

## **Taylor County Veterans Service Committee and Veterans Service Commission Joint Meeting**

Meeting Minutes  
November 12, 2012

### **Opening:**

Agenda Item #1: The meeting of the Veterans Service Committee/Commission was called to order at 8:03 on November 12, 2012 at the West Entrance, 1<sup>st</sup> floor of the Taylor County Courthouse by Chairman Ray Soper.

**Committee Members Present:** Chairman- Ray Soper, David Krug, Robert Lee

**Commission Members Present:** Chairman- Rev. Warren Behling, Barry Anderson

**Committee Members Absent:** N\A

**Commission Members Absent:** Donald Schindler

**Additional Attendees:** Joshua Sniegowski, Secretary & CVSO

Prior to any actions introductions were made between the Veterans Service Committee and Commission

### **A. Approval of Agenda**

Agenda Item #2: The agenda was unanimously approved as distributed. Motion by Krug, Second by Lee

### **B. Approval of Minutes**

Agenda Item #3: The minutes of the August 27, 2012, Committee meeting, were reviewed. The minutes were unanimously approved as distributed. Motion by Krug, Second by Lee. The minutes of the August 27, 2012, Commission meeting, were reviewed. The minutes were unanimously approved as distributed. Motion by Anderson, Second by Behling.

### **C. New Business**

Agenda Item #4: CVSO Sniegowski provided update on Service Office year to date activities up to October 2012

Agenda Item #5: CVSO Sniegowski provided an update on update of the ongoing conversion to paperless filing system

Agenda Item #6: CVSO Sniegowski provided an update on the results of the Taylor County Veterans Outreach Day. Discussion was had on whether to continue the event, it as determined it was a successful event. Motion by Krug to continue event next year, Seconded by Lee, Unanimous approval.

Agenda Item #7: discussed possibility of a Taylor County Veteran Hiring Preference Policy

Agenda Item #8: Discuss trial basis beginning 1/1/13, of home visits and outreach once a month

Agenda item #9: Discuss and vote on "RESOLUTION TO REELECT JOSHUA SNIEGOWSKI AS TAYLOR COUNTY VETERANS SERVICE OFFICER BEGINNING JANUARY 8, 2013." Item was discussed, Motion made by Krug, Seconded by Lee, Unanimous approval.

Agenda item #10: Open discussion for any veteran related issues as the Committee\Commission sees fit

### **Adjournment:**

Meeting was adjourned at 9:19AM. Motion by Krug, Second by Lee. Unanimous approval. The next general meeting will be held at 8:00 AM, on Monday March 4, 2013, at the West Entrance, 1<sup>st</sup> floor of the Taylor County Courthouse.

Minutes submitted by:

Joshua J. Sniegowski, Secretary

Approved by:

Not yet Approved

## **Taylor County Veterans Service Committee**

Meeting Minutes  
August 27, 2012

### **Opening:**

Agenda Item #1: The meeting of the Veterans Service Committee was called to order at 9:01AM on August 27, 2012 at the West Entrance, 1<sup>st</sup> floor of the Taylor County Courthouse by Chairman Ray Soper.

**Committee Members Present:** Chairman- Ray Soper, David Krug

**Committee Members Absent:** Robert Lee

**Additional Attendees:** Joshua Sniegowski, Secretary & CVSO

### **A. Approval of Agenda**

Agenda Item #2: The agenda was unanimously approved as distributed. Motion by Krug, Second by Soper

### **B. Approval of Minutes**

Agenda Item #3: The minutes of the April 30, 2012, were reviewed. The minutes were unanimously approved as distributed. Motion by Krug, Second by Soper

### **C. New Business**

Agenda Items #4 and #5 were postponed until after Budget items

The Committee discussed Taylor County Veterans Service Commission Budget and subsequent result of voting from the Commission. The Commission budget was unanimously approved as suggested by the Commission. Motion by Krug, Second by Soper.

Agenda Item #7: Discussed proposed 2013 budget to include the proposal of an additional staff member for the office in the form of a part-time, LTE employee. The additional staff member was unanimously approved. Motion by Krug, Second by Soper. The proposed 2013 budget was unanimously approved as submitted. Motion by Krug, Second by Soper.

Agenda Item #4: CVSO Sniegowski updated the Committee as to the year-to-date activities of the Veterans Service Office, as of July 2012

Agenda Item #5: CVSO Sniegowski updated the Committee on the progress of the Veterans Service Office transfer to a "paperless" filing system

Agenda Item #6: CVSO Sniegowski updated the Committee on the progress of the upcoming "Taylor County Veterans Outreach Day"

### **Adjournment:**

Meeting was adjourned at 10:30AM. Motion by Krug, Second by Soper. Unanimous approval. The next general meeting will be held at 8:00 AM, on November 12, 2012, at the West Entrance, 1<sup>st</sup> floor of the Taylor County Courthouse. This will be the annual combined Service Commission and Service Committee meeting.

Minutes submitted by:

Joshua J. Sniegowski, Secretary

Approved by:

Not yet Approved

## **Taylor County Veterans Service Committee**

Meeting Minutes  
April 30, 2012

### **Opening:**

Agenda Item #1: The meeting of the Veterans Service Committee was called to order at 9:00AM on April 30, 2012 at the West Entrance, 1<sup>st</sup> floor of the Taylor County Courthouse by Chairman Ray Soper.

**Committee Members Present:** Chairman- Ray Soper, Robert Lee, David Krug

**Committee Members Absent:** N\A

**Additional Attendees:** Joshua Sniegowski, Secretary & CVSO

### **A. Approval of Agenda**

Agenda Item #2: The agenda was unanimously approved as distributed. Motion by Krug, Second by Lee

### **B. Approval of Minutes**

Agenda Item #3: The minutes of the March 5, 2012, were reviewed by Chairman Soper, as he was the only remaining Committee member serving that was in attendance of the meeting. The minutes were unanimously approved as distributed. Motion by Soper, Second by Krug

### **C. New Business**

Agenda Item #4: Discussed resolution of Commission members reappointment issue, CVSO Sniegowski reviewed Corporate Counsel's opinion with the Committee

Agenda Item #5: CVSO Sniegowski updated the Committee as to the year-to-date activities of the Veterans Service Office, as of March 2012

Agenda Item #6: CVSO Sniegowski reviewed the budget outcome for 2011 for the Service Office

Agenda Item #7: CVSO Sniegowski updated the Committee on the progress of the Veterans Service Office transfer to a "paperless" filing system

Agenda Item #8: At the request of Chairman Soper, for the sake of the new Committee members, CVSO Sniegowski reviewed the short, mid, and long range goals of the Service Office and discussed progress toward those goals.

Agenda Item #9: CVSO Sniegowski reviewed possible future events occurring in Taylor County to include a possible transportation program for area veterans

Agenda Item #10: The Committee discussed future meeting dates, with regards to frequency of meetings. The Committee decided on a 3 times per year schedule with the possibility for other meetings on an as needed basis.

**Adjournment:**

Meeting was adjourned at 10:35AM. Motion by Krug, Second by Lee. Unanimous approval. The next general meeting will be held at 9:00 AM, on September 10, 2012, at the West Entrance, 1<sup>st</sup> floor of the Taylor County Courthouse.

Minutes submitted by: Joshua J. Sniegowski, Secretary

Approved by: Not yet Approved

## **Taylor County Veterans Service Committee**

Meeting Minutes  
March 5, 2012

### **Opening:**

The regular meeting of the Veterans Service Committee was called to order at 11:00AM on March 5, 2012 at the West Entrance, 1<sup>st</sup> floor of the Taylor County Courthouse by Ray Soper.

**Committee Members Present:** Ray Soper, Diane Albrecht

**Committee Members Absent:** Rollie Thums

**Additional Attendees:** Joshua Sniegowski, Secretary & CVSO; Mark Berglund, Star News

### **A. Approval of Agenda**

The agenda was unanimously approved as distributed. Motion by Albrecht, Second by Soper

### **B. Approval of Minutes**

The minutes of the September 6, 2011 meeting were unanimously approved as distributed. Motion by Soper, Second by Albrecht

### **C. New Business**

Agenda Item #4: Review 2011 activities of the Veteran Service Office. CVSO Sniegowski provided a review of 2011 calendar year for the Service Office

Agenda Item #5: Review year-to-date activities of the Veteran Service Office. CVSO Sniegowski provided the summary of activities for period of January 2012. CVSO Sniegowski also described new procedures for tracking activities of the office.

Agenda Item #6: Review 2012 Veteran Service Office budget outlook. CVSO discussed how new phone system would affect office budget.

Agenda Item #7: Review and discuss goals for Veteran Service Office. CVSO Sniegowski reviewed short term, mid-term and long range goals of the Veteran Service Office.

Agenda Item #8: Discuss WDVA grant issues. CVSO Sniegowski explained changes in WDVA grant application requirements and actions proposed to be taken in response. Proposal was unanimously approved as recommended. Motion by Soper, Second by Albrecht

Agenda Item #9: Update Veteran Service Committee to the status of Veteran Service Commission. CVSO Sniegowski appraised the Committee on the status of Commission appointments. Unanimous approval to instruct CVSO Sniegowski to seek guidance from Corporate Counsel as to status of calendar year 2011 Commission activities. Motion by Soper, Second by Albrecht

Agenda Item #10: Open Discussion for veterans and veteran service related issues: CVSO Sniegowski introduced proposal to amend Veteran Service Commission policy to create a lifetime maximum limit for Commission Assistance Grant. Discussion on issue was postponed until Agenda Item #11 was resolved.

Agenda Item #11: Discuss Veteran Service Committee meeting schedule for 2012: Next meeting was set for April 30, 2012 at 09:00. Future meetings were set for July, and October, with October to be the combined meeting with the Veteran Service Commission. Actual dates for future meetings to be decided at a later date.

Resumption of Agenda Item #10: After discussion of the subject it was decided to postpone a decision until the Veteran Service Commission can meet and either approve or disapprove proposal.

**E. Agenda for Next Meeting**

To be posted at a later date.

**Adjournment:**

Meeting was adjourned at 1:03 PM. Motion by Albrecht, Second by Soper. Unanimous approval. The next general meeting will be at 09:00 AM on April 30, 2012 at the West Entrance, 1<sup>st</sup> floor, Taylor County Courthouse.

Minutes submitted by:

Joshua J. Sniegowski, Secretary

Approved by:

Not yet Approved