

Taylor County Board of Health

November 5, 2012

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums, Pat Mertens, and Regina Syryczuk

Members Absent: Dr. Flandermeyer

Other Attendees: Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Pat Mertens and seconded by Carol Tuma to approve the October minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums seconded by Regina Syryczuk to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Rollie Thums and seconded by Pat Mertens to approve the bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty provided an update one new facility licensed, inquiry for another facility and one facility requiring reinspection with fees. Patty reported on classes the EHS will be attending related to asbestos and plumbing inspections and codes due to complaints.

Employee FMLA: Patty reported one employee will be off the later part of November for approximately one week.

Approve/Reject Director request to carry over vacation to 2013: Patty requested to carry vacation to 2013 due to current bookkeeper position not filled at this time requiring additional time by her to complete these duties. A motion was made by Rollie Thums and seconded by Regina Syryczuk to approve the carry over vacation to 2013 and forward to the personnel committee. Motion carried.

Additional Public Health activities: Patty updated the committee on the senior health fair, vision and hearing screenings, Memorial Health Center CHIP meetings, planned replacement of 3 computers based on our rotation for the department, Wisconsin Adolescent Health Care Communication program presentation for Prevention Council and Memorial Health Center, BOH newsletter, final copy of the job description approved last month, fluoride varnish in the schools, Michele appointed to the Public Health Nurse annual conference committee as the Northern Region representative, and Patty will provide a final copy of Chapter 5 that was passed at county board next month.

Update on Grants:

The Wellness Coalition and health department was awarded a \$10,000 CHANGE grant to assess different sectors of the county related to community health. Patty and Peggy Nordgren attended the meeting about the grant last week.

The AODA coalition has received increased funding from Indianhead for this next year for their initiatives. Patty will be asking them for additional assistance to meet their grant goals since the grant designates their availability two days a week.

The agencies grant contracts for 2013 from DHS are available and Patty will begin negotiations with the state for funding. Patty plans to apply for an AHEC intern to assist with community health plan for 2013. The Northwoods Preparedness Consortium is applying for an infrastructure grant which will provide funding for our agency for accreditation work.

Scheduled Trainings/Conferences: Wisconsin Immunization Registry meeting is planned for December, Strong Woman training is available in Hurley in December and reminder the annual public health conference is in May if members want to plan to attend.

Review of Human Health Hazard Investigations: Investigation of an apartment building related to air quality is in process. The agency obtained air sampling equipment from the state for the investigation and we are currently waiting for results.

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, and sti's.

Correspondence: None.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, December 3, 2012 at 9:00 AM.

Adjournment: With no further business, Tim Hansen moved to adjourn the meeting and seconded by Pat Mertens. All Ayes. The meeting was adjourned at 9:37 am.

Taylor County Board of Health

October 8, 2012

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums, Pat Mertens, Regina Syryczuk and Dr. Flandermeyer

Members Absent: None

Other Attendees: Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Pat Mertens and seconded by Carol Tuma to approve the September minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums seconded by Tim Hansen to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Rollie Thums and seconded by Dr. Flandermeyer to approve the bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty provided an update on potential new business inspections and an update on two facilities with stop payment check and question of reinspection fees.

Accept/Reject revised job description for Taylor County Health Department Secretary/Bookkeeper/Accounts Payable/Accounts Receivable position. A motion was made by Tim Hansen and seconded by Dr. Flandermeyer to approve the presented job description. Motion carried.

Accept/Reject to fill the Taylor County Health Department Secretary/Bookkeeper/Accounts Payable/Accounts Receivable position. A motion was made by Rollie Thums and seconded by Regina Syryczuk to fill this position with a skills test to be developed by the director and human resources for applicants to complete in addition to the interview process. Motion carried.

Additional Public Health activities: Patty updated the committee on flu clinics, dental varnish, vision and hearing screenings, Medford child development days, Senior Health fair, Hospital CHIP plan meeting, assist with school immunization reports, and Price County Seal a Smile scheduled with Rib Lake and Medford schools

Update on Grants:

Patty presented the YRBS results in relation to the Taylor County Drug Opposition Partners initiative and shared the work they have completed to this point and their facebook page.

