, seconded by Seidl, to go into open session at 2:36 p.m. to take any necessary action on the matter in closed session. Six (6) voting aye, the motion carried.

Adjournment. A motion was made by Lewis, seconded by Mildbrand, to adjourn at 2:39 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

September 8, 2010

Third Floor County Board Room

Call Meeting to Order: Chairman Parent called the meeting to order at 10:02 a.m.

Members Present: Fred Parent, Chuck Zenner, Jim Seidl, Lester Lewis, Dave Bizer

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, John Prentice, Andrew Frost, Larry Woebeking, Chad Liske, Randy Ingram; representative for WPPA, Michelle Armbrust, Kathy Tingo, Mitch Perkl; representative for Teamsters, Local 662

Approve Agenda: A motion was made by Lewis, seconded by Zenner, to approve the agenda with eleven items. A unanimous vote cast, the motion carried.

Approve Minutes: A motion was made by Seidl, seconded by Zenner, to approve the minutes of the August 30, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. It was moved by Bizer, seconded by Zenner, to go into closed session at 10:04 a.m. pursuant to Wisconsin State Statutes 19.85(1)(e) for the purpose of negotiating with WPPA, Deputies Union. Five (5) voting aye, the motion carried. Those present for the closed session were Chad Liske and Randy Ingram. Jim Metz left at 10:30 a.m.; Larry Woebeking arrived at 11:00 a.m.; Dave Bizer left at 12:00 p.m. Committee recessed at 12:40 p.m. and reconvened at 1:45 p.m. Jim Metz returned to the meeting at 1:45 p.m.

Exchange of initial bargaining agreement proposals with Teamsters, Local 662, Professional Union. Kathy Tingo, Michelle Armbrust (at 2:10 p.m.) and Mitch Perkl were present to discuss the initial exchange of bargaining agreement proposals with Teamsters, Local 662, Professional Union.

Dave Bizer returned at 2:40 p.m.; Chuck Zenner left at 3:20 p.m.; Dave Bizer left at 3:33 p.m. The next meeting will be a joint meeting of the Personnel Committee and Finance Committee on September 14, 2010 at 9:30 a.m.

Open Session. A motion was made by Seidl, seconded by Lewis, to go into open session at 3:50 p.m. to take any necessary action on the matter in closed session. Five (5) voting aye, the motion carried.

Resolution appointing the Medical Examiner for Taylor County. It was moved by Seidl, seconded by Lewis, to approve the resolution appointing the Medical Examiner for Taylor County. A unanimous vote cast, the motion carried.

2011 Budgets. It was moved by Lewis, seconded by Seidl, to approve the 2011 budgets. A unanimous vote cast, the motion carried.

Adjournment. It was moved by Lewis, seconded by Seidl, to adjourn at 3:55 p.m.

Secretary: Linda Daniels

Personnel Committee

August 30, 2010

Third Floor County Board Room

Call Meeting to Order: Chairman Parent called the meeting to order at 9:05 a.m.

Members Present: Fred Parent, Chuck Zenner, Jim Seidl, Lester Lewis, Dave Bizer

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Larry Brandl, Jess Sackmann, John Prentice, Matt Schimke, Jacky Peterson, Deb Tom, Brian Dyrzcz, Joyce Krueger, Beth Abegglen, Alan Brandl, and John Spiegelhoff, representative for AFSCME Local 617 and 3679

Approve Agenda: A motion was made by Zenner, seconded by Lewis, to approve the agenda with eight items. A unanimous vote cast, the motion carried.

Approve Minutes: A motion was made by Lewis, seconded by Seidl, to approve the minutes of the August 17, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Exchange of initial bargaining agreement proposals with AFSCME, Local 617, Highway Union. Matt Schimke, Alan Brandl, Brian Dyrzcz and John Spiegelhoff were present to discuss the initial exchange of bargaining agreement proposals with AFSCME Local 617, Highway Union. A future negotiation date was scheduled for September 14, 2010.

Exchange of initial bargaining agreement proposals with AFSCME, Local 3679, Non-Professional Union. Jacky Peterson, Deb Tom, Joyce Krueger, Beth Abegglen and John Spiegelhoff were present to discuss the initial exchange of bargaining agreement proposals with AFSCME Local 3679, Non-Professional Union. A future negotiation date was scheduled for September 14, 2010.

Supervisor Bizer left the meeting at 11:07 a.m.

The meeting recessed at 11:50 a.m. and came back to session at 1:05 p.m.

The initial exchange of proposals with Teamsters, Local 662, Professional Union was cancelled at 1:00 p.m.

Adjournment. The meeting adjourned at 1:10 p.m.

Secretary: Linda Daniels

Personnel Committee

August 17, 2010

Third Floor County Board Room

Call Meeting to Order: Parent called the meeting to order at 10:03 a.m.

