

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, December 14, 2011 - 10:00 A.M.
Multi-Purpose Room

Members Present: Agen, Albrecht, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums, Troyk

Members Absent: None

Call To Order: Chair Albrecht called the meeting to order at 10:23 A.M. immediately following the Transportation Coordination Committee Public Hearing. Also present were Paul Thornton of Black River Industries (BRI) and Commission on Aging Director Diane Niggemann.

Approve Agenda: Bix moved to approve the agenda with thirteen items; Troyk seconded. All Ayes. Motion Carried.

Approve Minutes: Agen moved to approve the minutes; Peterson seconded. All Ayes. Motion Carried.

Public Input: Paul Thornton of Black River Industries reported that BRI is getting a new 12-passenger van that will have two wheel chair slots. BRI has just received \$5,000 from Nestles to cover the 2012 Commission on Aging Senior Health Fair. The money has to be funneled through BRI because Taylor County is not a 503 (c) 3 organization. The Memorial Member Association, the funding arm of Memorial Hospital, will be setting up an application process; and BRI is looking into applying for funds for the Commission on Aging from this source. That money might be used for the Senior Health Fair, Meals that Heal, or even the vehicle the Commission on Aging is considering purchasing.

Review 85.21 Transportation Plan & Budget: The Commission reviewed the s.85.21 Transportation Plan for 2012 which was approved by the Transportation Coordination Committee just before this meeting. Thums moved to approve the 2012 Plan; Peterson seconded. All Ayes. Motion Carried.

Rib Lake Site Manager Staffing: The manager of one of the nutrition sites is on medical leave. However, volunteers Judy Kraft and Adrienne Schneider are doing an excellent job of filling in for her.

ADRC Staffing Proposal to GWAAR: Director Niggemann read the draft proposal to the Greater Wisconsin Agency on Aging Resources (G.W.A.A.R.) Board of Directors. Although this proposal was tabled, Bob Kellerman, executive director of G.W.A.A.R., indicated that that organization would staff the ADRC if Taylor County will not contract with the ADRC of the Northwoods for two ADRC employees.

ADRC Update: Bix reported that the member jurisdictions have decided to have the ADRC be a Chapter 46 entity instead of 66.0301 organization. This means that absolutely no liability can filter through the ADRC to any of the underlying jurisdictions. Otherwise, the provision are almost identical. Advertising has started for the Regional Manager position. It is anticipated that that position will be filled by early February. The next meeting of the ADRC Board will be December 15, 2011.

Need for Support Staff: Niggemann reported that Michelle Brehm is now working 40 hours per week, rather than her normal 35, because of the need for extra staffing in the office. Niggemann intends to go back to the Personnel Committee to ask for a part-time receptionist to handle the extra workload. The Commission on Aging Members indicated that they back her 100% in this request.

Director and Other Monthly Expenses: Niggemann presented Director's expenses of \$44.10 and Commission on Aging Expenditures for the month of November of \$34,244.35. Bix moved to approve the expenditures; Dubiak seconded. All Ayes. Motion Carried.

Other Business: Bix moved to increase Niggemann's annual salary from \$48,943 to \$49,922 in accordance with raises given to other Taylor County staff; Thums seconded. All Ayes. Motion Carried.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Tuesday, January 3, 2012 at 9:30 A.M. at the Rib Lake Nutrition Site. The meeting will be held on Tuesday because the Rib Lake Center is not open on Wednesdays.

Adjourn Meeting: With no further business, Bix moved to adjourn; Dubiak seconded. All Ayes. The meeting was adjourned at 11:31 A.M.

Handouts: Minutes of the Commission on Aging November 2, 2011 meeting; Commission on Aging "Transportation Services" handout; Draft Resolution to Proceed with Creation of ADRC of the Northwoods Long-Term Care District; Commission on Aging and Director's Monthly Expenditure Reports for November 2011; Legislative Update: "Federal Policy Update - Super Committee Fails, Sequestration Scares & OAA Moves"; Commission on Aging December 2011 Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, November 2, 2011 - 9:30 A.M.

Multipurpose Room

Members Present: Agen, Albrecht, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums

Members Absent: Troyk was an excused absence.

Call To Order: Chair Albrecht called the meeting to order at 9:30 A.M. Also present were Stacey Reich from Black River Industries (BRI) and Commission on Aging Director Diane Niggemann.

Approve Agenda: Bix moved to approve the agenda with thirteen items; Thums seconded. All Ayes. Motion Carried.

Approve Minutes: Thums moved to accept the minutes as mailed; Dubiak seconded. All Ayes. Motion Carried.

Public Input: At last month's Commission on Aging meeting, Paul Thornton of Black River Industries stated that he felt Tahar, the food service provider at Medford Area Schools, would be bidding against BRI for the congregate meal and meals-on-wheels contract for Taylor County. Stacey Reich stated that Tahar will not be bidding against BRI for the meal contract. She also reported that a new 14-passenger bus will be delivered to BRI next Monday (November 7).

ADRC of the Northwoods Update: Janice Smith, Director, Office for Resource Center Development of the Bureau of Aging & Disability Resources, State of Wisconsin, recently sent a letter to the ADRC of the Northwoods Implementation Team. In this letter, she asked for three revisions to the application submitted to the State. The Implementation Team will work on these revisions at their next meeting on November 3. She also emphasized the importance of having the Commission on Aging and the ADRC satellite offices being co-located. This is especially important to get 100% time reporting for the Elderly Benefit Specialist. In other news, the Taylor County Board of Supervisors rescinded their resolution last month to contract with the ADRC for two Taylor County employees. A new employer will have to be found. The timeline for opening the various satellite offices has been moved up so that all satellites should be up and running by May 2012.

Approve 2012 Plan & Budget: Director Niggemann distributed an explanation of the Federally Required Focus Areas: Emergency Preparedness, Transportation Coordination, and Family Caregiver Support Activities. A review of the goal statements and major activities to achieve those goals was given to Commission Members. A Summary Budget in the amount of \$660,682 was also presented. Bix moved to approve both the 2012 plan and its corresponding budget; Peterson seconded. All Ayes. Motion Carried.

Director's Report: Niggemann reported that there were 564 attendees registered at the Senior Health Fair, although the number in attendance was probably over 600. At least 170 people attended the two sessions on Roundabouts. The "Undies & Socks under the Tree" program will be run again this year. The Energy Assistance Program is now available to state residents. An Emergency Alert System Test will occur in Taylor County on November 9, 2011 at 1:00 P.M. "Protecting Your Retirement & Other Financial Information for Family Caregivers: What Every Adult Child Should Know" will be presented on November 3 and November 10.

Review/Approve COA Monthly Expenses and Director's Monthly Expenses: Bix moved to approve monthly Commission on Aging expenses in the amount of \$29,965.38 and director's expenses of \$206.49. Dubiak seconded. All Ayes. Motion Carried.

Other Business: The Quality Improvement Organizations will start work after the beginning of the year "to reduce unnecessary readmissions to hospitals that may increase risk or harm to patients and costs to Medicare".

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Wednesday, December 14, 2011 at approximately 10:00 A.M. following the Public Transportation Hearing.

Adjourn Meeting: With no further business, Bix moved to adjourn. Ajen seconded. All Ayes. The meeting was adjourned at 10:54 A.M.

Handouts: Taylor County Commission on Aging October 6, 2011 minutes; letter from Janice Smith to ADRC of the Northwoods, dated October 28, 2011; October COA Monthly Expenditures; October Director's Expense Report; "Section 4 - Federally Required Focus Areas"; "County/Tribal Aging Unit Budget - 2012"; "Wisconsin Home Energy Assistance Program" fact sheet; "Medicare QIOs and Transitions of Care" report; Taylor County Commission on Aging November newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Thursday, October 6, 2011 - 9:30 A.M.
VFW Hall - Westboro, Wisconsin

Members Present: Agen, Albrecht, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums, Troyk. Dubiak left the meeting at 10:38 A.M.

Members Absent: None

Call To Order: Chair Albrecht called the meeting to order at 9:32 A.M. Also present were Paul Thornton, Executive Director of Black River Industries, and Diane Niggemann, Taylor County Commission on Aging Director.

Approve Minutes of the September 7, 2011 Meeting: Troyk moved to approve the minutes of the September 7, 2011 meeting; Thums seconded. All Ayes. Motion Carried.

Approve Agenda: Thums moved to approve the agenda with twelve items; Peterson seconded. All Ayes. Motion Carried.

Public Input: Thornton thanked the Commission for the work it did in getting the resolution for the ADRC approved. He stated that everyone has to remember that "our mission is to protect our constituents, not to protect our turf". It was then pointed out that the ADRC is needed because not everyone is income-eligible for waiver services through Human Services. Reference was made to Bob Kellerman's comment that maybe the reason there are no waiting lists in Taylor County is that people are not aware there are services available. (Kellerman is the Executive Director of the Greater Wisconsin Agency on Aging Resources.)

Thornton stated that he is investigating the possibility of working with a national company on a subcontract basis to provide food services to our congregate and home delivery clients. The idea would be to have that national company provide meals at a lesser cost but still use the BRI kitchen and staff. There would also be an agreement to hire the disabled.

2012 Budget: The Commission on Aging operating budget had previously been reduced as requested by the Budget Review Committee, so they approved it pretty much as presented. Union wages will go up for 2012 per union contract, and insurance will go up 12% for 2012. Supervisory staff is now paying one-half of their retirement contributions; union workers will start paying one-half in 2013. The approximately \$70,000 in the fund balance will remain as is at the auditors' request. It appears the State of Wisconsin is going for "flat funding" of congregate meals, and this is good news since a reduction was anticipated. Now the budget must be submitted to the Greater Wisconsin Agency on Aging Resources (G.W.A.A.R.) for their approval.

Discussion of ADRC Contract: At its September meeting, the Taylor County Board of Supervisors approved joining the Aging & Disability Resource Center of the Northwoods. The original resolution was submitted to the County Board by the Commission on Aging, the ADRC Ad Hoc Committee, and the Human Services Board. However, at the County Board meeting an amendment was passed so that Taylor County will now employ the two I & A workers instead of a third party employing them as originally planned. This issue may be up for review. Troyk moved to suggest that the ADRC of the Northwoods satellite office in Taylor County be co-located with the Commission on Aging and the Senior Center and to have the Commission on Aging be the contracting County department with the ADRC of the Northwoods. Agen seconded the motion. All Ayes. Motion Carried.

Director's Report: The Senior Health, Wellness & Safety Fair will be held Thursday, October 27. Several members of the Commission volunteered to assist at the event. The

Chat & Snack for the November 2 session will be on Alzheimer's disease. Chair yoga classes will be held on Mondays from October 3 to December 19 in the Multipurpose Room. Free computer basics classes are again being offered at Northcentral Technical College. Fire Prevention seminars will be held in Stetsonville on October 6, in Gilman on October 12, and in Rib Lake on October 13. The session in Medford is not yet scheduled.

Review & Approve Monthly Expenses and Director's Monthly Expenses: The Commission reviewed the Director's Expense Report of \$33.28 and the September Commission on Aging Monthly Expenditures of \$28,231.15. Thums moved to approve both reports; Peterson seconded. All Ayes. Motion Carried.

Other Business: There was no other business.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Wednesday, November 2, 2011 at 9:30 A.M. in Medford. The December meeting will be on the 14th and will include the Public Hearing on Transportation.

Adjourn Meeting: With no further business, Bix moved to adjourn; Thums seconded. All Ayes. Motion Carried. The meeting was adjourned at 11:02 A.M.

Handouts: Minutes of September 7, 2011 Commission on Aging; "Making the Right Choice: Choosing a Residential Facility"; Taylor County Commission on Aging October Newsletter; "3 Reasons We Can't Retire Early Anymore"; "The Wisconsin State Health Insurance & Assistance Program (SHIP)"; G.W.A.A.R. "Program Updates"; Director's Expense Report; September Commission on Aging Monthly Expenditures.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, September 7, 2011 - 9:30 A.M.
Multi-Purpose Building

Members Present: Agen, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums, Troyk

Members Absent: Albrecht (excused)

Call to Order: In the absence of Chair Albrecht, Commission Member Thums called the meeting to order at 9:34 A.M. Also present were Diane Niggemann, Commission on Aging Director, and Bob Kellerman of the Greater Wisconsin Agency on Aging Resources (G.W.A.A.R.).

Approve Minutes of the August 3, 2011 Meeting: Troyk moved to approve the minutes of the August 3, 2011 meeting; Agen seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with thirteen items; Brooks seconded. All Ayes. Motion Carried.