She updated the committee on the Wellness Coalition activities, CHANGE grant application, Wisconsin Well Woman Program, immunization grant and emergency preparedness requirements.

Scheduled Trainings/Conferences: Michele and Debbie attended the vision screening, staff attended the immunization update, attorney general webinar, Wisconsin Environmental Public Health Tracking Network meeting, Grow and Glow meeting and the WIC clerk meeting.

Review of Human Health Hazard Investigations: None at this time

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, sti's and pertussis.

Correspondence: None.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, November 5, 2012 at 9:00 AM.

Adjournment: With no further business, Rollie Thums moved to adjourn the meeting and seconded by Tim Hansen. All Ayes. The meeting was adjourned at 9:50 am.

Taylor County Board of Health

September 10, 2012

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums, Pat Mertens and Dr. Flandermeyer

Members Absent: Regina Syryczuk

Other Attendees: Tony Fraundorf, Luella Daubert, Bev Adams, Joyce Keller, Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Rollie Thums and seconded by Carol Tuma to approve the August minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Ray Soper seconded by Rollie Thums to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Tim Hansen and seconded by Pat Mertens to approve the bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Tony provided the committee with an update on his program and inspections. Patty updated the committee on the worthless check complaint forwarded by the treasurer's office to the sheriff's department.

Patty presented the 2012 Food Safety Awards to Medford VFW Auxillary, Chelsea Conservation Club representatives and noted UnCommon Ground was the other awardee. The committee thanked them for the job they do to for our community. The awardees and Tony Fraundorf left the meeting at this time.

Taylor County Code Chapter 5 rewrite: The committee had the opportunity to review the current chapter and the proposed chapter. Patty reported the proposed chapter has been reviewed and approved by corporation counsel. Patty answered the questions by the committee. A motion was made by Tim Hansen and seconded by Pat Mertens to approved the proposed Chapter 5 and forward to county board. Motion carried.

Taylor County Strategic Plan: The committee received the final copy of the plan with the changes made. The one page summary will be forwarded to the county board.

Taylor County Health Department 2011 Annual Report: The committee received this prior to the meeting. A motion was made by Pat Mertens and seconded by Dr. Flandermeyer to accept the report and forward to county board. Motion carried.

Taylor County CHIP Plan 2011 Annual Report: The committee received this prior to the meeting. A motion was made by Tim Hansen and seconded by Ray Soper to accept the report and forward to county board. Motion carried.

Additional Public Health activities: Patty provided the committee with a letter from Memorial Health Center related to their plan, scheduling flu clinics with the price of our vaccine at \$25.00, Medford School District immunization clinic date, scheduling for vision and hearing screenings and fluoride varnish applications in various schools, Price County Dental SEAL a Smile grant award for Taylor County schools in Medford and Rib Lake with a private provider

providing services in Gilman, Move to Improve letter of support written for Rural Hospital Flexibility grant funding, Medford Child Development Days, social media policy and implementation by December 31st, 2012 for the agency, Wellness Coalition activities including Security Health Plan grant for \$23,000, activity booklet update and sent to various agencies and the need to discuss a coordinator for the coalition, AODA coalition activities include attorney from UW Madison to present in October alcohol licensing for governing bodies, award for Matthew Reuter for completing the 24 hour drug drop off box and completing their strategic plan and Dr. Flandermeyer accepting the medical director position for the health department and letter of appreciation for Dr. Falkenberg for her past service.

Update on Grants:

Patty reported radon, emergency preparedness, and prevention grant funding. She gave a report on the changes related to the new rules for 317 funding for immunizations and the impact on the community and health department, infrastructure grant and the WIC audit report.

Scheduled Trainings/Conferences: Michele and Debbie attended the vision screening update with Michele reporting on it. Patty and Michele attended the MCH required PH nurse conference and provided an update.

Review of Human Health Hazard Investigations: None at this time

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, sti's and hepatitis.

Correspondence: None.

2013 Proposed Taylor County Health Department Annual Budget: Patty provided the budget and explanation prior to the meeting. Patty answered questions by the committee. A motion was made by Tim Hansen and seconded by Carol Tuma to approve the budget as submitted and forward to the county board. Motion carried.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, October 8, 2012 at 9:00 AM.

