

Airport Committee

December 10, 2013

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 1:30 p.m.

Members Present: Charles Zenner, Robert Lee, Russ Gowey, Roger Ewan

Members Absent: Tim Peterson

Other Attendees: Linda Daniels, Fred Ebert, Ken Schmiege; Corporation Counsel, Mike Hinz, MSA

Approve Agenda. A motion was made by Lee, seconded by Ewan, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lee, seconded by Ewan, to approve the minutes of the September 10, 2013, Airport Committee meeting. A unanimous vote cast, the motion carried.

Renew Rate for Agricultural Lease. Fred Ebert, Airport Manager and Ken Schmiege, Corporation Counsel, were present to update the committee on the renewal rate for the lease and some other changes that were going to take place on the lease at the same time of the renewal rate. Mr. Schmiege gave the committee three documents, the original, one with red print, showing where the changes are and a clean copy after the changes would be made. Mr. Schmiege went through all the changes. He would send out a clean copy to all the Airport Committee members once all the changes are made. A motion was made by Gowey, seconded by Lee, to approve the tentative changes on the final draft of the agreement. The lease agreement will be ratified by the committee after completion. A unanimous vote cast, the motion carried.

Vouchers. A motion was made by Gowey, seconded by Ewan, to approve the vouchers as presented by Fred Ebert, Airport Manager. A unanimous vote cast, the motion carried.

Manager's Report. Fred updated committee on the new contacts at the Bureau, doing cleaning and maintenance on the hangar, and land rent with new lease will increase \$7,600.00 per year. His presentation was for information only; no action was taken on this agenda item.

Adjournment. A motion was made by Ewan, seconded by Lee, to adjourn at 2:49 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Airport Committee

September 10, 2013

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 1:30 p.m.

Members Present: Charles Zenner, Robert Lee, Russ Gowey, Tim Peterson, Roger Ewan

Members Absent: None

Other Attendees: Linda Daniels, Fred Ebert, Jess Sackmann, Bruce Strama, Darla Jochimsen

Approve Agenda. A motion was made by Peterson, seconded by Lee, to approve the agenda with nine items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Ewan, seconded by Lee, to approve the minutes of the May 13, 2013, Airport Committee meeting. A unanimous vote cast, the motion carried.

Vouchers. A motion was made by Peterson, seconded by Gowey, to approve the vouchers as presented by Fred Ebert, Airport Manager. A unanimous vote cast, the motion carried.

Resolution regarding Money at the Bureau of Aeronautics. Bruce Strama, County Clerk and Fred Ebert explained the background regarding the resolution. Discussion was held regarding what to designate what the money should be saved for and if some money should go back into the General Fund. It was moved by Lee, seconded by Gowey, to approve returning to the General Fund \$200,000.00 and retaining in the Airport Improvement Fund \$287,590.11 out of the \$487,590.11 that is being returned from the Bureau of Aeronautics. The resolution will be forwarded to the County Board. A roll call vote cast, five (5) voting aye, the motion carried.

Resolution approving purchase of Hurd Hangar. The resolution was presented to the committee. A motion was made by Ewan, seconded by Peterson, to approve the resolution approving the purchase of the Hurd Hangar. A unanimous vote cast, the motion carried.

2014 Airport Budget. Fred presented the 2014 budget for the Airport. A motion was made by Gowey, seconded by Peterson, to approve the 2014 Airport Budget as presented. A unanimous vote cast, the motion carried.

Manager's Report. Fred updated committee on the Airport Operations & Land Use Seminar that Rick and he would be attending, the AWOS is installed by the windsock, tractor and equipment is ordered of which \$10,000.00 is Taylor County's share, and that jet fuels sales are down while AVG sales is satisfactory. His presentation was for information only; no action was taken on this agenda item.

Adjournment. A motion was made by Gowey, seconded by Peterson, to adjourn at 2:21 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Airport Committee

May 13, 2013

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 1:30 p.m.

Members Present: Charles Zenner, Robert Lee, Russ Gowey, Tim Peterson, Roger Ewan

Members Absent: None

Other Attendees: Linda Daniels, Fred Ebert, Jess Sackmann, Larry Brandl, Brian Wilson; Star News

Approve Agenda. A motion was made by Peterson, seconded by Ewan, to approve the agenda with ten items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lee, seconded by Peterson, to approve the minutes of the March 20, 2013, Airport Committee meeting. A unanimous vote cast, the motion carried.

Hurd Hangar. Fred Ebert stated that Hurd has accepted the offer of \$75,000.00 for the purchase of the Hurd Hangar. It was noted that the County cannot use AIP funds for purchase of an existing structure. It was moved by Ewan, seconded by Lee, to purchase the Hurd Hangar for \$75,000.00. A unanimous vote cast, the motion carried.

Money at the Bureau of Aeronautics. Larry Brandl, County Accountant, explained that any money at the Bureau would go back to the General Fund. He would see if the County Board would allow the money to go into the Airport Improvement Fund. It was estimated that \$450,000.00 was in the account in Madison. It was moved by Lee, seconded by Gowey, to bring the money that is at the Bureau of Aeronautics back to the County and pass on a resolution to the County Board to create a segregated fund. A unanimous vote cast, the motion carried.

Taylor Electric Tower. Taylor Electric Cooperative is requesting an antennae tower to be installed near their offices. The tower would exceed the Airport zoning restriction by 28 feet. They have applied to the FAA for a variance, which was granted. The Airport Committee requests that a flashing beacon light be placed on the top of the antennae tower. Supervisor Zenner abstained from voting due to the fact that he is on the Taylor Electric Board. A motion was made by Peterson, seconded by Lee, to approve the antennae tower that would exceed the airport zoning restriction by 28 feet with the condition that a flashing beacon light would be placed on the top of the antennae tower. Four (4) voting aye, one (1) abstaining (Zenner), the motion carried.

Vouchers. A motion was made by Peterson, seconded by Ewan, to approve the vouchers as submitted. A unanimous vote cast, the motion carried.

Manager's Report. Fred updated committee on the AWOS and Beacon projects, they would be done as soon as the ground firms up, he attended the WAMS conference, June 5, 2013 might be a Burger night put on by the Local Airman's Drive in/Fly In, the NTC Motorcycle Safety class is up and going, discussion on possible liability waivers for the cycle class, and the NTC Tower being raised would be a hazard. His presentation was for information only; no action was taken on this agenda item.

2012 Airport Annual Report. Fred presented the 2012 Airport Annual Report to the committee. The numbers in the report were based on fuel stops and sales. He noted

increasing trends of airport usage in 2012. The Airport was \$33,300.86 under budget in 2012.

Adjournment. A motion was made by Ewan, seconded by Lee, to adjourn at 2:27 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Airport Committee

March 20, 2013

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 1:00 p.m.

Members Present: Charles Zenner, Robert Lee, Russ Gowey, Tim Peterson, Roger Ewan

Members Absent: None

Other Attendees: Linda Daniels, Fred Ebert, Jess Sackmann, Dean Hommel, Jason D'Amico, Larry Brandl, Marie Koerner

Approve Agenda. A motion was made by Peterson, seconded by Gowey, to approve the agenda with ten items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Ewan, seconded by Lee, to approve the minutes of the January 9, 2013, Airport Committee meeting. A unanimous vote cast, the motion carried.

Motorcycle Safety Class. Fred Ebert presented a page from the terms and conditions of accepting Airport Improvement Program Grants which stated that the airport "*will not cause or permit any activity or action thereon which would interfere with its use for airport purposes*". Dean Hommel and Jason D'Amico, instructors of the NTC Motorcycle Safety Class were present and stated that there was one season left that they were in need of a facility. They have 50-75 students each year in Medford. Ebert talked to the Bureau of Aeronautics in regards to the Federal Funding and was told it was not permissible under bureau regulations. After much discussion, it was moved by Gowey, seconded by Peterson, to allow NTC to continue the Motorcycle Safety Class in the apron of the Taylor County Airport for the summer of 2013. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Peterson, seconded by Gowey, at 1:15 p.m. to go into closed session pursuant to Section 19.85(1)(e), Wisconsin State Statutes, for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in regards to the purchase or building of hangars. The Airport Committee will continue in Closed Session at pursuant to Section 19.85(1)(c), Wisconsin State Statutes, for the purpose of conducting employment, promotion, compensation or performance evaluation data for the Assistant Airport Manager Compensation. A roll call vote cast, five (5) voting aye, the motion carried.

Open Session. A motion was made by Peterson, seconded by Lee, to go into open session at 1:55 p.m. A unanimous cast, the motion carried.

It was moved by Ewan, seconded by Gowey, to offer Hurd Millwork \$75,000.00 for the Hurd hangar. A unanimous vote cast, the motion carried.

It was moved by Gowey, seconded by Lee, to recommend to the Personnel Committee to request to accretion of the Assistant Airport Manager from Local 3679, AFSCME, Non-Professional Union, to Local 617, AFSCME, Highway Union. A unanimous vote cast, the motion carried.

Vouchers. A motion was made by Peterson, seconded by Ewan, to approve the vouchers as submitted. A unanimous vote cast, the motion carried.

Manager's Report. Fred updated committee on snow removal costs, AWOS scheduled for the spring, AIP Funding Issues, and FAA study on the NTC Tower. His presentation was for information only; no action was taken on this agenda item.

Public Input. There was none.

Adjournment. A motion was made by Peterson, seconded by Lee, to adjourn at 2:18 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

Airport Committee

January 9, 2013

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 1:00 p.m.

Members Present: Charles Zenner, Robert Lee, Russ Gowey, Tim Peterson, Roger Ewan

Members Absent: None

Other Attendees: Linda Daniels, Fred Ebert, Jess Sackmann, Mark Berglund; Star News

Approve Agenda. A motion was made by Ewan, seconded by Gowey, to approve the agenda with ten items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Peterson, seconded by Gowey, to approve the minutes of the September 11, 2012, Airport Committee meeting. A unanimous vote cast, the motion carried.

Build or purchase of hangars. Fred Ebert was waiting for information on this agenda item, item was tabled until he had the information.

Purchase of snow removal equipment. The airport currently used a truck that does not have a snow removal wing on it. AIP funding could be used for bi-directional equipment. It was moved by Gowey, seconded by Lee, to allow Mr. Ebert to look into costs/bids and report back to the committee the estimates/funding amounts.

Vouchers. A motion was made by Lee, seconded by Peterson, to approve the vouchers as submitted. A unanimous vote cast, the motion carried.

Promotional Event for Taylor County Airport. Zenner questioned having an event at the airport to promote the airport. Members commented on the restrictions placed on the airmen and the fact that several events that were held there in the past have not been raising money but actually losing money. There was no action taken on this agenda item due to lack of interest by the committee.

Manager's Report. Fred updated committee on the windows now being installed, went through the budget reports dated through 11/30/12, some land that had been cleaned up on a 40 that was owned by the County and was requested to be cleaned by a nearby taxpayer, and some painting that was done in the terminal building. His presentation was for information only; no action was taken on this agenda item.

Public Input. There was none.

Adjournment. A motion was made by Gowey, seconded by Ewan, to adjourn at 1:49 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels