

FINANCE COMMITTEE

December 15, 2011
 County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All members present

Other Attendees: Jim Metz, Sarah Holtz and Bruce Strama

Approve the Minutes of the November 17, 2011 Finance Committee meeting: Mildbrand/Krug to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Zenner/Fuchs to approve the agenda. The motion carried.

Treasurer's Report: Taylor County Treasurer, Sarah Holtz distributed a copy of the report which was accepted by the Committee.

Review and approve 2012 tentative Finance Committee Schedule: Mildbrand/Zenner to approve the 2012 Finance Committee Schedule. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

November 18, 2011	208697-208765	\$91,045.74
November 28, 2011	208766-208818	\$260,750.84
December 2, 2011	208819-208870	\$199,239.11
December 2, 2011	208871-208890	\$71,991.50
December 9, 2011	208891-209004	\$214,046.37
December 12, 2011	209005-209127	\$196,151.17

Payroll submitted was:

November 23, 2011	86098-86099	\$77.40	Vendor Checks
November 23, 2011	Five Checks	\$75.35	Manual Checks
November 23, 2011	77362-77568	\$208,356.06	Direct Deposit Stubs
December 8, 2011	86100	\$38.78	Employee Check
December 8, 2011	86101-86106	\$5,387.40	Vendor Checks
December 8, 2011	77569-77829	\$273,788.18	Direct Deposit Stubs

Krug/Mildbrand to approve payment of warrants and payroll as submitted. The motion carried.

Zenner/Mildbrand to adjourn the meeting at 10:52 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

November 17, 2011
County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All members present

Other Attendees: Jim Metz, Sarah Holtz, Larry Brandl and Bruce Strama

Approve the Minutes of the October 26, 2011 Finance Committee meeting: Zenner/Mildbrand to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Mildbrand/Fuchs to approve the agenda. The motion carried.

Review and approve the listing of checking, cash and petty cash accounts for county departments: Larry Brandl informed committee members that the list of accounts was the same as the previous year's listing, with exception to the removal of one checking account at the Fidelity National Bank previously used by the Commission on Aging Department. Zenner/Krug to approve the listing of checking, cash and petty cash accounts as submitted. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

October 28, 2011	208347-208385	\$229,623.63
November 4, 2011	208386-208455	\$141,015.70
November 9, 2011	208456	\$124.00
November 11, 2011	208457-208542	\$220,162.24
November 14, 2011	208543-208696	\$188,285.60

Payroll submitted was:

November 10, 2011	86092-86097	\$5,349.65	Vendor Checks
November 10, 2011	77159-77361	\$196,310.81	Direct Deposit Stubs

Zenner/Fuchs to approve payment of warrants and payroll as submitted. The motion carried.

Zenner/Mildbrand to adjourn the meeting at 10:16 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

October 26, 2011
County Board Room

Call Meeting To Order: Fred Parent at 11:10 a.m.

Members Present: Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All members present

Other Attendees: Jim Metz and Bruce Strama

Approve the Minutes of the October 13, 2011 Finance Committee meeting:
Zenner/Mildbrand to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Mildbrand/Krug to approve the agenda. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

October 14, 2011	208123-208208	\$171,649.25
October 21, 2011	208209-208273	\$130,271.76
October 24, 2011	208274-208346	\$81,528.13

Payroll submitted was:

October 13, 2011	86084-86089	\$5,367.35	Vendor Checks
October 13, 2011	76748-76949	\$200,913.15	Direct Deposit Stubs
October 27, 2011	86090-86091	\$77.40	Vendor Checks
October 27, 2011	One Check	\$11.35	Manual Check
October 27, 2011	76950-77158	\$207,057.39	Direct Deposit Stubs

Zenner/Mildbrand to approve payment of warrants and payroll as submitted. The motion carried.

Set the next meeting date: Strama informed committee members that there is only one Finance Meeting scheduled for November and that meeting is scheduled for the 10th. If the meeting were to be held a week later on the 17th it would even out the time lapses between meetings, so Strama suggested rescheduling the meeting for November 17, 2011 at 10:00 a.m. Committee members agreed. The next finance meeting date is November 17, 2011 at 10:00 a.m.

Zenner/Mildbrand to adjourn the meeting at 11:22 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

October 13, 2011

County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m. He also noted that the county had received a \$17,422.90 2010 Workers Comp dividend check from Aegis Corporation.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All present

Other Attendees: Jim Metz, Lester Lewis, John Werner, Sarah Holtz, Marie Koerner, Bruce Strama and Brian Wilson (The Star News). Dave Bizer arrived at 10:18 a.m.

Approve the Minutes of the September 29, 2011 Finance Committee meeting: Mildbrand/Zenner to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Zenner/Krug to approve the agenda. The motion carried.

Treasurer's Report: Following review of the Report which had been distributed by Taylor county Treasurer Sarah Holtz, Zenner/Mildbrand to accept the report as submitted. The motion carried.

Discuss and act on resolution appointing the medical examiner for Taylor County: Strama noted that the resolution was identical, excepting changes in dates to the resolution approved in 2010. Zenner/Mildbrand to approve the resolution appointing the medical examiner. The motion carried.

Discuss and act on a resolution to approve non-represented employee salary for 2012: Strama had distributed copies of the proposed resolution for review. Following discussion, Zenner/Mildbrand to approve the resolution to approve non-represented employee salary for 2012. The motion carried.

Discuss and act on a resolution related to payment of ADRC employees: Strama had distributed a copy of the proposed resolution that he had drafted as requested by Zenner. There was extended discussion of the pros and cons of payment to Aging & Disability Resource Center (ADRC) employees by the county in comparison to those employees being paid by another source. Following discussion on a roll-call vote, the Fuchs/Zenner motion to approve the resolution carried 3-2. Zenner, Fuchs and Parent voted aye; Krug and Mildbrand voting no.

Discuss and act on a request by the UW Extension to include Copier PMs (101.56710.0000.5314) as a non-lapsing account: Strama had distributed copies of correspondence received from the UW Extension requesting the Copier PMs account be a non-lapsing account. The request was based on the large number of copies made late in the year for both the public and organizations, with payment made the following year. Krug/Fuchs to approve the request to include Copier PMs as a non-lapsing account. The motion carried.

Discuss and act on a resolution to establish certain accounts as non-lapsing for 2012: Strama had distributed a copy of the proposed resolution along with the agendas. Strama noted that the only changes are the removal of the Hazmat and Extension Moving Expenses from the list and the addition of the Extension Copier PMs and the 403 Fund, which is related to the Communications Upgrade Project, to the list. Zenner/Mildbrand to approve the resolution establishing certain accounts as non-lapsing in 2012 as submitted. The motion carried.

Discuss and act on a resolution approving undesignation of funds in the Land Acquisition Account (101.57120.0000.5821): The undesignation of those funds had been discussed and approved as part of the Budget review process. Strama had included a copy of the proposed resolution along with the agendas. Mildbrand/Fuchs to approve the resolution undesignating funds in the Land Acquisition Account as submitted. The motion carried.

Discuss and act on a resolution to approve the 2012 annual budget and to approve the tax levy to be apportioned to local districts: Strama had include a copy of the proposed resolution along with the agendas, noting that it is identical to that approved each year with only the dates changed. Mildbrand/Krug to approve the resolution as submitted. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

September 30, 2011	207809-207895	\$106,372.05
October 7, 2011	207896-207991	\$502,822.60
October 10, 2011	207992-208122	\$218,599.76

There was no Payroll submitted:

Zenner/Krug to approve payment of warrants as submitted. The motion carried.
Mildbrand/Fuchs to adjourn the meeting at 10:55 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

September 29, 2011
 County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: Fred Parent with an excused absence

Other Attendees: Jim Metz, Tim Hansen, Lester Lewis, Dave Bizer, Bruce Strama and Brian Wilson (The Star News). Jess Sackmann arrived at 10:23 a.m.

