

TAYLOR COUNTY COMMISSION ON AGING
Wednesday, December 5, 2012 – 9:30 A.M.
Multi-Purpose Room

Members Present: Agen, Albrecht, Bix, Dubiak, Jochimsen, Madlon, Peterson, Troyk

Members Absent: Thums

Call Meeting to Order: Chair Albrecht called the meeting to order at 9:30 A.M. Also present were Paul Thornton, Executive Director – Black River Industries, and Diane Niggemann, Director – Taylor County Commission on Aging.

Approve Minutes of the November 7, 2012 Meeting: Peterson moved to approve the minutes of the November 7, 2012 meeting; Dubiak seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with thirteen items; Troyk seconded. All Ayes. Motion Carried.

Public Input: Thornton reported that the renovations to the Black River Industries building are now complete. They included work on siding, the loading dock, outside water lines, and windows. Their Web site is being redesigned and should be finished by the end of December. Their annual fundraising letter is going out today (December 5). Nestles has announced that they will be donating \$5,500 to next year's Commission on Aging Health Fair; this is \$500 more than last year.

Review & Act on Gilman Dining Site Options: The cost of meals prepared by Black River Industries (BRI) and the Gilman IGA are virtually identical. However, the cost of delivering those meals is vastly different. The daily cost of delivery to the Gilman site by BRI comes to \$8,472 annually. Add to that figure the cost of delivery for Meals on Wheels to home-bound clients of \$3,718.50, and the total cost is \$12,190.50. There is no delivery cost for the Gilman IGA to get the meals to the Gilman site; volunteers can be used for some of the additional work; and Marcie Boie's additional working time would amount to approximately \$3,000 per year. Troyk moved to go with the Gilman IGA meal plan, to give the required 30-day notice to Black River Industries to eliminate Gilman from their meal contract; to sign any required new contract to reflect the elimination of the Gilman meal site from the Black River Industries contract, and to rescind any previous actions on this issue by the Commission on Aging. Agen seconded. All Ayes. Motion Carried.

Transportation Public Hearing: There will be a Public Hearing dealing with the Specialized Transportation Assistance grant application for 2013 on Wednesday, December 12, 2012 at 11:30 A.M. It will be in the Multi-Purpose Room.

Van Purchased for Gilman from 85.21 Funds: The new van, a 2013 Dodge Grand Caravan, has been delivered. It will be used at the Gilman site for meal deliveries and related activities.

Update on Medical Assistance (MA) Transportation: Logisticare, the firm handling Medical Assistance (MA) transportation in the State of Wisconsin, has notified the State that they will be terminating their contract for those services as of February 17, 2013. They have agreed to continue until replacement services are procured. Dennis Smith, State of Wisconsin Secretary of Health Services, has announced that Requests for Proposals (RFPs) are going out to potential providers.

ADRC Update: The Medford office is open, referral and walk-in numbers are increasing, and training is ongoing. All the other offices are now fully staffed. The 100% time

reporting is now exceeding expectations and should increase even more as training and experience kick in. This will result in additional revenues to the ADRC of the Northwoods.

Review & Approve Director's and Other Monthly Expenditures for September, October, & November: Expenditures for last month were not approved because of an omission on the agenda. Madlon moved to approve October director's expenses in the amount of \$111.87 and November expenses in the amount of \$127.97, as well as September-October Commission Expenditures in the amount of \$32,221.87 and October-November Commission Expenditures in the amount of \$48,869.35. Jochimsen seconded. All Ayes. Motion Carried.

Other Business: There was no other business.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Tuesday, January 8, 2012 at 9:30 A.M. and will be followed by a Nutrition Council meeting immediately afterwards. The meetings will be in Jump River at the Community Center.

Adjourn Meeting: With no further business, Troyk moved to adjourn; Dubiak seconded. All Ayes. The meeting was adjourned at 10:52 A.M.

Handouts: Taylor County Commission on Aging November 7, 2012 meeting minutes; spreadsheet on Gilman dining options; November 2012 Director's Expenses; October-November Commission on Aging Monthly Expenditures; Commission on Aging December Newsletter.

TAYLOR COUNTY COMMISSION ON AGING
Wednesday, November 7, 2012 – 9:30 A.M.
Multi-Purpose Room, 845 East Broadway, Medford, Wisconsin

Members Present: Agen, Albrecht (left at 10:32 A.M.), Bix, Dubiak, Jochimsen, Madlon, Peterson, Thums

Members Absent: Troyk was an excused absence.

Call to Order: Chair Albrecht called the meeting to order at 9:30 A.M. Also present were Paul Thornton, Executive Director Black River Industries; Marcie Boie, Gilman Meal Site Manager; and Diane Niggemann, Taylor County Commission on Aging Director.

Approve Minutes of the Minutes of the October 3, 2012 Meeting: Thums moved to approve the minutes of the October 3, 2012 meeting with one change: The meeting started at 10:00 A.M., not 9:00 A.M. Madlon seconded. All Ayes. Motion Carried.

Approve Agenda: Thums moved to approve the agenda with ten items; Peterson seconded. All Ayes. Motion Carried.

Public Input: There was no public input.

Discuss & Act On Meal & Delivery Options for Gilman Dining Site: Various options were discussed. Director Niggemann will prepare a spreadsheet for the December meeting. No Action Taken.

Review & Approve Changes to 2013-2015 Aging Plan: The Commission reviewed the revised version of the 2013-2015 Aging Plan. After making several minor changes, Bix moved to approve the new Aging Plan; Jochimsen seconded. All Ayes. Motion Carried.

Director's Report: The "Undies & Socks under the Tree" collection is happening again this year. Anyone wishing to donate new, packaged underwear and/or socks can drop them off at the Commission on Aging Office, the Medford Senior Dining Site, or the Taylor County Courthouse. "Healthy Eating for Successful Living", a "workshop for people who want to feel and look better by making small changes to the foods they eat and the exercise they do", is being offered for six Mondays, starting on November 12, 2012. There are still two slots available. This month's "Chat & Snack" covers Alzheimer's disease and is presented by Eve Montgomery of the Azura Memory Care group of Wausau. Low-income energy assistance is now available at the Taylor County Human Services Department. The Director's Expense Report and the Commission on Aging Monthly Expenditures were reviewed but not acted upon because these items were not on the agenda. They will be approved at the December meeting. The Senior Health Fair had approximately 550 attendees and was a success with over 40 vendors present.

Other Business: There was no other business.

Set Next meeting Date: The next meeting of the Taylor County Commission on Aging will be Monday, December 5, 2012 at 9:30 A.M.

Adjourn Meeting: With no further business, Bix moved to adjourn; Dubiak seconded. All Ayes. The meeting was adjourned at 11:03 A.M.

Handouts: Taylor County Commission on Aging Minutes of October 3, 2012; County Plan for Older People 2013-2015; October 2012 Director's Expense Report; Commission on Aging Monthly Expenditures - October; November 2013 Taylor County Commission on Aging Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, October 3, 2012 – 10:00 A.M.

Gilman Senior Center – Corner of 4th & Main Streets, Gilman Wisconsin

Members Present: Agen, Albrecht, Dubiak, Jochimsen, Madlon, Peterson, Thums, Troyk. Bix arrived at 10:20 A.M.

Members Absent: None

Call Meeting to Order: Chair Albrecht called the meeting to order at 9:00 A.M. Also present were Stacey Reich of Black River Industries and Diane Niggemann, Commission on Aging Director.

Approve Minutes of the September 5, 2012 Meetings: Troyk moved to approve the minutes of the September 5, 2012 Commission on Aging meeting and the Public Hearing minutes of the same day; Madlon seconded. All Ayes. Motion Carried.

Approve Agenda: Dubiak moved to approve the agenda with twelve items; Troyk seconded. All Ayes. Motion Carried.

Public Input: Reich reported that Black River Industries does not plan to increase their meal charges for the congregate meal sites and the home-delivered meals at this time. However, increases in the cost of food and gas may change this during the upcoming year.

ADRC Update & Open House: The Medford Satellite Office of the Aging & Disability Resource Center of the Northwoods (ADRC-NW) will have its formal Open House on Tuesday, October 9 from 3:00 to 6:00 P.M. The ADRC-NW Disability Benefit Specialist Don Meeder will be coming to Taylor County more often because of the increased demand for his services. The ADRC Information & Assistance Specialists reported an increase in calls from clients.

2013 Budget: The Taylor County Finance & Budget Review Committee decided to take \$3,375 from the reserve fund balance to apply to the 2013 budget. The nutrition program will be cut \$3,000 next year. After discussion, Troyk moved to approve the budget with these minor changes; Agen seconded. All Ayes. Motion Carried.

Review & Approve Additional Staff Hours for Gilman Site Manager: The Gilman meal site lost its Senior Community Services Employment Program worker. Our options are 1) to have the site manager work extra hours to get the meals from Medford and deliver them to Gilman, deliver the home-delivered meals, and pick up some meal site participants; 2) to contract with Black River Industries to deliver the meals to the Gilman site and have the site manager or volunteers deliver the home-delivered meals and pick up the meal site participants; or 3) to contract with a Gilman or Jump River business to provide the meals and have the site manager and volunteers pick up the participants. The site manager has agreed to work extra hours temporarily. It will cost \$9,360 annually to have Black River Industries deliver the meals. Another option was then proposed – to hire someone at minimum wage to deliver the meals to Gilman and handle the home-delivered meals. This would cost the County approximately \$6,990 annually. Troyk moved to have Niggemann ask the Personnel Committee for an additional part-time employee to pick up and deliver the Gilman meals and the home-delivered meals since this would be at a significantly lower cost than having Black River Industries do it. The motion went on to have Black River Industries temporarily delivery the meals to the Gilman site, at least until the next meeting of the Commission on Aging. Dubiak seconded. All Ayes. Motion Carried.

Update on Medford/Stetsonville Meal Change: Six people traveled from Medford to the Stetsonville Meal Site last week. Further data is required before a decision can be made as to whether moving the Medford Tuesday meals to Stetsonville is working.

Director's Report: The Senior Health Fair is scheduled for Friday, October 26, 2012 from 9:00 A.M, until 1:30 P.M. There will be over 40 exhibitors along with various health screenings and presentations. After review, Troyk moved to approve Commission on Aging expenses for August of \$30,330.42 and Director's Expenses for September of \$47.31. Agen seconded. All Ayes. Motion Carried.

Other Business: Bix reported on a joint Wisconsin Aging Network Conference she attended. She got a number of good ideas that will help at the meal sites.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be in Medford on November 7, 2012 at 9:30 A.M.

Adjourn Meeting: With no further business, Bix moved to adjourn; Agen seconded. All Ayes. The meeting was adjourned at 11:25 A.M.

Handouts: Minutes from the September 5, 2012 Commission on Aging meeting and Public Hearing of the same date; 2013 Proposed Annual Budget; Commission on Aging Monthly Expenditures – August; Director's Expense Report – September; Washington Bulletin – September 19, 2012; Wisconsin Legislature letter – September 12, 2012; Commission on Aging October Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Public Hearing

Wednesday, September 5, 2012 – 11:00 A.M.

Multi-Purpose Room

Members Present: Agen, Albrecht, Bix, Dubiak, Jochimsen, Madlon, Peterson, Thums, Troyk

Members Absent: None

Call to Order: Chair Albrecht called the Public Hearing to order at 11:20 A.M. Also present were Commission On Aging Director Diane Niggemann; Aging & Disability Resource Center I & A Specialists Sue Nuernberger and Kris McMurray, and Stacy Rieck, Black River Industries. Introductions of all present were made.

Public Input: There was no public input.

Review County Plan for Older People 2013-2015: Director Niggemann reviewed the Draft of the County Plan for Older People 2013-2015. The review included the six State Mandated Focus Areas: Development of a system of home and community based services, Older Americans Act programs, Alzheimer's disease; emergency preparedness, evidence-based prevention programming, and family caregiver support. It also included the three Local Focus Areas: End of life decision making, collaboration with Taylor County Aging Council working toward an adult day care center, and working to create an integrated unit consisting of the Aging & Disability Resource Center and the Aging Unit.

Aging & Disability Resource Center (ADRC) Presentation: Nuernberger and McMurray then gave an overview of the services offered by the ADRC. Their services are free to the clients, and there are no income limits. Their clientele includes the over-60 population, the developmentally disabled, the physically disabled, and those individuals age 17.5-18 transitioning to adult services. They provide access to information and options counseling to help clients make decisions about their own lives in an informed manner. Ruth Ann Pipcorn provides elderly benefits information, and Don Meeder provides disability benefits information. The hours of operation are Monday through Friday from 8:00 A.M. – 4:30 P.M.

The Grand Opening for the ADRC of the Northwoods – Medford Satellite will be Tuesday, October 9, 2012 from 3-6 P.M.

Adjournment: With no further business, Bix moved to adjourn; Troyk seconded. All Ayes. The meeting was adjourned at 11:50 A.M.

Handout: Aging & Disability Resource Center of the Northwoods brochure.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, September 5, 2012 - 9:30 A.M.

Multi-Purpose Room

Members Present: Agen, Albrecht, Bix, Dubiak, Jochimsen, Madlon, Peterson, Thums, Troyk

Members Absent: None

Call to Order: Chair Albrecht called the meeting to order at 9:30 A.M. Also present were Diane Niggemann, Taylor County Commission on Aging Director, and Paul Thornton, Executive Director - Black River Industries.

Approve Minutes of the July 12, 2012 Meeting: Agen moved to approve the minutes of the July 12, 2012 meeting; Thums seconded. All Ayes. Motion Carried.

Approve Agenda: Thums moved to approve the agenda with fourteen items; Bix seconded. All Ayes. Motion Carried.

Public Input: Paul Thornton of Black River Industries (BRI) reported that they have just received a new bus for transportation. It has twelve seats and two wheel chair slots. All of their vehicles passed the recent State Patrol Inspection. They will be re-siding the south and west sides of their building to improve the appearance and energy efficiency. Northern Lights will be renting half the BRI building, and this should result in more work for BRI clients.

Change in Serving Days at Medford Dining Site: Recent attendance at the Medford Dining Site has been decreasing, especially on Tuesdays. Niggemann would like to close the Medford Site on Tuesdays on a trial basis and have the seniors go to the Stetsonville Site on that day. Thums moved to close the Medford Dining Site on Tuesdays on a trial basis, have the seniors go to the Stetsonville Site on that day, and provide transportation from the Medford Site to the Stetsonville Site at a cost of \$0.50 for the round trip. Jochimsen seconded. All Ayes. Motion Carried.

Review & Act on the 2013-2015 Aging Unit Plan: After some minor corrections, Troyk moved to approve the draft of the 2013-2015 Aging Unit Plan; Dubiak seconded. All Ayes. Motion Carried. A budget must accompany the Plan. Niggemann proposed the following revenue budget: Grants \$279,177; Donations C1-C2 \$84,000; Carryover C1-C2 \$40,640; Bus Donations \$5,350; County Match \$13,623; COP Meals \$58,000; United Way \$5,000; Care Call Fees, \$23,464; County Levy \$120,489; Commission On Aging Fund Balance \$14,664. Total Revenue: \$644,407. The expenditure budget is as follows: C1-A & C1-B Congregate Meal Program \$172,550; C2 - Home Delivered Program \$139,388; State Senior Community Service \$6,240; State Elderly Benefit Specialist \$57,954; 3D - Preventive Health \$2,668; 3B - Supportive Services \$31,594; Transportation Revenue \$86,740; 3E - Family Caregiver Support \$12,120; COA Expenditures paid through Taylor County tax levy \$120,489; COA Expenditures paid from Fund Balance \$14,664. Total Expenditures: \$644,407. Troyk moved to approve this budget; Agen seconded. 8 - Yes; 1 - No (Thums). Motion Carried.

Review & Act on Request from Goodrich Meal Site for Increase for 2013 Expenses: Niggemann presented a request from the Goodrich Meal Site asking for an increase of \$30/month to cover the increase in expenses due to utilities, snow plowing, and maintenance. Troyk moved to increase by \$30/month the amount paid to the Goodrich Meal Site for expenses, bringing the total amount paid to \$75/month. Madlon seconded. All Ayes. Motion Carried.

Review & Act on Request from Jump River Community Center for Increase for 2013 Meal Costs: Jump River is requesting an increase of \$0.25/meal for 2013, raising the total amount per meal to \$5.75. Dubiak moved to approve an increase of \$0.25/meal for the Jump River Community Center for 2013 meals; Agen seconded. All Ayes. Motion Carried.

Review & Act on Request from Black River Industries for Increase for 2013 Meal Costs: Thornton requested a 3% increase in meal costs for the congregate meal site meals, and he plans to rely on the transportation clause of the existing contract for any increase in fuel costs. Bix moved to approve a 3% increase in meal costs for Black River Industries for 2013; Troyk seconded. All Ayes. Motion Carried.