Public Input: There was much discussion about the upcoming County Board vote on the Aging & Disability Resource Center. Bob Kellerman, Executive Director of the Greater Wisconsin Agency on Aging Resources, mentioned that the Human Services Department continually stresses the fact that Taylor County does not have a waiting list for services. He suggested that this may be due to the fact that not all people are aware services actually exist and so do not look for them. There is very little outreach from that department, and this may be the reason for no waiting list. Not much assistance is currently offered to the physically disabled. The disability portion of the ADRC of the Northwoods will have two Disability Benefit Specialists who will work exclusively with this group. These services are not currently available to any great extent in Taylor County.

Correspondence from State of Wisconsin regarding Aging & Disability Resource Center (ADRC): The Commission reviewed the letter from Pris Boroniec of the Department of Health Services (DHS) to Taylor County Board Chair Jim Metz. In that letter, Ms. Boroniec asks that Taylor County notify DHS of its intentions to proceed with an ADRC or not by November 2, 2011 because "If a county decides not to operate an ADRC under contract with DHS, the Department will need to identify an alternate organization to serve as the ADRC or as a local branch of a multi-county ADRC."

Approve Resolution for an Aging & Disability Resource Center: Troyk moved to approve the "Resolution Authorizing the Aging & Disability Resource Center of the Northwoods to Apply for Funding from the Department of Health Services for Operation of a Regional ADRC Serving Forest, Oneida, Taylor, and Vilas Counties and the Forest County Potawatomi Community, the Lac du Flambeau Band of Lake Superior Chippewa Indians, and the Sokaogon Chippewa Community". Dubiak seconded. Roll Call: Yes - Agen, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums, Troyk; No - 0; Absent - 1 (Albrecht). The motion passed 8-0-1.

Review/Approve Budget for 2012: After review of the revenues and expenditures for the Commission on Aging and the Nutrition Fund, Brooks moved to approve the COA budget at \$117,889 and send it to the County Board for approval; Jochimsen seconded. Roll Call: Yes - Agen, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums, Troyk; No - 0; Absent - 1 (Albrecht). The motion passed 8-0-1.

Director's Report: September is Falls Prevention Month, and September 16 is Falls Prevention Day. On that day, demonstrations and presentations will be made at the Multi-Purpose Room from 9 A.M. until 12 Noon. A Chat & Shack covering "Assistive

Devices/Helping You to Stay at Home" will be at the Multi-Purpose Room on Wednesday, October 5, 2011 from 1 - 2 PM. A Tour of Trees & Lunch at Jump River Community Hall will be the September Minibus Day Trip on Thursday, September 22. Medicare Open Enrollment will be between October 15 and December 7 this year.

Review/Approve Monthly COA & Director's Expenses: After review, Bix moved to approve the monthly COA Expenses of \$31,305.41 and Director's Expenses of \$103.02. Troyk seconded. All Ayes. Motion Carried.

Other Business: There was no other discussion.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Thursday, October 6, 2011 at 9:30 A.M. This will also be a Nutrition Advisory Council meeting and will take place at the Westboro Nutrition Site.

Adjourn: With no further business, Troyk moved to adjourn; Bix seconded. All ayes. The meeting was adjourned at 11:50 A.M.

Handouts: August 2, 2011 minutes of the Commission on Aging; letter from Pris Boroniec of the Department of Health Services to Taylor County Board Chair Jim Metz dated August 23, 2011; Resolution for an Aging & Disability Resource Center in Taylor County; various budget documents for 2012; COA Monthly Expenditures; Director's Expense Report; "Family Care & Managed Care Organizations", an article; Commission on Aging September Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, August 3, 2011 - 9:30 A.M.
Goodrich Senior Dining Center

Members Present: Agen, Albrecht, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums, Troyk

Members Absent: None

Call To Order: Chair Albrecht called the meeting to order. Also present were Commission on Aging Director Niggemann and Goodrich Nutrition Site Manager Kropp.

Approve Minutes of the July 13, 2011 Meeting: Peterson moved to approve the minutes of the July 13, 2011 meeting; Troyk seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with twelve items; Thums seconded. All Ayes. Motion Carried.

Public Input: There was no public input.

Aging & Disability Resource Center (ADRC) Update: At its June meeting, the Commission on Aging signed a Letter of Intent to be included in the ADRC of the Northwoods' application to the State of Wisconsin. The Implementation Team, which includes a member from Taylor County, is working on setting up bylaws and revising the timelines for the opening of the ADRC. The resolution to have Taylor County officially join the ADRC of the Northwoods will be presented to the County Board for approval on September 20. The Commission reviewed the current Transition Plan and the Organizational Chart for the ADRC of the Northwoods. An ADRC of Wisconsin brochure was distributed. The Commission felt that many people in the community either were not aware of ADRCs or don't know what ADRCs are. There was discussion on how to communicate this information to stakeholders.

Discuss Resolution to the County Board Authorizing the ADRC of the Northwoods to Apply for Funding from DHS for Operation as a Regional ADRC: Director Niggemann went through a preliminary copy of the proposed resolution to the Taylor County Board for approval of Taylor County joining the ADRC of the Northwoods. A final copy will be presented for approval at the next meeting.

2012 Budget: The budget figures will be presented to the Commission in September and then will be forwarded to the Budget Review Committee. All departments are being asked to present a 2% cut in their proposed 2012 budgets. This will be difficult.

Review/Approve Monthly Expenditures & Director's Monthly Expenses: Troyk moved to approve Director's Expenses in the amount of \$139.64 and COA Monthly Expenditures in the amount of \$48,286.49.

Other Business: Falls Prevention Day is Friday, September 16, 2011. A "Snack & Chat" is scheduled for today, and the subject is diabetes. The Senior Health Fair is scheduled for Thursday, October 27. The Gilman Senior Center was flooded during the recent rains. Buildings & Grounds will be working this week to dry out the relatively new carpeting in an attempt to save it.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Wednesday, September 7, 2011 at 9:30 A.M. in Medford. The following meeting will be Thursday, October 6, 2011 at 9:30 A.M. in Westboro.

Adjourn Meeting: With no further business, Bix moved to adjourn; Troyk seconded. All Ayes. The meeting was adjourned at 11:01 A.M.

Handouts: Minutes of the Taylor County Commission on Aging July 13, 2011 meeting; "ADRC Transition Plan"; "ADRC Organizational Plan"; Draft Resolution to authorize Taylor County participating in the ADRC of the Northwoods; July Director's Expense Report; July COA Monthly Expenditures Report; Information on communicating with stakeholders; copy of the 2010 COA Audit; flyer on Falls Prevention Day; "ADRC of Wisconsin" brochure; August Commission on Aging Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, July 13, 2011 - 9:30 A.M.
Multi-Purpose Building

Members Present: Agen, Albrecht, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums, Troyk

Members Absent: None

Call To Order: Chair Albrecht called the meeting to order at 9:30 AM. Also present were: Paul Thornton, Black River Industries (BRI); Bob Kellerman, Greater Wisconsin Agency on Aging Resources (G.W.A.A.R.); Sherri Schuelke and Janice Smith, State of Wisconsin Office of Resource Center Development; Dave Krug, Chair of the Taylor County Aging & Disability Resource Center Ad Hoc Committee; Jim Metz, Taylor County Board Chair; Amber Fallos, Taylor County Human Services Department.

Approve Minutes of the June 1, 2011 Meeting: Thums moved to approve the minutes of the June 1, 2011 meeting; Troyk seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with thirteen items; Thums seconded. All Ayes. Motion Carried.

Public Input: Thornton reported that the Black River Industries Golf Tournament was a huge success. He also reported that a new bus will go on line in September or October of this year. There are many problems with the Medicaid transportation shift to LogistiCare. BRI has asked Gov. Scott Walker and State Sen. Pam Galloway to tour the BRI facility.

Staff Update: Director Niggemann reported that her staff is temporarily working a forty-hour week instead of the normal 35 hours because of all the problems the Commission on Aging is having with the transfer of transportation to LogistiCare. In addition, her staff still needs to process about \$26,000 in Medicaid reimbursements to the County.

Update on Aging & Disability Resource Center (ADRC) Ad Hoc Committee Meeting: At the last ADRC Ad Hoc Committee meeting, a motion was made to suspend going forward with an ADRC for Taylor County. That motion failed 3-4. On July 14, 2011 the Taylor County Finance Committee will determine whether to disband the ADRC Ad Hoc Committee. Janice Smith of the State of Wisconsin Office of Resource Center Development then spoke to the Commission. She stated that the State has made a commitment NOT to require any county to contribute money to its ADRC, although counties may elect to provide additional funds to provide additional services. The two main advantages of ADRCs over the current system are that additional services (especially options counseling) are available regardless of income and the ADRCs will have the services of a Disability Benefit Specialist. This is a much-needed position that is currently not available in those counties that do not have an ADRC. The overall purpose of the ADRCs is to educate clients on how best to use their own money to provide the types of services they need. There has been some concern over the fact that Family Care (in the form of Managed Care Organizations) will not be available for some time to come. Smith emphasized that ADRCs and Family Care are two separate entities. She further reported that half of the original nine pilot ADRCs did not have Family Care when they started and continued without for about eight years. At the present time, Forest County and Brown County do not have Family Care and have been operating without it for years. Currently 59 counties have ADRCs and seven more have committed to having one within the next year. If Taylor County decides not to proceed with the Taylor County ADRC at this time, the State of Wisconsin has the authority to give the ADRC to another entity, even a private non-profit organization.

Discuss and Act on Commission on Aging Plan for Aging & Disability Resource Center for Taylor County: There was considerable discussion on how to proceed from here, especially with the Finance Committee possibly voting to disband the ADRC Ad Hoc Committee. Bix asked Metz if he could ask the Finance Committee to give the ADRC Committee until the next County Board meeting (in two months) to make its case for an ADRC in Taylor County. Metz agreed to do this. (NOTE: The Finance Committee voted to delay action on the disbandment until at least October 1, 2011.)

Discuss and Act on Letter of Intent to go Forward with the ADRC: After considerable discussion, Troyk moved to approve the Letter of Intent for Taylor County to go Forward with the ADRC. Agen seconded. All Ayes. Motion Carried.

Letters of Support for ADRC - Northwoods Plan to the State: Niggemann reported that she is looking to the community to provide letters of support for the ADRC in Taylor County.

Review & Approve Monthly Expenses: Dubiak moved to approve COA Monthly Expenditures in the amount of \$39,777.59 and Director's Expenses of \$92.59. Brooks seconded. All Ayes. Motion Carried.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be held at the Goodrich Nutrition Site on Wednesday, August 3, 2011 at 9:30 A.M.

Adjourn Meeting: Troyk moved to adjourn the meeting; Bix seconded. All Ayes. The meeting was adjourned at 11:25 AM.

Handouts: June 1, 2011 Commission on Aging Minutes; Director's Expense Report; COA Monthly Expenditures Report; "What is the Voter Identification (Voter I.D.) Law?"; "What is an Aging & Disability Resource Center?"; "ADRC of the Northwoods Planning Consortium Common Message #14"; copy of the Taylor County "Northwoods ADRC Planning Consortium Draft Letter of Intent"; "Letter of Intent for the Taylor County Commission on Aging Going Forward in the Development of an Aging & Disability Resource Center"; July 2011 Commission on Aging Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, June 1, 2011 - 9:30 A.M.
Multipurpose Building

Members Present: Agen, Albrecht, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums, Troyk

Members Absent: None

Call To Order: Chair Albrecht called the meeting to order at 9:34 A.M. Also present for at least part of the meeting were: Paul Thornton, Director of Black River Industries; Dave Krug, attending as Chair of the ADRC Ad Hoc Committee; Bob Kellerman, Executive Director of Greater Wisconsin Agency on Aging Resources, Inc.

Approve Minutes of the May 11, 2011 Meeting: Troyk moved to approve the minutes of the May 11, 2011 meeting; Thums seconded. All Ayes. Motion Carried.

Approve Agenda: Thums moved to approve the agenda with eleven items; Bix seconded. All Ayes. Motion Carried.

Public Input: Paul Thornton of Black River Industries (BRI) reminded Commission Members that BRI is sponsoring a golf tournament as fundraiser at Tee-Hi Golf Course on June 24. The public is invited to come just for lunch for a small contribution.

Importance of an Aging & Disability Resource Center for Taylor County Residents: Bob Kellerman of Greater Wisconsin Agency on Aging Resources, Inc. (G.W.A.A.R.) began by discussing his organization. G.W.A.A.R. covers all of Wisconsin except Milwaukee County and part of Dane County. The various Commissions on Aging file plans on how to spend their state funding, and then G.W.A.A.R. releases the state funds to them. G.W.A.A.R.'s mission is to "deliver innovative support to aging lead agencies as we work together to protect the well-being of older people in Wisconsin".

Kellerman feels that the Aging & Disability Resource Center should operate within the Commission on Aging because it is estimated that 80% of its consumers are older people. The remaining 20% are people aged 18-59 with disabilities such as developmental disabilities or physical disabilities. The ADRC is not a replacement of either the Human Services Department or the Commission on Agency. It is an agency that has the insight and money to provide more and better resources to its constituents. The impetus for ADRCs came from the Federal government which wanted a one-stop facility to offer aid to disabled and aging citizens. Once the ADRC opens, the numbers of people seeking assistance vastly increases, indicating a need that is not now met.

The ADRC offers these services which are generally not offered elsewhere at this time: short-term options counseling even to those consumers who are not eligible for the traditional waiver programs, more long-term assistance to individuals as they age, case management in the longer term for people who are not eligible for those traditional programs, assistance with making decisions about everyday issues, an emphasis on prevention, the services of a Disability Benefits Specialist (a service which is totally not available in Taylor County at this time), information on ancillary services which are typically not part of any program currently being offered.

Kellerman pointed out that two Governors, one a Democrat and one a Republican, have endorsed the ADRC plan which is designed to provide greatly expanded services at no additional cost to the county. This is going to be an especially important program as Baby Boomers enter the aging population, threatening to overwhelm the system with their sheer

numbers. ADRC emphasizes the consumer, not the program; and this represents a drastic change in providing services.

Staff Update: At the most recent Personnel Committee meeting, one of the members asked if the Commission on Aging could get by with having Black River Industries handle all of the remaining transportation calls instead of hiring a part-time employee. The answer is that BRI could handle these calls; however, that misses the point. The Commission needs another person in the office to handle all telephone calls and walk-in traffic, as well as other secretarial duties in the office. This is actually a request to go back to the staffing situation in the office before the most recent retirement. Niggemann is requesting a part-time (20 hours/week) position that would be paid totally without county tax levy.

LogistiCare/MA Transportation: LogistiCare will be taking over all Medicaid transportation as of July 1, 2011. Dialysis and wound care patients will get priority for transportation.

Review/Approve Monthly Expenses: Troyk moved to approve Director's Expenses of \$131.02 and COA Monthly Expenditures of \$27,454.31. Agen seconded the motion. All Ayes. Motion Carried.

Other Business: There was no other business. Handouts were distributed on the Family Care audit and the freeze of Family Care expansion, G.W.A.A.R., and SeniorCare.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be held at the Goodrich site on Wednesday, July 13, 2011 at 9:30 A.M.

Adjourn Meeting: With no further business, Bix moved to adjourn; Troyk seconded. All Ayes. The meeting was adjourned at 11:40 A.M.

Handouts: May 11, 2011 Taylor County Commission on Aging minutes; Greater Wisconsin Agency on Aging Resources, Inc. brochure; "Family Care Audit Shows Positive Results"; "The Legislative Joint Finance Committee on May 24, 2011 Adopted a Motion Amending Governor Walker's 2011-2013 State Budget to Preserve SeniorCare With No Changes"; "The Joint Finance Committee Voted on May 24, 2011 to Implement the Freeze on the Family Care Program"; COA Monthly Expenditures; Director's Expense Report; Commission on Aging June Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, May 11, 2011 - 9:30 A.M.
Multipurpose Building

Members Present: Agen, Albrecht, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums, Troyk

Members Absent: None

Call To Order: Chair Albrecht called the meeting to order at 9:30 A.M. Also present were Stacy Reich of Black River Industries and (for a portion of the meeting) Peggy Kellnhofer of the Taylor County Human Services Department and Larry Brandl, Taylor County Accountant.

Approve Minutes of the April 14, 2011 Meeting: Troyk moved to approve the minutes of the April 14, 2011 meeting. Peterson seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with sixteen items; Thums seconded. All Ayes. Motion Carried.

Public Input: Stacy Reich reported that Black River Industries is being charged a fuel surcharge for delivery of its supplies and is thus forced to pass that surcharge along to Taylor County. Black River Industries is looking into becoming a provider for LogistiCare, the new non-emergency medical transportation contractor for the State of Wisconsin.

Introduction of New COA Members: Darla Jochimsen and Paula Dubiak, replacing Marguerite Klingbeil and Frances Soper, were introduced to the Commission Members.

2010 Budget Summary, Larry Brandl, Taylor County Accountant: Brandl reviewed the 2010 budget figures for both the Nutrition Program and the Commission on Aging. Total expenses for the Nutrition Program for 2010 were \$508,510.52; while total revenues were \$517,135.35, resulting in a surplus of \$8,624.83. The County Board Appropriation for this program was \$13,194.00. Monies paid by the public for these services amounted to \$288,789.00. For comparison purposes, the surplus for 2009 was \$23,012.33. Total expenses for the Commission on Aging for 2010 were \$156,602.15; while total revenues were \$160,254.45, resulting in a surplus of \$3,652.30. The County Board Appropriation for this program was \$120,295.00. Monies paid by the public for these services amounted to \$39,959.45. For comparison purposes, the surplus for 2009 was \$2,568.67.

The fund balance for the Nutrition Program is \$98,349.30 of which \$28,852.29 is designated for Care Call, leaving an undesignated fund balance amount of \$69,497.01. This amounts to 13.27% of the annual budget. Any percentage over 10% is excellent. This fund balance is necessary because the contracts the Commission has with the State of Wisconsin are all back-loaded, necessitating sufficient available funds to get through the first part of the year. The fund balance for the Commission on Aging is \$71,404.93 of which \$6,665.46 is designated for smaller programs and \$64,739.47 is undesignated.

The Commission thanked Niggemann for her careful handling of the funds entrusted to her department. Niggemann and Brandl thanked the Commission for their conservative approach to spending.

Review/Approve United Way Application: Niggemann is applying to United Way for a \$5,000 grant to help defray the delivery costs of home-delivered meals. The cost of the program is \$20,000, so this \$5,000 is a significant portion of the program. Bix moved to approve the application; Brooks seconded. All Ayes. Motion Carried.

Family Caregiver Assessment: A recent survey on caregivers was conducted. The assessment was very favorable, although we stated that we do not provide any counseling to caregivers. The State suggested that we should classify our caregiver meetings as counseling sessions. In other words, we are doing more for caregivers than we took credit for in our assessment. No further action is needed.

ADRC Update: Director Niggemann gave a reprise of the ADRC concept to the new Commission Members. There is some concern at the State level that Taylor County is not emphasizing its Aging component in the proposed ADRC. The president of the Greater Wisconsin Agency on Aging Resources, Robert Kellerman, would like to discuss this matter with the Commission at its next meeting.

Medical Assistance Transportation Brokerage Update: LogistiCare, a Georgia-based firm, will be taking over non-emergency medical assistance patient transportation services as of July 1, 2011. They are currently providing similar services in 39 states. JoAnne Vanden Heuvel, a limited term employee with Taylor County, has been handling those duties; but her position will end June 30. Taylor County could become a provider, working under LogistiCare. However, Niggemann does not recommend this. Under the new system, the cost to the Commission on Aging to run the program would be about \$5,000 annually. Thums moved NOT to participate in the program as a provider; Troyk seconded. All Ayes. Motion Carried.

Review/Approve Request to Fill Secretarial/Transportation Position: Once the new medical assistance transportation program goes into effect, the COA will still need to set up reservations for private pay transportation. This person would also handle secretarial and receptionist duties, handle the newsletter, and perform many other duties. Niggemann would like permission from the Commission to ask the Personnel and Finance Committees to have a part-time position authorized. She feels this could be done without any County tax levy dollars. She would like a 21-hour-per-week position. Troyk moved to authorize Niggemann asking for this position; Agen seconded the motion. The vote was 8-1 in favor with Thums voting "No". (Thums felt that it should be a half-time position only. Since the Commission on Aging is open 35 hours per week, that would be a 17.5-hour-per-week position.) Motion Carried.

Review/Approve Director's Expenses & Review/Approve Monthly Expenses: Thums moved to approve director's expenses of \$23.80 and monthly COA expenses of \$7,332.01. Peterson seconded. All Ayes. Motion Carried. (NOTE: The monthly expenses do not include a Black River Industries invoice for the month of April; this will be included in May expenditures.)

Other Business: The 2011 Minibus Day Trips for the year were reviewed. The Final Affairs Seminar was cancelled due to lack of interest. Thirty people attended the Chat & Snack session on roundabouts. An AARP Driver Safety Class will be held on May 25, 2011, and Teepa Snow will give a presentation on dementia and Alzheimer's on June 17.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Wednesday, June 1, 2011 when Robert Kellerman of the Greater Wisconsin Agency on Aging Resources will be present.

Adjourn: With no further business; Thums moved to adjourn; Agen seconded. All Ayes. The meeting was adjourned at 11:50 A.M.

Handouts: Minutes of the April 14, 2011 Taylor County Commission on Aging; "2010 Nutrition Program Results"; "2010 Commission on Aging Results"; "Logisticare", a Power Point presentation on the new non-emergency medical transportation services; Director's Expense Report; "COA Monthly Expenditures"; May COA Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Thursday, April 14, 2011 - 9:30 A.M.
Stetsonville Senior Dining Center

Members Present: Agen, Albrecht, Bix, Brooks, Klingbeil, Peterson, Soper, Thums, Troyk

Members Absent: None

Call To Order: Chair Albrecht called the meeting to order at 9:32 A.M. Thums arrived at 9:36. Also present were Stacey Reich of Black River Industries and Frank Soper.

Approve Minutes of the March 9, 2011 Meeting: Troyk moved to approve the minutes of the March 9, 2011 meeting. Klingbeil seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with fourteen items; Peterson seconded. All Ayes. Motion Carried.

Public Input: Stacey Reich announced that Black River Industries passed their recent Taylor County inspection with no citations. They are now eligible for a Food Safety Award from the County. They also received a \$1,000 grant from the AnnMarie Foundation; this grant will be put toward Bus Share.

MA Transportation Brokerage & Effect on Staffing: Logisticare will start Medical Assistance Transportation on July 1, 2011. It is not known if they will be using our volunteer drivers because of all the training and equipment that will be required. We will probably need a person in the office to handle transportation issues. Niggemann felt she should be able to staff the position without any county tax levy, but there still could be issues with hiring another person. Currently she is using a limited-term employee, but that will have to change. She will know more next month.

ADRC Update/Conference Report: The ADRC of the Northwoods consortium is still working on the budget for the regional ADRC. Work is proceeding on the application for the ADRC to be submitted to the State of Wisconsin. A resolution should be available for presentation to the Taylor County Board in June or July.

Several people from our ADRC Ad Hoc Committee attended the ADRC Conference this past Tuesday. All agreed it was an excellent conference with many good ideas made available to the attendees. Bix and Niggemann attended the morning session for Board Members which dealt with such issues as how to improve the effectiveness of the board, how to identify unmet needs, citizen input, and how involved the board should be in marketing, quality assurance, and complaints. This was a very hands-on session with several tabletop exercises. Other sessions included information on ethics, the ADRC referral system, financial eligibility, working with clients, functional screens, enrollment counseling, databases, and improving customer service.

Finance/Department Head Meeting: Niggemann recently attended a department head meeting where the department heads were told that Taylor County needs to cut \$450,000 from the 2012 budget. Some employees are still receiving 2% raises, but the department budgets will have to be cut by 1-4%. At the current time we have about 2-3 months left in our rainy-day fund. This is very low.

Review 2010 Financials: The COA has \$32,261.75 in carryover funds from 2010. This is necessary because those carryover funds have to cover expenses for the first few months of the year until federal and state funds are released. There may be cuts in funding this year. The Elderly Benefit Position will be cut to four days per week. Larry Brandl, County Accountant, will be at the next meeting to discuss the COA financial position.

Director's Report: Teepa Snow will be giving another presentation on dementia and Alzheimer's on June 17. Other Upcoming Events: The Volunteer Recognition Dinner - April 29. Final Affairs Seminar - May 9. Taking Care of You - Powerful Tools for Caregiving - Thursdays, May 5 through June 2 and Monday, June 6. Living With Grief - Wednesday, April 13. AARP Driver Safety Class - Thursday, May 26. Living Well Workshop - Tuesday April 26 through May 31. Roundabouts 101 - Wednesday, May 4.

Niggemann also reported that the Commission on Aging has again received \$5,000 for home-delivered meals from United Way. For the first time ever, the Commission was closed to the public on March 23 due to the massive snow storm. A summary of programs offered by the COA was presented to the Board for review. A brochure on upcoming transportation events was also distributed to members.

Review/Approve Director's Expenses & Review/Approve Monthly Expenses: Thums moved to approve Director's Expenses in the amount of \$262.12 and COA Monthly Expenses of \$51,657.92. Agen Seconded. All Ayes. Motion Carried.

Other Business: Director Niggemann presented Marguerite Klingbeil with a plaque honoring her for her years of service to the Commission on Aging. (Board Members are not allowed to serve more than six consecutive years on the Commission.)

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Wednesday, May 11, 2011 at 9:30. It will be held at the Multipurpose Building.

Adjourn Meeting: With no further business, Bix moved to adjourn. Thums seconded. All Ayes. The meeting was adjourned at 11:06.

Handouts: March 9, 2011 Minutes for the Commission on Aging; "ADRC of the Northwoods Planning Consortium Common Message #12", "Commission on Aging 2010 Budget/Expenses/Cash Balances", Director's Expense Report, COA Monthly Expenditures, "Taylor County Commission on Aging 2010 Program Summary", Wisconsin Aging Network - "SeniorCare Issues", Greater Wisconsin Agency on Aging Resources, Inc. - "Individual Updates", "Transportation Services", Commission on Aging April Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, March 9, 2011 - 9:30 A.M.

Multi-Purpose Building

Members Present: Agen, Albrecht, Bix, Brooks, Klingbeil, Peterson, Thums, Troyk

Members Absent: Soper

Call To Order: Chair Albrecht called the meeting to order at 9:31 A.M. Also present were Stacy Reick of Black River Industries and Diane Niggemann, Commission on Aging Director.

Approve Minutes from February 9, 2011: Troyk moved to approve the minutes of the February 9, 2011 meeting; Agen seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with twelve items; Klingbeil seconded. All Ayes. Motion Carried.

Public Input: At a previous meeting, a Commission Member asked the Black River Industries' representative for a break-out of costs vs. profits on congregate meals. Stacey Reick produced the results of that request. Taking into account food, labor, supplies, equipment, utilities, administration, 2008: Cost/Unit \$4.65; Charge/Unit \$4.85; Profit/Unit \$0.20. 2009: Cost/Unit \$4.94; Charge/Unit \$5.29; Profit/Unit \$0.35. 2010: Cost/Unit \$5.45 Charge/Unit \$5.50 Profit/Unit \$0.05. So far this year, the profit/unit is \$0.41; however, that covers only one month.

Review/Approve WeatherShield LITE Foundation Application: Niggemann reported that she is applying for a \$1,000 grant for Meals that Heal from the WeatherShield LITE Foundation. Bix moved to approve the application; Troyk seconded. All Ayes. Motion Carried.

Budget Update: Niggemann reviewed some of the proposed budget issues. Elderly nutrition funding will remain at 2010 levels. \$3,000,000 is included for ADRCs, but no further expansion of Family Care is budgeted. The Alzheimer's Family Caregiver Support Program funding appears to remain the same, but Senior Care will become a "wraparound" to Medicare Part D. This means that seniors will have to pay a Part D premium of approximately \$35/month and they then purchase Senior Care at \$30/year. None of these proposals has been enacted yet, but cuts will be made and many of them will impact seniors negatively.

Medical Assistance Brokerage: The State has signed a contract with LogistiCare which will greatly change how transportation for MA clients is handled. The details remain to be determined. How this will impact volunteer drivers is not clear at this time.

ADRC/MCO Update: Florence County has withdrawn from the ADRC of the Northwoods planning group. One of the remaining counties, Forest, currently has an ADRC and runs it without Family Care. However, the other three counties (Oneida, Taylor, Vilas) apparently will also have to run their ADRCs without Family Care, although this is definitely not the norm in the State. Just how this will work is unknown at this time.

Director's Report: Niggemann reported that several workshops will be held in the coming weeks: Living Well with Chronic Conditions on Tuesdays from April 26 through May 31; Final Affairs Seminar on May 9; AARP Driver Safety Class on May 25; Taking Care of You - Powerful Tools for Care Giving on Thursdays May 5 through June 2. She also presented Director's Expenses of \$89.66 and Commission on Aging expenditures of \$30,189.99. Thums moved to approve these expenses; Klingbeil seconded. All Ayes. Motion Carried.

Other Business: There was no other business.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be THURSDAY, April 14 at 9:30 A.M. It will be at the Stetsonville Centennial Center and will be followed by the Nutrition Advisory Council.

Adjourn Meeting: With no further business, Klingbeil moved to adjourn. Thums seconded. All Ayes. The meeting was adjourned at 10:42 A.M.

Handouts: "COA Cost per Meal Calculations" - Black River Industries; "Summary of Proposed Budget Cuts", PowerPoint "Non-Emergency Medical Transportation Services: How Might the State's New System Impact You and Your Customers!", "Living Well with Chronic Conditions", "Final Affairs Seminar", "Is it Advocacy or Lobbying?" article; Aging Disability Resource Center of the Northwoods Intergovernmental Cooperative Agreement", Director's Expense Report, COA Monthly Expenditures, Commission on Aging March Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, February 9, 2011 - 9:30 A.M.
Multi-Purpose Room

Members Present: Agen, Albrecht, Bix, Brooks, Klingbeil, Peterson, Soper, Troyk

Members Absent: Thums

Call To Order: Chair Albrecht called the meeting to order at 9:32 AM. Also present was COA Director Niggemann.

Approve Minutes of the January 12, 2011 Meeting: Troyk moved to approve the minutes of the January 12, 2011 meeting; Soper seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with fourteen items; Klingbeil seconded. All Ayes. Motion Carried.

Public Input: There was no public input.

Sign Resolution for Florina Jochimsen: Bix moved to approve a resolution to honor Florina Jochimsen for her many years of service at the Nutrition Center; Troyk seconded. All Ayes. Motion Carried.

Review/Approve COA Assessment: The Commission reviewed the Bureau of Aging and Disability Resources Aging Unit Self-Assessment for 2010 as prepared by Director Niggemann. The only priority that was not met was in the area of emergency preparedness. Several items are being proposed to meet this goal in 2011. Troyk moved to approve the assessment as presented; Agen seconded. All Ayes. Motion Carried.

Review/Approve Family Caregiver Assessment: The Committee then reviewed the National Family Caregiver Support Program - Self-Assessment. Bix moved to approve the assessment as presented; Brooks seconded. All Ayes. Motion Carried.

Review/Approve Grievance/Complaint Form: There are currently no complaints or grievances pending, but a grievance/complaint form is necessary. The Committee reviewed the form as presented by Director Niggemann. Agen moved to approve the form; Peterson seconded. All Ayes. Motion Carried.

ADRC Update: The five counties and three tribes involved in the Northwoods Consortium are working on developing a budget that conforms to the monetary amounts proposed by the State of Wisconsin. There are problems with developing a telephone system that will work in all area of the ADRC.

The Taylor County Ad Hoc Committee is still working on the proposed location. The location that the Committee feels best fits the needs of the ADRC is running into some opposition. The location proposed as an alternative is the Human Services building, but there are issues with the mandated separate entrance. The NTC site is probably not in consideration at this time due to the delay in NTC getting Economic Development Agency funds for building a new campus in Taylor County. The site the Ad Hoc Committee favors is the Multi-Purpose Building. There will be some issues here as well, mainly accessibility due to having only one viable vehicle entrance after the highway reconstruction in 2011. There is apparently some consideration being given to leasing space at the Evergreen Plaza. The Ad Hoc Committee feels that the ADRC budget will provide \$10,000-15,000 in funds for remodeling costs and will pay substantial rent. They feel it would be best if this money is paid to the County instead of to an outside entity.

Director's Report: 1) Two programs of interest to seniors, Senior Care and the Elderly Nutrition Program, could be in jeopardy in the upcoming state budget. Commission Members were encouraged to contact their representatives in state government to voice their support for these very important programs. 2) A meeting to review presentations by managed care organizations interested in serving the Northwoods ADRC (or parts thereof) will be held Monday, March 7, 2011 at 9:00 A.M. at the Nicolet College Theater in Rhinelander. Bix, Klingbeil, and Troyk expressed interest in attending.

Review/Approve Monthly Director's Expense Report and Monthly COA Expense Report: Bix moved to approve Director's expenses in the amount of \$83.96 and COA monthly expenditures in the amount of \$30,293.43. Klingbeil seconded. All Ayes. Motion Carried.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Wednesday, March 9, 2011 at 9:30 AM.

Adjourn Meeting: With no further business, Klingbeil moved to adjourn; Bix seconded. All Ayes. The meeting was adjourned at 11:19 AM.

Handouts: Minutes of the January 12, 2001 meeting; "Bureau of Aging and Disability Resources Aging Unit Self-Assessment for 2010"; "National Family Caregiver Support Program - Self-Assessment". "Grievance/Complaint Policy & Procedures for Taylor County Nutrition Program", a synopsis of the Senior Care and Elderly Nutrition Programs, Travel Expense Report for January 2011; COA Monthly Expenditures for January 2011; a flyer for the Managed Care Organization meeting; the Taylor County Commission on Aging newsletter for February; a reprint of an article from the New York Times entitled "Raising False Alarms", "WI Aging Network Priorities".

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, January 12, 2011 - 9:30 A.M.
Multi-Purpose Building

Members Present: Agen, Albrecht, Bix, Brooks, Klingbeil, Peterson, Soper, Thums, Troyk

Members Absent: None

Call To Order: Chair Albrecht called the meeting to order at 9:32 AM. Also present was Diane Niggemann, COA Director. Ruth Anne Pipkorn, Benefit Specialist, was present for a portion of the meeting.

Approve Minutes of the December 8, 2010 Meeting: Soper moved to approve the minutes of the December 8, 2010 Commission On Aging meeting; Troyk seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with ten items; Klingbeil seconded. All Ayes. Motion Carried.

Public Input: There was no public input at this time.

Benefit Specialist Report, Ruth Anne Pipkorn: Pipkorn reported that she has completed the State and Federal reports on the State Health Insurance Program (SHIP). Her 2010 Social Assistance Management Systems (SAMS) report is also finished. She feels she had a really good year: Usage of Farmer's Market vouchers was at 90%. At least 30 people got the new red bags for medications in a partnership with Aspirus. Sixty people got an average of \$500 on Homestead Tax Credits last year. Over 170 Care Call telephones are out with 75 installed this past year. Outreach to people eligible for financial help under the Medicare Improvement for Patients & Providers Act (MIPPA) program was also done. Falls prevention seminars were presented at the Taylor County Fair, the Senior Health, Wellness and Safety Fair and several other locations. She continues to do at least one day of training every two months.

Review Nutrition Program Assessment Policy: Niggemann presented a 19-page report done by the Bureau of Aging & Disability Resources on our elderly nutrition programs. Of the 48 items assessed, the Commission On Aging received an unqualified "Yes" on 38; a "N/A" on 2; a "Yes/No" on 3, and a "No" on 5. An "N/A" designation means the item does not apply to Taylor County, and a "Yes/No" designation means that Taylor County partially met the requirement. The five areas needing work are all being addressed by the staff. Troyk moved to approve the assessment; Klingbeil seconded. All Ayes. Motion Carried.

ADRC Update/Managed Care Organization: The Northwoods ADRC Consortium Group will meet tomorrow (Thursday, January 13) in Florence to approve the ADRC application to the State for the five-county (Florence, Iron, Oneida, Vilas, Taylor) ADRC. Niggemann of the Commission On Aging, Amber Fallos and Cheryl Ketelhut of Human Services made a presentation to the Taylor County Board, and a request for approval of the application will be made at the April meeting of the Board. The work of the consortium is pretty much finished, but there are a number of issues that require additional work. Both Niggemann and Sue Hady feel that the Ad Hoc Committee should continue working on those issues. The issues include how to handle contracting with the County to use County employees in the ADRC, settling on a physical location for the ADRC in Taylor County, and looking at Managed Care Organizations (MCO) to make a recommendation to the State on the best MCO for Taylor County.

Director's Report: 1) Logisticare won in the first round to determine who will provide non-emergent transportation. This program will eliminate the transportation program in all

counties in Wisconsin. It is not yet known how this will affect the volunteer drivers in Taylor County. Many details of the new program need to be determined. Because of the delay in implementing this program, the COA limited-term employee (LTE) will need to be employed for another four months. There are some issues with the Union on this matter. 2) Van repairs will total \$1,000 in the near future. 3) On January 24, the Basics of Alzheimer's will be presented. 4) Director's expenses of \$55.60 were presented, as were COA Monthly Expenditures. There was no total on the COA Expenditures. Klingbeil moved to approve the expense reports; Agen seconded. Six voting Aye, three voting No (Bix, Thums, Troyk), the motion was approved. (The three voting No did so because a total was not provided. There were no objections to the actual expenditures).

Set Next Meeting Date: The next meeting of the Taylor County Commission On Aging will be Wednesday, February 9, 2011, starting at 9:30 AM in the Multi-purpose room.

Adjourn Meeting: Bix moved to adjourn the meeting; Troyk seconded. All Ayes. The meeting was adjourned at 11:31 AM.

Handouts: "State Health Insurance Assistance Program -SHIP - National Performance Report", "2010-2011 Area Agency On Aging Assessment for Elderly Nutrition Programs", Travel Expense Report (December), COA Monthly Expenditures (December), COA January Newsletter.