

Personnel Committee

December 18, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 11:25 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Scott Mildbrand

Members Absent: Tim Hansen

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, David Krug, Dennis Fuchs, Steve Oberle, Michelle Kurth

Approve Agenda. A motion was made by Lewis, seconded by Bizer, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Mildbrand, seconded by Lewis, to approve the minutes of the November 15, 2012, Joint Personnel and Executive Committee meeting and the November 29, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill Child Support Administrative Assistant/Financial Manager position – Child Support office. Michelle Kurth, Child Support Administrator, was present to request filling the Administrative Assistant/Financial Manager position that is open in her department. Ms. Kurth is requesting to fill the position at 25 hours per week. It was moved by Mildbrand, seconded by Lewis, to approve filling the Child Support Administrative Assistant/Financial Manager at 25 hours per week after January 1, 2013. A unanimous vote cast, the motion carried.

Request to fill Conservation Assistant position – Land Conservation Department. Steve Oberle, County Conservationist, was present to request filling the Conservation Assistant position that is open due to transfers in the department. The Personnel Committee requested for this item to be brought back after the December 18, 2012, meeting of the Land Conservation Committee. The Land Conservation Committee approved filling the position at 28 hours per week and Mr. Oberle brought that recommendation to the Personnel Committee. It was moved by Lewis, seconded by Mildbrand, to approve filling the Conservation Assistant at 28 hours per week after January 1, 2013. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Lewis, seconded by Mildbrand, to adjourn at 11:30 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Joint Personnel and Finance Committee Meeting

December 18, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 11:08 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Dennis Fuchs, David Krug, Scott Mildbrand

Members Absent: Tim Hansen

Other Attendees: Linda Daniels, Marie Koerner, Mitch Perkl, Michele Armbrust, Kathy Tingo, Jim Metz, Michelle Kurth, Steve Oberle, Larry Brandl

Approve Agenda. A motion was made by Krug, seconded by Fuchs, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Bizer, seconded by Mildbrand, to approve the minutes of the November 15, 2012, Joint Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Exchange of initial bargaining agreement with Teamsters, Local 662, Professional Union. Michele Armbrust, Kathy Tingo, and Mitch Perkl, Local 662 Agent, submitted their 2013 proposals. No action was taken on this agenda item.

Non-Represented employee salary increase. A motion was made by Mildbrand, seconded by Bizer, to increase the Non-Represented employees salaries by 1%. The motion by Mildbrand was withdrawn; the second by Bizer was also withdrawn. This item will be brought back to the Joint Personnel and Finance Committee at their next meeting.

Adjournment. A motion was made by Krug, seconded by Mildbrand, to adjourn at 11:25 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

November 29, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 11:40 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Scott Mildbrand, Tim Hansen

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, David Krug, Steve Oberle, Jess Sackmann, Maggie Gebauer, Sara Nuernberger, Brian Wilson; Star News

Approve Agenda. A motion was made by Lewis, seconded by Bizer, to approve the agenda with seventeen items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Mildbrand, seconded by Lewis, to approve the minutes of the October 3, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Extension of vacation – Patty Krug. Patty Krug has requested an extension of approximately ten (10) days of vacation that she was unable to take due to staffing situations in her department. A motion was made by Hansen, seconded by Bizer, to approve an extension of Patty Krug's approximately ten (10) vacation days for 2012 to be used by February 28, 2013. A unanimous vote cast, the motion carried.

Request to fill Conservation Assistant position – Land Conservation Department. Steve Oberle, County Conservationist, was present to request filling the Conservation Assistant position that is open due to transfers in the department. He requested to fill the position at fulltime rather than 20 hours per week pending approval of the Land Conservation Committee. The Personnel Committee requested for it to be brought back after approval at the December 18, 2012, meeting of the Land Conservation Committee. This item is tabled.

Updated Conservation Assistant job description – Land Conservation Department. Steve Oberle was present to answer questions on the updated job description for the Conservation Assistant. It was moved by Bizer, seconded by Lewis, to take out the words "AS400 system and" from item #9 in the Education and Training section. A unanimous vote cast, the motion carried. It was then moved by Lewis, seconded by Mildbrand, to approve the amended and updated job description of the Conservation Assistant in the Land Conservation Department. A unanimous vote cast, the motion carried.

Request to fill Chief Deputy Register of Deeds position – Register of Deeds Office. Sara Nuernberger, Register of Deeds-Elect, was present to request filling the Chief Deputy Register of Deeds position that will be open after she takes office in January 2013. It was moved by Bizer, seconded by Lewis, to fill the Chief Deputy Register of Deeds position at full-time. A unanimous vote cast, the motion carried.

Updated Chief Deputy Register of Deeds job description – Register of Deeds Office. Sara Nuernberger was present to answer questions on the updated job description for the Chief Deputy Register of Deeds. It was moved by Hansen, seconded by Mildbrand, to approve the updated job description of the Chief Deputy Register of Deeds in the Register of Deeds office. A unanimous vote cast, the motion carried.

Request to fill Lead Court Clerk/Deputy position – Clerk of Courts Office. Maggie Gebauer, Clerk of Court, was present to request filling the Lead Court Clerk/Deputy position

that is vacant in her office due to a job transfer. It was moved by Bizer, seconded by Hansen, to fill the Lead Court Clerk/Deputy position at full-time. A unanimous vote cast, the motion carried.

Updated Lead Court Clerk/Deputy job description – Clerk of Courts Office. Maggie Gebauer, Clerk of Court, was present to answer questions on the updated job description for the Lead Court Clerk/Deputy. It was moved by Lewis, seconded by Bizer, to approve the updated job description of the Lead Court Clerk/Deputy in the Clerk of Courts office. A unanimous vote cast, the motion carried.

Updated Deputy Clerk of Circuit Court job description – Clerk of Courts Office. Maggie Gebauer, Clerk of Court, was present to answer questions on the updated job description for the Deputy Clerk of Circuit Court. It was moved by Lewis, seconded by Mildbrand, to approve the updated job description of the Deputy Clerk of Circuit Court in the Clerk of Courts office. A unanimous vote cast, the motion carried.

Updated Chief Deputy Clerk of Circuit Court job description – Clerk of Courts Office. Maggie Gebauer, Clerk of Court, was present to answer questions on the updated job description for the Chief Deputy Clerk of Circuit Court. It was moved by Hansen, seconded by Mildbrand, to approve the updated job description of the Chief Deputy Clerk of Circuit Court in the Clerk of Courts office. A unanimous vote cast, the motion carried.

Updated Clinical Services Coordinator job description – Human Services Department. Amber Fallos, Human Services Director, was present to answer questions on the updated job description for the Clinical Services Coordinator. It was moved by Lewis, seconded by Bizer, to approve the updated job description of the Clinical Services Coordinator in the Human Services Department. A unanimous vote cast, the motion carried.

Request to fill Psychiatric Case Manager position – Human Services Department. Amber Fallos, Human Services Director, was present to request filling the Psychiatric Case Manager position that is vacant in her office due to a job transfer. Ms. Fallos is requesting to fill the position after January 1, 2013. It was moved by Bizer, seconded by Mildbrand, to fill the Psychiatric Case Manager position at full-time and the position to be filled after January 1, 2013. A unanimous vote cast, the motion carried.

Updated Psychiatric Case Manager job description – Human Services Department. Amber Fallos, Human Services Director, was present to answer questions on the updated job description for the Psychiatric Case Manager. It was moved by Lewis, seconded by Mildbrand, to approve the updated job description of the Psychiatric Case Manager in the Human Services Department. A unanimous vote cast, the motion carried.

Request to fill Patrolman position – Highway Department. Jess Sackmann, Highway Commissioner, was present to request filling the Patrolman position that is vacant in the department due to retirements. Mr. Sackmann is requesting to fill the position after January 1, 2013. It was moved by Lewis, seconded by Bizer, to fill the Patrolman position at full-time and the position to be filled after January 1, 2013. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Hansen, seconded by Lewis, to adjourn at 12:19 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Joint Personnel and Finance Committee Meeting

November 15, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 9:38 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Dennis Fuchs (left at 10:29 a.m.), David Krug, Scott Mildbrand (left at 11:49 a.m.), Tim Hansen

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, John Prentice, Larry Woebbecking, Randy Ingram, Jacky Peterson, Kevin Mayer, Lee Clendenning, Matt Schimke, Roger Petrick, Gary Wisbrocker, Kim Kasperek, Nick Synol, Chad Liske, John Spiegelhoff

Approve Agenda. A motion was made by Lewis, seconded by Fuchs, to approve the agenda with twelve items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Krug, seconded by Mildbrand, to approve the minutes of the October 12, 2012, Joint Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Lewis, seconded by Fuchs, at 9:39 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), to discuss bargaining strategies. A roll call vote cast, seven (7) voting aye, the motion carried.

Open Session. A motion was made by Lewis, seconded by Fuchs, to go into open session at 10:01 a.m. A unanimous vote cast, the motion carried.

Exchange of initial bargaining agreement with AFSCME, Local 3679, Non-Professional Union. John Spiegelhoff, AFSCME representative, Jacky Peterson and Kevin Mayer were present to discuss items of bargaining. No initial bargaining proposals were given by AFSCME.

Exchange of initial bargaining agreement with AFSCME, Local 617, Non-Professional Union. John Spiegelhoff, AFSCME representative, Matt Schimke, Lee Clendenning, Roger Petrick, Jacky Peterson and Kevin Mayer were present to discuss items of bargaining mutually with Local 617 and Local 3679, AFSCME. No initial bargaining proposals were given by AFSCME other than a proposal of 6.65% wage increase.

The Joint Personnel and Finance Committee recessed at 11:49 a.m. and reconvened at 1:47 p.m.

Exchange of initial bargaining agreement with Teamsters, Local 662, Professional Union. This bargaining unit submitted their proposal to Marie Koerner, Human Resource Manager, by email on a previous date and chose to not be present at the meeting.

Exchange of initial bargaining agreement with WPPA, Sergeants Union. Gary Wisbrocker, WPPA representative, Kim Kasperek and Nick Synol were present to exchange proposals with their bargaining unit.

Closed Session. A motion was made by Lewis, seconded by Hansen, at 1:56 p.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), for the purpose of negotiating with WPPA, Deputies Union. A roll call vote cast, five (5) voting aye, two (2) absent (Fuchs, Mildbrand), the motion carried.

Open Session. A motion was made by Hansen, seconded by Krug, to go into open session at 3:07 p.m. A unanimous vote cast, the motion carried.

The following tentative agreement was agreed upon by WPPA, Deputies Union and WPPA, Sergeants Union, pending approval by the bargaining unit and full County Board.

- 1.5% wage increase on 1/1/2013, 7/1/2013, 1/1/2014, 7/1/2014, 1/1/2015, and 7/1/2015.
- 2.2% WRS contribution on 1/1/2013, 4.4% WRS contribution on 1/1/2014 and the remainder of the general employee share on 1/1/2015
- Choice of the same two health insurance plans offered to other employees

Adjournment. A motion was made by Hansen, seconded by Lewis, to adjourn at 3:12 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Joint Personnel and Executive Committee Meeting

November 15, 2012

Third Floor County Board Room

Call Meeting to Order: Jim Metz called the meeting to order at 8:32 a.m.

Members Present: Jim Metz, Charles Zenner, Scott Mildbrand, Lester Lewis, Tim Hansen

Members Absent: David Bizer

Other Attendees: Linda Daniels, Marie Koerner, Ken Schmiede

Approve Agenda. A motion was made by Lewis, seconded by Zenner, to approve the agenda with four items. A unanimous vote cast, the motion carried.

