

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

October 12, 2012

Sheriff's Office Training Room

Call Meeting To Order: Chair Hansen called the meeting to order at 9:00 a.m.

Members Present: Lewis, Hansen, Lemke, Brooks

Members Absent: Breneman

Other Attendees: Sheriff Bruce Daniels; Bruce Strama; Kaaron Keene, Vice President of Patient Care Services; Dave Warren, Executive Provider of Diagnostic Treatment Services; Chris Gengler, Taylor County Ambulance stationed at Memorial Health Center; Medical Examiner Scott Perrin; Mark Berglund from the Star News; and Betty Danen.

Approve Minutes of the September 14, 2012 meeting: Lewis made a motion to accept the minutes as presented; Lemke seconded the motion. All ayes; motion carried.

Approve Agenda: Brooks made a motion to accept the agenda of eleven items; Lemke seconded the motion. All ayes; motion carried.

Set Next Meeting Date: The next meeting will be at the discretion of the sheriff.

Citizen Input: None

Ambulance Business: Gengler introduced Dave Warren, Executive Provider of Diagnostic Treatment Services. He will be attending the Law Enforcement and Emergency Services meetings in the future in place of Keene.

A) Discuss/Act on Ambulance Bids – Gengler passed out information on the ambulance bids they received. They have decided to go with a gas model as they are less expensive. The two quotes they are considering are:

- Quote #2 - a 2012 Superliner type 3 module with 2013 Ford E450 gas v10 chassis with a price of \$135,004.00. This amount is with the estimated Ford GPC rebate of \$5,000.00 deducted and the fuel tank would be filled upon delivery. The basic truck layout is similar to what they currently have (an Everest Emergency Vehicle).
- Quote #4 – a 2013 Life Line IMS Superliner type 3 with 2013 Ford E450 SD gasoline v10 chassis with a price of \$139,778.00. The fuel tank would be full at the time of delivery.

They would like to purchase the 2013 Life Line Emergency Vehicle as it meets their specifications and has the desired safety features. It is also more "user friendly," is easier to equip to take care of the patients, has floor joists, and is able to link up electronically to the factory for trouble shooting. It also provides a higher degree of safety for the EMT seated in the back.

Lewis made a motion to approve the purchase of the Life Line Emergency Vehicle, quotation number 4; Lemke seconded. All ayes. Motion carried.

Gengler said it will take six months from the time of purchase until arrival.

Keene, Gengler and Warren then left the meeting.

Medical Examiner: Perrin gave the following statistics for his department:

	Cases Investigated	Cremations
July	3	2
August	2	5
September	4	3

There was one autopsy.

Perrin explained the difference between a Coroner and a Medical Examiner. A Medical Examiner must have some training in pathology and a medical background is a necessity. A Coroner can be anybody who gets elected by the public. Coroners must rely on autopsies for the cause of death to be determined, which a Medical Examiner usually does not. Therefore, counties who have Medical Examiners instead of Coroners save money in the long run.

Scott Perrin and Bruce Strama then left the meeting.

Law Enforcement Business: A) Discuss/Act on Resolution Thanking Matthew Reuter for Work on Pharmaceutical Drop Box – Daniels said that the pharmaceutical drop box has been used extensively during the first 1.5 months, needing to be emptied six or seven times already. The drop box is especially needed by the public now that the federal government has made cutbacks in funding for the disposal of pharmaceuticals. The Sheriff's Office is taking care of storing the pharmaceuticals until they can be disposed of properly.

Lewis made a motion to approve the resolution thanking Matthew Reuter for his work on the pharmaceutical drop box; Brooks seconded the motion. All ayes. Motion carried.

B) Discuss/Act on Request for Leave of Absence from a Jailer/Dispatcher – One of the jailer/dispatchers is having medical issues which will necessitate an extended leave of absence. It is anticipated that he will be able to return to work on November 22, 2012.

Sheriff's Report: The sheriff gave an update on the communications upgrade. He received a letter from NEPA stating that the boring samples at the Perkinstown tower were complete and a report should be arriving next month. The base of the tower and the tower itself are expected to be completed by January 1, 2013. The Historical Society has signed off on the site.

Review and Approve Invoices: After review, Lewis made a motion to approve the invoices from September, 2012; Brooks seconded the Motion. All ayes. Motion carried.

Adjournment: With no further business, Lewis made a motion to adjourn; Lemke seconded. All Ayes. Motion carried. The meeting was adjourned at 9:28 a.m.

Respectfully Submitted,
Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

September 14, 2012

Sheriff's Office Training Room

Call Meeting To Order: Acting Chair Lewis called the meeting to order at 9:00 a.m.

Members Present: Lewis, Lemke, Breneman, Brooks

Members Absent: Hansen

Other Attendees: Sheriff Bruce Daniels; Larry Brandl; Mark Berglund from the Star News; Kaaron Keene, VP Patient Care Services at Memorial Health Center; Melissa Thums, Director of Finance at Memorial Health Center; Chris Gengler, Taylor County Ambulance stationed at Memorial Health Center; Tim Ludwig, EMT; and Betty Danen.

Approve Minutes of the August 17, 2012 meeting: Lemke made a motion to accept the minutes as presented; Breneman seconded the motion. All ayes; motion carried.

Approve Agenda: Brooks made a motion to accept the amended agenda of eleven items; Breneman seconded the motion. All ayes; motion carried.

Set Next Meeting Date: The next meeting will be Friday, October 12, 2012.

Citizen Input: None

Ambulance Business: A) Discuss/Act on 2013 Ambulance Budget – Melissa Thums advised that the hospital is asking for a subsidy in the amount of \$185,273.00, an increase of 29.4% from the previous year. This is due in part to the expected purchase of a new ambulance. Also, there has been an increase in salaries due to increased ambulance run times. Revenue was also lower than expected because Advanced Level of Services 911 calls were down and Basic Level of Services 911 calls were higher than expected. Basic Level runs are reimbursed at a lower rate. Community Care services, which are partially or totally written off by the hospital, were also up from the previous year. Medicare services, which are reimbursed at a lower rate, also increased, probably due to an aging population.

Keene indicated that the revenue expected from Advanced Level of Services 911 calls was an uncertain dollar amount at the time of the last budget as it was a new service being provided by the hospital.

Breneman questioned what the Finance Committee is going to think of the 29.4% increase. Brandl said that there is nothing you can do about it. The county must provide the emergency services and "what it is, is what it is."

Brooks made a motion to approve the 2013 ambulance budget; Lemke seconded. All ayes. Motion carried.

B. Discuss/Act on Ambulance Bids – Gengler indicated that she would like to throw out all of the bids and start over.

Tim Ludwig said that when they submitted the requests for bids they used the old bid from the last ambulance we purchased. At the bottom of the request for bids it stated that if all the specifications were not met the bid would be rejected, with no exceptions. A lot of the specifications were too specific so some companies didn't even bother to submit a bid. They also had requested bids for a diesel and have since found out that regular gas engines are available for quite a bit less.

Breneman made a motion to reject the bids received; Lemke seconded the motion. All ayes. Motion carried.

Gengler will send out new requests for bids and bring them back to the meeting next month.

Brandl, Ludwig, Gengler, Keene, and Thums left the meeting.

Medical Examiner: A) Discuss/Act on Ordinance to Amend Section 14.02, Assistants, Medical Examiner, Taylor County

Small wording changes, i.e. "at" was changed to "as" and "authorize" was changed to "authorizes."

Breneman made a motion to approve the ordinance amendment; Brooks seconded. All ayes; motion carried.

Law Enforcement Business: A) Discuss/Act on Cat Licensing Option – Lewis suggested that this matter be sent to the Corporation Counsel to investigate whether the county has the statutory authority to license cats.

Lemke said he thought this matter was put to rest and said there is no way to enforce it. If the City of Medford wants to license cats, they would need to pursue the matter.

Breneman also questioned if it was enforceable and if the county had the authority to license cats. He agreed with sending it to the Corporation Counsel and then the question will be answered.

It was agreed by all to contact the Corporation Counsel and request that he investigate the matter.

Sheriff's Report: The sheriff reported that he had met with the Finance Committee yesterday for budget review. Contracts with Human Services regarding emergency medical commitments are in the process of being worked out.

Last night there was a gas leak in the jail. All of the prisoners needed to be evacuated from the jail and loaded onto a bus in the parking lot, where they stayed while the leak was investigated and the jail aired out. It all went smoothly. The sheriff complimented the supervisor and all staff involved on a job well done. Lewis seconded that.

Review and Approve Invoices: After review, Lemke made a motion to approve the invoices from August, 2012; Breneman seconded the motion. All ayes. Motion carried.

Adjournment: With no further business, Brooks made a motion to adjourn; Breneman seconded. All Ayes. Motion carried. The meeting was adjourned at 9:45 a.m.

Respectfully Submitted,
Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

August 17, 2012

Sheriff's Office Training Room

Call Meeting To Order: Chair Hansen called the meeting to order at 9:00 a.m.

Members Present: Lewis, Hansen, Lemke, Breneman, Brooks

Members Absent: None

Other Attendees: Sheriff Bruce Daniels; Larry Brandl; Mark Berglund from the Star News; and Betty Danen.

Approve Minutes of the July 13, 2012 meeting: Lewis made a motion to accept the minutes as presented; Breneman seconded the motion. All ayes; motion carried.

Approve Agenda: Lemke made a motion to accept the amended agenda of eleven items; Brooks seconded the motion. All ayes; motion carried.

Set Next Meeting Date: The next meeting will be at the discretion of the sheriff.

Citizen Input: None

Ambulance Business: A) Discuss/Act on Additional Expenses Related to Computer Update for Ambulance Service – Larry Brandl informed the committee that when Chris Gengler had obtained the quotes for the three replacement computers approved at the last meeting the cost of the Windows software had not been included. This cost is approximately \$330.00 per computer. The funds for this expense would also come out of the Fund Assistance Money account.

Lewis made a motion to approve the additional expense necessary to purchase the software; Brooks seconded. All ayes. Motion carried.

Brandl then left the meeting.

Medical Examiner: A) Discuss/Act on Resolution Appointing the Medical Examiner for Taylor County – There was minimal discussion on this topic.

Breneman made a motion to approve the resolution and to send it to the full County Board; Lemke seconded. All ayes; motion carried.

Law Enforcement Business: A) Discuss/Act on Amending the County Code with Regard to Hiring Process for Sworn and Non-Sworn Officers – The sheriff informed the committee that it is articulated in the current county code that applicants for sworn and non-sworn officers are required to take the exam provided by the State of Wisconsin, which is poor and outdated. Sheriff Daniels does not want to be tied to the State exam when there are better products available.

Hansen questioned whether it was necessary to have the LEES committee sit in on interviews of officers, as their preferences are not used as the final decision. He said it would save the county some money if the LEES members didn't need to be paid for attending the interviews. Other committee members felt it was good to have other opinions. The committee directed the sheriff to begin updating the ordinance.

Bruce Strama joined the meeting.

B) Discuss/Act on 2013 Annual Budget – Strama presented the 2013 budget for the Taylor County Humane Society. He said the Humane Society is happy with the current appropriation of \$2,900.00 per month and they propose the same amount for 2013.

Lemke made a motion to approve the 2013 budget for Human Society shelter as presented; Lewis seconded the motion. All ayes. Motion carried.

Strama left the meeting.

The sheriff then presented the 2013 budget for the Taylor County Sheriff's Office. He reported that revenues are flat. The amount received from the U.S. Forest Service for forest patrols has decreased but Emergency Management and EPCRA should increase by a small amount.

The Prison Transport Expense line was increased in order to document expenses related to using Lock & Load Prisoner Transport Service. A 45% savings is expected. These savings are not trackable at this time but will come primarily from wages, overtime, fringe benefits, prisoner transports, and vehicle maintenance expenses.

Range expenses have increased based on the request of the firearms instructor, who indicated the increase is necessary to maintain an acceptable level of training and to properly equip our personnel in this area. The cost of ammunition has increased due to short supply.

OK Tower and DB Communications are performing necessary work on the towers for the communications upgrade.

The cost of the Inmate Education Program has increased because a NTC grant has ended and the expense was passed along to the county. This is a program that we are mandated to provide.

Administrative costs have been held to less than 1% increase. The photocopy budget line has been decreased.

Lewis made a motion to approve the 2013 budget as presented and send it on to the Budget Committee; Breneman seconded the motion. All ayes. Motion carried.

C) Discuss/Act on Live Scan Fingerprint System for Jail – The Live Scan system will streamline things so officers do not need to enter information multiple times, which will save the county money. Fingerprints will be scanned and automatically sent to the State. The cost is approximately \$10,000.00 which will be taken out of the Jail Improvement Budget.

Sheriff's Report: The sheriff reported that some of our officers currently do not have Tasers supplied to them. The department will be purchasing Tasers in order to equip them. Federal drug forfeiture dollars will be used.

Review and Approve Invoices: After review, Lemke made a motion to approve the invoices from July, 2012; Lewis seconded the Motion. All ayes. Motion carried.

Adjournment: With no further business, Lewis made a motion to adjourn; Breneman seconded. All Ayes. Motion carried. The meeting was adjourned at 9:50 a.m.

Respectfully Submitted,
Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

July 13, 2012

Sheriff's Office Training Room

Call Meeting To Order: Chair Hansen called the meeting to order at 9:00 a.m.

Members Present: Lewis, Hansen, Lemke, Breneman, Brooks

Members Absent: None

Other Attendees: Sheriff Bruce Daniels; Larry Brandl; Chris Gengler of Taylor County Ambulance stationed at Memorial Health Center; and Betty Danen.

Approve Minutes of the April 13, 2012 meeting: Lewis made a motion to accept the minutes as presented; Lemke seconded the motion. All ayes; motion carried.

Approve Agenda: Breneman made a motion to accept the agenda of eleven items; Lemke seconded the motion. All ayes; motion carried.

Set Next Meeting Date: The next meeting will be at the discretion of the sheriff.

Citizen Input: None

Ambulance Business: A) Discuss/Act on Purchase of New Ambulance – Chris Gengler informed the committee that they currently have four ambulances – a 2009 model stationed in Gilman, a 2006 model stationed in Rib Lake, and a 2005 and a 2001 model stationed in Medford. The 2001 model has 83,000 miles on it. Three are still being depreciated. The 2005 model has had a lot of mechanical problems so they would use that ambulance as the secondary. The old ambulance would be given to the Sheriff's Office to be used as their S.W.A.T. vehicle.

Gengler checked into grants and found that they do not qualify because they are affiliated with the hospital.

In searching for used ambulances, Gengler located a Chevy diesel for \$150,000-\$155,000 and a Ford diesel for \$148,000 plus \$5,000 for paint.

Gengler is asking permission to put out bids with their specifications.

Lemke made a motion to begin the bidding process; Lewis seconded. All ayes. Motion carried.

B) Discuss/Act on Purchase of New Computer – Gengler told the committee that their computers are between four and six years old. She is requesting that the committee approve the purchase of three computers and one LED monitor for a total expenditure of \$1,974.92. The money would come from the State funded "Funds Assistance" account.

Breneman made a motion to approve the purchase of three computers and one monitor; Lemke seconded the motion. All ayes. Motion carried.

C) Discuss/Act on Staffing Gilman Classes – Gengler said that two people who work at the Gilman Clinic are interested in taking the EMT course. She said these two people would fit in well with the other EMTs. Gengler is requesting permission to use the "Funds Assistance" monies to pay for their training.

Lewis made a motion to fund EMT classes as needed; Brooks seconded the motion. All ayes. Motion carried.

Gengler and Brandl left the meeting.

Medical Examiner: None

Law Enforcement Business: A) Discuss/Act on Resolution Thanking Memorial Member Association for a monetary donation towards the communications upgrade.

Lemke made a motion to approve the resolution and to send it on to the full County Board; Lewis seconded. All ayes. Motion carried.

Sheriff's Report: Daniels reported that the uniform line in the budget has been overspent. This is due to the fact that items ordered and budgeted for in 2011 were back ordered so the bill didn't get here until 2012. Also, the jail staff uniforms were changed to a different style. These changes are being implemented as uniforms need replacing. Some were in poor shape and needed replacement right away. The new uniforms are approximately half the cost of the old uniforms.

Daniels requested that the new board members have their picture taken so it may be displayed on the wall of the training room. This is being done to allow TASO personnel to become familiar with the people who serve on the LEES committee.

The inmate work program continues to be a success. Inmates were used to clean up the city park, the Jump River park, Sackett's Lake beach, and the Rib Lake park. They are also washing county vehicles.

The Spillman software people were here this week to start work on our upgrade. The extensive trainings will begin in October.

New work stations for dispatch have been ordered.

The NEPA Study for tower site testing is still going on. One new tower will be installed outside the jail entry door and another will be installed on property once owned by Al Beadles near Jump River. The Bellinger tower will have a new repeater installed, which saves the county the expense of building a tower in Lublin.

The new storage facility erected by Meyer Buildings is almost complete. The Highway Department had prepared the site. Some wiring still needs to be done.

There is a second floor to the building, which will also be used to store evidence. The department's snowmobiles will be kept there.

Daniels mentioned the drug bust wherein black tar heroin and other drugs were seized by our officers. Our drug investigator continues to do an outstanding job.

Review and Approve Invoices: After review, Lewis made a motion to approve the invoices from April, May, and June, 2012; Lemke seconded the Motion. All ayes. Motion carried.

Adjournment: With no further business, Brooks made a motion to adjourn; Lewis seconded. All Ayes. Motion carried. The meeting was adjourned at 9:59 a.m.

Respectfully Submitted,

Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

April 13, 2012

Sheriff's Office Training Room

Call Meeting To Order: Acting Chair Lewis called the meeting to order at 9:00 a.m.

Members Present: Lewis, Hansen, Lemke

Members Absent: Parent, Werner

Other Attendees: Sheriff Bruce Daniels; Brian Wilson of the Star News; and Betty Danen.

Approve Minutes of the March 9, 2012 meeting: Hansen made a motion to accept the minutes as presented; Lemke seconded the motion. All ayes; motion carried.

Approve Agenda: Lemke made a motion to accept the agenda of eleven items; Hansen seconded the motion. All ayes; motion carried.

Set Next Meeting Date: The next meeting will be at the discretion of the sheriff.

Citizen Input: None

Ambulance Business: Lemke questioned why ambulance maintenance and repairs are being done at Courtesy Ford in Thorp instead of locally. Sheriff Daniels will check with Chris Gengler of the ambulance service.

Medical Examiner: None

Law Enforcement Business: A) Discuss/Act on Obtaining Vehicle for ERT Operations – Daniels stated there would be no additional funds requested for this purchase as money from the vehicle outlay fund would be utilized. This vehicle would be utilized when the SWAT team is needed for tactical maneuvers such as executing a search warrant. All SWAT team members would be able to ride together in this vehicle instead of using several vehicles and arriving at the site at different times, which is not conducive to a dynamic entry.

Lemke asked if either vehicle would provide passenger seats with all people facing forward. Lewis said that the county's vehicle insurance requires all people to face forward in a vehicle. Daniels will check on this.

Lemke made a motion to purchase a vehicle that meets the standards or can be made to meet the standards for purposes of insurance for transporting the SWAT team; Hansen seconded the motion. All ayes; motion carried.

B) Discuss/Act on Resolution Recognizing Years of Service for Ted Nagel – Hansen made a motion to send the resolution to the county board for approval; Lemke seconded the motion. All ayes; motion carried.

C) Discuss/Act on Rifle Updates Proposal – The department would like to replace some of their current rifles, which are a mix of models from two different manufacturers. They have fixed stocks, which are difficult to use in tactical maneuvers due to their length and they do not offer any adjustability to suit officers of different sizes. The money for replacement of the rifles has already been appropriated in the budget.

The rifles would be replaced with the Colt LE6940 rifle, which has an adjustable stock and a quad-rail system to mount flashlights and other accessories. These rifles would suit the officers' needs for the rest of their careers and beyond. The cost would be \$1,050 per rifle. The trade-in value of the thirteen (13) old rifles is \$450.00 for the Bushmasters and

\$600.00 for the Colt match grade rifles, for a total trade-in value of \$6,450.00. The final cost for 8 new rifles would be \$1,950.00.

Lemke made a motion to accept the proposal as written, plus the miscellaneous costs for mounting, slings, etc., not to exceed a \$3,200.00 outlay. Hansen seconded the motion. All ayes; motion carried.

The sale of the old rifles will be handled through the County Clerk's Office.

Sheriff's Report: Daniels reported that the Lock and Load program for transporting prisoners saved the county over \$3,000.00 last month. We currently have a one year contract with Lock and Load. The cost will increase \$.10 per mile next year.

The three old squads have been sold for \$15,300.00.

Daniels gave a short update on the communications project. There will be a yearly charge of \$3,600.00 to have our equipment mounted on the Perkinstown tower. It is a company owned tower.

The department received funds in the amount of approximately \$9,000.00 from asset forfeiture for the drug money that was seized during local search warrants. Daniels used \$1,100.00 to purchase ceramic back plates for the ERT Unit uniforms to increase the officers' safety.

A voice recorder for the new telephone system was purchased to convert from analog to a digital phone system.

So far, \$223,000.00 of the communications upgrade money has been spent.

Daniels reported that Tiffany Jochimsen was hired to replace the new jailer/dispatcher who quit after a few weeks of employment. Lewis said that approval for filling the position had been given previously.

Review and Approve Invoices: After review, Hansen made a motion to approve the invoices from March, 2012; Lemke seconded the Motion. All ayes. Motion carried.

Adjournment: With no further business, Hansen made a motion to adjourn; Lemke seconded. All Ayes. Motion carried. The meeting was adjourned at 9:38 a.m.

Respectfully Submitted,

Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

March 9, 2012

Sheriff's Office Training Room

Call Meeting To Order: Chair Werner called the meeting to order at 9:01 a.m.

Members Present: Werner, Lewis, Hansen

Members Absent: Lemke, Parent

Other Attendees: Sheriff Bruce Daniels; Chief Deputy Larry Woebeking; Detective Steve Bowers; Medical Examiner Scott Perrin; Larry Brandl; Dennis Fuchs; Detective Aemus Balsis; Chris Gengler of Taylor County Ambulance stationed at Memorial Health Center; Kaaron Keene, Director of Nursing at Memorial Health Center; Melissa Thums, Director of Finance at Memorial Health Center; Karyn Eckert of the Star News; Paula Liske from K99/WIGM radio; and Betty Danen.

Approve Minutes of the January 13, 2012 meeting: Lewis made a motion to accept the minutes as presented; Hansen seconded the motion. All ayes; motion carried.

Approve Agenda: Chris Gengler stated that 6. B and C will not be needed. Hansen made a motion to accept the agenda of eleven items, with the exception of 6. B and C; Lewis seconded the motion. All ayes; motion carried.

Set Next Meeting Date: The next meeting will be at the discretion of the sheriff.