Director's Report: Hanson & Goessl donated pork from a pig they purchased at the Taylor County Fair. This will go to the Stetsonville Meal Site. Daryl Young, the senior worker at the Gilman Meal Site will be leaving at the end of September. The Health Fair, scheduled for October 26, 2012, will have several candidates for state and federal office attending; this should result in more publicity and increased attendance for the Health Fair.

Review/Approve July & August Director's and COA Monthly Expenditures: After review, Thums moved to approve July Director's Expenses in the amount of \$97.34, August Director's Expenses in the amount of \$139.46, and July & August COA Monthly Expenditures in the amount of \$29,912.52. Peterson seconded. All Ayes. Motion Carried.

Other Business: There was no other business.

Set Next Meeting Date: The next meeting of the Taylor County Commission On Aging (and the Nutrition Council) will be Wednesday, October 3, 2012 starting at 9:30 A.M. It will be at the Gilman Meal Site.

Adjournment: With no further business, Troyk moved to adjourn; Dubiak seconded. All Ayes. The meeting was adjourned at 11:14 A.M.

Handouts: Minutes of the Taylor County Commission On Aging meeting of July 12, 2012; Draft County Plan for Older People 2013-2015; 2013 COA Expenditure Budget Worksheet; 2013 Nutrition Fund Expenditure Budget Worksheet; 2013 Commission On Aging Anticipated Revenue; 2013 Commission On Aging Anticipated Expenditures; 2013 Taylor County Aging Unit Budget; Director's Expense Reports for July 2012 and August 2012; COA Monthly Expenditures for July and August 2012; Taylor County Commission On Aging Newsletter – September 2012.

TAYLOR COUNTY COMMISSION ON AGING

Thursday, July 12, 2012 – 9:30 A.M.

Stetsonville Community Center – 412 East Centennial Avenue, Stetsonville, Wisconsin

Members Present: Agen, Albrecht, Bix, Dubiak, Jochimsen, Madlon, Peterson, Thums, Troyk

Members Absent: None

Call to Order: Chair Albrecht called the meeting to order at 9:30 A.M. Also present were Erin Meyer, Program Manager - Black River Industries; Marguerite Klingbeil, former Commission on Aging Member; Don Meeder, Disability Benefit Specialist at the Aging & Disability Resource Center of the Northwoods, and Diane Niggemann, Director of the Taylor County Commission on Aging.

Approve Minutes of the June 6, 2012 Meeting: Thums moved to approve the minutes of the June 6, 2012 Commission on Aging meeting; Troyk seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with thirteen items; Dubiak seconded. All Ayes. Motion carried.

Public Input: Meyer reported that Catholic Charities has appointed a new executive director as of January 10, 2013. He is Alan Rock. She also reported that the Black River Industries Golf Outing was highly successful with over \$6,000 in profits.

Presentation by Don Meeder, Disability Benefit Specialist for the Aging & Disability Resource Center of the Northwoods: Meeder stated that the Disability Benefit Specialist (DBS) serves people ages 18-59 with disabilities. They assist them with applying for benefits and the appeals process if necessary. They also help them get the benefits and care they need by directing them to the appropriate contacts. Meeder and the other DBS, Terese Poe, will handle all the DBS duties within the ADRC-NW.

ADRC Update: Niggemann reported that Kris McMurray will be starting as an ADRC Specialist on July 23, 2012; and Sue Nuernberger will be starting in the same position on July 24. The official soft opening of the ADRC-NW in Medford will be July 30, 2012.

2013-2015 Aging Unit Plan: Director Niggemann is currently in the process of collecting information from various sources to use in preparing the three-year plan. The Plan must cover such issues as the development of a system of home and community-based services, Older Americans Act programs, Alzheimer's Disease and Related Disorders, emergency preparedness; evidence-based prevention programming, and family caregiver support. She will continue to work on developing the plan and then bring it before the Commission for final approval.

Set Date for Public Hearing: The three-year plan requires a public hearing for input from the community. This hearing will be Wednesday, September 5, 2012, either before or immediately after the Commission on Aging meeting.

Director's Report: The Greater Wisconsin Agency on Aging Resource is holding a conference in Wisconsin Dells on September 21 and 22. Commissions on Aging Members are entitled to attend the first day free of charge. Any Commission Member interested in attending should contact Niggemann.

Ruby's Pantry, a food distribution center, will have their first distribution on July 20. Anyone wishing to participate will pay \$15.00 for a generous amount of groceries.

Arlene Judnic is the new site manager at the Rib Lake Nutrition Site.

Senior Care is up for renewal again. This is a very important program to enable senior to get their prescriptions filled at a very low cost. Please contact our state legislators and ask them to support the renewal of this valuable program.

Niggemann is planning on having the two new ADRC-NW Specialists present to meet people on Senior Day of the Taylor County Fair.

Review/Approve Director's & Other Monthly Expenditures: After review, Thums moved to approve June Director's Expenses of \$198.90 and May/June Commission on Aging Expenditures of \$29,960.09. Agen seconded. All Ayes. Motion Carried.

Other Business: There will be a public forum to gather information regarding access to medical transportation concerns. The forum will be in Bayfield, Wisconsin on July 31, 2012.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Wednesday, 7, 2012 at 9:30 A.M. The September meeting will be September 5, 2012 at 9:30 A.M. and will immediately precede the Public Hearing for the 3-year plan. The October meeting will be Wednesday, October 3, 2012 and will be following by a Nutrition Council meeting. It will be in Gilman.

Adjourn: With no further business, Bix moved to adjourn; Madlon seconded. All Ayes. The meeting was adjourned at 11:12 A.M.

Handouts: ADRC-NW Brochures;

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, June 6 2012 - 9:30 A.M.
Multi-Purpose Building

Members Present: Agen, Bix, Dubiak, Jochimsen, Madlon, Peterson, Thums, Troyk. Albrecht arrived at 9:37 A.M.

Members Absent: None

Call to Order: Commission Member Thums called the meeting to order at 9:35 A.M. Also present were Stacey Reich, Black River Industries, and Diane Niggemann, Director, Taylor County Commission on Aging.

Approve Minutes of the May 2, 2012 Meeting: Agen moved to approve the minutes of the May 2, 2012 minutes; Dubiak seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with twelve items; Troyk seconded. All Ayes. Motion Carried.

Public Input: Stacey Reich reported that the Black River Industries Golf Outing is set for June 22nd. Their goal is to purchase a new forklift with the proceeds. Jim Gummerson will receive the Good Samaritan Award from Catholic Charities.

ADRC Update: Bix reported that employees are being hired for the various ADRC satellite offices in the ADRC of the Northwoods region. The Aging Departments for both Oneida County and Vilas County have moved into their new offices which will be shared with the ADRC offices in those counties. Furniture has arrived for the Medford office. Opening dates are not yet set, but soft openings are being planned for this summer.

Approve United Way Application: Niggemann has applied for a \$5,000 grant from United Way to help defray costs of food delivery. Troyk moved to approve the application; Bix seconded. All Ayes. Motion Carried.

Three-Year Plan: Niggemann asked Commission Members to talk with seniors and find out what they feel they want from the Commission, what they feel they need, and how the Commission can help them most.

Director's Report: Niggemann invited Commission Members to attend the Caregiver Conference in Ogema on June 15. There are about 25 vouchers still available for distribution to qualified seniors for use at the Farmers' Market. The Commission received an invitation from Logisticare to join their network for transportation. There have been many problems with the transition to Logisticare. In fact, the Aging & Disability Professionals Association of Wisconsin (ADPAW) is requesting an audit of Logisticare's performance. Niggemann will be purchasing a 2013 van with 85.21 and County match funds. The Personnel Committee approved filling the Rib Lake Site Manager position. The ad should be in this week's newspaper. The Finance Committee agreed to start paying the Stetsonville Centennial Community Center \$25/day for use as a nutrition site. This will start on June 1.

Review & Approve Director's and COA Monthly Expenditures: Bix moved to approve COA Monthly Expenditures of \$30,206.32 and Director's Expenses of \$110.14. Madlon seconded. All Ayes. Motion Carried.

Other Business: There was no other business.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Thursday, July 12, 2012 at 9:30 P.M. It will be at the Stetsonville Nutrition Site. A meeting of the Nutrition Council will follow immediately afterwards.

Adjournment: With no further business, Bix moved to adjourn; Thums seconded. All Ayes. The meeting was adjourned at 10:26 A.M.

Handouts: Taylor County Commission on Aging minutes of May 2, 2012; Director's Expense Report and COA Monthly Expenditures for May 2012; Taylor County Commission on Aging Newsletter for June, 2012.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, May 2, 2012 - 9:30 A.M.

Multi-Purpose Building

Members Present: Agen, Albrecht, Bix, Dubiak, Jochimsen, Madlon, Peterson, Troyk. Thums arrived at 9:56 A.M.

Members Absent: None

Call to Order: Chair Albrecht called the meeting to order at 9:31 A.M. Also present were Nancy Bellendorf, Board President - Neighbor-to-Neighbor; Dick Halopka, Board President - Centennial Community Center, and Diane Niggemann, Director - Taylor County Commission on Aging.

Approve Minutes of the April 4, 2012 Meeting: Troyk moved to approve the minutes of the April 4, 2012 meeting; Peterson seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with fourteen items; Agen seconded. All Ayes. Motion Carried.

Public Input: There was no public input.

Neighbor-to-Neighbor Program - Nancy Bellendorf: Bellendorf stated that this program is available to any Taylor County resident qualified under the income guidelines of the Taylor County Housing Authority. The group will assist residents in making modifications to their homes to increase safety and accessibility. They are currently applying for 501 (c) (3) non-profit status. Their fundraising starts with a kick-off breakfast on May 22. People can make donations of time and/or money to this very worthwhile cause. The group will work with Niggemann to make their services available for older people in the County through the Commission on Aging.

ADRC Update: Pam Parkkila, Regional Manager of the Aging and Disability Resource Center of the Northwoods, was originally scheduled to attend this meeting; but it was decided that she will attend when the ADRC satellite office in Medford opens. Bix reported that in September of last year the County Board originally decided to have the Medford ADRC satellite office be staffed by Taylor County employees. The Board then rescinded that action in October. They then rescinded that action and approved having the employees be Taylor County employees in February of this year. However, even though the County Board approved this, the Personnel Committee couldn't come to an agreement with the ADRC of the Northwoods over several issues; some of these issues were State mandates that could not be eliminated. So at the April County Board meeting, at the request of the ADRC of the Northwoods, the County Board decided not to have the satellite office be staffed by Taylor County employees. This is unfortunate because originally \$30,000 per year had been budgeted for supervision of these employees. This would have been money Taylor County would have received with no strings attached. However, that money is now lost because of the problems with establishing the agreement with the Personnel Committee.

Review & Approve Request to Fill Rib Lake Site Manager Position: The Rib Lake site manager has resigned her position, and the director asked for approval to replace that position. Adrienne Schneider and Judy Kraft have been filling in. The Commission thanks them for their efforts. Thums moved to authorize Niggemann to ask the Personnel Committee to approve filling this position; Troyk seconded. All Ayes. Motion Carried.

Request from Stetsonville Community Center for Financial Assistance for Stetsonville Nutrition Site: Dick Halopka gave a brief history of the Stetsonville Centennial Community Center. Because of rising costs, he is asking for rent to be paid for

the Center's use as a nutrition site. All the other nutrition sites in Taylor County are paid \$25/day when used as a meal site, except Jump River which gets \$30/day. Troyk moved to recommend to the Finance Committee that Centennial Community Center be paid \$25/day for its use as a nutrition site. The motion further recommended that this payment start as soon as possible; but if this year's budget does not allow for it, then the payment would start in January 2013. Bix seconded the motion. All Ayes. Motion Carried. There were some other minor issues that Halopka mentioned, but these will be handled administratively.

Discussion on 3-Year Aging Plan: Niggemann reported that she is working on ways to achieve our goals for providing and improving services to seniors in Taylor County. She will be bringing the 3-year plan to the Commission for approval at a later date.

Director's Report: This month's Chat & Snack will feature the new County Veteran's Service Officer, Josh Sniegowski. The seven-week Stepping On program has fourteen participants and is designed to help prevent falls. A Caregiver Conference will be held at the Ogema Baptist church on June 15. The AARP Drivers Safety Program will be May 23. On June 5 vouchers will be available on a first-come, first serve basis for the Farmer's Market.

Review & Approve Director's and COA Monthly Expenditures: Bix moved to approve Director's expenses of \$152.52 and Commission on Aging April 2012 expenses of \$27,845.95; Troyk seconded. All Ayes. Motion Carried.

Other Business: There will be some shifts in State funding for aging programs in 2013, but no specific information on allocations to the individual counties is available yet. The State is trying to minimize the impact on counties, especially rural counties.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Wednesday, June 6, 2012 in Medford.

Adjournment: With no further business, Bix moved to adjourn; Agen seconded. All Ayes. The meeting was adjourned at 10:54 A.M.

Handouts: Commission on Aging April 4, 2012 minutes; Neighbor-to-Neighbor brochure and fundraising letter; April "Administration for Community Living" publication; "Profile of People Waiting for Long-Term Care Programs"; May 2012 Commission on Aging newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, April 4, 2012 - 9:30 A.M.
Multi-Purpose Building

Members Present: Agen, Albrecht, Bix, Brooks, Jochimsen, Peterson, Thums, Troyk

Members Absent: Dubiak (Excused)

Call to Order: Chair Albrecht called the meeting to order at 9:30 A.M. Also present were Stacy Reich of Black River Industries and Commission on Aging Director Niggemann. Michelle Brehm of the Commission on Aging was also present through Item Six, "2011 Year-End Reports".

Approve Minutes of the February 22, 2012 Meeting: Agen moved to approve the minutes of the February 22, 2012 meeting; Jochimsen seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with thirteen items; Troyk seconded. All Ayes. Motion Carried.

Public Input: There was no public input.

ADRC Update: A "soft" opening of the various satellite offices of the ADRC of the Northwoods will probably take place in May of this year. Family Care caps have been lifted which means that those counties which currently have Family Care will be able to extend coverage to more people in their respective counties. The remodel of our local ADRC facility is finished, and Director Niggemann expressed thanks to the Taylor County maintenance people for all their assistance during the remodel. Frontier is currently working on the telephone system. Furniture and signage quotes are being requested.

2011 Year-End Reports: The Commission reviewed the 2011 Budget/Expenses/Cash Balances report for the year ending December 31, 2011.

Review/Approve LITE Foundation Request for Funds: Agen moved to approve submission of an application to the Weather Shield LITE Foundation for \$1,000 to be used for nail care; Troyk seconded. All Ayes. Motion Carried.

Changes to 3D Funding: In the past, 3D funding has been used for such things as medication management, podiatry services, an exercise program, and the Health Fair. However, new regulations mean that only evidence-based programs can receive 3D funding. Evidence-based programs are those that have pre- and post-program assessment to determine results. Director Niggemann will find other funding for the services that were previously offered under 3D and use the 3D funds for programs such as Powerful Tools for Caregivers and Stepping On.

Director's Report: The Commission received \$5,000 from United Way. A Caregiver's Conference will be held again this year in Ogema. Lisa Cerasoli, an actress who appeared on the soap opera General Hospital and who cared for her grandmother, will be the featured speaker.

Review/Approve Director's and Other Monthly Expenditures: Bix moved to approve February Director's Expenses of \$81.51, March Director's Expenses of \$114.74, and February-March Commission on Aging Expenditures of \$38,517.66. Troyk seconded. All Ayes. Motion Carried.

Other Business: The Volunteer Recognition Banquet is set for Friday, April 20, 2012. The Commission thanked outgoing Chair Albrecht and outgoing Member Brooks for their many years of services to the aging population of Taylor County.

Set Next Meeting Date: The next meeting of the Commission on Aging will be Wednesday, May 2, 2012 at 9:30 A.M.

Adjourn Meeting: With no further business, Bix moved to adjourn the meeting; Ayes seconded. All Ayes. The meeting was adjourned at 10:58 A.M.

Handouts: Commission on Aging February 22, 2012 minutes; 2011 Budget/Expenses/Cash Balances Report; February 2012 Director's Expense Report, March 2012 Director's Expenses Report; February-March 2012 Commission on Aging Monthly Expenditures; March Commission on Aging Newsletter; April 2012 Commission on Aging Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, February 22, 2012 - 9:30 A.M.
Multi-Purpose Building

Members Present:

Agen, Albrecht, Bix, Brooks Dubiak, Jochimsen, Peterson, Thums

Members Absent:

Troyk (Excused)

Call to Order:

Chair Albrecht called the meeting to order at 9:30 A.M. Also present were Commission on Aging Director Niggemann and Taylor County Human Resources Manager Marie Koerner.

Approve Minutes of the February 1, 2012 & February 8, 2012 Meetings:

Thums moved to approve the minutes of the February 1, 2012 and February 8, 2012 meetings. Dubiak seconded. All Ayes. Motion Carried.

Approve Agenda:

Bix moved to approve the agenda with fourteen items; Thums seconded. All Ayes.

Public Input:

There was no public input.

ADRC Update:

The Taylor County Board of Supervisors voted 14-1 to join the Long-Term Care District with Oneida, Vilas, and Forest Counties along with the Forest County Potawatomi Community, the Lac du Flambeau Band of Lake Superior Chippewa Indians, and the Sokaogon Chippewa Community. The Board also voted 9-6 to contract with the ADRC of the Northwoods for two of our employees to staff the local ADRC office. At this time, it is anticipated that the Taylor County satellite office will open on April 2, 2012.

Discussion/Action on Aging & Disability Resource Center (ADRC) Information & Assistance (I&A) Specialist Job Description:

The Commission reviewed the ADRC Specialist job description. Bix moved to approve it with two minor changes; Thums seconded. All Ayes. Motion Carried.

Discussion/Action on ADRC Oversight Committee:

Bix moved to have a regular update from the ADRC of the Northwoods presented to the Taylor County Commission on Aging. Thums seconded. All Ayes. Motion Carried.

Discussion/Action on ADRC Employee Supervision by Commission on Aging Director:

The ADRC of the Northwoods will contract with Taylor County for two employees to staff the local ADRC office. Thums moved to have the Commission on Aging Director be the supervisor of these two employees. Dubiak seconded. All Ayes. Motion Carried.

Review/Approve 2011 Self-Assessment:

The Commission reviewed the Bureau of Aging and Disability Resources Aging Unit Self-Assessment - 2011. Bix moved to approve this document and send it to the Greater Wisconsin Agency on Aging Resources; Agen seconded. All Ayes. Motion carried.

Director's Report:

The Volunteer Recognition Banquet will be Friday, April 20, 2012 at the Stetsonville Nutrition Site. A seven-week series called Stepping On will be presented in several communities in the County to help prevent falls. The Wisconsin State Senate has approved

the removal of caps and the expansion of Family Care in Wisconsin. The State Assembly is working on a similar bill.

Review/Approve Director's and Other Monthly Expenditures:

The Director's Expense Report was not available at this time. Ager moved to approve Commission on Aging Monthly Expenditures of \$30,077.41; Dubiak seconded. All Ayes. Motion Carried.

Other Business:

The March Chat & Snack will be held on Wednesday, March 7, 2012 and cover how to use the "new" technology. Todd Lundy from Radio Shack will present.

Set Next Meeting Date:

The next meeting of the Taylor County Commission on Aging will be Wednesday, April 4, 2012 at 9:30 A.M. It will be held in Medford and be followed by a Nutrition Council meeting at the Medford Nutrition Site.

Adjournment: With no further business, Bix moved to adjourn; Dubiak seconded. All Ayes. The meeting was adjourned at 11:37 A.M.

Handouts: Taylor County Commission on Aging minutes of February 1, 2012 and February 8, 2012; Job Description - ADRC Information and Assistance Specialist; Job Description - ADRC Local Supervisor; Bureau of Aging & Disability Resources Aging Unit Self-Assessment - 2011; Commission on Aging Monthly Expenditures for January & February.

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, February 8, 2012 - 9:30 A.M.

Multi-Purpose Room

Members Present: Agen, Albrecht, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums, Troyk

Members Absent: None

Call To Order: Chair Albrecht called the meeting to order at 9:30 A.M. Also present was Commission on Aging Director Diane Niggemann.

Approve Agenda: Bix moved to approve the agenda with five items; Troyk seconded. All Ayes. Motion Carried.

Review/Approve Resolution for Taylor County to Provide Two Employees to the Aging & Disability Resource Center: After discussion, Troyk moved to send to the Taylor County Board of Supervisors for their approval the Resolution for Taylor County to Provide Two Employees to the Aging & Disability Recourse Center. Agen seconded the motion. All yes. Motion Carried.

Review/Approve Black River Industries Proposed Meal Charges for 2012: Black River Industries proposed a change in meal charges from \$5.50/meal in 2011 to \$5.83/meal in 2012. Bix moved to approve the change in meal charges from \$5.50/meal to \$5.83/meal; Peterson seconded. All Ayes. Motion Carried.

Adjourn Meeting: With no further business, Bix moved to adjourn; Dubiak seconded. All Ayes. The meeting was adjourned at 9:55 A.M.

Handouts: Resolution Requesting Taylor County to Provide Two Employees to the Aging and Disability Resource Center (ADRC)

TAYLOR COUNTY COMMISSION ON AGING

Wednesday, February 1, 2012 - 9:30 A.M.
Multi-Purpose Building

Members Present: Agen, Albrecht, Bix, Brooks, Dubiak, Jochimsen, Peterson, Thums

Members Absent: Troyk (excused)

Call To Order: Chair Albrecht called the meeting to order at 9:36 A.M. Also present were Stacey Rieck, Black River Industries, and Commission on Aging Director Diane Niggemann.

Approve Minutes of the January 3, 2012 Meeting: Thums moved to approve the minutes of the January 3, 2012 meeting; Agen seconded. All Ayes. Motion Carried.

Approve Agenda: Bix moved to approve the agenda with twelve items; Thums seconded. All Ayes. Motion Carried.

Public Input: Rieck reported that Black River Industries (BRI) had a couple minor problems uncovered in their annual health and safety inspection. These problems were easily resolved. BRI wants to establish a volunteer program, and policies covering this are being developed. Alan Rock is the new Associate Director at Catholic Charities; he has worked with the Challenge Center, a Catholic Charities affiliate agency similar to Black River Industries.

Review & Approve Aging Unit Self-Assessment: This item was not available for review at this time and will be on the agenda for March.

Aging & Disability Resource Center (ADRC) Update: Niggemann announced that the Taylor County Buildings & Grounds Committee approved the remodel of the Commission on Aging offices to encompass the new ADRC offices. Al Reimer got the contract for the remodel at \$9,345. It is hoped that the ADRC will open in Medford on April 2, 2012. The County Board will vote on the ADRC of the Northwoods Long-Term Care District on February 13.

Review & Approve Resolution for the ADRC of the Northwoods to Become a Long-Term Care District: Thums moved to send the resolution for the ADRC of the Northwoods Long-Term Care District to the Taylor County Board of Supervisors for approval. Dubiak seconded. All Ayes. Motion carried.

Director's Report: Niggemann attended a Planning & Service Area meeting which discussed the fact that hospitals will soon be fined if patients are re-admitted within 30 days of discharge. The Commission on Aging provides Meals That Heal as part of the transition care programs that hospitals are developing to eliminate the need for re-admission. Other services that hospitals are using include assisted living in nursing homes and physical therapy. The Stepping On program is designed to eliminate falls and is available to anyone who has falling issues.

The State of Wisconsin reported that Taylor County's Farmer Market vouchers received a 93% usage rate which is extremely high and shows that people really appreciate the opportunity to use the vouchers for home-grown produce.

Dr. Perry Arndt is presenting at this month's Chat & Snack; he will discuss vision problems. In March, Radio Shack will present "Technology 101: How to Use Those New Tech Devices". The Health Fair is scheduled for Friday, October 26, 2012.

Elderly Benefit Specialist Pipkorn has just started providing Homestead Tax Credit assistance.

Review & Approve Director's and Other Monthly Expenditures: Bix moved to approve Director's Expenses in the amount of \$134.47 and Commission on Aging December-January Expenditures in the amount of \$25,369.62. Agen seconded. All Ayes. Motion Carried.

Other Business: ADRC Board Member Bix will be attending a Long-Term Care Advisory Committee in Merrill this May. She asked Commission on Aging members to submit any problems concerning lack of services for the aging and disabled population at the March meeting.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Wednesday, March 7, 2012 at 9:30 A.M.

Adjourn Meeting: With no further business, Bix moved to adjourn the meeting; Dubiak seconded. All Ayes. The meeting was adjourned at 10:59 A.M.

Handouts: Minutes from the January 3, 2012 Commission on Aging meeting; "Resolution to Proceed with Creation of ADRC of the Northwoods Long-Term Care District"; January 2012 Director's Expense Report; December-January 2011 COA Monthly Expenditures; Leadership Council of Aging Organizations' "Fact Sheet: The Older Americans Act"; January 26, 2012 Washington Bulletin; press release from Catholic Charities Bureau Diocese of Superior - Alan Rock; Commission on Aging February 2012 Newsletter.

TAYLOR COUNTY COMMISSION ON AGING

Rib Lake Senior Center - 725 South Front Street, Rib Lake, Wisconsin
Tuesday, January 3, 2012 - 9:30 A.M.

Members Present: Agen, Albrecht, Bix, Dubiak, Jochimsen, Peterson, Thums, Troyk. Brooks arrived at 9:12 A.M.

Members Absent: None

Call To Order: Chair Albrecht called the meeting to order at 9:32 A.M. Also present at the meeting was Commission on Aging Director Diane Niggemann.

Approve Agenda: Thums moved to approve the agenda with eleven items; Bix seconded. All Ayes. Motion Carried.

Approve Minutes of the December 14, 2011 Meeting: Thums moved to approve the minutes of the December 14, 2011 meeting; Agen seconded. All Ayes. Motion Carried.

Public Input: There was no public input.

Aging & Disability Resource Center (ADRC) & Family Care: Director Niggemann presented three articles from the Wisconsin Department of Health Services. They cover what Family Care is, who Family Care serves, and how to apply for Family Care. There were a number of clarifying questions which Director Niggemann answered for Commission Members.

ADRC Update: ADRC Board Member Bix reported the ADRC of the Northwoods has decided to change its charter from a 66.0301 organization to a Chapter 46 entity. This will require the Taylor County Board to pass a new resolution authorizing the ADRC in Taylor County. The only difference between the two organizational entities is that the Chapter 46 entity completely contains all liability while the 66.0301 entity could allow very limited liability to pass through to the underlying jurisdictions in very rare instances. The ADRC is now in the process of interviewing for the regional manager position. Director Niggemann reported that plans are being developed for the ADRC offices to be located in the Multi-Purpose Building next to the Commission on Aging.

Director's Report: A new Powerful Tools for Caregiving program starts on January 5, 2012 and will continue for six weeks. Free respite care will be offered to attendees. The Taylor County Literacy Council will be providing adult reading classes starting in January, and free computer classes will be offered through Northcentral Technical College again this semester. The Chair Yoga classes will continue, and the Snack & Chat session this month will cover the top ten money-saving tips for seniors. Niggemann clarified when the Congregate Meal Sites will be closed: If area schools close, the Congregate Meal Sites close. Pam Van Kampen of the Greater Wisconsin Agency on Aging Resources (G.W.A.A.R.) will be working with the meal site managers on Friday, January 6th.

Review & Approve Director's & Commission on Aging Expenditures: Troyk moved to approve Director's expenses of \$30.96 and Commission on Aging expenditures of \$27,709.17. Dubiak seconded the motion. All Ayes. Motion Carried.

Other Business: There was no other business.

Set Next Meeting Date: The next meeting of the Taylor County Commission on Aging will be Wednesday, February 1, 2012 at 9:30 A.M. at the Medford Multi-Purpose Building.

Adjourn Meeting: With no further business, Bix moved to adjourn; Thums seconded. All Ayes. The meeting was adjourned at 10:50 A.M.

Handouts: Taylor County Commission on Aging minutes of the December 14, 2011 meeting; Wisconsin Department of Health Services articles: "What is Family Care?", "Who Does Family Care Serve?", "How Do You Apply for Family Care?"; Director's Expense Report for December 2011; COA Monthly Expenditures for December 2011; Taylor County Commission on Aging January 2012 Newsletter.