Members Present: Fred Parent, Dave Bizer, Chuck Zenner, Lester Lewis, Jim Seidl

Members Absent: none

Other Attendees: Marie Koerner, Jim Metz, Larry Brandl, John Prentice, Ken Schmiede, Kristi Tlusty, Arbitrator Stuart Leviton, John Spiegelhoff, Kevin Mayer, Jacky Peterson

Approve Agenda. A motion was made by Zenner, seconded by Bizer, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Seidl, to approve the minutes of the August 2, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Meet with Schmiede Law Office regarding Corporation Counsel services. Ken Schmiede and Kristi Tlusty were present to discuss the amount of hours they have worked for the county, what type of legal services they have performed for departments, and the cost for each service, as well as, the costs that are consumed by Schmiede Law Office. They also indicated that it worked well to have both of them working at one time so a backlog is not created in the County. Schmiede Law Office indicated they were interested in continuing a contract with the County for 2011.

Closed Session. It was moved by Lewis, seconded by Bizer, to go into closed session at 10:46 a.m. pursuant to Wisconsin State Statutes 19.85(1)(e) to discuss and develop bargaining proposals and strategies. The committee will continue in closed session for the purpose of an arbitration hearing for the Non-Professional Union on 2010 Furlough Days. Five (5) voting aye, the motion carried.

The committee recessed from 12:20 p.m. to 1:00 p.m. Dave Bizer, Chuck Zenner and Jim Metz departed the meeting at 12:20 p.m. The arbitration hearing began at 1:10 p.m. for the purpose of arbitrating the 2010 Furlough Days grieved by the Non-Professional Union. Those present were Arbitrator Stuart Leviton, Fred Parent, Lester Lewis, Jim Seidl, John Prentice, Marie Koerner, Larry Brandl, John Spiegelhoff, Kevin Mayer, and Jacky Peterson.

Jim Seidl departed the meeting at 1:55 p.m. Chuck Zenner returned to the meeting at 2:40 p.m.

Open Session. A motion was made by Zenner, seconded by Lewis, to go into open session at 3:40 p.m. to take any necessary action on the matter in closed session. Three (3) voting aye, the motion carried.

It was then suggested by the committee to have the Non-Represented Employees meet as a group to bring a recommendation back to the committee of what their suggestions would be in regards to their 2011 salary and benefits.

Lester Lewis departed the meeting at 3:42 p.m.

Adjournment. A quorum no longer being present, the meeting adjourned at 3:55 p.m.

Secretary: Marie Koerner

Personnel Committee

August 2, 2010

Third Floor County Board Room

Call Meeting to Order: Parent called the meeting to order at 9:00 a.m.

Members Present: Fred Parent, Dave Bizer, Chuck Zenner, Lester Lewis, Jim Seidl

Members Absent: none

Other Attendees: Marie Koerner, Jim Metz, Jim Wood, Steve Oberle, Karl Kelz, Roxy Kahan, Rick Patton, Larry Peterson

Approve Agenda. A motion was made by Zenner, seconded by Bizer, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Seidl, to approve the minutes of the July 20, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. It was moved by Lewis, seconded by Zenner, to go into closed session at 9:05 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Five (5) voting aye, the motion carried.

Open Session. A motion was made by Seidl, seconded by Bizer, to go into open session at 12:00 p.m. to take any necessary action on the matter in closed session. Five (5) voting aye, the motion carried.

Adjournment. It was moved by Seidl, seconded by Lewis, to adjourn at 12:00 p.m. The motion carried.

Secretary: Marie Koerner

Personnel Committee

July 20, 2010

Third Floor County Board Room

Call Meeting to Order: Parent called the meeting to order at 9:00 a.m.

Members Present: Fred Parent, Dave Bizer, Chuck Zenner, Lester Lewis, Jim Seidl

Members Absent: none

Other Attendees: Marie Koerner, Sue Hady, Russ Blennert, Diane Niggemann, Melissa Seavers, Bob Meyer, Jess Sackmann

Approve Agenda. A motion was made by Bizer, seconded by Lewis, to approve the agenda with eight items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Zenner, to approve the minutes of the July 15, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill Westboro Nutrition Site Manager position – Commission on Aging. Diane Niggemann, Commission on Aging Director, was present to request filling the Westboro Nutrition Site Manager position at two days a week when the current site manager is offered the Rib Lake Nutrition Site Manager position. The position is four hours per week. It was moved by Bizer, seconded by Lewis, to approve filling the Westboro Nutrition Site Manager position. A unanimous vote cast, the motion carried.

Request to fill Long Term Support Specialist position – Human Services Department. Russ Blennert and Sue Hady were present to request filling the Long Term Support Specialist position since the former employee in this position was promoted to the Developmental Disabilities Coordinator position. It was moved by Bizer, seconded by Zenner, to approve filling the Long Term Support Specialist position. Three (3) voting aye, one (1) voting no (Lewis), one (1) absent (Seidl), the motion carried.

Closed Session. It was moved by Bizer, seconded by Zenner, to go into closed session at 9:23 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Four (4) voting aye, one (1) absent (Seidl), the motion carried.

Russ Blennert departed from the meeting at 9:23 a.m. and Diane Niggemann departed the meeting at 9:30 a.m. Jim Seidl joined the meeting at 9:35 a.m.

Open Session. A motion was made by Bizer, seconded by Lewis, to go into open session at 12:15 p.m. to take any necessary action on the matter in closed session. Five (5) voting aye, the motion carried.

Adjournment. It was moved by Bizer, seconded by Zenner, to adjourn at 12:15 p.m. The motion carried.

Secretary: Marie Koerner

Personnel Committee

July 15, 2010

Third Floor County Board Room

Call Meeting to Order: Parent called the meeting to order at 9:45 a.m.

Members Present: Fred Parent, Dave Bizer, Chuck Zenner, Lester Lewis, Jim Seidl

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Peggy Nordgren, Arlen Albrecht, Bruce Daniels, Bruce Strama, Jacky Peterson, Larry Brandl, Marvel Lemke, Brad Ruesch

Approve Agenda. A motion was made by Zenner, seconded by Bizer, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Bizer, seconded by Seidl, to approve the minutes of the June 21, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill Rib Lake Nutrition Site Manager position – Commission on Aging. Diane Niggemann, Commission on Aging Director was present to request filling the Rib Lake Nutrition Site Manager position. The position is part-time at 12 hours per week. It was moved by Bizer, seconded by Seidl, to approve filling the Rib Lake Nutrition Site Manager position at 12 hours per week. A unanimous vote cast, the motion carried.

Closed Session. It was moved by Zenner, seconded by Bizer, to go into closed session at 9:50 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercises responsibility. Five (5) voting aye, the motion carried.

Open Session. A motion was made by Zenner, seconded by Seidl, to go into open session at 12:15 p.m. to take any necessary action on the matter in closed session. Five (5) voting aye, the motion carried.

Adjournment. It was moved by Zenner, seconded by Bizer, to adjourn at 12:15 p.m.

Secretary: Linda Daniels

Personnel Committee

June 21, 2010

Third Floor County Board Room

Call Meeting to Order: Parent called the meeting to order at 10:00 a.m.

Members Present: Fred Parent, Dave Bizer, Chuck Zenner, Lester Lewis, Jim Seidl

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Jeff Ludwig, Diane Niggemann, Judge Ann Knox-Bauer, Maggie Gebauer, Patty Krug

Approve Agenda. A motion was made by Zenner, seconded by Bizer, to approve the agenda with nine items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Seidl, to approve the May 13, 2010 Joint Executive and Personnel Committee and the May 20, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Approve additional grade levels in the 40-hour Non-Represented Salary Matrix. Marie Koerner, Human Resources Manager, presented the committee with the grade levels 23, 24 and 25 that were added to the 40-hour Non-Represented Salary Matrix. It was moved by Lewis, seconded by Seidl, to approve the addition of grades 23, 24 and 25 to the 40-hour Non-Represented Salary Matrix. A unanimous vote cast, the motion carried.

Approve Corporation Counsel job description and placement in the 40-hour Non-Represented Salary Matrix. Marie Koerner, Human Resources Manager, informed the committee that Archer Company recommended placing the Corporation Counsel job in Grade 24 of the Non-Represented Salary Matrix. It was moved by Zenner, seconded by Lewis, to approve the Corporation Counsel job description and placement in the Non-Represented Salary Matrix at Grade 24. A unanimous vote cast, the motion carried.

Closed Session. It was moved by Zenner, seconded by Lewis, to go into closed session at 10:10 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercises responsibility. Five (5) voting aye, the motion carried.

Open Session. A motion was made by Lewis, seconded by Zenner, to go into open session at 12:43 p.m. to take any necessary action on the matter in closed session. Five (5) voting aye, the motion carried.

Request to fill Administrative Assistant/Financial Manager position – Child Support Office. It was moved by Lewis, seconded by Zenner, to fill the Administrative Assistant/Financial Manager position in the Child Support office at 25 hours per week and if more hours are needed in the future, the Child Support Administrator will need to request additional hours from the Personnel Committee. A unanimous vote cast, the motion carried.

Adjournment. It was moved by Lewis, seconded by Bizer, to adjourn at 12:58 p.m.

Secretary: Linda Daniels

Personnel Committee

May 20, 2010

Third Floor Jury Room

Call Meeting to Order: Parent called the meeting to order at 10:00 a.m.

Members Present: Fred Parent, Dave Bizer, Chuck Zenner, Lester Lewis, Jim Seidl

Members Absent: none

Other Attendees: Marie Koerner, Jim Metz, Steve Anderson, Patti Smith, Jim Wood, Ken Schmiede, Kristi Tlusty

Approve Agenda. A motion was made by Lewis, seconded by Zenner, to approve the agenda with eight items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Seidl, seconded by Lewis, to approve the May 13, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Assistant Airport Manager job description. Jim Wood, Airport Manager, was present to discuss revisions in the Assistant Airport Manager job description. It was moved by Zenner, seconded by Lewis, to approve the revised Assistant Airport Manager job description. A unanimous vote cast, the motion carried.

Closed Session. It was moved by Bizer, seconded by Lewis, to go into closed session at 10:07 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) for the purpose of reviewing competitive bids for the contracted Corporation Counsel positions. Five (5) voting aye, the motion carried.

Ken Schmiede and Kristi Tlusty left the meeting at 11:00 a.m. Steve Anderson and Patti Smith left the meeting at 11:10 a.m. Jim Metz left the meeting at 11:20 a.m.

Open Session. A motion was made by Zenner, seconded by Bizer, to go into open session at 11:33 a.m. to take any necessary action on the matter in closed session. Five (5) voting aye, the motion carried.

