

TAYLOR COUNTY EDUCATION COMMITTEE

Date: 12/18/2012

Northcentral Technical College - West Campus

Members Present: Thums-Chair, Ewan

Members Absent: None

Others Present: Angela Albrecht (NTC), Cindy Gibson (MADA & Literacy Council)

Call to Order: Chair Thums called the meeting to order at 9:35am with all members present. Approve of Minutes of October 9th, 2012 Meeting and Agenda with 9 items: Ewan moved to approve minutes, Thums seconded the motion. Ewan moved to approve agenda, Thums seconded the motion. All Ayes. Motions Carried.

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is right around \$7,998.97. Thums made a motion to approve the financial report. Ewan seconded the motion.

Campus Activities: Gibson shared with the group that MADA had 2 graduates from Spring and 3 more this Fall. Gibson also shared they are up to 21 students, which is quite a jump from when they started in Spring with only 5, 11 out of the 21 are new students that started this Fall. Gibson wanted also thank the Committee for their support in the MADA program and their generous help with the funding in the advertising.

FTEs & Headcount: Albrecht shared with the group the last report showed Medford at 83 FTE's, which is about 18 FTE's less than last year. About 15 of those are due to a decline in our Learning Center, which may be the result in the decline of Dislocated Worker's in our area and the students coming in new are meeting the requirements for our programs without having to do prep classes.

Consortium Class Update/Discussion of Future Classes: Albrecht mentioned that NTC will be offering another 12 hour Spanish class to the district teacher. This class went over really well the first time we offered it to the school district, so Joe Greget asked for another training to be available.

Other Updates: Albrecht shared the NTC Medford is trying to offer a Small Engines Certificate we are needing more enrollments at this time to be able to run it, but we are hopefully.

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be Tuesday February 12th, 2013, at 9:30 AM at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Thums seconded. All Ayes. The meeting was adjourned at 10:17 AM.

TAYLOR COUNTY EDUCATION COMMITTEE

Date: 10/09/2012

Northcentral Technical College – West Campus

Members Present: Thums-Chair, Brooks, Ewan

Members Absent: None

Others Present: Angela Albrecht (NTC), Shanna Hackel (NTC), Bobbi Damrow, Medford Campus Dean (NTC)

Call to Order: Chair Thums called the meeting to order at 9:30 am with all members present. Approve of Minutes of August 14th, 2012 Meeting and Agenda with 9 items: Brooks moved to approve minutes, Ewan seconded the motion. Ewan moved to approve agenda, Brooks seconded the motion. All Ayes. Motions Carried.

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is right around \$7,902.37. Thums made a motion to approve the financial report. Ewan seconded the motion. Motions carried. Hackel presented an Expenditures report created by Damrow, to show where the committee spent their money. Hackel will send out an invite for Cindy Gibson to see if she would want to meet again with the committee and discuss the advertising for Literacy Council and MADA.

Campus Activities: Hackel shared with the committee the activities our SGA is putting on at the campus. Apple cider and apples a couple of days, Packer Day with treats for students and also Spirit Day (NTC bookstore discount apparel) and the free flu shot for students and staff.

FTEs & Headcount: Hackel said Medford is up a bit on headcount but down about 8% for FTE's. Hackel also referred to the online classes not being counted for each campus and that Wausau is working on how to correct this.

Consortium Class Update/Discussion of Future Classes: Hackel expanded on Excel Basics and the changes being made for the Computer Basics for the Spring semester, Real Estate being held on campuses, Insurance Pre-Licensing, Small Engines.

Other Updates: Thums asked about the new building and where we are at with a decision. Hackel responded that there has not been a decision made and we are not aware of anything else being discussed. Thums referred to the Job Center being gone how is everything going. Albrecht mentioned it's been going good not as much traffic in the building but the transition has been fine. Hackel mentioned the startup of a new class, 21st Century Job Search, this is being created to help individuals be prepared for the job search.

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be Tuesday December 11th, 2012 at 9:30 am at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Brooks seconded. All Ayes. The meeting was adjourned at 10:20 am.

TAYLOR COUNTY EDUCATION COMMITTEE

Date: 8/14/2012

Northcentral Technical College – West Campus

Members Present: Thums-Chair, Brooks, Ewan

Members Absent: None

Others Present: Angela Albrecht (NTC), Shanna Hackel (NTC), Bobbi Damrow, Medford Campus Dean (NTC)

Call to Order: Chair Thums called the meeting to order at 9:30 am with all members present. Approve of Minutes of June 19th, 2012 Meeting and Agenda with 9 items: Ewan moved to approve minutes, Brooks seconded the motion. Brooks moved to approve agenda, Ewan seconded the motion. All Ayes. Motions Carried.

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is right around \$8,446.00. Thums made a motion to approve the financial report. Ewan seconded the motion. Motions carried. Thums asked if there was any other outstanding funds we may have, Albrecht & Hackel had none. Thums referred to the amount they have spent, \$500 for both the MADA program & Literacy Council for advertising & \$738.00 for Computer Basics in the Fall semester 2011. Damrow would check with Joe Greget and Cindy Gibson to see if they would want to meet again with the committee.