Citizen Input: None

Ambulance Business: A) Discuss/Act on Final Budget – Melissa Thums presented the Memorial Health Center's Ambulance Subsidy Request for the Calendar Year of 2011. The amount budgeted for the county subsidy was \$152,116; the actual was \$184,293. One reason for the difference was the introduction of the IV technicians and the training that was required. Another is the fact that the depreciation (lease expense) for one ambulance was transferred to the ambulance budget from the county's overall budget, which hadn't been planned.

Lewis asked why salaries and benefits were higher than expected. Gengler explained that they had budgeted for 540 ambulance runs when, in fact, they had 627 runs. This causes more call-in pay expenses.

Brandl stated that the subsidy request looks reasonable.

Lewis made a motion to approve the ambulance budget for 2011; Hansen seconded. All ayes; motion carried.

Paula Liske from K99/WIGM entered the meeting.

Larry Brandl, Chris Gengler, Kaaron Keene, and Melissa Thums then left the meeting.

Medical Examiner: Scott Perrin gave a report on the activities of his office for the past couple of months.

He is planning on appointing a deputy coroner in the Westboro area as there is not much coverage north of Medford. He will then have five deputy coroners.

Perrin then left the meeting.

Law Enforcement Business: A) Present Employee Commendation – Aemus Balsis was recognized for his outstanding work in the drug enforcement field and for his part in

solving the recent string of burglaries in northern and central Wisconsin. Chief Deputy Woebeking read a letter of commendation from Sheriff Daniels. Dennis Fuchs presented Balsis with a Certificate of Appreciation.

Woebeking, Bowers, and Balsis then left the meeting.

Sheriff's Report: The sheriff informed the committee that the Badger Sheriff's Association has begun administering the test that is required to be taken by potential correctional officer and sworn deputy employees prior to being hired. The results are located on their website. They are charging a \$75.00 fee to the participants, which will free our department of the cost of testing applicants. The department would still be required to advertise for job openings but, overall, it will save the department money. Daniels stated that the county code will need to be revised if we utilize this service as the code states that we will administer the state test to applicants.

Darrell Thompson has again made a \$150.00 donation to the canine program.

Since the department has started using Lock and Load for long transports, we have saved \$6,000.00.

Ted Nagel will be retiring on March 16, 2012. His retirement party is at Florena's on that date; the sheriff invited the board to attend.

The three new correctional officers are doing a good job and appear happy to be working here.

Soon, the department will begin using the WISCOM radio system. This system will require a state fee after the first five years. The sheriff was asked to sit on the board and he has agreed to do so as he feels that he may have some say into how much departments are charged for the system. The sheriff believes it is a good investment for the county's future.

Lewis asked about the progress of the new tower locations. Daniels indicated that they are making progress and the site that Lewis proposed is working out good.

Review and Approve Invoices: After review, Hansen made a motion to approve the invoices from January and February, 2012; Lewis seconded the Motion. All ayes. Motion carried.

Adjournment: With no further business, Lewis made a motion to adjourn; Hansen seconded. All Ayes. Motion carried. The meeting was adjourned at 9:24 a.m.

Respectfully Submitted,

Betty Danen

LAW ENFORCEMENT AND EMERGENCY SERVICES COMMITTEE MEETING

January 13, 2012

Sheriff's Office Training Room

Call Meeting To Order: Chair Werner called the meeting to order at 9:01 a.m.

Members Present: Werner, Lewis, Lemke, Parent, Hansen

Members Absent: None

Other Attendees: Sheriff Bruce Daniels; Chief Deputy Larry Woebeking; Detective Steve Bowers; Deputy Anthony Schuett along with Nicole and Tye Schuett; Deputy Nick Schuld and Nathan Schuld; Jail Sergeants Angela Becker and Kim Kasperek; Medical Examiner Scott Perrin; and Betty Danen. Karyn Eckert of the Star News arrived at approximately 9:15; Marie Koerner joined the meeting at approximately 9:20 a.m.

Approve Minutes of the November 11, 2011 meeting: Lewis made a motion to accept the minutes as presented; Lemke seconded the motion. All ayes; motion carried.

Approve Agenda: Parent made a motion to accept the agenda of eleven items; Hanson seconded the motion. All ayes; motion carried.

Set Next Meeting Date: The next meeting will be at the discretion of the sheriff.

Citizen Input: None

Ambulance Business: None

Medical Examiner: Scott Perrin reported that in calendar year 2011, the Medical Examiner's Office investigated 35 deaths and did paperwork on 140 death dispositions for the funeral directors, 72 of which were cremations. Perrin said that 50% of the deceased are now cremated.

The M.E. Office is right on budget.

The medical examiners receive \$100.00 per death investigation and \$50.00 per cremation authorization.

Chair Werner thanked Perrin for doing such a good job.

Law Enforcement Business: A) Oath of Office Administered to Deputy Sheriff Schuett – Sheriff Daniels administered the oath of office.

Deputy Anthony Schuett, Nicole and Ty Schuett, Deputy Nick Schuld and Nathan Schuld, and Detective Bowers then left the meeting.

Sheriff's Report: The sheriff informed the committee that the department saved \$1,500 on the first three long distance transports that were done by the company we have been using. Sheriff's Office personnel are still doing the shorter transports, along with emergency commitment transports.

At the February meeting, the sheriff will update the committee on the communications upgrades.

There has been a grievance filed in regard to the Wisconsin Retirement System, which the sheriff denied.

Perrin left the meeting.

Review and Approve Invoices: After review, Lewis made a motion to approve the invoices from November and December, 2011; Lemke seconded the Motion. All ayes. Motion carried.

Law Enforcement Business:

B) Discuss/Act on Request from Karie Seaver Thums, Former Deputy Sheriff – Karie Thums is a former Taylor County deputy who is now teaching in the public school system. She would like to maintain her certification as a law enforcement officer. She is asking the committee to sponsor her to confirm a spot in recruit school. There would be no expense involved, other than to provide her a duty belt (the one she had when she was employed with the department is still available). The sheriff recommended that the committee have her sign an agreement that she will cover all the expenses for recruit school. The sheriff sees her part time employment status as convenient for covering sick leave, transports, etc.

Lewis said he can't see any reason to deny the request if she signs the agreement that she will pay all expenses.

Lewis made a motion to sponsor Karie Seaver Thums to go through the program and to continue on in school; Parent seconded the motion. All ayes; motion carried.

C. Discuss/Act on Filling Forthcoming Jailer/Dispatcher Vacancy - The hiring of two jailer/dispatchers has already been approved; however, there will be a retirement within the jail personnel in March and that position will need to be filled. The sheriff would like to hire someone to fill that position now, instead of beginning the entire hiring process again at the time of the retirement. The department has received a \$5,000 CEP grant to cover a portion of the wages for two people. Daniels said he believes it is fiscally responsible to move forward now.

Hansen asked about staffing requirements. Daniels said they must have one person in dispatch, one in the pod, one on the floor, and one in booking all of the time. Also, per statute, there must be one male and one female present at all times if there are inmates of both genders. Staffing is based on the facility, not on the number of inmates.

Lewis made a motion to fill the vacancy and pass the request on to the Personnel Committee; Lemke seconded the motion. All ayes; motion carried.

Closed Session - Motion by Hansen and second by Lewis at 9:35 a.m. to go into closed session pursuant to Wis. Stat. 19.85(1)(c) for approximately 2.25 hours for the purpose of conducting oral interviews of applicants for the jailer/dispatcher position. All ayes; motion carried.

Motion by Lemke at 11:39 a.m. to return to open session pursuant to Wis. Stat. 19.83 to take any necessary action on issues discussed in closed session; Lewis seconded. Roll call vote taken: Parent, aye; Hansen, aye; Lewis, aye; Lemke, aye; Werner, aye.

Motion made by Hansen to certify the list of applicants; seconded by Lewis. All ayes; motion carried.

Adjournment: With no further business, Lewis made a motion to adjourn; Hansen seconded. All Ayes. Motion carried. The meeting was adjourned at 11:40 a.m.

Respectfully Submitted,

Betty Danen