Adjournment: With no further business, Rollie Thums moved to adjourn the meeting and seconded by Dr. Flandermeyer. All Ayes. The meeting was adjourned at 10:12 am.

Taylor County Board of Health

August 6, 2012

Ground Floor Conference Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums, Regina Syryczuk and Dr. Flandermeyer

Members Absent: Pat Mertens

Other Attendees: Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Dr. Flandermeyer and seconded by Rollie Thums to approve the July minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums seconded by Regina Syryczuk to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Rollie Thums and seconded by Regina Syryczuk to approve the bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty reported inspections for the new year has begun. We had three requests for return of license fees from vendors. One was returned due to they were out of business before the new license year began and sent in the license fee by mistake. The other two entities were open and operating after the new license year began and were denied.

Patty reported the agency will present the 2012 Food Safety Awards at our next meeting. Lester Lewis informed the board some comments about the quality of frames used for the awards in past years. A motion was made by Rollie Thums and seconded by Dr. Flandermeyer to purchase better quality of frames for the awards. Motion carried.

Taylor County Ordinance Adoption of Wisconsin Statute 101.23 Smoke Free Law. Patty reported she found in the county code the county had already adopted this law. This was referred to corporation counsel who will refer for update of bond schedule and update the sheriff department so county citations can be issued as per state law.

Additional Public Health activities: Michele reported on Camp Learn a Lot held at Rib Lake schools. Patty reported on the activities completed by the AHEC intern, continue to wait for guidance from the state related to the new immunization requirements for who we can provide immunizations to after October 1st, booths at the Taylor County fair, no date yet for the hospital CHIP plan meeting, and the Taylor County budget.

Wisconsin Association of Local Health Department and Boards/Wisconsin Public Health Association Annual Conference attendance: None at this time.

Update on Chapter 5 County Code: Patty and Tony met with corporation counsel to discuss the Chapter 5 update to reflect current references to state statutes. Patty will bring the recommended changes to Chapter 5 at next month's meeting.

Update on Grants:

Patty reported on the 6th month grant review, SNS/TARS review scored a 94%, WIC review, AODA coalition activities, Price County Seal A Smile grant award for Taylor County

schools in Medford and Rib Lake, Youth Risk Behavioral Survey results. Patty reported the Wellness Coalition had planned to write for the Rural Hospital Flexibility grant for a wellness coordinator and support the Strong Women program to be taught in Rib Lake, Gilman and Medford but she has been informed the hospital is planning to write to expand thier Move to Improve program and therefore the coalition is not allowed to compete for the grant as per the guidelines. She will present some other option for funding for the Wellness Coalition endeavors at next month's meeting.

Patty requested board approval to send a letter of committment for a Shared Service grant to be led by Marathon County Health Department. This grant is a national competitive grant which explores those services already shared between health departments and investigation of additional services. She informed them of counties in the Northern Region who have already committed to the grant. A motion by Dr. Flandermeyer and seconded by Regina Syryczuk to send a letter of committment for the grant. Motion carried.

Scheduled Trainings/Conferences: Patty reported on the accreditation and QI training sessions.

Review of Human Health Hazard Investigations: Patty reviewed the information from one case investigated last week.

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, sti's and pertussis.

Correspondence: None.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, September 10, 2012 at 9:00 AM.

Adjournment: With no further business, Rollie Thums moved to adjourn the meeting and seconded by Carol Tuma. All Ayes. The meeting was adjourned at 9:51 AM.

Taylor County Board of Health

July 2, 2012

Ground Floor Conference Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums and Dr. Flandermeyer

Members Absent: Regina Syryczuk and Pat Mertens

Other Attendees: Patty Krug, Michele Armbrust, Kirsten Boquist and Charleen Hughes

Approve Minutes: A motion was made by Rollie Thums and seconded by Carol Tuma to approve the April minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Dr. Flandermeyer and seconded by Rollie Thums to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Rollie Thums and seconded by Tim Hansen to approve the bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty reported annual license fees were due by June 30, 2012. Those businesses who have not yet paid received a reminder call on June 28th and reminded to avoid the additional late fee if not postmarked by June 30th.

There have been some inquiries into opening new businesses that Tony has assisted with so they meet the requirements for licensure. Tony also passed his standardization visit with the state inspectors.

Taylor County Ordinance Adoption of Wisconsin Statute 101.23 Smoke Free Law. Patty reported this will be brought to the next meeting along with Taylor County Chapter 5 code for updates reflecting state law changes.

Additional Public Health activities: Kirsten reported on her activities as the AHEC intern. Patty reported on potential meeting dates for the hospital community improvement plan, Wellness Coalition, Taylor County Drug Opposition Partners (AODA coalition) work with strategic planning process to start next month, the schools behavioral risk survey results will be shared with the committee at next month's meeting, jail health, county fair display boards, farmer's markets, ASQ screening class, Medford school district immunizations, and regional office redesign.

Wisconsin Association of Local Health Department and Boards/Wisconsin Public Health Association Annual Conference attendance: Committee members who attended provided a summary of some of the meetings they attended.

Update on Grants:

Patty reported on the Emergency Preparedness updating of emergency and mass clinic plans, need to schedule a review of these plans with state staff, Prevention grant, changes effective October 1st who will be eligible to receive immunizations from our agency, performance management and quality improvement trainings, assessment of the agency for accreditation, potential grant to review shared services, Rural Hospital flexibility grant, Infant Mental health initiatives and six month grant review scheduled for July 16th.

Health Department Strategic Planning: The committee reviewed the strategic plan with goal number two changed to "Expand staff opportunities for continuing professional development". A motion was made by Rollie Thums and seconded by Dr. Flandermeyer to approve the amended strategic plan. Motion carried. Patty reported the IT department has approved the health department to move forward with their social media initiatives.

Scheduled Trainings/Conferences: Foodborne Illness Outbreak seminars, Mental health and Infant Mental health seminars, suicide prevention trainings, performance mangement, quality improvement, state WIC conference, the annual conference as noted earlier, Central Wisconsin Susan G. Komen training, and the enviromental public health tracking advisory committee for the state of Wisconsin.

Review of Human Health Hazard Investigations: Patty reviewed the information from one case investigated last week.

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, sti's and pertussis.

Correspondence: NALBOH news brief was provided.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, August 6, 2012 at 9:00 AM.

Adjournment: With no further business, Rollie Thums moved to adjourn the meeting and seconded by Dr. Flandermeyer. All Ayes. The meeting was adjourned at 10:35 AM.

Respectively submitted,

Patricia M. Krug

Taylor County Board of Health

April 9, 2012

Ground Floor Conference Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Regina Syryczuk, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums and Pat Mertens.

Members Absent: Dr. Flandermeyer

Other Attendees: Patty Krug, Michele Armbrust, and Mark Bergland

Approve Minutes: A motion was made by Pat Mertens and seconded by Regina Syryczuk to approve the March minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums and seconded by Tim Hansen to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Rollie Thums and seconded by Tim Hansen to approve the bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty reported inspections are currently in progress. Tony has had his standardized inspections with DNR officials as required.

Review/Approve License Fees for 2012-2013: Patty explained the changes in the accounting records for the agent program to reflect the carryover required each year due to the license fee calendar year. She provided the fund balance totals from 2009 to current. Patty provided some options for license fees for this coming year for the committee to consider. Discussion ensued. A motion was made by Regina Syryczuk and seconded by Pat Mertens for license fees to remain the same as this year. Motion carried.

2012 County Health Rankings: The committee reviewed the press release and Taylor County rankings information.

Additional Public Health activities: Patty reported on the smoking ordinance, need to update Chapter 5 in county code with current state statute language, Adolescent project training at medical staff and area high schools, AHEC intern, Parent Who Host the Most campaign, Wisconsin Hospital Association Community Health Planning meeting, review of letter from Gregg Olson, MHC in reference to community health planning process and Patty's conversation with him last week, and school scheduled immunization clinics.

Wisconsin Association of Local Health Department and Boards/Wisconsin Public Health Association Annual Conference attendance: Board members should let Patty know by April 18th if interested in attending the conference.

Update on Grants:

Patty reported on the AODA coalition meetings, Infant Mental Health information and training, potential to work with Medford Schools and WIR system.

Health Department Strategic Planning: Patty provided the draft plan. Board members will review the plan and prior to our next meeting will notify Patty of any recommended changes.

Scheduled Trainings/Conferences: Safe Sleep Summit, and Foodborne Illness Outbreak seminars.

Review of Human Health Hazard Investigations: Patty reviewed the information from the two cases currently under orders to correct.

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, sti's and pertussis.

Correspondence: None

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, June 4, 2012 at 9:00 AM.

Adjournment: With no further business, Tim Hansen moved to adjourn the meeting and seconded by Rollie Thums. All Ayes. The meeting was adjourned at 10:00 AM.

Respectively submitted,

Patricia M. Krug

Taylor County Board of Health

March 5, 2012

Ground Floor Conference Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Dr. Flandermeyer, Regina Syryczuk, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums and Pat Mertens.

Members Absent: None

Other Attendees: Patty Krug, Patti Smith, and Mark Bergland

Approve Minutes: A motion was made by Pat Mertens and seconded by Rollie Thums to approve the February minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums and seconded by Dr. Flandermeyer to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Raymond Soper and seconded by Pat Mertens to approve the bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty reported inspections are currently in progress. Patty informed the committee the board will have to review license fees for the 2012-2013 fee schedule.

Request from Jump River Community Center: Patty Krug provided documents to the board, Jump River Community Center 2010 Annual Report and Schedule of Events for 2012. Patti Smith was present to request a potential license fee change for their facility. She reviewed the above documents and users of the facility. Patty Krug informed the committee of the potential impact on a fee schedule change if using the provision of senior site meals. A motion was made by Rollie Thums and seconded by Pat Mertens to table this request. Motion carried. Patti Smith left the meeting.

Discussion related to Wisconsin Smoke free law: Patty informed the committee the city of Medford has adopted a local ordinance related to Wisconsin Statute 101.123. She informed the committee her involvement with a violation of this statute and a request from the Taylor County Sheriff department in reference to the county adopting a similar ordinance. Discussion ensued. A motion by Rollie Thums and seconded by Dr. Flandermeyer to request corporation counsel to develop a county ordinance to adopt Wisconsin Statute 101.123. Seven members voting yes, one no (Hansen). Motion carried.

Additional Public Health activities: Patty reported on the wellness coalition, Memorial Health Center Community Health Improvement Plan process and the March 23rd training, child development days participation, memo from the State of Wisconsin in reference to increase influenza surveillance in long term care facilities, AmeriCorps worker grant, and student interns.

Update on Grants:

Patty reported AODA mentoring grant project, Maternal Child Health Core Competency requirements, emergency preparedness tabletop exercise, Seal A Smile potential grant with Price County Health Department and Parents Who Host the Most campaign.

Health Department Strategic Planning: Patty provided the draft plan. The committee will meet on April 2nd from 9-12 to complete the plan. Patty will ask our vendor to provide a final plan for discussion on this date.

Scheduled Trainings/Conferences: Wisconsin Hospital Association, March 23rd, Wisconsin Dells, Community Health Planning, and Wisconsin Public Health Association/Wisconsin Association of Local Health Department and Boards Annual conference is scheduled for May 21-23rd in Wisconsin Dells.

Review of Human Health Hazard Investigations: None at this time.

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, sti's and pertussis.

Correspondence: NALBOH NewsBrief was provided.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, April 9, 2012 at 9:00 AM.

Adjournment: With no further business, Dr. Flandermeyer moved to adjourn the meeting and seconded by Regina Syryczuk. All Ayes. The meeting was adjourned at 10:20 AM.

Respectively submitted,

Patricia M. Krug

Taylor County Board of Health

February 6, 2012

Ground Floor Conference Room

Call Meeting To Order: Rollie Thums called the meeting to order at 9:02 am.

Members Present: Regina Syryczuk, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums and Pat Mertens.

Members Absent: Lester Lewis and Dr. Flandermeyer

Other Attendees: Michele Armbrust and Patty Krug

Approve Minutes: A motion was made by Regina Syryczuk and seconded by Tim Hansen to approve the January minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Carol Tuma and seconded by Regina Syryczuk to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Tim Hansen and seconded by Pat Mertens to approve the bills for January as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty reported on a situation during an inspection and the result.

Approve/Reject Community Manufactured Homes Park fees: Patty provided the committee a recommendation for Taylor County fees based on current state fees. A motion was made by Ray Soper and seconded by Tim Hansen to approve the fees as presented. Motion carried

Additional Public Health activities: Patty reported on the wellness coalition, Memorial Health Center Community Health Improvement Plan process, Medford Chamber women's weekend, Passport to Taylor County project, March 23rd training for joint community health plans with hospital and public health, student intern updates, presentation about pertussis, appointment of new state health officer and bureau of public health.

Update on Grants:

Patty reported 2011 grant review, emergency preparedness drill, hazard vulnerability assessment (HVA), and the Mentor/Mentee AODA grant.

Approve/Reject 2012 contract for Taylor County Mentee Coordinator, Grant funded position: Patty reported she would like to offer a contract to Jean Flood at \$30.00/hour to coordinate our efforts for this grant. There are no benefits with this position and is only valid the length of the contract to September 30th, 2012. A motion was made by Pat Mertens and seconded by Regina Syryczuk to approved the contract as requested. Motion carried.

Scheduled Trainings/Conferences: Strategic Planning for the health department is scheduled for February 28th.

Review of Human Health Hazard Investigations: Patty reported on recent mold, mildew, and landlord/tenet issues.

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, sti's and pertussis.

Correspondence: None

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, February 6, 2012 at 9:00 AM.

Adjournment: With no further business, Pat Mertens moved to adjourn the meeting and seconded by Regina Syryczuk. All Ayes. The meeting was adjourned at 9:40 AM.

Respectively submitted,

Patricia M. Krug

Taylor County Board of Health

January 9, 2012

Ground Floor Conference Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Dr. Flandemeyer Regina Syryczuk, Carol Tuma, Raymond Soper, Rollie Thums and Pat Mertens.

Members Absent: Tim Hansen

Other Attendees: Michele Armbrust and Patty Krug

Approve Minutes: A motion was made by Rollie Thums and seconded by Pat Mertens to approve the November minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Carol Tuma and seconded by Regina Syryczuk to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Rollie Thums and seconded by Pat Mertens to approve the bills for November and December as presented. Motion carried.

Update on Programs:

Agent Status Program: Licensing inspections have continued this past month, new facilities inspected and follow up on complaints.

Additional Public Health activities: Patty reported on school staff Tdap clinics, completion of vision/hearing screenings in schools, Wellness Coalition, AHEC student application, presentation of WALHDAB/WPHA legislative grid and student internships with our office.

Update on Grants:

Patty reported Active Schools grant completion, 2011 grants and 2012 grants.

Approve/Reject 2012 contracts for Environmental Health Specialist and Registered Dietician.

Patty reviewed the contracts for both positions in the department noting these positions receive no benefits. The amount per hour for the contracts have been budgeted for 2012. The 2% increase is the same received by county employees. A motion was made to approved the enviromental health specialist position at \$45.10/hour and the registered dietician at \$31.38/hour from January 1,2012 to December 31,2012. A motion was made by Dr. Flandemeyer and seconded by Regina Syryczuk to approved the contracts as presented. A roll call vote was taken with all members present voting yes and one absent. Motion carried.

Scheduled Trainings/Conferences: Strategic Planning for the health department is scheduled for January 31st.

Review of Human Health Hazard Investigations: Patty reported on recent mold, mildew, and landlord/tenet issues.

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, sti's and pertussis.

Correspondence: NALBOH newsletter

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, February 6, 2012 at 9:00 AM.

Adjournment: With no further business, Rollie Thums moved to adjourn the meeting and seconded by Pat Mertens. All Ayes. The meeting was adjourned at 9:29 AM.

Respectively submitted,

Patricia M. Krug