Campus Activities: EMT, Medical First Responders classes currently running, also the development of our new SGA calendar and the implementation of new student orientations.

FTEs & Headcount: Damrow shared with the committee that the FTE's goal is 175 also referring to when Medford was at their highest a couple of years ago and how we are trying to get FTE's back up there.

Consortium Class Update/Discussion of Future Classes: It was mentioned to the committee about possibly funding a seat in the EMT, Medical First Responder or some other class in the future. Hackel expanded on Computer Basics, Excel, Facebook, etc. and the continuing ed. We will be offering this semester.

Other Updates: NTC will be extending their hours as of August 1st, M-F 7:00 am – 10:00 pm and Saturdays 7:00 am -5:00 pm. Damrow mentioned that NTC is at square one with the new building and location. DOT grant money was not available.

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be Tuesday October 9th, 2012 at 9:30 am at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Brooks seconded. All Ayes. The meeting was adjourned at 10:20 am.

TAYLOR COUNTY EDUCATION COMMITTEE

Date: 6/19/2012

Northcentral Technical College - West Campus

Members Present: Thums-Chair, Brooks, Ewan

Members Absent: None

Others Present: Angela Albrecht (NTC), Shanna Hackel (NTC), Bobbi Damrow, Medford Campus Dean (NTC)

Call to Order: Chair Thums called the meeting to order at 9:30am with all members present. Approve of Minutes of April 10th, 2012 Meeting and Agenda with 9 items: Ewan moved to approve minutes, Brooks seconded the motion. Brooks moved to approve agenda, Ewan seconded the motion. All Ayes. Motions Carried.

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is right around \$8,446.00. Thums made a motion to approve the financial report. Ewan seconded the motion. Motions carried. Thums asked if there was any other outstanding funds we may have, Albrecht & Hackel had none. Thums referred to an ad he saw where there was not any mention of the partners for the Literacy Council, Damrow said she would check with Joe Greget and Cindy Gibson to why and that they should list the partners in all ads.

Campus Activities: Damrow handed out 2 sheets listing the upcoming classes and programs Medford will have in the Fall, please refer to handout.

FTEs & Headcount: Damrow shared with the committee that the FTE's are down but also referred to when Medford was at their highest was also when we had an abundance of dislocated workers in our area. Thums said he knows some of the students who are now NTC graduates, where they were then and where they are now. Damrow referred to us hitting a plateau and that this should change along with the future offerings. A discussion took place regarding our local Job Center shutting down and how they would help many NTC students with funding for classes. CEP will be using NTC classroom to conduct their business 2 days a week.

Consortium Class Update/Discussion of Future Classes: Spanish for the Fire Fighters is a class the committee would like to see run, Damrow said she would check into it again and Thums and Brooks would check with their local fire depts. to see if there was an interest for the area.

Other Updates: NTC will be extending their hours as of August 1st, M-F 7:00am-10:00pm and Saturdays 7:00am-5:00pm

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be Tuesday August 14th, 2012 at 9:30 AM at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Thums seconded. All Ayes. The meeting was adjourned at 10:20 AM.

TAYLOR COUNTY EDUCATION COMMITTEE

Date: 2/14/2012

Northcentral Technical College - West Campus

Members Present: Thums-Chair, Brooks, Ewan

Members Absent: None

Others Present: Angela Albrecht (NTC), Shanna Hackel (NTC)

Call to Order: Chair Thums called the meeting to order at 9:30am with all members present. Approve of Minutes of December 13, 2011 Meeting and Agenda with 11 items: Thums moved to approve minutes, Brooks moved to approve agenda. Ewan seconded both motions. All Ayes. Motion Carried.

Administration of Step Aerobics: This topic was decided that the Instructor for step aerobics should go through Larry Brandl at the courthouse rather than through NTC first for payment, eliminating the middle man (NTC).

Consortium Budget Balance/Funds Usage: The current balance in the consortium account is \$8,855.07. Thums made a motion to approve the financial report. Ewan seconded the motion. Motion carried

Campus Activities: Shanna Hackel reported the new HD room, M-113. Albrecht mentioned the water leaks in that room and how the equipment was in danger of being damaged. Hackel and Albrecht shared an update on the Small Engine Certificate and the Supervisory Certificates that started at NTC Medford this spring. Everything is going well with both certificates.

FTEs & Headcount: Hackel reported that NTC Medford's FTE count is slowly rising.

Consortium Class Update/Discussion of Future Classes: The committee was wondering about Spanish, Hackel brought up the fact we had it in the past and it wasn't a class we had a good response to, but we may be willing to try it again. Computer Basics was brought up, NTC had another full class running 3 Wednesdays in February, and another full section for March and April also has people signed up.

Other Updates:

Next Meeting Date & Time: The next meeting of the Taylor County Education Committee will be Tuesday April 10th, 2012 at 9:30 AM at the NTC Medford Campus.

Adjournment: With no further business, Ewan moved to adjourn; Brooks seconded. All Ayes. The meeting was adjourned at 10:05 AM.