Approve the Minutes of the September 15, 2011 Finance Committee meeting: Krug/Mildbrand to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Krug/Mildbrand to approve the agenda. The motion carried.

Discuss and act on a resolution for 2011 county bridge aid expenses: Following review of resolution, Krug/Mildbrand to approve the resolution along with submission of the resolution to the full County Board. The motion carried.

Review 2010 Audit Report: Larry Brandl reviewed the management letter included in the report with committee members. He noted that the report confirms that the county's records are in order and that though the General Fund is down slightly that the county is still in good shape. According to the Report the only area that needs improvement is the outdated software used for financial reports at Human Services. The software has been updated, which should correct the problem.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

September 15, 2011	207562-207612	\$158,210.96
September 23, 2011	207613-207709	\$338,203.84
September 26, 2011	207710-207808	\$100,575.16

Payroll submitted was:

September 15, 2011	86080-86081	\$77.40	Vendor Checks
September 15, 2011	Three Checks	\$30.62	Manual Checks
September 15, 2011	76323-76535	\$218,080.48	Direct Deposit Stubs
September 29, 2011	86082-86083	\$77.40	Vendor Checks
September 29, 2011	76536-76747	\$213,677.65	Direct Deposit Stubs

Mildbrand/Fuchs to approve payment of warrants and payroll as submitted. The motion carried.

THE FINANCE COMMITTEE RESESSED AT 10:17 A.M., RECONVENING AT 10:27 TO ACT ON ANY ADDITIONAL AGENDA ITEMS.

Discuss and act on a resolution approving the 2012 Highway Department Equipment Schedule: Jess Sackmann was present to address committee members in the discussion of the proposed resolution. Following extended discussion, Fuchs/Mildbrand to approve the resolution as submitted. The motion carried on a 3-1 vote, with Fuchs, Mildbrand and Zenner voting Aye and Krug voting no.

Fuchs/Mildbrand to adjourn the meeting at 10:54 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

September 15, 2011
 County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All present

Other Attendees: Jim Metz, Sarah Holtz, Bruce Strama and Brian Wilson (The Star News).

Approve the Minutes of the August 25, 2011 Finance Committee meeting: Zenner/Fuchs to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Krug/Fuchs to approve the agenda. The motion carried.

Treasurer's Report: Following review of the Report which had been compiled by Taylor county Treasurer Sarah Holtz, Zenner/Mildbrand to accept the report as submitted. The motion carried.

Discuss and act on any 2011/2012 budget related issues: There was no discussion or action taken.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

August 26, 2011	207205-207264	\$325,373.17
August 29, 2011	207265	\$1,690.00
September 2, 2011	207266-207336	\$111,399.06
September 9, 2011	207337-207415	\$213,532.36
September 12, 2011	207416-207561	\$179,934.78

Payroll submitted was:

September 1, 2011	86073	\$38.78	Employee Check
September 1, 2011	86074-86079	\$5,473.60	Vendor Checks
September 1, 2011	76108-76322	\$205,303.14	Direct Deposit Stubs

Krug/Zenner to approve payment of warrants and payroll as submitted. The motion carried.
 Zenner/Mildbrand to adjourn the meeting at 10:15 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

August 25, 2011

County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All present

Other Attendees: Jim Metz, Ken Schmiede, William G. Thiel, Lester Lewis, Larry Brandl, Bruce Strama and Brian Wilson (The Star News).

Approve the Minutes of the August 11, 2011 Finance Committee meeting: Zenner/Mildbrand to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Mildbrand/Krug to approve the agenda. The motion carried.

At 10:04 a.m. Zenner/Mildbrand to go into closed session pursuant to Wis. Stats. 1985 (1)(g) to discuss the Miller Litigation: There was a roll call vote taken with Zenner, Fuchs, Krug, Mildbrand and parent voting aye. The motion carried.

At 10:56 a.m. Zenner/Fuchs to reconvene into open session pursuant to Wis. Stats. 1983 to act on matters discussed in closed session: Upon reconvening into open session, following discussion with attorney William G. Thiel, committee members decided not to act on any changes to the previous action taken at the July 14, 2011 denying the Miller Claim. The Millers had arrived during the closed session and were invited to address the committee which Mr. Miller did, outlining actions taken following sale of the property adjacent to the Taylor County Airport, previously owned by the Millers. The Millers were informed that the Committee had taken no action on the initial denial of their claim.

Discuss and act on a resolution approving the 2012 Highway Department Equipment Schedule: Committee member Zenner reviewed the resolution with committee members prior to a motion by Mildbrand and a second by Zenner to table action on the resolution until the September 29, 2011 Finance Meeting. The motion carried.

Discuss and act on an ordinance to amend Section 20.01, Board of Canvass, Fees For Public Service, Taylor County Code: Strama had included the ordinance change request on the agenda, noting that the Board of Canvass members have been given greater responsibility with the extended focus on elections the past several years. The ordinance amendment would allow Board of Canvass members the same per diem as County Board Members. Following a short discussion, Krug/Mildbrand to approve the ordinance amending Section 20.01 as presented. The motion carried.

Discuss and act on an ordinance to amend Section 54.11(3), Dog License Required, Animal Control Regulations, Taylor County Code: The Law Enforcement Committee had Directed Strama to draft an Ordinance amendment increasing the fees for licensing dogs in Taylor County. The current rate of \$3 for a neutered or spayed dog will be increased to \$5 and the current rate of \$8 for unaltered dogs will be increased to \$10. Following review of the ordinance amendment, Mildbrand/Krug to approve the ordinance as submitted. The motion carried with four members voting aye and Zenner voting no.

Discuss and act on a resolution establishing the Taylor County communications upgrade budget:

Taylor County Sheriff, Bruce Daniels had arrived at 11:22 a.m. to review the resolution with committee members. He informed committee members that the \$1,500,000 upgrade budget included upgrading not only Sheriff's Department radios, but also includes Highway,

EMS and fire related equipment, enhanced 911 services and several computer software and hardware upgrades. He also noted that the cost for many items listed in the improvements schedule is unknown, but that the 1.5 million dollar budget should cover all expenses and only the amount of funding necessary would be borrowed. Following the discussion, Krug/Mildbrand to approve the resolution establishing the Taylor County communications upgrade budget. The Motion carried.

Discuss and act on a resolution authorizing the sale of general obligation promissory notes: Zenner/Mildbrand to approve the resolution authorizing the sale of general obligation promissory notes. The motion carried.

Discuss and act on any 2011/2012 budget related issues: There was no discussion or action taken.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

August 12, 2011	206969-207085	\$6,824,542.69
August 19, 2011	207086-207133	\$128,128.58
August 22, 2011	207134-207204	\$99,272.94

Payroll submitted was:

August 18, 2011	86071-82072	\$77.40	Vendor Checks
August 18, 2011	Four Checks	\$43.83	Manual Checks
August 18, 2011	75890-76107	\$218,032.23	Direct Deposit Stubs

Zenner/Mildbrand to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Krug to adjourn the meeting at 11:54 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

August 11, 2011
 County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All present

Other Attendees: Jim Metz, Lester Lewis, Larry Brandl, Marie Koerner and Bruce Strama.

Approve the Minutes of the July 14, 2011 Finance Committee meeting: Mildbrand/Krug to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Fuchs/Mildbrand to approve the agenda. The motion carried.

Treasurer's Report: Strama distributed copies of the Report prepared by Taylor County Treasurer Sarah Holtz. Committee members reviewed the Report prior to a Mildbrand/Krug motion to accept the Report as presented. The motion carried.

Discuss and act on an ordinance to amend Section 2.24(4), Taylor County Code: Strama had included a copy of the ordinance as amended along with the agendas for review by committee members prior to the meeting. Following a short discussion, Zenner/Mildbrand to approve the ordinance amending Section 2.24(4) as presented. The motion carried.

Discuss and act on any 2011/2012 budget related issues: There was no discussion or action taken.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

July 15, 2011	206463-206553	\$196,879.31
July 20, 2011	206554	\$65,000.00
July 22, 2011	206555-206613	\$477,535.84
July 25, 2011	206614-206699	\$97,205.61
July 29, 2011	206700-206739	\$41,025.98
August 1, 2011	206740	\$200.00
August 5, 2011	206741-206831	\$449,565.39
August 8, 2011	206832-206968	\$120,506.23

Payroll submitted was:

July 21, 2011	86064-86065	\$57.33	Vendor Checks
July 21, 2011	Two Checks	\$23.24	Manual Checks
July 21, 2011	75461-75681	\$228,238.85	Direct Deposit Stubs
August 4, 2011	86066-86070	\$5,481.20	Vendor Checks
August 4, 2011	75682-75889	\$208,056.77	Direct Deposit Stubs

Zenner/Mildbrand to approve payment of warrants and payroll as submitted. The motion carried.

Zenner/Mildbrand to adjourn the meeting at 10:22 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

July 14, 2011

County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All present

Other Attendees: Jim Metz, Lester Lewis, Rollie Thums, Dave Bizer, John Werner III, Ken Schmiege, Larry Brandl, Arlen Albrecht, Diane Niggemann, Sarah Holtz, Amber Fallos, Cheryl Ketelhut and Bruce Strama.

Approve the Minutes of the June 16, 2011 Finance Committee meeting and the minutes of the June 2, 2011 joint meeting of the Personnel and Finance Committees: Mildbrand/Zenner to approve the minutes of the previous Finance Committee meeting and the Joint Personnel/Finance Committee meeting. The motion carried.

Approve the Agenda: Krug/Mildbrand to approve the agenda. The motion carried.

Treasurer's Report: Taylor County Treasurer Sarah Holtz distributed copies of the Report for review by committee members. Following review, Zenner/Mildbrand to accept the Report as presented. The motion carried.

Zenner/Krug to go into closed session at 10:05 a.m. pursuant to Wis. Stats. 1985 (1)(g) to discuss Miller Litigation: The motion passed following a unanimous roll-call vote.

Fuchs/Zenner to reconvene into open session at 10:26 a.m. pursuant to Wis. Stats. 1983 to act on matters discussed in closed session: Zenner/Krug to deny the request for 50% reimbursement for relocation related expenses and also to deny the request by Millers to meet with the Finance Committee. The motion carried on a unanimous vote.

Those in attendance that had departed for the closed session returned.

Discuss and act on mailing of property tax notices for second half taxes: The discontinuance of mailing second half real estate tax notices had been discussed at a previous meeting and Strama was directed to place the item on a Finance Committee Agenda. Treasurer Sarah Holtz reported that in her opinion the notices not only served the purpose of the county receiving tax funds earlier and alleviating penalties for tax payers, but it also aided the Treasurer's office in addressing splits and other property issues that would be problematic if the majority of the second half taxes were to be paid in the last couple weeks of July which had been the norm prior to sending the second half notices. The expense for postage, envelopes and printing is approximately \$2,500. Following the discussion, Krug/Mildbrand to continue mailing second have real estate tax notices. The motion carried with Krug, Mildbrand and Parent voting aye, Zenner and Fuchs voting no.

Discuss and act on disbanding the ADRC AD Hoc Committee: County Board Chair Jim Metz requested tabling of the issue for further study. Dave Krug had been part of the ad hoc committee for the past two years and reviewed past action/developments including the cut in state funding for Family Care and managed care organizations, which has delayed action on the ADRC proposal. Krug's opinion is that if the ADRC is not approved it will affect services and federal funding. Following discussion, Krug asked that the request to disband the ADRC AD Hoc Committee be delayed until at least October 1, 2011. Krug/Zenner to delay action on the disbandment until at least October 1, 2011. There was further discussion with input both for and against joining an ADRC. Most of the negative input was

related to mistrust of the state related to ongoing funding of many programs in the past and the additional layer of bureaucracy. A unanimous vote was cast to approve the Krug/Zenner motion for the delay until October 1st.

Discuss and act on any 2011/2012 budget related issues to include guidelines to be presented to department heads for 2012 budgets: Arlen Albrecht was present with a couple questions related to savings in 2011 being applied to 2012 Extension Budgets. The two questions were addressed by the Committee, stating that the funds budgeted in 2011 for moving "\$6,000" could not be used to increase the 2012 budget, but that the AmeriCorps funding could be applied if not used for AmeriCorps. The Committee directed Brandl and Strama to request department heads to cut 2% from their operations budget. The committee members were satisfied with the 2012 Annual Budget Review Schedule of Meetings which had been mailed with the meeting agenda.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

June 17, 2011	205884-205941	\$276,490.26
June 24, 2011	205942-206003	\$497,519.49
June 27, 2011	206004-206081	\$56,621.37
July 1, 2011	206082-206155	\$361,595.70
July 8, 2011	206156-206211	\$877,190.01
July 11, 2011	206212-206462	\$219,986.17

Payroll submitted was:

June 23, 2011	86057-86058	\$57.33	Vendor Checks
June 23, 2011	Three Checks	\$24.75	Manual Checks
June 23, 2011	75041-75249	\$221,141.12	Direct Deposit Stubs
July 7, 2011	86059-86063	\$5,481.20	Vendor Checks
July 7, 2011	75250-75460	\$209,709.24	Direct Deposit Stubs

Zenner/Mildbrand to approve payment of warrants and payroll as submitted. The motion carried. Krug/Mildbrand to adjourn the meeting at 11:45 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

June 16, 2011
County Board Room

Call Meeting To Order: Fred Parent at 8:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All present

Other Attendees: Jim Metz, Lester Lewis, Larry Brandl, Marie Koerner, Brian Wilson (The Star News) and Bruce Strama.

Approve the Minutes of the May 12, 2011 Finance Committee meeting: Zenner/Mildbrand to approve the minutes of the previous meeting. The motion carried.

Approve the Agenda: Mildbrand/Fuchs to approve the agenda. The motion carried.

Treasurer's Report: Strama had distributed copies of the Report he had received from Taylor County Treasurer Sarah Holtz for review by committee members. Following review, Zenner/Fuchs to accept the Report as presented. The motion carried.

Discuss and act on a request by District Attorney Karl Kelz for reimbursement for county use of personal cell phone: Strama distributed a copy a letter drafted by Kelz outlining his request for reimbursement of a data package for which he currently is charged \$29.99 monthly. Kelz had previously had a contract for \$56.37 per month with Verizon for a DA Office cell phone. He will no longer require a separate phone through the county as he will be using his personal phone. The savings for the county will be \$26.38 monthly and will allow Kelz to carry one cell phone while allowing officers to contact him via email and attachments when required after hours or on weekends. Following the discussion, Krug/Fuchs to approve the request by DA Karl Kelz to be reimbursed for the data package. The motion carried.

Discuss and act on any 2011/2012 budget issues that may arise: Strama requested approval of his attendance at the annual County Clerk's Conference to be held June 26th through the 29th 2011 to be held in Ladysmith. He reviewed the conference agenda with committee members. Mildbrand/Fuchs to approve attendance as requested. The motion carried. Marie Koerner reported that the ordinance related to requiring use of county vehicles when available has raised some questions. Committee members discussed several issues presented by Koerner. Following discussion Koerner was directed to use her judgment in enforcement of the ordinance, but that enforcement should be in the county's best interest. Koerner volunteered to draft an ordinance amendment for review at a future meeting. One change may be allowing non reps to use their personal vehicle at the 27 cents per mile rate charged for the county vehicles even, if a county vehicle is available. The higher approved rate would still be paid for use of a personal vehicle when a county vehicle is not available.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

May 13, 2011	205178-205244	\$180,385.87
May 20, 2011	205245-205298	\$260,652.65
May 23, 2011	205299-205383	\$114,892.76
May 27, 2011	205384-205476	\$431,130.94
June 3, 2011	205477-205548	\$193,425.60
June 10, 2011	205549-205624	\$240,659.08
June 13, 2011	205625-205883	\$204,255.72

Payroll submitted was:

May 26, 2011	86048	\$38.68	Employee Check
May 26, 2011	86049-86050	\$219.00	Vendor Checks
May 26, 2011	Two Checks	\$14.50	Manual Checks
May 26, 2011	74601-74827	\$219,236.22	Direct Deposit Stubs
June 9, 2011	86051-86056	\$5,747.45	Vendor Checks
June 9, 2011	74828-75040	\$215,714.41	Direct Deposit Stubs

Mildbrand/Krug to approve payment of warrants and payroll as submitted. The motion carried.

Krug/Fuchs to adjourn the meeting at 10:28 a.m. The motion carried.

Bruce P. Strama

Joint Meeting of Personnel Committee and Finance Committee

June 2, 2011

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 10:01 a.m.

Members Present: Fred Parent, David Krug, Dennis Fuchs, Dave Bizer, Lester Lewis, Chuck Zenner, Scott Mildbrand

Members Absent: John Werner III

Other Attendees: Linda Daniels, Marie Koerner, John Prentice, John Spiegelhoff, Matt Schimke, Jess Sackmann, Kathy Tingo, Michelle Armbrust, Misty Hartmann, Leeann Raab, Jim Metz, Brian Drycz, Kevin Mayer, Mitch Perkl

Approve Agenda. A motion was made by Zenner, seconded by Fuchs, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve minutes. A motion was made by Lewis, seconded by Zenner, to approve the minutes of the April 12, 2011, Personnel Committee and May 12, 2011, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Lewis, seconded by Mildbrand, to go into closed session at 10:02 a.m. pursuant to Wisconsin State Statutes 19.85(1)(e) for the purpose of meeting with Local 3679, Non-Professional Union, Local 617, Highway Union and Local 662, Teamsters, Professional Union to discuss and negotiate union contracts. Seven (7) voting aye, one (1) absent (Werner), the motion carried.

Open Session. A motion was made by Lewis, seconded by Fuchs, to go into open session at 11:40 a.m. to take any necessary action on the matter in closed session. Seven (7) voting aye, one (1) absent (Werner), the motion carried.

Adjournment. A motion was made by Lewis, seconded by Krug, to adjourn at 11:40 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

FINANCE COMMITTEE

May 12, 2011

County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All present

Other Attendees: Jim Metz, Lester Lewis, Larry Brandl, Marie Koerner, Maggie Gebauer, Bruce Strama and Brian Wilson (The Star News). Marvel Lemke, Linda Daniels, Dave Bizer and Diane Niggemann arrived during the meeting.

Approve the Minutes of the April 28, 2011 Finance Committee meeting: Zenner/Fuchs to approve the minutes of the previous meeting. The motion carried.

Approve the Agenda: Mildbrand/Zenner to approve the agenda. The motion carried.

Discuss and act a request by Medford Motors to provide a 2012 Ford Fusion in place of the 2011 vehicle initially approved with a minimal increase in cost: Marie Koerner reported that she had been contacted by Medford Motors and informed that the 2011 Ford Fusion initially bid out was not available and that there was a cost increase of \$400 for the 2012 Fusion. Medford Motors offered to absorb one half of the increase and update the vehicle from a 2011 to a 2012 for an additional \$200. With the additional \$200 the Fusion is still more than \$1,000 less than the next lowest bid received. Following discussion, Mildbrand/Krug to approve purchase of the 2012 Ford Fusion from Medford Motors for \$200 more than the initial bid of \$15,184 for the 2011 Fusion. The motion carried with Parent abstaining due to his family relationship with one of the dealers.

Discuss and act on a resolution authorizing the Taylor County Clerk of Courts to contract with a debt collector for collection of unpaid fines and forfeitures: Maggie Gebauer informed committee members that all options for collection of debt in the Clerk of Courts Office are currently being used except contracting with a debt collection agency. According to Gebauer an agency would only be used on debt that is more than two years old and for debtors not on a structured payment schedule that they are current on, even if more than two years old. She estimated that total debt for the category discussed as being approximately \$100,000. Other counties contacting with debt collection agencies are paying a fee of from 19 to 25 per cent of debt actually collected to those agencies. She will negotiate with agencies for the best pricing structure. Following the discussion, Zenner/Fuchs to approve the resolution authorizing the Clerk of Courts to contract with a debt collection agency and to submit the resolution to the Full county Board. The motion carried.

Discuss and act on approval of the purchase of ID Protect software and contract for technical support services in the Register of Deeds Office: Marvel Lemke addressed the committee, stating that she had gotten approval from the Finance in 2010 to charge additional fees to cover the cost of redaction of social security numbers on documents available to the public on line. The office has redacted 211,000 at this time and has another 60,000 to redact on documents which will be converted from Microfiche. She distributed information which showed revenues of \$19,595 from June of 2010 through April of 2011 from the additional fees received for redaction. The information distributed also contained estimates for the proposed purchase of ID Protect software, contracting expenses and technical support totaling an estimated \$13,772.75. The deadline for charging the additional \$5.00 redaction fee is December 31, 2011. Lemke was confident that the revenues realized through the remainder of 2011 would be more than sufficient to cover both the purchase of Protect software and fees for technical support. Zenner/Mildbrand to

approve the purchase of ID Protect software and the contract for technical support services by the Register of Deeds Office. The motion carried.

Discuss and act on a resolution requesting environmental impact fees for Perkinstown Winter Sports Area parking lot expansion: Zenner, Lewis and Strama reviewed information related to the project taking place at the Sports Area with committee members and others present. The Building, Grounds & Parks Committee had contacted local contractors asking that they donate equipment and hours to expand the parking lot at the Sports Area with little to no expense to the county. Contractors have responded favorably and work has begun. Initially, when considering permitting issues county officials were under the assumption that wetland restrictions would only affect areas within 75 feet of the wetlands adjoining the project. When DNR representative John Kleist visited the area in April, he informed county officials that the swampy area adjoining the area is a navigable stream and that the restrictions were for areas within 300 ft. of the wetlands. This determination affected the project by requiring that in addition to the original project estimates, that 800 yards of black dirt be purchase and delivered, additional material would have to be removed from the site, that removal of excess material from the site would be required and that there would be additional requirements for sloping and placement of matting to reduce erosion. The additional requirements will require an estimated \$20,000 in additional expense to complete the project with most of the expense related to removal of excess material and purchase of black dirt. Maintenance Director Jeff Ludwig is currently working with the Land Conservation Dept. in an attempt to lower the cost with plan changes, but does not have estimates of possible savings at this time. The Building, Grounds & Parks Committee contemplated spreading the project out over several years, but with the commitment of those contractors to donate equipment and hours in 2011, committee members felt it appropriate to complete the job if at all possible as planned in 2011. Following discussion, Krug/Zenner to approve the resolution requesting environmental impact fees for the Perkinstown Winter Sports Area not to exceed \$25,000.

Discuss and act on any 2011/2012 budget related issues to include proposed ordinance amendments required related to mandatory use of county vehicles and approval of travel outside of general job requirements: Strama had distributed a copy of an ordinance change prior to discussion. The ordinance was drafted to require use of a county vehicle if available by both county board members and employees. The original ordinance had stated that both county board and employees "will be expected to use a county vehicle" if available. Committee members agreed that it should state in both areas that county board members and employees "will use a county vehicle" if available. Following the review of the ordinance, Mildbrand/Fuchs to approve the resolution and submission of the resolution to the County Board with the amendments, removing "be expected to" in both areas as discussed. The motion carried.

Mailing of 2nd half tax deed notices was discussed, with mailing of the notices in 2011 to remain as in prior years, and possibly including a statement in 1st half notices in 2012 that there would not be a 2nd half notice forthcoming. Members felt it proper that the tax deed notices be a separate agenda item on the next agenda when the Taylor County Treasurer could be present.

Purchase of fuel by all departments using a "Fleet Services Card" was discussed along with the number of squad cars taken home by deputies.

Committee members discussed approval of conference and training by department heads or over-site committees and felt it be recommended that there be pre approval by over-site committees and if that were not possible, by department heads in an effort to save money.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

April 29, 2011	204729-204776	\$279,270.31
May 6, 2011	204777-204936	\$239,762.55
May 9, 2011	204937-205177	\$272,275.58

Payroll submitted was:

May 12, 2011	86040	\$75.85	Employee Check
May 12, 2011	86041-86047	\$5,812.45	Vendor Checks
May 12, 2011	74397-74600	\$205,598.52	Direct Deposit Stubs

Zenner/Fuchs to approve payment of warrants and payroll as submitted. The motion carried.

Zenner/Fuchs to adjourn the meeting at 11:00 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

April 28, 2011
 County Board Room

Call Meeting To Order: Fred Parent at 8:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs, Scott Mildbrand and Dave Krug

Members Absent: All present

Other Attendees: Jim Metz, Lester Lewis, Larry Brandl, Marie Koerner and Bruce Strama.

Approve the Minutes of the April 14, 2011 Finance Committee meeting: Mildbrand/Zenner to approve the minutes of the previous meeting. The motion carried.

Approve the Agenda: Zenner/Mildbrand to approve the agenda. The motion carried.

Discuss and act on the proposed purchase of an additional vehicle, to include review and approval of bids received for purchase: Marie Koerner distributed information for both mid and full sized vehicles available on state contracts. She then proceeded to open bids received for mid-size vehicles from local dealers. The bids for mid-sized were from M&H, a 2011 Chevrolet Malibu for \$19,165; from Mertens, a 2011 Dodge Avenger for \$16,527; and from Medford Motors, a 2011 Fusion for \$15,184. Full-size bids were from M&H, a 2011 Impala for \$18,928; from Mertens, a 2011 Charger for \$22,571 and from Medford Motors, a 2011 Ford Taurus for \$19,675. Committee members had several questions concerning fuel mileage for a couple of the vehicles which was not included with the bids. Koerner departed for approximately ten minutes with the mileage estimates, during which time the next agenda item was discussed and acted on by committee members. Following discussion including mileage information provided, Mildbrand/Zenner to approve purchase of the 2011 Ford Fusion from Medford Motors for \$15,184. The motion carried with Parent abstaining due to his family relationship with one of the dealers.

Review proposed account changes with Mid-Wisconsin Bank: Strama had distributed a copy of the proposed agreement to committee members. Brandl reviewed the proposed cash management/sweep account with members, stating that the account change would assure that all county funds would be insured at all times. According to Brandl approving the change to the sweep account from the current account would have little effect on annual expenses. Following the discussion, Fuchs/Krug to accept the recommendation of Brandl and approve placing county funds in the sweep account. The motion carried.

Discuss and act on 2011/2012 budget proposals: There was further discussion of mandatory use of county vehicles when available. Strama will check on the proper procedure for implementing the mandatory use plan prior to any action. There was also discussion of the advantages to mailing out of notices for the second half of property taxes relative to the cost incurred. The possible reduction of employees in departments if more cross training were implemented was also discussed, with no action on any of the items discussed.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

April 15, 2011	204522-204602	\$219,403.90
April 22, 2011	204603-204653	\$102,172.69
April 25, 2011	204654-204728	\$84,618.20

Payroll submitted was:

April 28, 2011	86038-86039	\$219.00	Vendor Checks
April 28, 2011	74170-74396	\$219,779.74	Direct Deposit Stubs

Zenner/Mildbrand to approve payment of warrants and payroll as submitted. The motion carried.

Zenner/Fuchs to adjourn the meeting at 8:43 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

April 14, 2011

County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs and Scott Mildbrand

Members Absent: All present

Other Attendees: Lester Lewis, Larry Brandl, Marie Koerner, Sarah Holtz, Brad Ruesch and Bruce Strama.

Approve the Minutes of the March 31, 2011 Finance Committee meeting: Zenner/Fuchs to approve the minutes of the previous meeting. The motion carried.

Approve the Agenda: Mildbrand/Zenner to approve the agenda. The motion carried.

Treasurer's Report: Sarah Holtz was present to distribute and review the Report with committee members. She also reported that the Mid Wisconsin Bank had notified the Treasurer's Department that monthly fees for the county would be increasing, but that following discussion with bank officials the Mid Wisconsin Bank was willing to wave those fees. Zenner/Mildbrand to accept the Treasurer's Report as submitted. The motion carried.

Discuss and act on previously tabled approval of additional county van purchase: Zenner/Mildbrand motioned, which carried, to remove the previously discussed item from the table for action. Marie Koerner distributed information concerning the savings realized with use of the county vehicles compared to employee usage of their personal vehicles. Annually for the courthouse vehicles the savings was approximately \$10,754.80 and for Human Services the savings was approximately \$8,576.64. Discussion ensued with type/size of vehicle, fuel mileage and alternative uses examined. Committee members were still not certain which type of vehicle to buy if any, and asked Koerner to get bids on both mid and full size vehicles from area dealers. The item will be placed on the April 28th agenda.

Discuss and act on a resolution establishing a policy for the use of the Land Acquisition Account: Strama had distributed a copy of the proposed resolution for review by committee members. The resolution had previously been approved by the Forestry and Recreation Committee. Committee members agreed that the account has been more of a reserve than anything and that having reserves is important. They also realized that budgeting for 2012 will be extremely difficult and use of all revenues available may be required to meet the 2012 budget requirements. Brandl recommended against placing restraints on the account as it may require an additional County Board meeting prior to the Budget Meeting in October for the 2/3 approval required in the resolution if use of funds from the account are included in the budget prepared by the Budget Review Committee. The additional County Board meeting if required would cost approximately \$1,500. Lester Lewis noted that he will be proposing an amendment to the resolution at the County Board meeting including all designated accounts in the policy requiring a 2/3 vote to use those funds for anything except the designated purpose. Following further discussion, Zenner/Mildbrand to approve the resolution and its submission to the full County Board. The motion carried.

Discuss and act on 2011/2012 budget proposals: Scott Mildbrand reported on a department head meeting at which he, Chuck Zenner and Lester Lewis had discussed several items concerning the 2011/2012 budgets. Mildbrand informed committee members that they had discussed the option of savings in the 2011 department budgets possibly being applied to any cuts that may be necessary in 2012. An example would be if a 2011 department budget were to have an excess of \$100 and departments were required to cut

their budgets by 2% in 2012 that \$100 would be subtracted from the required budget cut for 2012 for that department. What, if any percentage cuts that may be required are not known at this time. Also discussed was a possible limit above which purchases would have to be pre-approved by the oversight committee. Both department heads and County Board members felt that setting a satisfactory limit for all departments would be difficult and abandoned the idea. Preapproval for travel for training and conferences was discussed. Committee members agreed that in most cases oversight committee preapproval should be required for training and conference travel. Department heads would have the authority in emergency cases to approve the travel. There was agreement between committee members that if a county vehicle is available it must be used for all travel in order to lower expenses. Other issues discussed were the possibility of an early retirement package and additional department head meetings to improve/enhance communication between employees and the County Board. There was no action taken.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

April 1, 2011	204054-204103	\$83,451.12
April 8, 2011	204104-204268	\$627,269.99
April 12, 2011	204269-204270	\$1,126.20
April 13, 2011	204271-204521	\$246,373.24

Payroll submitted was:

April 14, 2011	86029-86031	\$209.04	Employee Checks
April 14, 2011	86032-86037	\$5,685.20	Vendor Checks
April 14, 2011	Two Checks	\$25.39	Manual Checks
April 14, 2011	73959-74169	\$204,860.79	Direct Deposit Stubs

Zenner/Mildbrand to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Fuchs to adjourn the meeting at 11:25 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

March 31, 2011

County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs and Scott Mildbrand

Members Absent: Committee member Allen Beadles had passed away.

Other Attendees: Jim Metz, Larry Brandl, Jim Wood, Toni Matthias, Marie Koerner and Bruce Strama. Mark Berglund (The Star News) arrived at 10:16 a.m. and departed prior to adjournment.

Approve the Minutes of the March 31, 2011 Finance Committee meeting: Mildbrand/Fuchs to approve the minutes of the previous meeting. The motion carried.

Approve the Agenda: Zenner/Fuchs to approve the agenda. The motion carried.

Discuss and act on approval of petty-cash account for Register in Probate: Toni Matthias explained that she will be collecting money for all fees regarding juvenile and probate matters and requested approval \$100 in petty cash in order to make change related to those fees collected. Mildbrand/Zenner to approve \$100 in petty-cash for the Register in Probate. The motion carried.

Discuss and act on the approval of a credit card for use in purchase of fuel and equipment at the Taylor County Airport: Jim Wood reported that when purchasing fuel and paying repair invoices in instances where Taylor County does not have an account, he has been using his personal credit card, and requested the acquisition of a credit card for use when purchasing fuel or other supplies including equipment parts and repairs at the airport. Wood noted that the Airport Committee has approved the request for a credit card. When questioned on the maximum amount required for credit card purchases \$10,000 was considered acceptable by committee members and Wood, as fuel purchases generally run between five and six thousand dollars with those invoices increasing as fuel prices increase. Following discussion, Fuchs/Zenner to approve application for a credit card with a limit of \$10,000 and the signature of either Wood or Airport Committee Chair John Werner III required for purchases. The motion carried.

Review and approve 2010 IT Dept. line item adjustments: Strama had distributed a copy of the proposed adjustments along with the agendas for review by committee members prior to the meeting. Accountant Brandl explained that at each year-end IT transfers some excess funding into accounts that require those funds for large purchases such as replacement of the AS400, somewhat of a savings account for those larger purchases. Zenner/Mildbrand to approve the 2010 IT line item adjustments as submitted. The motion carried.

Review and approve the Report of 2010 Contingency & General Fund Transfers: Strama had distributed copies of the Report prior to the meeting and following review, Zenner/Fuchs to approve the Report as submitted. The Motion carried.

Approve bid for purchase of an additional county van following review of the bids received: Marie Koerner distributed a copy of the State Contract which was for a 2011 Dodge Grand Caravan with the total cost including delivery of \$20,637.00. Koerner proceeded opening of the other two bids received. The First bid was from Mertens Chrysler Jeep Dodge of Medford. Two choices were offered, the first of which was a 2011 Dodge Grand Caravan Express at a cost of \$22,089.00 and the second choice was for purchase of a 2011 Dodge Grand Caravan Main Street at a cost of \$21,849.00. The second bid was received from Medford Motors, also with several choices. The first option was a 2011 Ford Flex SE at \$25,764.35. The second option was for several versions of the 2011 Ford E-150

van. Following discussion Koerner was directed to make a phone call on the Ford E-150 van prior to a decision. Upon return, she reported that the Ford E-150 van is a rear wheel drive van and does not fit the criteria within the bid specs. At that point discussion ensued as to whether purchase of a vehicle should be considered at this time. Koerner noted that departments are charged 27 cents per mile when using the county vehicles and those charges are adequate for purchase of new vehicles when the need arises. If a county vehicle is not available the amount per mile for personal vehicles is the Federal rate for union members and in excess of 45 cents per mile for non-represented employees. Committee members questioned the need for a van, suggesting that a small car would be advantageous both in purchase price and increase mileage per gallon. Following discussion, Zenner/Mildbrand to table the issue for action at a future meeting to allow input from the Human Services Department, as that is the department that will be using the new vehicle. The motion carried.

Discuss and act on a resolution requesting Environmental Impact Fees for the proposed courthouse retaining wall/sewer project: Committee members discussed the proposed project and options for funding the project. Members felt that the replacement of the collapsed sewer and faulty retaining wall are necessary, and that the impact fees are appropriate for the project. Mildbrand/Fuchs to approve submission of the resolution requesting Environmental Impact Fees not to exceed \$75,000 for the proposed courthouse retaining wall/sewer project to the County Board. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

March 18, 2011	203890-203944	\$356,510.33
March 25, 2011	203945-203989	\$150,643.54
March 29, 2011	203990-204053	\$35,976.07

Payroll submitted was:

March 31, 2011	86027	\$53.10	Employee Check
March 31, 2011	86028	\$38.00	Vendor Check
March 31, 2011	73755-73958	\$221,293.41	Direct Deposit Stubs

Zenner/Fuchs to approve payment of warrants and payroll as submitted. The motion carried. Committee members voiced concern related to the 2012 budget and felt action is required within 2011 with direction to include budget considerations on the next meeting agenda.

Zenner/Mildbrand to adjourn the meeting at 11:38 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

March 17, 2011

County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Allen Beadles, Chuck Zenner, Dennis Fuchs and Scott Mildbrand

Members Absent: All members present

Other Attendees: Jim Metz, Lester Lewis, Ray Soper, Dave Krug, Arlen Albrecht, Peggy Nordgren, Sandra Stuttgen, Larry Brandl and Bruce Strama.

Approve the Minutes of the February 24, 2011 Finance Committee meeting: Zenner/Mildbrand to approve the minutes of the previous meeting. The motion carried.

Approve the Agenda: Mildbrand/Beadles to approve the agenda. The motion carried.

Treasurer's Report: Strama distributed copies of the Report to committee members for review. Beadles/Zenner to accept the Report as submitted. The motion carried.

Discuss and act on the transfer of \$5,500 within the UW Extension Budgets for AmeriCorps funding: Arlen Albrecht reported that the Extension is requesting that \$5,500 of unused funding budgeted for the Extension in 2010 be transferred to the AmeriCorps budget. Similar transfers have taken place the last several years. Albrecht noted that AmeriCorps supports after school activities in Taylor County School Districts and is a worthwhile program. Fuchs had several questions including what other funding sources were available for the program and what the total budget is. Albrecht stated that AmeriCorps gets \$5,500 from the federal budget along with the \$5,500 from the Extension budget and has in the past received local donations. The annual budget according to Albrecht is approximately \$11,000. Committee members were in support of the after school programs stating that if one school ager is helped through the program it is a success. Mildbrand/Zenner to approve the transfer of \$5,500 from the Extension budgets to the AmeriCorps budget. The motion carried unanimously.

Discuss and act on a resolution previously submitted to the Finance Committee increasing the UW Extension Agriculture Educator Position from fifty to sixty percent: Previously on a tie vote the committee had failed on the motion to deny the funding request required to increase the position from fifty to sixty percent. The Finance Committee had recommended a resolution be presented to the County Board for final approval. Scott Mildbrand also a member of the Extension Committee had requested review of the prior action as the Extension is no longer requesting funding for the propose increase in the Extension Agricultural Educator Position, but is proposing the increase in percentage under the current 2011 Extension budget. There was extended discussion with committee members agreeing that Ag Agent Sandra Stuttgen is doing a commendable job and that agriculture is an important part of the Taylor County community and economy. Committee members however were concerned with future budgets due to the state of the economy. Following discussion, Mildbrand/Fuchs to vote on the request to increase the UW Extension Agriculture Educator Position from fifty to sixty percent. There was a roll-call vote with Fuchs, Mildbrand, Parent and Zenner voting no and Beadles Voting aye. The request to increase the position from fifty to sixty percent failed.

Discuss and act on a request required to balance out the 2010 Dog License Trust Fund: Larry Brandl stated that he recommended transfer of \$12,015 from the 2010 Contingency Fund Account into the Dog License Trust Fund in order to balance out the fund for 2010. Strama stated that the request was required because when budgeting he had failed to include the estimated \$15,000 of dog licensing revenue on the expense side of the ledger, causing the shortfall. There was discussion surrounding the extensive cost related

to caring for the dogs and cats. Committee members recommended possibly licensing cats to defray the cost to the general taxpaying public for care of the animals. Strama stated that the issue of licensing cats has been discussed previously at Law Enforcement Meetings with no action taken to proceed with the licensing of cats. He also stated that the statutes require the care of domesticated animals and that transfer requested is necessary to cover that cost. Mildbrand/Beadles to approve the transfer of \$12,015 from the 2010 Contingency Fund Account into the Dog License Trust Fund in order to balance out that fund for 2010. The motion carried.

Review payment options for City of Medford street improvement assessments:

Larry Brandl reported that Taylor County received invoices from the City of Medford in the amount of \$31,287.34 for street improvement assessments. The invoices can be paid in full or payments can be made under a five or ten year plan. Payment under the five or ten year plan would include 4.47 % interest annually, which would total approximately \$4,200 over five years if that plan were chosen and approximately \$1,400 the first year. Return on county investments are minimal at this time and committee consensus was that the rates will not increase in the near future. Brandl's recommendation was to pay the assessment in full using Sundry Unclassified funding in order to save the interest that would be accrued if the extended payment plan were chosen. Following the discussion, Fuchs/Beadles to pay \$31,287.34 to the City of Medford for street improvement assessments, with the funding to be from the Sundry Unclassified Account. The motion carried unanimously on a roll-call vote. Brandl reported that the invoices indicated that the billing was final, so the county should not receive any additional assessments following application of the final coat of asphalt.

Review effects of the proposed state budget: Committee members discussed the proposed state budget and effects that the proposed budget will have on the county. Shared revenues will be cut by approximately one hundred eighty or one hundred ninety thousand dollars, dependent on population and equalized value of the county in 2011. Areas where savings may be gained were discussed including travel and conferences with a suggestion that Personnel and Finance should meet with department heads informing them that savings in that area are one of the focuses of the Committee and will be for the 2012 budget. Discussion ensued concerning other possible cuts with no action at this time due to lack of solid information in many areas and lack of passage of the final budget.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

February 25, 2011	203405-203444	\$84,852.67
March 04, 2011	203445-203526	\$261,739.51
March 11, 2011	203527-203613	\$165,743.39
March 16, 2011	203614-203889	\$228,147.29

Payroll submitted was:

March 03, 2011	86012-86015	\$538.68	Employee Checks
March 03, 2011	86016-86021	\$5,719.45	Vendor Checks
March 03, 2011	Nine Checks	\$87.48	Manual Checks
March 03, 2011	73286-73527	\$217,223.37	Direct Deposit Stubs

Zenner/Beadles to approve payment of warrants and payroll as submitted. The motion carried.

Beadles/Mildbrand to adjourn the meeting at 10:45 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

February 24, 2011
County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Allen Beadles, Chuck Zenner, Dennis Fuchs and Scott Mildbrand

Members Absent: All members present

Other Attendees: Jim Metz, Diane Niggemann, Amber Fallos, Cheryl Ketelhut, Larry Brandl, Marie Koerner and Bruce Strama.

Approve the Minutes of the February 10, 2011 Finance Committee meeting: Mildbrand/Zenner to approve the minutes of the previous meeting. The motion carried.

Approve the Agenda: Beadles/Fuchs to approve the agenda. The motion carried.

Discuss and act on match funding for the Round 6 Radio Equipment Grant for the Sheriff's Department: Taylor County Sheriff, Bruce Daniels was present and informed committee members that the requirement to purchase narrow band radios is approaching rapidly. He has received a quote for the required replacement equipment from Kenwood for an estimated \$35,362.65 which was the lowest of the three quotes received. The funding for replacement of the equipment had not been budgeted for 2011 so alternative funding must be approved. Daniels and Larry Brandl have reviewed options and recommended use of General Funds to cover the cost of the initial purchase and use of funds acquired through bonding which will be required to cover the total project to replenish the General Fund at that time. The project will include updating of the radio related infrastructure which could include construction of additional towers and will likely total at least several million dollars. Zenner/Beadles to approve use of the General Funds not to exceed \$50,000.00 for replacement of mandated radio equipment and to replenish the General fund in the amount used for that purchase once the bonding for the project has been completed. The motion carried unanimously.

Review ADRC proposal for Taylor County: Diane Niggemann was present along with Cheryl Ketelhut and Amber Fallos to review the proposed center in Taylor County and the status of staff that will be employed. Committee members voiced concern with the employees being county employees and not state employees. Committee members had been under the assumption that the employees would be state employees. Fallos stated that ADRC employees state-wide will be county employees paid by contract with the state. When questioned as to what may happen if the state is unable to fund the ADRC, Fallos stated that at that time Taylor County could drop out of the ADRC and the state will decide what to do at that time. Committee members have concerns on what the state would mandate if that scenario were to occur, as in the past, tendency has been for the state to mandate additional funding by counties. It was reported that two current Human Services employees will be employed at the center once the ADRC and Family care are in place. There will be an additional four Human Services employees losing their jobs once Family Care is implemented, with those employees likely to have the opportunity to work for the managed care facility that will provide services that Human Services currently provides. Marie Koerner questioned what the case may be if those ADRC county employees are granted wages and benefits in excess of state funding available. Fallos replied that those employees may be required to work a shorter week or realize other wage reduction options because only contracted funds from the state will be used to pay those employees. Human Services will continue to provide the services until the ADRC is in place. A resolution will be introduced for approval by the Taylor County Board supporting the ADRC and outlining the program, including avenues for discontinuance of the proposed ADRC due to shortfalls in funding or related concerns.

Review and act on warrants and payroll as submitted: Diane Albrecht answered several Commission on Aging and Medical Assistance Transportation questions. She noted that there will be a change in Medical Assistance Transportation in July when the state will begin contracting with a private entity to cover Medical Assistance Transportation.

Warrants submitted were:

February 11, 2011	203098-203177	\$203,441.05
February 18, 2011	203178-203282	\$343,817.36
February 23, 2011	203283-203404	\$575,870.04

Payroll submitted was:

February 17, 2011	86006-86009	\$402.02	Employee Checks
February 17, 2011	86010-86011	\$219.00	Vendor Checks
February 17, 2011	73049-73285	\$219,790.03	Direct Deposit Stubs

Beadles/Mildbrand to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Zenner to adjourn the meeting at 10:45 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

February 10, 2011
 County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs and Scott Mildbrand

Members Absent: Allen Beadles had an excused absence.

Other Attendees: Jim Metz, and Bruce Strama.

Approve the Minutes of the January 13, 2011 Finance Committee meeting:
 Zenner/Mildbrand to approve the minutes of the previous meeting. The motion carried.

Approve the Agenda: Mildbrand/Fuchs to approve the agenda. The motion carried.

Treasurer's Report: Strama distributed copies of the report prepared by Treasurer's office for review by committee members. Following review, Zenner/Mildbrand to accept the Treasurer's report as submitted. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

January 14, 2011	202453-202526	\$362,464.12
January 21, 2011	202527-202653	\$303,266.56
January 26, 2011	202654-202767	\$160,980.31
January 28, 2011	202768-202810	\$30,825.91
February 4, 2011	202811-202896	\$235,422.02
February 9, 2011	202897-203097	\$148,442.08

Payroll submitted was:

January 20, 2011	85991-85993	\$342.08	Employee Checks
January 20, 2011	85994-85995	\$219.00	Vendor Checks
January 20, 2011	Three Checks	\$29.37	Manual Checks
January 20, 2011	72567-72805	\$233,569.12	Direct Deposit Stubs
February 3, 2011	85996-85999	\$398.72	Employee Checks
February 3, 2011	86000-86005	\$5,685.20	Vendor Checks
February 3, 2011	One Check	\$0.00	Manual Check
February 3, 2011	72806-73048	\$209,904.52	Direct Deposit Stubs

Zenner/Mildbrand to approve payment of warrants and payroll as submitted. The motion carried.

Zenner/Fuchs to adjourn the meeting at 10:35 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

January 13, 2011
County Board Room

Call Meeting To Order: Fred Parent at 10:00 a.m.

Members Present: Fred Parent, Chuck Zenner, Dennis Fuchs and Scott Mildbrand

Members Absent: Allen Beadles had an excused absence.

Other Attendees: Jim Metz, Larry Brandl, Sandra Stuttgen and Bruce Strama. Marvel Lemke arrived at approximately 10:05 a.m.

Approve the Minutes of the December 16, 2010 Finance Committee meeting the joint Finance/Personnel meetings held on November 17, November 30 and December 7, 2010: Zenner/ Fuchs to approve the minutes of the previous meetings. The motion carried.

Approve the Agenda: Zenner/Mildbrand to approve the agenda. The motion carried.

Treasurer's Report: Strama distributed copies of the report prepared by Treasurer's office for review by committee members. Following review, Zenner/Fuchs to accept the Treasurer's report as submitted. The motion carried.

Discuss and act on a request to increase credit card transaction fees for "Landshark" users and to increase the "Landshark" user subscriptions: Marvel Lemke distributed information concerning the cost and expense related to use of "Landshark". "Landshark" is a service that allows 24 hour per day, 7 days per week access to Register of Deeds real estate information, also allowing printing of that information. The information submitted by Lemke, reviewed by committee members showed that there is an actual loss of income with each credit card use. Lemke proposed raising the current \$1.00 fee for use of a credit card to either a \$2.00 or \$3.00 charge. She felt that if the fee were to be set at \$2.00 that expenses would be covered and with a \$3.00 fee the county would realize a minimal revenue above expenses per each usage. Following discussion, Fuchs/Zenner to approve increasing the fee for use of the "Landshark" service from \$1.00 to \$3.00. The motion carried. Lemke also reported that for a \$250.00 monthly subscription fee, unlimited "Landshark" service access is allowed. There is only one subscriber at this time. Lemke suggested increasing the fee by \$50.00 to \$300.00 beginning in January of 2012. She has contacted the lone subscriber and that subscriber is willing to pay the additional fee as the service will be expanded by that time. Lemke will include the proposed increase on a future agenda.

Discuss and act on a resolution increasing University of Wisconsin-Extension Agriculture Educator Position from fifty percent to sixty percent: Scott Mildbrand moved to address the issue with a second by Zenner. The motion carried. There was discussion concerning any increase personnel expenditures at a time when the budget is so tight. It was noted that county employees have agreed to increased health care costs, limited increases in wages and the county has agreed not to lay off employees through 2012. Sandra Stuttgen reported that farming is changing due to grazing practices and other modern practices and that there is a need for the additional time requested for the Agriculture Educator position. She also said there is an increase in dairy farms in Taylor County, not a decrease as thought by some committee members. Fred Parent reported that Supervisor Dave Krug has contacted him in support of the increase of the position from 50% to 60%. Zenner/Fuchs to deny the increase in the Wisconsin-Extension Agriculture Educator Position from 50% to 60%. A roll call vote was taken with Zenner and Fuchs voting aye, Mildbrand and Parent voting no. The motion to deny failed on a tie vote. At that point Mildbrand stated that he thought he had in his original motion to address the issue, included that the increase in time for the position be approved. Strama stated that he did not hear that part of his motion but He may not have heard it correctly. If that were part of the

motion, and there was a tie vote, the motion to approve the increase would have failed on a tie vote, reversing the final decision. Committee members felt it appropriate that the resolution go to the full County Board for approval or disapproval in any case. There was no further discussion.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

December 17, 2010	201829-201894	\$254,712.11
December 23, 2010	201895-201985	\$295,872.07
December 30, 2010	201986-202050	\$312,959.11
January 7, 2011	202051-202184	\$402,906.94
January 7, 2011	202185	\$246.24
January 12, 2011	202186-202452	\$226,441.98

Payroll submitted was:

December 23, 2010	85979	\$14.55	Employee Check
December 23, 2010	85980-85981	\$218.00	Vendor Checks
December 23, 2010	Four Checks	\$30.72	Manual Checks
December 23, 2010	72084-72313	\$220,595.34	Direct Deposit Stubs
January 6, 2011	89982-85984	\$424.09	Employee Checks
January 6, 2011	85985-85990	\$5,696.95	Vendor Checks
January 6, 2011	72314-72566	\$252,507.40	Direct Deposit Stubs

Zenner/Fuchs to approve payment of warrants and payroll as submitted. The motion carried.

Zenner/Fuchs to adjourn the meeting at 10:41 a.m. The motion carried.

Bruce P. Strama