It was moved by Lewis, seconded by Zenner, to recommend approval, to the full County Board, to contract with Schmiede Law Office, LTD, for the General, Human Services and Child Support Corporation Counsel services to begin June 1, 2010, and end on December 31, 2010. This will allow ample time to recruit a fulltime employee as Corporation Counsel to begin on January 1, 2011. A unanimous vote cast, the motion carried.

Adjournment. It was moved by Seidl, seconded by Lewis, to adjourn at 12:00 p.m.

Secretary: Marie Koerner

Joint Meeting of Executive Committee and Personnel Committee

May 13, 2010

Third Floor County Board Room

Call Meeting to Order: County Board Chair Jim Metz called the meeting to order at 10:45 a.m.

Members Present: Jim Metz, Fred Parent, Chuck Zenner, Lester Lewis, Jim Seidl, Dave Bizer, Allen Beadles

Members Absent: none

Other Attendees: Marie Koerner, Brian Wilson; Star News, Dennis Fuchs, Sue Hady, Patti Smith, Steve Anderson

Approve Agenda. A motion was made by Zenner, seconded by Parent, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

Resolution to hold a special election for the unexpired term of the Taylor County Treasurer. A motion was made by Bizer, seconded by Seidl, to approve the resolution to hold a special election for the unexpired term of the Taylor County Treasurer. A unanimous vote cast, the motion carried.

Ordinance to amend Chapter 15, Corporation Counsel, Taylor County Code. This item was not acted on.

Closed Session. It was moved by Parent, seconded by Lewis, to go into closed session at 10:50 a.m. pursuant to Wisconsin State Statutes 19.85(1)(c) for the purpose of reviewing competitive bids for the contracted Corporation Counsel positions. Seven (7) voting aye, the motion carried.

Open Session. A motion was made by Lewis, seconded by Seidl, to go into open session at 11:45 a.m. to take any necessary action on the matter in closed session. Seven (7) voting aye, the motion carried.

It was moved by Seidl, seconded by Bizer, to contract with Schmiede Law Office for the Human Services and Child Support contract and the General Government contract for the remainder of 2010. It was then moved by Bizer, seconded by Beadles, to contract with Schmiede Law Office for 90 days (September 1, 2010) or until a Corporation Counsel can be hired. Six (6) members voting aye, and one (1) voting no, (Seidl). The motion, as amended, was acted on. Six (6) members voting aye, and one (1) voting no, (Seidl). The motion carried.

There will be a meeting of the Personnel Committee on May 20, 2010, at 10:00 a.m. to discuss hiring a Corporation Counsel.

Adjournment. A motion was made by Zenner, seconded by Lewis, to adjourn at 11:50 a.m. A unanimous vote cast, the motion carried.

Secretary: Marie Koerner

Personnel Committee

May 13, 2010

Third Floor Jury Room

Call Meeting to Order: Parent called the meeting to order at 10:40 a.m.

Members Present: Fred Parent, Dave Bizer, Chuck Zenner, Lester Lewis, Jim Seidl

Members Absent: none

Other Attendees: Marie Koerner, Jim Metz, Sue Hady, Patti Smith, Allen Beadles, Dennis Fuchs, Roxy Kahan, Brian Wilson; Star News

Approve Agenda. A motion was made by Lewis, seconded by Zenner, to approve the agenda with five items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Seidl, to approve the May 3, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Limited-term employee – Treasurer's office. A motion was made by Lewis, seconded by Zenner, to approve a limited-term employee in the Treasurer's office for 2010 not to exceed 600 hours. A unanimous vote cast, the motion carried.

Adjournment. It was moved by Lewis, seconded by Zenner, to adjourn at 10:45 a.m.

Secretary: Marie Koerner

Personnel Committee

May 3, 2010

Third Floor Jury Room

Call Meeting to Order: Parent called the meeting to order at 9:30 a.m.

Members Present: Fred Parent, Dave Bizer, Chuck Zenner, Lester Lewis, Jim Seidl

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, John Prentice, Jim Wood, Sue Hady, Sally Toepfer, Russ Blennert, Patti Smith, Maggie Gebauer, Judge Ann Knox-Bauer, Jacky Peterson, Beth Abegglen, Sandi Virnig, Sharon Thomas, Deb Tom, Jeanie Vesnefsky, Joyce Krueger, John Spiegelhoff; AFSCME Representative, Kevin Mayer, Matt Schimke

Approve Agenda. A motion was made by Zenner, seconded by Lewis, to approve the agenda with twelve items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Seidl, to approve the March 25, 2010 and April 20, 2010 Personnel Committee meetings. A unanimous vote cast, the motion carried.

Assistant Airport Manager position. Jim Wood, Airport Manager, was present to request filling the Assistant Airport Manager position at the Taylor County Airport because Russ Long has resigned. This position is part-time for 24 hours per week. A motion was made by Zenner, seconded by Lewis, to approve filling the part-time Assistant Airport Manager position at 24 hours per week. A unanimous vote cast, the motion carried.

Developmental Disabilities Coordinator position. Sue Hady, Sally Toepfer, and Russ Blennert were present to request filling the Developmental Disabilities Coordinator position that will be vacant in June when Sally Toepfer resigns from the management position. It was moved by Seidl, seconded by Bizer, to approve filling the Developmental Disabilities Coordinator position. A unanimous vote cast, the motion carried.

Child Support Specialist position. Patti Smith, Child Support Administrator, was present to request filling the Child Support Specialist position. Sharon Thomas is retiring as of June 4, 2010. It was moved by Zenner, seconded by Lewis, to fill the Child Support Specialist position. A unanimous vote cast, the motion carried.

Updated job descriptions of Chief Deputy Clerk of Circuit Court, Deputy Clerk of Circuit Court, and Lead Court Clerk/Deputy – Clerk of Circuit Court Office. Maggie Gebauer, Clerk of Circuit Court, presented to the committee the updated job descriptions of the Chief Deputy Clerk of Circuit Court, Deputy Clerk of Circuit Court, and Lead Court Clerk/Deputy. Bizer suggested amending all three job descriptions by removing "Microsoft Word/Perfect" to say "word processing". It was moved by Lewis, seconded by Zenner, to update the job descriptions of the Chief Deputy Clerk of Circuit Court, Deputy Clerk of Circuit Court, and Lead Court Clerk/Deputy with the amendment. A unanimous vote cast, the motion carried.

Updated job descriptions of Circuit Court Office Secretary and Register in Probate/Juvenile Clerk/Probate Registrar – Circuit Court Office. Judge Ann Knox-Bauer presented to the committee the updated job descriptions of the Circuit Court Office Secretary and Register in Probate/Juvenile Clerk/Probate Registrar. It was moved by Zenner, seconded by Seidl, to approve the updated job descriptions of the Circuit Court

Office Secretary and Register in Probate/Juvenile Clerk/Probate Registrar. A unanimous vote cast, the motion carried.

Letters from Russ Blennert and Sue Hady regarding furlough days. Russ Blennert and Sue Hady were present to explain the letters they sent to the Personnel Committee and Human Resource Manager regarding furlough days and how it could affect their retirement. It was stated that there were furlough days given in 2009-2011 to employees of state agencies and the University of Wisconsin System that did not impose an effect on the employees retirement benefits. Russ Blennert and Sue Hady requested that the Human Resource Department and Personnel Committee investigate to see if this was something that could be considered for Taylor County employees. It was moved by Seidl, seconded by Lewis, to lay this item on the table while the committee researches a solution that might find employees harmless.

Closed Session. It was moved by Bizer, seconded by Zenner, to go into closed session at 10:30 a.m. pursuant to Wisconsin State Statutes 19.85(1)(e) for the purpose of considering grievances filed by Local 3679, Economic Support Unit, Sandi Virnig, Anne Burghaus, and Local 617, Highway Union. Negotiate with AFSCME, Local 3679. Five (5) voting aye, the motion carried.

Open Session. A motion was made by Lewis, seconded by Bizer, to go into open session at 1:12 p.m. to take any necessary action on the matter in closed session. Five (5) voting aye, the motion carried.

There will be a joint meeting of the Personnel Committee and Executive Committee on May 13, 2010, at 10:30 a.m. or following the Finance Committee meeting to discuss Corporation Counsel proposals. An informational packet was given to all members of the committee.

Adjournment. It was moved by Lewis, seconded by Bizer, to adjourn at 1:13 p.m.

Secretary: Linda Daniels

Personnel Committee

April 20, 2010

Third Floor Jury Room

Call Meeting to Order: Parent called the meeting to order at 9:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Lester Lewis, Jim Seidl

Members Absent: Joe Sweda

Other Attendees: Marie Koerner, Jim Metz, Jim Wood, John Werner

Approve Agenda. A motion was made by Zenner, seconded by Seidl, to approve the agenda with five items. A unanimous vote cast, the motion carried.

Veterans Service Officer Vacation. A motion was made by Lewis, seconded by Seidl, to approve four days of vacation, to be taken in the first year of employment, for Veterans Service Officer Rick Patton. A unanimous vote cast, the motion carried.

Limited Term Employee - Airport. The Assistant Airport Manager is resigning on May 8, 2010. Therefore, Jim Wood, Airport Manager, requested to hire a limited-term employee to fill in until an Assistant Airport Manager can be hired. It was moved by Seidl, seconded by Zenner, to hire a limited-term employee for the Airport until an Assistant Airport Manager can be hired. A unanimous vote cast, the motion carried.

Adjournment. It was moved by Zenner, seconded by Seidl, to adjourn at 9:10 a.m.

Secretary: Linda Daniels

Personnel Committee

March 25, 2010

Third Floor County Board Room

Call Meeting to Order: Parent called the meeting to order at 10:10 a.m.

Members Present: Fred Parent, Chuck Zenner, Lester Lewis, Jim Seidl, Joe Sweda

Members Absent:

Other Attendees: Marie Koerner, Jim Metz, Steve Anderson, Sue Hady

Approve Agenda. A motion was made by Zenner, seconded by Seidl, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Sweda, seconded by Zenner, to approve the minutes from the March 1, 2010 Personnel Committee meeting and the March 11, 2010, Joint Executive, Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Supervisor Lester Lewis went on record to indicate that he had no intentions of excluding Jim Seidl, from this particular meeting, while discussing responses to grievances.

The Personnel Committee has concerns about how supervisors and department heads are responding to grievances when the grievances cannot be resolved by supervisors and department heads. Therefore, should grievances be filed in the future that cannot be resolved at the supervisory or department head level, the Personnel Committee will give direction to department heads on how to respond when it happens to be similar grievances county-wide.

Adjournment. It was moved by Sweda, seconded by Lewis, to adjourn at 11:03 a.m.

Secretary: Linda Daniels

Joint Meeting of the Executive, Finance and Personnel Committees

March 11, 2010

Third Floor County Board Room

Call Meeting to Order: Joe Sweda called the meeting to order at 10:14 a.m.

Members Present: Fred Parent, Chuck Zenner, Jim Seidl, Joe Sweda, Allen Beadles, Lester Lewis

Members Absent: Jim Metz

Other Attendees: Linda Daniels, Marie Koerner, Brian Wilson; Star News, Steve Anderson, Bruce Strama, Patti Smith, Sue Hady

Approve Agenda. A motion was made by Beadles, seconded by Sweda, to approve the agenda with five items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Zenner, seconded by Seidl, to approve the minutes from the February 25, 2010 Joint Meeting of the Executive, Finance and Personnel Committees. A unanimous vote cast, the motion carried.

Review Corporation Counsel contract and position options. Steve Anderson, Corporation Counsel was present to answer questions from the committee regarding his recommendations and input regarding filling the Corporation Counsel position. Also present were Patti Smith, Child Support Administrator, and Sue Hady, Human Services Director, to answer questions regarding their departments and the need regarding the Corporation Counsel. A motion was made by Seidl, seconded by Lewis, to advertise the request for proposals and questionnaire for two contracts, one for 1,100 hours for Human Services/Child Support work and the other for 500 hours for other general legal work. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Lewis, seconded by Beadles, to adjourn at 10:56 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

March 1, 2010

Third Floor County Board Room

Call Meeting to Order: Supervisor Sweda called the meeting to order at 9:30 a.m. and designated Supervisor Seidl to be the chair for the meeting.

Members Present: Chuck Zenner, Lester Lewis, Jim Seidl, Joe Sweda

Members Absent: Fred Parent

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Diane Niggemann, John Prentice, John Spiegelhoff, Local 3679 and Local 617 Representative, Kevin Mayer, Deb Tom, Anne Burghaus, Sandi Virnig, Jeanne Vesnefsky, Joyce Krueger, Matt Schimke

Approve Agenda. A motion was made by Lewis, seconded by Sweda, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Zenner, seconded by Sweda, to approve the minutes from the February 25, 2010, Joint Executive, Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Transportation Assistant/Secretary and Bookkeeper Job Descriptions – Commission on Aging Department. Diane Niggemann, Commission on Aging Director, was present to go through the changes made to the Transportation Assistant/Secretary and Bookkeeper job descriptions. A motion was made by Zenner, seconded by Sweda, to approve the updated job descriptions for the Transportation Assistant/Secretary and Bookkeeper positions in the Commission on Aging Department. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Zenner, seconded by Sweda, to go into closed session at 9:39 a.m. pursuant to Wisconsin State Statutes, 19.85(1)(e) for the purpose of negotiating with AFSCME Courthouse Union and considering grievances filed by Local 3679, Economic Support Unit, Sandi Virnig, and Anne Burghaus. Committee will also negotiate with Teamsters Professional Union and consider grievance. Four (4) voting aye, one (1) absent, (Parent), the motion carried.

Open Session. A motion was made by Zenner, seconded by Lewis, to go into open session at 2:30 p.m. to take any necessary action on the matter in closed session. Four (4) voting aye, one (1) absent, (Parent), the motion carried.

Adjournment. The meeting was adjourned at 2:30 p.m. by Supervisor Seidl.

Secretary: Linda Daniels

Joint Meeting of the Executive, Finance and Personnel Committees

February 25, 2010

Third Floor County Board Room

Call Meeting to Order: County Board Chair Jim Metz called the meeting to order at 10:20 a.m.

Members Present: Jim Metz, Chuck Zenner, Jim Seidl, Joe Sweda, Allen Beadles

Members Absent: Fred Parent, Lester Lewis

Other Attendees: Linda Daniels, Marie Koerner, Brian Wilson; Star News, Steve Anderson, Bruce Strama

Approve Agenda. A motion was made by Sweda, seconded by Beadles, to approve the agenda with five items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Sweda, seconded by Beadles, to approve the minutes from the February 10, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Review Corporation Counsel contract and position posting requirements. Steve Anderson, Corporation Counsel was present to answer questions from the committee regarding his recommendations and input regarding filling the Corporation Counsel position. The Judge will be retiring in Ladysmith as of May 28, 2010 and Steve's term will officially begin on August 1, 2010. There is question as to whether Steve will finish the remainder of the dates between May 28 and August 1. It was decided to schedule another meeting with the committees and have Sue Hady and Patti Smith attend. The next joint meeting of the Executive, Finance and Personnel Committees is scheduled for March 11, 2010 following the Finance Committee meeting. No action was taken.