Renewal of Corporation Counsel Agreement with Schmiede Law Office and resolution to approve such. Ken Schmiede was present to discuss with the committee the changes that will be occurring in his office due to the results of Ms. Tlusty's election. He stated that he was in the process of hiring another attorney and that if no attorney is hired, he will assume the Human Services work for the contract. A motion was made by Lewis, seconded by Zenner, to approve the renewal of the agreement with Schmiede Law office for Corporation Counsel services for 2013 and to approve the resolution that will be sent forward to County Board. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Hansen, seconded by Zenner, to adjourn at 8:37 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Joint Personnel and Finance Committee Meeting

October 12, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 10:08 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Dennis Fuchs, David Krug, Scott Mildbrand

Members Absent: Tim Hansen

Other Attendees: Linda Daniels, Marie Koerner, John Prentice, Larry Woebekking, Randy Ingram, Eric Peterson

Approve Agenda. A motion was made by Fuchs, seconded by Bizer, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Mildbrand, to approve the minutes of the October 3, 2012, Joint Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

The committee did not go into closed session as the agenda listed as this was an initial exchange between the County and WPPA, Local 83, Deputy Sheriff's Association, which is required to stay in open session. John Prentice went through the county proposals as well as Randy Ingram, WPPA went through the proposals for the Deputy Sheriff's Association.

The next Joint meeting of the Personnel and Finance Committee will be depending on when the Professional Union and Deputy Sheriff's union are available for negotiations. The possible dates are October 31, November 1, 2, or 15.

Adjournment. A motion was made by Bizer, seconded by Mildbrand, to adjourn at 11:02 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Joint Personnel and Finance Committee Meeting

October 3, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 11:10 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Dennis Fuchs, David Krug, Scott Mildbrand, Tim Hansen

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, John Prentice, Larry Woebekking

Approve Agenda. A motion was made by Bizer, seconded by Hansen, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Bizer, seconded by Lewis, at 11:11 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), for the purpose of discussing of discussing Deputy Sheriff contract proposals. A roll call vote cast, seven (7) voting aye, the motion carried.

Open Session. A motion was made by Lewis, seconded by Bizer, to go into open session at 11:52 a.m. A unanimous cast, the motion carried.

The next Joint meeting of the Personnel and Finance Committee will be October 12, 2012, at 10:00 a.m.

Adjournment. A motion was made by Bizer, seconded by Krug, to adjourn at 11:52 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

October 3, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 9:30 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Scott Mildbrand, Tim Hansen

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, David Krug, Patty Krug, Larry Brandl

Approve Agenda. A motion was made by Lewis, seconded by Mildbrand, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Mildbrand, seconded by Bizer, to approve the minutes of the September 19, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill Secretary/Bookkeeper/Accounts Payable/Accounts Receivable position – Health Department. Patty Krug was present to request filling the Secretary/Bookkeeper/Accounts Payable/Accounts Receivable position that is open in the department. A motion was made by Lewis, seconded by Hansen, to fill the Secretary/Bookkeeper/Accounts Payable/Accounts Receivable position in the Health Department. A unanimous vote cast, the motion carried.

Updated Secretary/Bookkeeper/Accounts Payable/Accounts Receivable job description – Health Department. Patty Krug was present to answer questions on the updated job description for the Secretary/Bookkeeper/Accounts Payable/Accounts Receivable position. A motion was made by Hansen, seconded by Lewis, to approve the updated job description of the Secretary/Bookkeeper/Accounts Payable/Accounts Receivable in the Health Department. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Hansen, seconded by Lewis, to adjourn at 9:40 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

September 19, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 9:00 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Scott Mildbrand

Members Absent: Tim Hansen

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Amber Fallos, David Krug, Jess Sackmann, Patty Krug, Dennis Fuchs, Steve Oberle, Larry Brandl

Approve Agenda. A motion was made by Mildbrand, seconded by Bizer, to approve the agenda with eight items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Bizer, seconded by Mildbrand, to approve the minutes of the September 6, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill Engineering Technician position – Land Conservation office. Steve Oberle was present to request filling the Engineering Technician position that is open in the department. A motion was made by Lewis, seconded by Mildbrand, to hire an Engineering Technician in the Land Conservation Department and that the applicant should have or be able to obtain within one year from the date of hire a Wisconsin Certified Soil Tester (CST) license and a Private Onsite Wastewater Treatment System (POWTS) Inspector license in order to serve as a backup to zoning for reviews and inspection of sanitary systems and CST soil evaluations. A unanimous vote cast, the motion carried.

Updated Engineering Technician job description – Land Conservation office. Steve Oberle presented the changes made to the Engineering Technician job description. A motion was made by Mildbrand, seconded by Lewis, to approve the updated job description of the Engineering Technician in the Land Conservation Department. A unanimous vote cast, the motion carried.

Request to fill Children and Family Services Social Worker position – Human Services Department. Amber Fallos, Human Services Director, was present to request filling the Children and Family Services Social Worker position that was open due to a resignation in the CFS Unit. A motion was made by Bizer, seconded by Mildbrand, to approve filling the Children and Family Services Social Worker position in the Human Services Department contingent on the Human Services Board's approval. A unanimous vote cast, the motion carried.

Request to fill Economic Support/Child Care Specialist position – Human Services Department. Amber Fallos, Human Services Director, was present to request filling the Economic Support/Child Care Specialist position will be open due to the upcoming retirement of Vicki Cowen. Amber requests to hire prior to Vicki's retirement, the earliest possible start date would be October 10, 2012, contingent upon Human Services Board approval. A motion was made by Bizer, seconded by Mildbrand, to approve filling the Economic Support/Child Care Specialist position in the Human Services Department contingent on the Human Services Board's approval with the earliest date of hire as October 10, 2012. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Lewis, seconded by Bizer, to adjourn at 9:40 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

September 6, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 9:00 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Tim Hansen, Scott Mildbrand

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Amber Fallos, Peggy Nordgren, Josh Sniegowski, Ray Soper, David Krug, Jess Sackmann, Patty Krug, Dennis Fuchs, Kim Hurtz, Larry Brandl

Approve Agenda. A motion was made by Mildbrand, seconded by Hansen, to approve the agenda with eleven items. A unanimous vote cast, the motion carried.

Approve Minutes. Supervisor Bizer stated that the August 28, 2012 minutes needed an amendment in the last paragraph to change 12:10 a.m. to 12:10 p.m. A motion was made by Mildbrand, seconded by Hansen, to approve the minutes of the August 28, 2012, Personnel Committee meeting with the amendment. A unanimous vote cast, the motion carried.

Request to fill Administrative Assistant position – U.W. Extension office. Peggy Nordgren was present to request filling a position at full-time for Administrative Assistant position that is open due to a retirement in the department. A motion was made by Mildbrand to hire an Administrative Assistant at 80% of full-time. Mildbrand withdrew his motion. A motion was made by Mildbrand, seconded by Hansen, to hire an Administrative Assistant in the U.W. Extension office at 32 hours per week. A motion to amend by Mildbrand, seconded by Hansen, that the committee would review the issue around 2/1/2013. A unanimous vote cast on the motion as amended, the motion carried.

Updated Administrative Assistant job description – U.W. Extension office. Peggy Nordgren presented the changes made to the job description that were just updated software changes. A motion was made by Lewis, seconded by Hansen, to approve the updated job description of the Administrative Assistant in the U. W. Extension. A unanimous vote cast, the motion carried.

Request to fill Part-time, Limited Term employee – Veterans Service office. Joshua Sniegowski, Veterans Service Officer, was present to request a part-time, limited term employee due to a project where documents need to be scanned and updated on the state computer software. He requests a limited term, part-time employee for this project at a Secretary 1 wage rate, for approximately one year with no benefits. It was moved by Mildbrand, seconded by Bizer, to hire a limited term, part-time employee for the Veterans Service office, not to exceed 1,000 hours for 2013. A unanimous vote cast, the motion carried.

Request to fill Clinical Services Coordinator – Human Services Department. Amber Fallos, Human Services Director, was present to request filling the Clinical Services Coordinator position that was open due to her appointment as Human Services Director. A motion was made by Bizer, seconded by Mildbrand, to approve filling the Clinical Services Coordinator position in the Human Services Department. A unanimous vote cast, the motion carried.

Request to fill Child Protective Services Social Worker – Human Services Department. Amber Fallos, Human Services Director, was present to request filling the

Child Protective Services Social Worker position that was open due to Liza Daleidon taking the position as Children and Family Services Coordinator. A motion was made by Hansen, seconded by Bizer, to approve filling the Child Protective Services Social Worker Position in the Human Services Department. A unanimous vote cast, the motion carried.

Request to fill Children and Family Services Social Worker – Human Services Department. Amber Fallos, Human Services Director, was present to request filling the Children and Family Services Social Worker position that was open due to a resignation. A motion was made by Lewis, seconded by Mildbrand, to approve filling the Children and Family Services Social Worker Position in the Human Services Department. A unanimous vote cast, the motion carried.

The Personnel Committee recessed at 9:37 a.m. The Personnel Committee reconvened at 10:57 a.m.

2013 Budgets. Marie Koerner, Human Resource Manager, presented budget proposals for 2013. It was moved by Lewis, seconded by Mildbrand, to approve Ms. Koerner's 2013 budget proposals for County Board, Human Resources, Contracted Attorney Services, Property and Liability, Central Duplicating, County Vehicle, Purchasing and Auto Collision and Upset. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Bizer, seconded by Mildbrand, to adjourn at 11:15 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

August 28, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 9:00 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Tim Hansen, Scott Mildbrand

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Amber Fallos, Mark Bergland; Star News, John Prentice, Amy Merrill, Karl Kelz, Sue Noland, Michelle Kurth, John Spiegelhoff; AFSCME, Jan Rodgers, Beth Abegglen, Cindy Neumann, Tracy Duerr, Joyce Krueger, Deb Tom

Approve Agenda. A motion was made by Lewis, seconded by Mildbrand, to approve the agenda with nine items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Hansen, seconded by Bizer, to approve the minutes of the August 2, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request for vacation extension – Amy Merrill. Amy Merrill and Karl Kelz were present to request to extend 40 hours of the 46 ½ hours of vacation time that she was unable to take due to learning her new job as Victim Witness Coordinator in the District Attorney's office. A motion was made by Lewis, seconded by Bizer, to approve extending 46 ½ hours of vacation time for Amy Merrill to be used by December 31, 2012. A unanimous vote cast, the motion carried.

Acting Zoning/Solid Waste Administrator and establish salary. The Zoning Committee recommends appointing Sue Noland as Acting Zoning/Solid Waste Administrator with an additional salary of \$2.50 per hour. A motion was made by Mildbrand, seconded by Hansen, to approve appointing Sue Noland as the Acting Zoning/Solid Waste Administrator with an additional salary of \$2.50 per hour effective August 27, 2012 until a new Zoning/Solid Waste Administrator begins. A unanimous vote cast, the motion carried.

Resolution appointing the Medical Examiner for Taylor County. It was moved by Lewis, seconded by Hansen, to approve the resolution appointing Scott Perrin as Medical Examiner for Taylor County. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Lewis, seconded by Bizer, at 9:17 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(c), to consider employment, promotion, compensation or performance data of a Children and Family Services Coordinator applicant. The Personnel Committee will continue in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(e) for the purpose of considering the Non-Professional, Local 3679, AFSCME Union Grievances filed by Beth Abegglen and Kelley Isola and employees affected under Local 3679 regarding the Child Support position opening. A roll call vote cast, five (5) voting aye, the motion carried.

Open Session. A motion was made by Bizer, seconded by Mildbrand, to go into open session at 12:10 p.m. A unanimous vote cast, the motion carried.

It was moved by Bizer, seconded by Hansen, to approve placing Liza Daleidon, the newly appointed Children and Family Services Coordinator, at Step J of the Non-Represented Salary Matrix which is \$57,153.00 per year. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Hansen, seconded by Mildbrand, to adjourn at 12:10 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

August 2, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 9:00 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Tim Hanson, Scott Mildbrand.

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Amber Fallos, David Krug, Dennis Fuchs, Larry Peterson, Jess Sackmann, Sheriff Bruce Daniels, Patty Krug

Approve Agenda. A motion was made by Bizer, seconded by Hansen, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Hansen, seconded by Lewis, to approve the minutes of the July 5, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill two Long Term Support Case Manager/Intake Worker positions – Human Services Department. Amber Fallos, Interim Human Services Director, was present to request filling two vacant Long Term Support Case Manager/Intake Worker positions within her department. A motion was made by Mildbrand, seconded by Bizer, to approve filling two Long Term Support Case Manager/Intake Worker positions at the Human Services Department. A unanimous vote cast, the motion carried.

Cross-training for Zoning/Solid Waste Administrator - Zoning Department. Lester Lewis stated that the Land Information Committee had met and discussed approving a backup for the Zoning/Solid Waste Administrator. A few individuals have expressed interest in being trained as a backup. A motion was made by Mildbrand, seconded by Hansen, to cross-train two individuals as backup to the Zoning/Solid Waste Administrator. The Zoning Committee will approve the two individuals who will become certified and licensed as backups. A unanimous vote cast, the motion carried.

2013 employee wage increase. Marie Koerner, Human Resource Manager, discussed the wage increase for 2013 for employees. It is being requested so that Larry Brandl, County Accountant, could prepare budget statements for the departments. It was moved by Bizer to increase wages by 2%. The motion failed because of a lack of a second. It was then moved by Hansen, seconded by Mildbrand, to start with a 0% increase because the county does not know what the health insurance costs will be for 2013. A voice vote cast, four (4) voting aye, one (1) no (Bizer), the motion carried.

Adjournment. A motion was made by Lewis, seconded by Bizer, to adjourn at 9:30 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

July 5, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 9:00 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Tim Hansen

Members Absent: Scott Mildbrand

Other Attendees: Marie Koerner, Jim Metz, Arlen Albrecht, Peggy Nordgren

Approve Agenda. A motion was made by Hansen, seconded by Bizer, to approve the agenda with eight items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Hansen, to approve the minutes of the June 20, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Updated Job Description – Zoning/Solid Waste Administrator – Zoning Department. Marie Koerner, Human Resource Manager, explained the revisions to the Zoning/Solid Waste Administrator job description. It was requested to list the Zoning Committee before the Solid Waste Committee as the Immediate Supervisor. A motion was made by Lewis, seconded by Hansen, to accept the Zoning/Solid Waste Administrator job description as amended. A unanimous vote cast, the motion carried.

Request to fill Zoning/Solid Waste Administrator - Zoning Department. A motion was made by Bizer, seconded by Lewis, to fill the Zoning/Solid Waste Administrator position at the Zoning Department. A unanimous vote cast, the motion carried.

Cross-training for Zoning Administrator. Lester Lewis stressed the importance of having a backup person for the Zoning Administrator to complete sanitary inspections. Discussion was held on cross-training existing employees to be a backup for inspections. It was decided that each Lands Committee (Forestry, Surveying, Land Conservation) would discuss at their next meeting to see if someone in their respective departments could be a backup.

Request to fill Administrative Assistant position – U.W. Extension office. Peggy Nordgren and Arlen Albrecht were present to request filling the Administrative Assistant position that is open at the U.W. Extension office due to an employee transferring to another department. It was moved by Bizer, seconded by Lewis, to approve filling the Administrative Assistant position at the U.W. Extension office. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Bizer, seconded by Hansen, to adjourn at 9:30 a.m. A unanimous vote cast, the motion carried.

Secretary: Marie Koerner

Personnel Committee

June 20, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 11:16 a.m.

Members Present: Lester Lewis, David Bizer, Charles Zenner, Tim Hansen, Scott Mildbrand

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, David Krug

Approve Agenda. A motion was made by Hansen, seconded by Bizer, to approve the agenda with five items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Bizer, seconded by Mildbrand, to approve the minutes of the June 7, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Approve Appointment of Acting Human Services Director and Compensation. David Bizer, Human Services Chair, informed the committee that the Human Services Board approved and is requesting Personnel Committee approval for the appointment of Amber Fallos as the Acting Human Services Director with an additional \$3.00/hour compensation that would be effective beginning July 2, 2012, until a new director is hired. A motion was made by Lewis, seconded by Mildbrand, to approve the appointment of Amber Fallos as the Acting Human Services Director, with an additional \$3.00/hour compensation effective beginning July 2, 2012, until a new director is hired. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Hansen, seconded by Lewis, to adjourn at 11:20 a.m. A unanimous vote cast, the motion carried.

The next meeting of the Personnel Committee is scheduled for July 5, 2012 at 9:00 a.m.

Secretary: Linda Daniels

Personnel Committee

June 7, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 9:00 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Tim Hansen, Scott Mildbrand

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, David Krug, Dennis Fuchs, Michelle Kurth, Sue Hady, Larry Brandl, Patty Krug, Jess Sackmann, Brian Wilson; Star News

Approve Agenda. A motion was made by Lewis, seconded by Mildbrand, to approve the agenda with nine items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Hansen, seconded by Mildbrand, to approve the minutes of the May 31, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Child Support Specialist job description – Child Support. Michelle Kurth, Child Support Administrator, was present to explain the revisions to the Child Support Specialist job description. A motion was made by Mildbrand, seconded by Hansen, to accept the updated Child Support Specialist job description. A unanimous vote cast, the motion carried.

Request to fill Human Services Director and Children and Family Services Coordinator positions – Human Services Department. Sue Hady, Human Services Director, was present to request filling the Human Services Director and Children and Family Services Coordinator positions within her department. The Human Services Executive Board will need to appoint an acting director and the full Human Services Board and the Personnel Committee would need to approve the appointment. Ms. Hady went through some of the responsibilities of both positions. A motion was made by Mildbrand, seconded by Bizer, to fill The Human Services Director position at the Human Services Department. It was then moved by Mildbrand, seconded by Bizer, to amend the motion to fill both the Human Services Director and the Children and Family Services Coordinator positions at the Human Services Department. The motion, as amended, was voted on. A unanimous vote cast, the motion carried.

Notice of Resignation policy. Marie Koerner, Human Resource Manager, explained what will be presented to the Transition Committee. It is requested that an exempt employee who is leaving employment with Taylor County may not use vacation or sick days without a physician's certification after resignation. Ms. Koerner suggested that the last day of work would be the last physical day of work and payout of vacation after the last physical day of employment and that department heads be required to give a thirty (30) calendar day notice. It was moved by Mildbrand, seconded by Lewis, to approve a thirty (30) calendar day notice for department heads, employees may not use vacation or sick days without a physician's certification after resignation, and that the last day of work would be the last physical day of work and the earned and accrued vacation would be paid out after the last day of work. A unanimous vote cast, the motion carried.

Employee on unemployment. Discussion was held if employees who are receiving unemployment could possibly help out in some department. No action was taken on this item.

Succession Planning. Several upcoming retirements are in the future. Supervisor Zenner asked to discuss ideas regarding succession planning. Possibilities were to begin recruitment when someone hints of retirement so that current supervisor can train in a successor. Perhaps a succession plan could be developed for each department. The county needs to develop a policy and possibly cross-train employees. No action was taken on this item.

Adjournment. A motion was made by Lewis, seconded by Hansen, to adjourn at 9:55 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Joint Personnel and Finance Committee Meeting

May 31, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 10:53 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Dennis Fuchs, David Krug, Scott Mildbrand, Tim Hansen

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz

Approve Agenda. A motion was made by Lewis, seconded by Bizer, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Bizer, seconded by Lewis, at 10:54 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(c), for the purpose of conducting employment, promotion, compensation or performance evaluation data for two Human Services Employees. A roll call vote cast, seven (7) voting aye, the motion carried.

Open Session. A motion was made by Bizer, seconded by Lewis, to go into open session at 11:45 a.m. A unanimous cast, the motion carried.

Adjournment. A motion was made by Fuchs, seconded by Hansen, to adjourn at 11:45 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

May 31, 2012

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 10:40 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Tim Hansen, Scott Mildbrand

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, David Krug, Dennis Fuchs, Michelle Kurth, Sue Hady, Diane Niggemann, Sarah Holtz, Jess Sackmann

Approve Agenda. A motion was made by Lewis, seconded by Mildbrand, to approve the agenda with eight items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Mildbrand, seconded by Bizer, to approve the minutes of the March 15, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill Child Support Specialist position – Child Support. Michelle Kurth, Child Support Administrator, was present to request filling a Child Support Specialist position in her office that is open due to the fact that Ms. Kurth has resigned from her Child Support Specialist position and has taken the position as Child Support Administrator. A motion was made by Mildbrand, seconded by Lewis, to fill the Child Support Specialist position. A unanimous vote cast, the motion carried.

Request to fill Economic Assistant position – Human Services Department. Sue Hady, Human Services Director, was present to request filling one Economic Assistant position within her department. There have been two retirements in that department since January 2012 and Ms. Hady is requesting to fill one position. A motion was made by Bizer, seconded by Lewis, to fill one Economic Assistant position at the Human Services Department. A unanimous vote cast, the motion carried.

Request to fill Rib Lake Nutrition Site Manager – Commission on Aging. Diane Niggemann, Commission on Aging Director, was present to request filling the Rib Lake Nutrition Site Manager position. Ms. Niggemann is reducing the hours from 4 hours/day to 3.5 hours/day. The position would be 10.5 hours per week. It was moved by Lewis, seconded by Mildbrand, to approve filling the Rib Lake Nutrition Site Manager position for 3.5 hours/day or 10.5 hours/week. A unanimous vote cast, the motion carried.

Approve Highway Department supervising the Airport. Jess Sackmann, Highway Commissioner, was present to state that Fred Ebert has been acting as the Airport Manager, under the supervision of Jess Sackmann, for a six month trial period and that they both felt that it was working out satisfactorily. It was moved by Mildbrand, seconded by Lewis, to approve the Highway Department supervising the Airport for a six month trial period and it would be evaluated at the end of the trial period to see if it would be continued. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Lewis, seconded by Bizer, to adjourn at 10:52 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

March 15, 2012

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 10:30 a.m.

Members Present: Fred Parent, Lester Lewis, Dave Bizer, John Werner III, Charles Zenner

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Patti Smith, Bruce Daniels, Brian Wilson; Star News

Approve Agenda. A motion was made by Bizer, seconded by Werner, to approve the agenda with nine items. An item was added to the agenda at 6:05 p.m. on March 14, 2012, which was approved by Corporation Counsel Ken Schmiede to be added to the agenda due to it being an immediate emergency matter. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Zenner, to approve the minutes of the February 23, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill Child Support Administrator position. A motion was made by Lewis, seconded by Zenner, to fill the Child Support Administrator position. A unanimous vote cast, the motion carried.

Revised job description – Child Support Administrator. Patti Smith, Child Support Administrator, presented the updated job description for the Child Support Administrator. A motion was made by Bizer, seconded by Lewis, to approve the changes to the Child Support Administrator job description. A unanimous vote cast, the motion carried.

Approve Interim Child Support Administrator and compensation. Patti Smith and Marie Koerner discussed with the committee the option to appoint Michelle Kurth as Interim Child Support Administrator. Patti Smith's last work day is March 30, 2012. Compensation for the Interim Child Support Administrator was recommended at Grade 13, Step 3 of the 40 hour Non-Represented Pay Matrix, which is \$45,385 or \$21.82 per hour. It was moved by Zenner, seconded by Lewis, to appoint Michelle Kurth as Interim Child Support Administrator, effective April 2, 2012, and place her compensation at Grade 13, Step 3 of the 40 hour Non-Represented Pay Matrix until an administrator is appointed. A unanimous vote cast, the motion carried.

Request to fill Airport Manager position. The Airport Manager position at the Taylor County Airport is vacant due to the resignation of Jim Wood on March 2. A motion was made by Bizer, seconded by Zenner, to fill the Airport Manager position. A unanimous vote cast, the motion carried.

Request to fill vacant Jailer/Dispatcher position. Bruce Daniels, Sheriff, was present to discuss the urgent need to fill a Jailer/Dispatcher position in the Sheriff's department because of the resignation of a recently hired employee. The Sheriff will select another applicant from the eligibility list. A motion was made by Bizer, seconded by Lewis, to fill the vacant Jailer/Dispatcher position by using the eligibility list that was recently created. A voice vote cast, four (4) voting aye, one (1) voting no (Zenner), the motion carried.

Adjournment. A motion was made by Zenner, seconded by Bizer, to adjourn at 10:56 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

February 23, 2012

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 10:45 a.m.

Members Present: Fred Parent, Lester Lewis, Dave Bizer, John Werner III, Charles Zenner

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Diane Niggemann, David Krug, Darla Jochimsen, Sherry Schuelke; Regional Quality Specialist for the Office of Resource Development, Brian Wilson; Star News

Approve Agenda. A motion was made by Werner, seconded by Zenner, to approve the agenda with eight items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Zenner, seconded by Werner, to approve the minutes of the February 9, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

ADRC Job Descriptions – I&A Specialist and Local Supervisor. Marie Koerner, Human Resource Manager, went through the job descriptions for the Information and Assistance Specialist and Local Supervisor. It was decided that the committee would like to see other county's job descriptions for similar positions. Diane Niggemann, Commission on Aging Director, will assist Ms. Koerner in attaining these job descriptions. No action was taken on this agenda item.

Appoint ADRC Local Supervisor. No action was taken on this agenda item due to the request of the committee wanting more information from other counties.

Closed Session. A motion was made by Bizer, seconded by Zenner, at 10:55 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), for the purpose of developing a strategy of negotiating with Professional Union, Local 662, Teamsters, regarding ADRC positions and for the purpose of considering a grievance filed by Local 83, WPPA, Deputy Sheriff's Association. A roll call vote cast, five (5) voting aye, the motion carried.

Open Session. A motion was made by Bizer, seconded by Zenner, to go into open session at 11:33 a.m. A unanimous vote cast, the motion carried.

It was moved by Zenner, seconded by Bizer, to agree to a Voluntary Agreement with Local 83, WPPA, Deputy Sheriff's Association. A unanimous vote cast, the motion carried.

It was moved by Lewis, seconded by Werner, to make the I&A Specialist of the ADRC non-represented employees and possibly place them in the 35 hour non-represented matrix. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Zenner, seconded by Bizer, to adjourn at 11:35 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

JOINT FINANCE AND PERSONNEL COMMITTEE MEETING

February 23, 2012

Third Floor Jury Room

Call Meeting To Order: Fred Parent at 8:30 a.m.

Members Present: Chuck Zenner, Dennis Fuchs, Scott Mildbrand, Dave Krug, John Werner, Lester Lewis, Diane Albrecht and Dave Bizer.

Members Absent: All members present.

Other Attendees: Marvel Lemke, Larry Brandl and Bruce Strama.

Approve the Agenda: Zenner/Krug to approve the agenda. The motion carried.

Discuss and act on amended resolution to approve the 2013-2016 elected officials (County Clerk, Treasurer, and Register of Deeds) salaries: Strama had included a copy of the proposed resolution along with the agendas. It was noted that the amendment to the resolution initially approved at a joint meeting of the two committees was related only to benefits and that the dollar figures remain the same. The amended wording related to benefits had been provided by the Wisconsin Counties Association. Following discussion, Lewis/Werner to approve the amended resolution as submitted, to be presented to the full County Board. The motion carried unanimously.

Lewis/Krug to adjourn the meeting at 8:33 a.m. The motion carried.

Bruce P. Strama

Joint Personnel and Finance Committee Meeting

February 9, 2012

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 10:02 a.m.

Members Present: Fred Parent, Lester Lewis, Dave Bizer, John Werner III, Charles Zenner, Dennis Fuchs, David Krug, Scott Mildbrand

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, David Lemke, Jim Metz, Brian Wilson; Star News, Sarah Holtz, Marvel Lemke, Bruce Strama, Paula Liske; WIGM, Larry Brandl, Patty Krug

Approve Agenda. A motion was made by Werner, seconded by Zenner, to approve the agenda with five items. A unanimous vote cast, the motion carried.

Resolution to approve 2013-2016 elected officials (County Clerk, Treasurer, and Register of Deeds) salaries. Sara Holtz, Treasurer, Bruce Strama, County Clerk and Marvel Lemke, Register of Deeds, were present to discuss the resolution approving their salaries for 2013-2016. Marie Koerner, Human Resource Manager, explained that they were waiting on language from Phillips-Borowski. The elected officials present requested it to be approved contingent on language from Phillips-Borowski. A motion was made by Zenner, seconded by Lewis, to approve the resolution subject to possible amendment by Andy Phillips, Attorney at Phillips-Borowski. A unanimous vote cast, the motion carried.

Ordinance to amend Section 2.24(4), Compensation of County Board Members, County Board and Section 3.24(3)(a), Non-Represented Salary Plan, County Employment, Taylor County Code. An ordinance change to Section 2.24(4) and 3.24(3)(a), Taylor County Code, was presented to the committee. The first change would strike out the words "over 30 miles" and replace it with "outside Taylor County" in both sections. The second change would be in Section 3.24(a) which would add "University of Wisconsin Extension Agents" to the mileage reimbursement provision. Dave Krug explained that 60% of the agent's salary is reimbursed from the State and 40% from the county, but mileage is paid 100% from the county. A motion was made by Krug, seconded by Lewis, to approve the ordinance changes to Section 2.24(4) and Section 3.24(3)(a), Taylor County Code. A unanimous cast, the motion carried.

Adjournment. A motion was made by Lewis, seconded by Fuchs, to adjourn at 10:20 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

February 9, 2012

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 9:45 a.m.

Members Present: Fred Parent, Lester Lewis, Dave Bizer, John Werner III, Charles Zenner

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Dennis Fuchs, Diane Niggemann, Toni Matthias, David Krug, Scott Mildbrand, David Lemke, Jim Metz, Brian Wilson; Star News, Sarah Holtz

Approve Agenda. A motion was made by Zenner, seconded by Lewis, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Bizer, to approve the minutes of the January 26, 2012, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill Secretary Position – Commission on Aging. Diane Niggemann, Commission on Aging Director, was present to request to fill the ½ time Secretary position in her department that has been open around two years. It was previously filled with a limited-term employee. Ms. Niggemann stated that the position was funded by grants. A motion was made by Zenner, seconded by Lewis, to deny filling the ½ time Secretary position at Commission on Aging. A roll call vote cast, five (5) voting aye, the motion carried.

Request to fill LTE position – Circuit Court Office. Toni Matthias, Register in Probate, was present in place of Judge Ann Knox-Bauer to request filling the Register in Probate position with a limited term employee for a period of 6-12 weeks while an employee is on family medical leave. Former employee Betty Geiger has stated that she would be willing to fill that position. A motion was made by Zenner, seconded by Werner, to fill the limited term position in the Circuit Court Office. A unanimous cast, the motion carried.

Adjournment. A motion was made by Werner, seconded by Lewis, to adjourn at 10:00 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Personnel Committee

January 26, 2012

Third Floor County Board Room

Call Meeting to Order: Fred Parent called the meeting to order at 10:00 a.m.

Members Present: Fred Parent, Lester Lewis, Dave Bizer, John Werner III, Charles Zenner

Members Absent: None

Other Attendees: Bruce Daniels, Linda Daniels, Marie Koerner, Sue Hady, Jess Sackmann, Marvel Lemke, Jim Metz, Brian Wilson; Star News, Bruce Strama, Sarah Holtz

Approve Agenda. A motion was made by Zenner, seconded by Werner, to approve the agenda with thirteen items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Werner, to approve the minutes of the December 20, 2011, Personnel Committee meeting. A unanimous vote cast, the motion carried.

Request to fill Long-Term Support/Agency Intake position – Human Services Department. Sue Hady, Human Services Director, was present to request to fill the Long-Term Support/Agency Intake position in her department due to an employee resigning. Ms. Hady discussed the immediate need in her department despite the uncertain future in the state. She stated that the position was 100% state and federally funded. A motion was made by Bizer, seconded by Zenner, to approve filling the Long-Term Support/Agency Intake position at Human Services. A unanimous vote cast, the motion carried.

Request to fill Patrolman position – Highway Department. Jess Sackmann, Highway Commissioner, was present to request filling the Patrolman position which is open due to the retirement of Alan Brandl. A motion was made by Zenner, seconded by Bizer, to fill the Patrolman position at the Highway Department. A voice vote cast, four (4) voting aye, one (1) voting no (Lewis), the motion carried.

Request to fill a Jailer/Dispatcher position – Sheriff's Department. Bruce Daniels, Sheriff, was present to request filling a Jailer/Dispatcher position. Sheriff Daniels requests filling the position from the eligibility list from the last interviews. A motion was made by Werner, seconded by Lewis, to fill the Jailer/Dispatcher position at full time. A voice vote cast, four (4) voting aye, one (1) voting no (Zenner), the motion carried.

Updated Airport Manager job description – Taylor County Airport. Marie Koerner, Human Resources Manager, reviewed the changes to the Airport Manager job description. An additional change was made to item number 4 in "Language Ability and Interpersonal Communication" where the words "and Rail" were removed. A motion was made by Lewis, seconded by Zenner, to approve the Airport Manager job description with the changes presented. A unanimous vote cast, the motion carried.

Updated Deputy Register of Deeds/Records Clerk job description – Register of Deeds office. Marvel Lemke, Register of Deeds, reviewed the changes to the Deputy Register of Deeds/Records Clerk job description. A motion was made by Lewis, seconded by Bizer, to approve the Deputy Register of Deeds/Records Clerk job description. A unanimous vote cast, the motion carried.

Resolution to approve the elected official salaries for the County Clerk, County Treasurer, and County Register of Deeds. Marvel Lemke, Bruce Strama, and Sarah Holtz were present to discuss the resolution. Marie Koerner stated that she was waiting for

verbiage from the labor attorney regarding the contribution to Wisconsin Retirement and was hoping to have it in the next few weeks. It was moved by Lewis, seconded by Zenner, to table this item until the next meeting. A unanimous vote cast, the motion carried.

Ordinance to amend Section 2.095, Chairman Member of all Committees, County Board, Taylor County Code. Marie Koerner explained that the ruling from the State was that the County Board Chair could not be the Administrative Coordinator. It was moved by Lewis, seconded by Zenner to approve the ordinance and forward it to the County Board. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Zenner, seconded by Lewis, at 10:50 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), for the purpose of considering a grievance filed by Local 83, WPPA, Deputy Sheriff's Association. A unanimous vote cast, the motion carried.

Open Session. A motion was made by Lewis, seconded by Werner, to go into open session at 10:59 a.m. A unanimous vote cast, the motion carried.

It was moved by Lewis, seconded by Bizer, to deny the grievance filed by Local 83, WPPA, Deputy Sheriff's Association. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Zenner, seconded by Lewis, to adjourn at 11:00 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels