

TAYLOR COUNTY EDUCATION COMMITTEE

Date: December 13, 2011

Northcentral Technical College - West Campus

Members Present: Thums-Chair, Brooks, Ewan

Members Absent: None

Others Present: Angela Albrecht (NTC), Shanna Hackel (NTC), Cindy Gibson (Taylor County Literacy Council/MADA)

Call to Order: Chair Thums called the meeting to order at 9:30am with all members present. Approve of Minutes of October 11, 2011 Meeting and Agenda with 11 items: Thums moved to approve minutes, Brooks moved to approve agenda. Ewan seconded both motions. All Ayes. Motion Carried.

Presentation: Taylor County Literacy Council presentation was given by Cindy Gibson. Taylor County Education Committee agreed to become a partner with, NTC, MASH and Taylor County Literacy Council in this initiative.

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is \$10,331.07. Thums made a motion to approve the financial report. Ewan seconded the motion. Motion carried

Campus Activities: Shanna Hackel reported of the upcoming Concealed Carry class also the Computer Basics classes were discussed. NTC is to hold off on ordering anymore books for this, but to use up the extra books if needed. Hackel and Albrecht also mentioned the new Small Engine Certificate and the new Supervisory Certificates scheduled to run at NTC Medford in the Spring Semester.

FTEs & Headcount: Hackel reported that NTC Medford's FTE count was down 26% but the Headcount was up 170.

Consortium Class Update/Discussion of Future Classes: The committee would like to hold off until the February meeting to make any decisions on future classes. Albrecht brought up the second billing for the Computer Basics books; this was discussed to move forward with the payment in the amount of \$738.00.

Other Updates:

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be Tuesday February 14th, 2012 at 9:30 AM at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Brooks seconded. All Ayes. The meeting was adjourned at 10:30 AM.

TAYLOR COUNTY EDUCATION COMMITTEE

Date: October 11, 2011

Northcentral Technical College - West Campus

Members Present: Thums, Ewan, Brooks

Members Absent: None

Others Present: Damrow (NTC), Hackel (NTC), Albrecht (NTC), Phakitthong (NTC), Greget (MASH), Gibson (MASH)

Call to Order: Chair Thums called the meeting to order at 9:30am. Approve Minutes of the August 2011 Meeting & Agenda: Ewan moved to approve the minutes of the August 11, 2011 meeting and the agenda. Brooks seconded the motion. All Ayes. Motion Carried.

Introductions: Guests were introduced.

Presentations: Medford Area Adult Diploma Academy (MADA) presentation was given by Gibson and Greget. Discussion followed. Taylor County Education Committee agreed to become a partner with NTC, MASH and Taylor County Literacy Council in this initiative. A motion was made by Ewan and seconded by Brooks to contribute \$500 for the marketing of this initiative. All Ayes. Motion carried. The committee asked that the Taylor County Literacy Council have representation at their next meeting to discuss their initiatives.

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is \$ 10,601.07. Ewan made a motion to approve the financial report. Brooks seconded the motion. Motion carried.

Campus Activities: Damrow shared current status of NTC property search and Student Governing Board activities. Concealed Carry courses would be advertised by mid-October with a section running at the Medford Campus.

FTEs & Headcount: Damrow reported that the FTE's remain down 26% for the first semester over last semester. This is due to the successful completion of coursework and programs by dislocated workers.

Consortium Class Update/Discussion of Future Classes: Free Computer Basics courses are running. Medford Campus will offer up to four rotations of the 3-class section. The first section is running and full. Taylor County residents that complete all three classes receive Computer Book compliments of the Taylor County Education Committee, as approved at previous meetings.

Basic Sign Language Class is running currently at the Campus with 10 enrollees. Taylor County Education supported this this initiative, however, no funding was earmarked for this course this time.

Other Updates:

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be Tuesday, December 13 at 9:30 AM at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Brooks seconded. All Ayes. The meeting was adjourned at 10:00 AM.

TAYLOR COUNTY EDUCATION COMMITTEE

Date: August 11, 2011

Northcentral Technical College - West Campus

Members Present: Thums, Ewan, Brooks

Members Absent: None

Call to Order: Chair Thums called the meeting to order with three members present. Also in attendance was West Campus Dean Bobbi Damrow and Campus Administrative Assistant, Angela Albrecht.

Approve Minutes of the May 12, 2011 Meeting & Agenda: Ewan moved to approve the minutes of the May 12, 2011 meeting and the agenda with eight items; Brooks seconded the motion. All Ayes. Motion Carried.

Introductions: Mutual Introductions of Dean Damrow and Taylor County Education Committee members.

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is \$ 10,278.37. Ewan made a motion to approve the financial report. Brooks seconded the motion. Motion carried.

Campus Activities: Gearing up for 2011-2012 School Year.

FTEs & Headcount: Damrow reported that the FTE's remain down 26% for the first semester over last semester. This is due to the successful completion of coursework and programs by dislocated workers. Unduplicated headcount is currently at 374 vs. 452 at the same time last school year.

Consortium Class Update/Discussion of Future Classes:

Discussed partnering on a basic sign language class as well as short computer courses. Damrow will provide proposal at next meeting for a Fall 2011 offering. Committee will come to next meeting with additional ideas based on Taylor County citizen's needs.

Other Updates:

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be Tuesday, October 11 at 9:30 AM at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Brooks seconded. All Ayes. The meeting was adjourned at 10:00 AM.

TAYLOR COUNTY EDUCATION COMMITTEE

Date: May 12, 2011

Northcentral Technical College - West Campus

Members Present: Thums-Chair, Brooks, Ewan

Members Absent: None

Call to Order: Chair Thums called the meeting to order with three members present. Also in attendance was West Campus Dean Randy Oaklief.

Approve Minutes of the March 10, 2011 Meeting & Agenda With eight Items: Ewan moved to approve the minutes of the March 10, 2011 meeting and the agenda with eight items; Thums seconded the motion. All Ayes. Motion Carried.

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is \$10,278.37. Ewan made a motion to approve the financial report. Brooks seconded the motion. Motion carried

Campus Activities:

FTEs & Headcount: Oaklief reported that the FTEs were 165.84 which are down 13% from last year at this time. The major reason for the decrease is less dislocated workers are enrolled in the classes. The headcount was 1277 which is 54 less than last year.

Consortium Class Update/Discussion of Future Classes: Oaklief reported that the Social Media workshop has been scheduled as well as the QuickBooks Tips workshop.

Other Updates: Oaklief reported that his last day as Dean at NTC is June 30th. At that time, Bobbi Damrow, Dean of the Phillips Campus, will assume the Medford and Spencer Campus duties. He will forward all information onto Bobbi regarding the activities of the committee.

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be Thursday, July 14, 2011 at 9 AM at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Brooks seconded. All Ayes. The meeting was adjourned at 9:38 AM.

TAYLOR COUNTY EDUCATION COMMITTEE

Date: March 8, 2011

Northcentral Technical College - West Campus

Members Present: Krug-Chair, Ewan, Thums

Members Absent: None

Call to Order: Chair Krug called the meeting to order with three members present. Also in attendance was West Campus Dean Randy Oaklief.

Approve Minutes of the January 13, 2011 Meeting & Agenda With eight Items: Krug moved to approve the minutes of the January 13, 2011 meeting and the agenda with eight items; Ewan seconded the motion. All Ayes. Motion Carried.

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is \$10,278.37. Thums made a motion to approve the financial report. Ewan seconded the motion. Motion carried

Campus Activities:

FTEs & Headcount: The FTEs as of Week 41 (March 7, 2011) is 155.9 and the unduplicated headcount is 1101. Both areas are less than last year at this time. The decrease is largely due to the graduation of current dislocated workers.

Consortium Class Update/Discussion of Future Classes: The Spanish, computer basics and QuickBooks classes will be scheduled for mid-spring. The committee approved the investigation of having a grants workshop update sometime this spring. The grants workshop was originally done nearly two years ago.

Other Updates: Dean Oaklief updated the committee on the status of the new campus located at the Agr Building. The new state budget proposes to cut approximately 30% from the current state aid fund. Dean Oaklief does not recommend purchasing the Marquette grants website access at this time. The books we placed in all Taylor County Libraries should be sufficient for another year or two. NTC will have a booth at the Medford Home Show on March 18-19-20 with our new driving simulator. Hurd received a Wisconsin Manufactures' of the year award recently and Pep Simek will be inducted into the Wisconsin Businessman's Hall of Fame on March 31st.

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be **Thursday, May 19, 2011** at 9 AM at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Thums seconded. All Ayes. The meeting was adjourned at 9:40 AM.

TAYLOR COUNTY EDUCATION COMMITTEE

Date: January 20, 2011

Northcentral Technical College - West Campus

Members Present: Krug-Chair, Ewan

Members Absent: Thums (Excused)

Call to Order: Chair Krug called the meeting to order with two members present. Also in attendance was West Campus Dean Randy Oaklief.

Approve Minutes of the November 11, 2010 Meeting & Agenda With eight Items: Ewan moved to approve the minutes of the November 11, 2010 meeting and the agenda with eight items; Krug seconded the motion. All Ayes. Motion Carried.

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is \$10,278.37. Ewan made a motion to approve the financial report. Krug seconded the motion. Motion carried

Campus Activities:

FTEs & Headcount: The FTEs as of Week 34 (January 17, 2011) is 147.1 and the unduplicated headcount is 889. Both areas are less than last year at this time. The decrease was due to a WAT grant for the Medford Manufacturing Consortium that was not granted for this year. Otherwise, the campus would have increased approximately 4%.

Consortium Class Update/Discussion of Future Classes: The Spanish class will be postponed until mid spring. NTC will be offering again a series of Computer Basics for the general public. These classes are free to the public. After the mid spring, we will offer a more advanced Computer Basics classes.

Other Updates: Dean Oaklief updated the committee on the status of the new campus located at the Agr Building. The EDA is still reviewing our application. Dean Oaklief informed the group of the new partnership with the Medford Public School System regarding giving adults a Medford High School diploma instead of only a GED. He also outlined that the normal graduations for the Medford Campus with associate degrees and technical diplomas is approximately 58. This past December we graduated 78.

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be Thursday, March 10, 2011 at 9 AM at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Krug seconded. All Ayes. The meeting was adjourned at 9:45 AM.