Adjournment. A motion was made by Sweda, seconded by Beadles, to adjourn at 11:00 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

February 10, 2010

Third Floor County Board Room

Call Meeting to Order: Chair Fred Parent called the meeting to order at 11:02 a.m.

Members Present: Fred Parent, Chuck Zenner, Lester Lewis, Joe Sweda

Members Absent: Jim Seidl

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Jeff Ludwig, Bruce Strama, Dave Thomas, Mark Berglund, Star News, Bruce Daniels, Marvel Lemke, Maggie Gebauer, Judge Ann Knox-Bauer

Approve Agenda. A motion was made by Zenner, seconded by Sweda, to approve the agenda with nine items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Sweda, to approve the minutes from the January 19, 2010 Joint meeting of the Executive Committee and Personnel Committee meeting. A unanimous vote cast, the motion carried.

Veterans Service Administrative Assistant compensation. Dave Thomas, Veterans Service Officer, was present to request consideration of a wage adjustment of an additional \$3.00 per hour for the Administrative Assistant position in his department for the period beginning March 1, 2010 through the accreditation date of the new Veterans Service Officer which could possibly be up to August 1, 2010. The Veterans Service Administrative Assistant would be the Department Head from March 1 through approximately April 20 and will be alone in the office. When the new Veterans Service Officer is hired, the Administrative Assistant would still be the only accredited person able to conduct work with the Veterans Administration until the new Veterans Service Officer becomes accredited. A motion was made by Zenner, seconded by Sweda, to approve an additional compensation of \$3.00 per hour for the Veterans Service Administrative Assistant beginning March 1, 2010 through the accreditation date of the new Veterans Service Officer. A unanimous vote cast, the motion carried.

Request to fill Custodian position – Buildings, Grounds and Parks Department. Jeff Ludwig, Maintenance Director, was present to request filling the Custodian position with the Buildings, Grounds and Parks Department. The department has been strained when trying to fill benefit days and current employees are working overtime to get the duties accomplished. A motion was made by Zenner, seconded by Sweda, to approve filling the Custodian position in the Buildings, Grounds and Parks Department. A roll call vote cast, three (3) voting aye, one (1) voting no, (Lewis), one (1) absent, (Seidl), the motion carried.

Request to fill the Circuit Court Secretary position – Circuit Court. Ann Knox-Bauer, Circuit Court Judge, was present to request filling the Circuit Court Secretary position with the Circuit Court office. A motion was made by Zenner, seconded by Lewis, to approve filling the Circuit Court Secretary position in the Circuit Court office as a one-half (½) time position with the position being filled by a current county employee. A unanimous vote cast, the motion carried.

Elected Officials salaries for 2011-2014. Bruce Daniels; Sheriff, Maggie Gebauer; Clerk of Courts, and Marvel Lemke; Register of Deeds were present to present to the committee a resolution for a salary adjustment for the years of 2011-2014. It was moved by Lewis, seconded by Zenner, to approve the resolution as presented. A unanimous vote cast, the motion carried.

Filling Corporation Counsel position. Marie Koerner informed the committee on the approximate dates of Steve Anderson's ending date. July 31, 2010, is the official start date

but the Judge in Rusk County might retire earlier, but the start date would not be earlier than May 28, 2010. Ms. Koerner questioned Mr. Anderson about the hours for the position which he felt that 1,300 hours was satisfactory. The committee would still be looking at this being a contracted position with the county. A copy of the current contract and proposal packet will be sent to members of the Personnel, Finance and Executive Committees. There will be a joint meeting of the Personnel, Finance, and Executive Committees on February 25, 2010, following the Finance Committee meeting.

Upcoming meeting. The Personnel Committee is scheduled to meet on March 1, 2010 and March 10, 2010.

Adjournment. A motion was made by Sweda, seconded by Zenner, to adjourn at 12:15 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Joint Meeting of Executive Committee and Personnel Committee

January 19, 2010

Third Floor County Board Room

Call Meeting to Order: County Board Chair Jim Metz called the meeting to order at 2:00 p.m.

Members Present: Jim Metz, Fred Parent, Chuck Zenner, Lester Lewis, Jim Seidl, Joe Sweda, Allen Beadles

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Brian Wilson; Star News, Jim Wood, Marvel Lemke, Roxy Kahan

Approve Agenda. A motion was made by Sweda, seconded by Zenner, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Sweda, seconded by Zenner, to approve the minutes from the January 14, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Updated Transportation Assistant/Secretary job description – Commission on Aging Department. This item will be brought back to Personnel Committee after Commission on Aging approval. No action was taken.

Procedure for filling the County Treasurer position. Marie Koerner, Human Resource Manager, received an opinion from the Corporation Counsel regarding the options available to fill the County Treasurer position due to the resignation of Deb Wiinamaki. The County could appoint someone to fill out the remaining term, appoint someone until the election in November, or allow the office to run as it is running currently and have an election in November. A motion was made by Sweda, seconded by Lewis, to recommend to the County Board to allow the Treasurer's Office to run as it is currently and have a special election in November, and if needed, to hold a primary in September. This recommendation will be presented at the next County Board meeting. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Parent, seconded by Zenner, to adjourn at 2:18 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

January 14, 2010

Third Floor County Board Room

Call Meeting to Order: County Board Chair Jim Metz called the meeting to order at 10:10 a.m.

Members Present: Chuck Zenner, Lester Lewis, Jim Seidl, Joe Sweda

Members Absent: Fred Parent

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Diane Niggemann, Sue Hady, Peggy Kellnhofer, Brian Wilson, Star News, Carol Roush, John Prentice, Randy Ingram, WPPA Business Agent, Chad Liske

Approve Agenda. A motion was made by Sweda, seconded by Zenner, to approve the agenda with nine items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Sweda, seconded by Zenner, to approve the minutes from the January 6, 2010 Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill the Transportation Assistant/Secretary position – Commission on Aging Department. Diane Niggemann, Commission on Aging Director, Sue Hady, Human Services Director, and Peggy Kellnhofer, Economic Support Coordinator, were present to request filling the Transportation Assistant/Secretary position within the Commission on Aging department. The possibility of going with a limited term employee was discussed so that the department could have time to acquire additional information from the State as to the future of the Medical Transportation program. A motion was made by Lewis, seconded by Seidl, to approve filling the Transportation Assistant/Secretary position in the Commission on Aging Department with a limited term employee who will be hired on a full-time basis from an employment service. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Sweda, seconded by Seidl, to go into closed session at 10:40 a.m. pursuant to Wisconsin State Statutes, 19.85(1)(e) for the purpose of negotiating with WPPA, Deputy Sheriff's Union. Four (4) voting aye, one (1) absent, (Parent), the motion carried.

Open Session. A motion was made by Zenner, seconded by Seidl, to go into open session at 11:15 a.m. to take any necessary action on the matter in closed session. Four (4) voting aye, one (1) absent, (Parent), the motion carried.

Revised Veteran's Service Officer Job Description. Marie Koerner, Human Resource Manager, went through the proposed changes that were made to the Veteran's Service Officer job description. A motion was made by Zenner, seconded by Seidl, to approve the revised Veteran's Service officer job description and to require applicants for the position to take the Civil Service test. A unanimous vote cast, the motion carried.

2010 Furlough Days. Marie Koerner explained that she is requesting clarification from the committee on the furlough days of whether a department can be shut down for the day when taking furlough days. A motion was made by Lewis, seconded by Zenner, to clarify that the action made at the Personnel Committee meeting on November 20, 2009, was that employees are directed to take their furlough days randomly with their supervisor's approval so that all departments will stay open for business and no department will be closed due to furlough days. A unanimous vote cast, the motion carried.

Upcoming meeting. The next meeting of the Personnel Committee will be a joint committee with the Executive Committee which is scheduled for January 19, 2010 at 2:00 p.m.

Adjournment. A motion was made by Sweda, seconded by Lewis, to adjourn at 12:35 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

January 6, 2010

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 10:00 a.m.

Members Present: Chuck Zenner, Lester Lewis, Jim Seidl, Joe Sweda, Fred Parent

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, George Southworth, Jeff Lange, LeRoy Jensen, Larry Brandl, John Prentice, Bruce Daniels, Michelle Armbrust, Kathy Tingo, Mitchel Perkl, Local 662

Approve Agenda. A motion was made by Seidl, seconded by Zenner, to approve the agenda with eight items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Sweda, seconded by Seidl, to approve the minutes from the November 20, 2009 and the December 9, 2009 Personnel Committee meetings. A unanimous vote cast, the motion carried.

Request to fill the Jailer/Dispatcher position – Sheriff’s Department. Bruce Daniels, Sheriff, was present to request filling the Jailer/Dispatcher position within his department. A motion was made by Lewis, seconded by Seidl, to approve filling the Jailer/Dispatcher position in the Sheriff’s Department. A unanimous vote cast, the motion carried.

Request to fill Veteran’s Service Officer position. Dave Thomas, Veteran’s Service Officer, was present to request filling the position that will be open when he retires. Dave’s last day of work will be February 26, 2010. Jeff Lange, George Southworth and LeRoy Jensen were also present to express their concerns that the Veteran’s Service Officer position continues as a full time position. The applicants for this position would be required to take the State Civil Service test. A motion was made by Lewis, seconded by Seidl, to fill the Veteran’s Service Officer position as full time. It was then moved by Lewis, seconded by Seidl, to amend the motion to include that the posting be consistent with the Wisconsin State Statutes requirements of the position. A unanimous vote cast, the motion was carried as amended.

Closed Session. A motion was made by Sweda, seconded by Zenner, to go into closed session at 10:25 a.m. pursuant to Wisconsin State Statutes, 19.85(1)(e) for the purpose of negotiating with Local 662, Teamsters Professional Union. Five (5) voting aye, the motion carried.

Open Session. A motion was made by Sweda, seconded by Zenner, to go into open session at 12:35 p.m. to take any necessary action on the matter in closed session. Five (5) voting aye, the motion carried.

Upcoming meeting. Linda Daniels informed the committee that a future negotiation date has been set with the WPPA, Deputies Union, for January 14, 2010 at 10:00 a.m. or following the Finance Committee meeting.

Adjournment. A motion was made by Sweda, seconded by Seidl, to adjourn at 12:35 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels