

Taylor County Board of Health

December 9, 2013

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Carol Tuma, Raymond Soper, Pat Mertens, and Rollie Thums.

Members Absent: Dr. Flandermeyer, Regina Syryczuk and Tim Hansen

Other Attendees: Mark Berglund-Star News, Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Rollie Thums and seconded by Ray Soper to approve the November minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Carol Tuma seconded by Pat Mertens to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Rollie Thums and seconded by Pat Mertens approve the November bills. Motion carried.

Update on Programs:

Agent Status Program:

- a. Approve/Reject amendment to the licensing fee schedule for civic groups meeting the criteria for provision of providing free meals to the needy public. Patty explained to the committee the reason for this request and the suggested license fee of \$100 per year. Discussion ensued. A motion was made by Rollie Thums and seconded by Pat Mertens to categorize a special license fee for civic groups meeting the criteria for provision of providing free meals to the needy public at \$100. Motion carried.
- b. Approve/Reject development of a lab for potable water bacteria testing. Patty informed the committee the results of our request if any other local provider does the potable water sampling and specifically city of Medford. They are not a certified lab. Patty informed the committee of the Westboro Sanitary District Boiled Water notice and the process which was followed and notification noting Wisconsin DNR is the agency who has oversight of this program and not the health department. A motion was made by Ray Soper and seconded by Carol Tuma to approve the health department move forward with implementing a lab for potable water bacteria testing. Motion carried.

Patty informed the committee of the response from the state in reference to temporary license policy. She will provide the committee with the position paper by the state when it is sent to her.

Additional Public Health activities: Patty and Michele updated the committee on school/Headstart varnish clinics, meeting with Memorial Health Center clinic administration staff

in reference to communicable disease reporting, Rib Lake Seal a Smile, providing student nurse with clinical hours and working with Jeff Ludwig in reference to 24 hour sharp's drop off box.

3. Approve/Reject/Continued discussion on the Vicious Dog Ordinance. This will be brought back to the committee next month.

Update on Grants:

Update on grant activities:

Patty reported on DOJ representative presentation for synthetic drugs sponsored by the AODA coalition. Pat, Michele and Mark provided their point of view on the presentation. Patty reported the AODA coalition has agreed to assist with the contract for tobacco compliance for Taylor County.

Patty discussed the wellness coalition efforts in reference to the food pantry and some of the issues they have come across in their efforts to maintain a location in Taylor County. She reported plans are being finalized for Strong Woman classes scheduled to start in January.

Scheduled Trainings/Conferences: FAST training report provided by Michele, December 11th scheduled accreditation informational meeting and Komen Grant training media releases.

Review of Human Health Hazard Investigations: Patty provided information concerning a potential outdoor wood unit and numerous cats/dogs complaint in a house.

Communicable Disease Investigations: Patty and Michele reported on lyme's, other tic borne illnesses, enteric and sti's.

Correspondence: None.

Other meetings attended by committee members: None

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, January 6, 2014 at 9:00 AM.

Adjournment: With no further business, Rollie Thums moved to adjourn the meeting and seconded by Pat Mertens. All Ayes. The meeting was adjourned at 10:00 am.

Taylor County Board of Health

November 4, 2013

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Pat Mertens, Regina Syryczuk and Rollie Thums.

Members Absent: Dr. Flandermeyer

Other Attendees: Brian Wilson-Star News, Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Pat Mertens and seconded by Regina Syryczuk to approve the October minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums seconded by Carol Tuma to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Regina Syryczuk and seconded by Pat Mertens approve the October bills. Motion carried.

Update on Programs:

Agent Status Program:

Patty discussed with the committee the licensing issue with the facilities who are considered civic type groups that serve free meals to the needy at no costs. She informed the committee the costs other state agents are charging for this category. She is recommending a license fee of \$100 for this license. Discussion ensued. A motion was made by Rollie Thums and seconded by Regina Syryczuk to table this issue until the next committee meeting and to bring back licensing costs. Motion carried.

Patty discussed with the board and provided a presentation for the development of a lab for the health department. She provided information about costs, the purpose for the lab and potential users. Discussion ensued. Patty was requested to check with the city of Medford if they provide this service or any other entities to assure there is no duplication of services and to bring back to next month's meeting.

Patty shared with the committee the algorithm's for the proposed temporary licensing by DHS. The committee requested a letter sent documenting the committee's opposition of this proposal.

Additional Public Health activities: Patty and Michele updated the committee on harvest day parade, school/Headstart varnish clinics, senior health fair, flu clinics and the new billing process for Medicare, training plans for staff for the future as per our strategic plan, and bookkeeper attendance at Public Health orientation.

Vicious Dog Ordinance Update. This was brought back to the committee this month as requested. A motion was made by Pat Mertens and seconded by Tim Hansen to have corporation counsel use the Town of Martell language related to the vicious dog language and incorporate it into our current ordinance. Motion carried. This will be brought back to the board for review.

Community Health Improvement Plan. Patty informed the committee, the date for the meetings are rescheduled for next spring due to time constraints and assuring we do not rush through this process to comply with the Chapter 140 review.

Update on Grants:

Update on grant activities:

Patty reported on 2014 grant negotiations, Maternal Child Health required trainings, presented the NE One campaign, provided the date for the November 21st training by DOJ on synthetic drug use for the community and health professionals in Medford, Tom Kidd presentation for Rib Lake middle school students, and concerns with the way the state has revised the application process for the public health infrastructure grant.

Scheduled Trainings/Conferences: FAST training to be held this month with staff from the health department and human services attending, and bookkeeper to attend the ICS 300 class.

Review of Human Health Hazard Investigations: Patty provided information about the Rib Lake apartment investigation.

Communicable Disease Investigations: Patty and Michele reported on lyme's, other tic borne illnesses, enteric and sti's.

Correspondence: None.

2012 Taylor County Health Department Annual Report: A motion was made by Ray Soper and seconded by Rollie Thums to accept the annual report and complimented agency staff on the report. Motion carried.

Other meetings attended by committee members: Rollie Thums stated he represented the board at the Rib Lake school orientation meeting for the Seal a Smile program.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, December 9, 2013 at 9:00 AM.

Adjournment: With no further business, Rollie Thums moved to adjourn the meeting and seconded by Pat Mertens. All Ayes. The meeting was adjourned at 10:15 am.

Taylor County Board of Health

October 7, 2013

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Dr. Flandermeyer, Pat Mertens, Regina Syryczuk and Rollie Thums.

Members Absent: None

Other Attendees: representatives from Patti Jo's Crossroads, Jump River Community Center, Stetsonville Elementary School, Mondeaux Dam Lodge and Chelsea Conservation Club, Northwoods Shared Service Project staff, Tony Fraundorf, Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Dr. Flandermeyer and seconded by Pat Mertens to approve the August minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums seconded by Regina Syryczuk to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Ray Soper and seconded by Dr. Flandermeyer to approve the August bills. Motion carried.

A motion was made by Rollie Thums and seconded by Pat Mertens to approve the September bills. Motion carried.

Update on Programs:

Agent Status Program:

Food Safety Awards 2012-2013 criteria for the award was presented by Tony Fraundorf to the board. The following facilities were awarded and presented with a plaque recognizing their accomplishment this past year: Patti Jo's Crossroads, Jump River Community Center, Stetsonville Elementary School, Mondeaux Dam Lodge and Chelsea Conservation Club.

Patty discussed with the board an issue related to nonprofit organizations which may not be exempt from licensing. The board was asked to consider in the future if we will want the organizations licensed but at a lower rate. This is an issue at the state level and license fees. This will be brought back to the board for further discussion.

Additional Public Health activities: Patty and Michele updated the committee on child development days, Phillip Plastics safety fair, harvest day parade, school/Headstart varnish clinics, Rib Lake Seal a Smile scheduled days, flu clinics and new billing requirements for medicare.

Vicious Dog Ordinance Update. Patty provided the committee with the current county code and copies of potential ordinances from other communities. She explained the board will begin the process for this ordinance but the final review should be completed by law enforcement committee. The committee will review the ordinances presented and discuss at next month's meeting their preference.

Community Health Improvement Plan process will begin this year. Patty informed the committee, December 12, 8:30-4 is the date set for the meeting. Patty will notify community partners about the meeting and request their participation.

Update on Grants:

Northwoods Shared Service Project staff was at the meeting for their presentation to the board and received input from the board. A national site visit is scheduled for the project May 29 and 30th, 2014. Patty will inform the board of the dates, times and locations for the committee to participate if interested.

Update on grant activities:

Drug Free Communities grant: Patty informed the committee, Taylor County was not one of the awardees for the grant and identified issues which she has contacted our legislature concerning awards. Patty identified the health department has a fund balance that is to be used for health department sponsored activities. She has requested due to the work and involvement of committee members to fund their activities for the next year and to approach our local medical community for a matching contribution. A motion was made by Pat Mertens and seconded by Regina Syryczuk to approve \$15,000 from our fund be used for AODA activities for next year and to approach Memorial Health Foundation for a matching contribution. Motion carried.

Performance Tracking Tool: Patty shared with the committee the work currently being completed related to quality improvement and accreditation. She provided an example of the tool that would be used to compare us to state and national trends to reach our goal of a healthier community and to provide a tool for tracking our agency to achieve these goals.

Other items: Michele reported on the suicide prevention conference she attended, Patty reported on the work of the AODA and Wellness coalition and at next month present the NE One campaign, public health emergency plan update, 2014 grant negotiations, immunization program review, environmental public health tracking network committee work participation on the state and national committee representation, chronic disease class and strong women, strong bones class participation, and the request for ICS 300 classes in our community.

Scheduled Trainings/Conferences: Dorathy will attend the public health worker orientation and ICS 400 class. She has completed the ICS 100 and 200 class. Facebook and social media training for the staff is scheduled in November.

Review of Human Health Hazard Investigations: Patty updated the committee the complaint for the outdoor wood burning unit in the Lublin area has been closed due to compliance with our corrective order. We have pending landlord/tenant issues.

Communicable Disease Investigations: Patty and Michele reported on lyme's, other tic borne illnesses, enteric and sti's.

Correspondence: None.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, November 4, 2013 at 9:00 AM.

Adjournment: With no further business, Rollie Thums moved to adjourn the meeting and seconded by Dr. Flandermeyer. All Ayes. The meeting was adjourned at 10:35 am.

Taylor County Board of Health

August 26, 2013

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Dr. Flandermeyer and Pat Mertens

Members Absent: Regina Syryczuk and Rollie Thums.

Other Attendees: Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Tim Hansen and seconded by Ray Soper to approve the July minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Pat Mertens seconded by Dr. Flandermeyer to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Dr. Flandermeyer and seconded by Pat Mertens to approve the July bills. Motion carried.

Update on Programs:

Agent Status Program: Patty discussed with the board, new requirements by DATCP and DHS in reference to standardization visits and required trainings and the impact on agencies with one sanitarian versus those with many staff. She reported on two facilities inspections and their results. We have 5 facilities that have earned the Food Safety Awards and will be presented at the next BOH meeting.

Public Health Department Mutual Aid Agreement for Incident Response Corporation Counsel Opinion. Patty informed the committee of counsel decision. The agreement has not been signed yet due to logistics for signatures.

Additional Public Health activities: Patty and Michele updated the committee on county fair booth displays, summary of the comments from participants for the Strong Woman program, one person trained in the program from the Rib Lake area, Medford City Police training and updating of their OSHA Bloodborne Pathogen plan, presentation at the MCH/Public Health nurse conference and Michele coordination with the Linkage dinner held that evening, flu vaccination billing systems, setting the calendar for outlying immunization and nail care clinics, scheduling needs to be completed for our next CHIP plan, HeadStart vision and hearing screening dates and provided the committee with the WPHA-WALHDAB PA committee minutes.

Vicious Dog Ordinance Update. Patty informed the committee corporation counsel is reviewing a potential ordinance which would be similar for the county and city of Medford.

Update on Grants:

Northwoods Shared Service Project update and request to present at the next board of health meeting. The documents were shared with the board of health and the board agreed to have invite them to our next meeting. Patty reviewed some of the shared services we currently are utilizing and providing with other health departments.

Funding for the Sheriff Department. Patty informed the committee she has provided the department with \$3000 in funding for the 911 cellular phone capabilities location equipment.

Wellness Coalition continues to work on the Bike Safety program and may have found a sponsor to provide bike helmets to students in Taylor County with the grade level yet to be determined.

The AODA coalition had two members attend the required 3rd week of CADCA training in Iowa. They are currently working on the Ne One campaign for all the three school districts in Taylor County. Patty explained what the program is and encourages students, anyone can make the right choices. Patty reported Karen Dalhvig has done a great job with assisting the coalition with the ideas for this program and sponsorships. They are continuing to work on the program to have 24 hour drug drop off boxes in Gilman and Rib Lake. A discussion ensued by committee members about sharps disposal and information needs for the public to understand the drop off boxes are not for this purpose.

Public Health emergency grant new funding cycle started as of July 1st. Staff currently is updating the Public Health Emergency Plan and grant goals. Patty informed she listened to a presentation last week by the health officer from Bayfield County and how the ICS training and other requirements was helpful when opening a shelter and all the other concerns public health had to address during the forest fire this past spring. Dorathy Nelson will be attending ICS 100 and 200 training in September.

We are providing consultation for families who have recently had elevated radon levels in their homes. All other grants for the agency are moving forward with compliance for grant goals.

Scheduled Trainings/Conferences: As noted earlier the training for Dorathy and we will send a representative to the WIR/VFC required training in September.

Review of Human Health Hazard Investigations: Patty updated the committee on a complaint associated with an agency and the food they are offering for sale.

Communicable Disease Investigations: Patty and Michele reported the pertussis, crypto, lyme's, other enteric and sti's.

Correspondence: None.

Taylor County Health Department CHIP annual report. There were no questions on the report submitted.

Review Taylor County Health Department Strategic Plan. There were no questions on the review plan submitted.

Approve/Reject Proposed 2014 Taylor County Health Department Budget. Patty answered the questions in reference to the budget proposal. A motion by Ray Soper and seconded by Dr. Flandermeyer to approved the 2014 proposed health department budget as submitted. Motion carried.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, October 7, 2013 at 9:00 AM.

Adjournment: With no further business, Tim Hansen moved to adjourn the meeting and seconded by Dr. Flandermeyer. All Ayes. The meeting was adjourned at 10:00 am.

Taylor County Board of Health

July 15, 2013

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums, Dr. Flandermeyer and Regina Syryczuk

Members Absent: Pat Mertens excused.

Other Attendees: Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Rollie Thums and seconded by Regina Syryczuk to approve the May minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Regina Syryczuk seconded by Rollie Thums to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Dr. Flandermeyer and seconded by Tim Hansen to approve the May bills. Motion carried.

A motion was made by Dr. Flandermeyer and seconded by Carol Tuma to approve the June bills as presented. Motion carried.

Update on Programs:

Agent Status Program: All 2014 licenses were renewed with two facilities having to pay the late fees. An attempt was made to notify all facilities the last week of the payment due date to avoid the late fee.

Additional Public Health activities: Patty and Michele updated the committee on the low participation rate for immunization clinics with the change of eligible clients who can receive vaccine from us, the proposed legislation currently in place and now under discussion related to mandatory flu vaccines for health care workers, discussion on request for vicious dog ordinance which Patty will discuss with corporation counsel, Memorial Health Center community health needs report for review, Gilman June days with the health department participation, and need to review our strategic plan at next meeting.

Patty asked the committee for approval to forward a draft public health department mutual aid agreement for incident response to our corporation counsel and if agrees no changes are needed to proceed with signature. This agreement was developed by Marathon County corporation counsel. A motion was made by Rollie Thums and seconded by Dr. Flandermeyer to forward to corporation counsel to review and if approves to sign the agreement. 6-yes, 1-no (Soper, noting he would have liked to review it first) and 1-absent. Motion carried.

Update on Grants:

The AODA coalition continues their work developing work groups, community survey at the fair and presentation of their work at the Wisconsin Public Health Nurse conference. We had our MCH review by the state who was impressed with the work completed by the AODA coalition and would like to see us promote the work we have done at the state and federal level by completing a success story form.

Emergency Preparedness grant funding for the previous year was used to purchase fire departments new reflective vests. They will assist us with mutual aide during an event. The shared service grant we continue to work on objectives for this year. The immunization program is waiting to implement the waste policy until January 1. Patty explained the difficulty with vaccine orders at this time because of our low participation numbers. We may not use the required minimum doses that have to be ordered in a year putting us at risk if no one else can use the vaccine before it expires of having to reimburse the state for the vaccine costs. Most of the health departments are facing this same issue. The Wellness Coalition has updated its brochure, activity booklet, reviewing our Health Concession Stand and Restaurant toolkit and working on a bike safety program. Radon grant has received additional funding so we are funded through the end of this year and into 2014.

Ray Soper discussed the presentation by UW Extension for the Strong Woman program. Discussion ensued in reference to the county facilities that are used for the classes. Patty will present at our next meeting on this topic.

Scheduled Trainings/Conferences: Carol and Regina provided an update on the Public Health conference and Rollie will report next month.

Review of Human Health Hazard Investigations: Patty updated the committee on a complaint associated with a garbage complaint.

Communicable Disease Investigations: Patty and Michele reported the number of pertussis cases in the past week, the number of hours including weekends to complete the investigations, issues with who is required reporters of suspect or confirmed disease, and the process used for investigations. In addition, they have seen an increase in reported enteric diseases, lyme's and some sti's.

Correspondence: None.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, August 26, 2013 at 9:00 AM.

Adjournment: With no further business, Ray Soper moved to adjourn the meeting and seconded by Rollie Thums. All Ayes. The meeting was adjourned at 10:12 am.

Taylor County Board of Health

May 6, 2013

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums, Dr. Flandermeyer and Regina Syryczuk

Members Absent: Pat Mertens excused.

Other Attendees: Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Tim Hansen and seconded by Regina Syryczuk to approve the April minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums seconded by Dr. Flandermeyer to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Ray Soper and seconded by Dr. Flandermeyer to approve the March bills. Motion carried.

A motion was made by Regina Syryczuk and seconded by Dr. Flandermeyer to approve the April bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty noted two new facilities with change in ownership licensed, follow up on some complaints related to facilities and will be sending out license renewals in the next week. We have been notified by Price County they will not seek agent status. The state will not renew our limited agent contract for Price County but we have not received official notice.

Additional Public Health activities: Patty and Michele updated the committee on the fluoride varnish program, coordination of schedules and program requirements for Living Well with Chronic Conditions and Stepping On program. The Strong Woman program has 60 participants in Medford classes and Gilman will begin their classes tomorrow with 15 registered. The nurses have been very busy this month with jail health services due to some health issues with inmates. We will have a wellness intern from UWSP for 80 hours to assist with our AODA coalition and working with the school to provide this student with 600 hours of internship for this fall. She will work with our Wellness and AODA coalition. We did not match for an AHEC intern this summer. Patty reported on the activities of the AODA coalition which included Post Prom activities, Pine Line participation and Host the Most campaign.

Patty told board members who will be attending the annual WPHA/WALHDAB conference update on travel arrangements. Patty announced Dorathy Nelson will be starting May 28th for the secretary/accounts receivable position for the agency.

Update on Grants:

The required Public Health Emergency Response exercise will be May 7th which included emergency management and hospital participants. The scenario is a release of Botulism toxin into the air at an event affecting numerous individuals. Patty reviewed concerns with the WWWP program and the new requirements and limitations of women who can receive screening. The immunization program has a new combined vaccine, MMR/Varicella will can order in the future. The Wellness Coalition continues move forward on offering programs and will be applying for the Healthy Wisconsin Leadership grant.

Scheduled Trainings/Conferences: One staff person is attending the jail health conference next week.

Review of Human Health Hazard Investigations: Patty updated the committee on a complaint associated with an outdoor wood burning unit.

Communicable Disease Investigations: Patty and Michele reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, hepatitis (B,C and E), pertussis and sti's.

Correspondence: None.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, July 15, 2013 at 9:00 AM.

Adjournment: With no further business, Tim Hansen moved to adjourn the meeting and seconded by Regina Syrczuk. All Ayes. The meeting was adjourned at 9:35 am.

Taylor County Board of Health

April 1, 2013

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:00 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums, Pat Mertens, Dr. Flandermeyer and Regina Syryczuk

Members Absent: None

Other Attendees: Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Tim Hansen and seconded by Pat Mertens to approve the February minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums seconded by Carol Tuma to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Pat Mertens and seconded by Rollie Thums to approve the bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty reviewed the current inspection report including the enforcement hearing for one of the facilities. Patty reported the state will not increase fees this year so ours will remain the same and letters will be sent next month for license renewal.

Additional Public Health activities: Patty and Michele updated the committee on the fluoride varnish program, statistics for the dental sealant program in Rib Lake and Medford schools participation provided by Price County Health Department, selection of Stetsonville school for the 3rd grade Seal a Smile assessment next year, Stepping On training and class schedule, Living Well with Chronic Conditions training and class schedule, Strong Woman, Strong Bones training and class schedule, Rib Lake and Gilman Child Development Days, AHEC intern candidate, UWSP student intern, Secretary/Bookkeeping job interview schedule, Hospital CHIP plan update, and fund balance report of 2011.

2013 WPHA-WALHDAB Annual Conference: The agenda and registration were sent in the packets and Patty requested board members who are interested in attending should provide Patty with their registration by April 10.

Chapter 5 copy: This is for board members to place in their Board of Health manuals.

Healthiest Wisconsin 2020: Patty provided the brochure explaining the health plan.

2012/2013 County Health Rankings: Patty provided the copies of the two years and informed board members that our ranking will begin to decrease as noted with the data set that is used for the rankings. This is a point in time as noted in the rankings with the years of data used for this assessment.

WALHDAB Strategic Plan Survey: Patty will email the link to committee members for those who are interested in participating to be completed by April 5th.

Update on Grants:

Approve/reject increase for contracts for Taylor County Drug Opposition Partners Coalition Coordinator, Environmental Health Specialist, WIC nutritionist, and interpreters. Dr. Flandemeyer moved and seconded by Regina Syryczuk to approve a 1½% increase effective January 1, 2013 and 1½% July 1, 2013 for those positions listed on the agenda. Motion carried.

Patty reported on the Drug Free Communities grant and the amount of work by Indianhead Community Action Agency and Jean Flood. The grant award will be announced August 2013.

Other grant activities included reports on the Wellness and AODA coalition activities, the Security Health Plan grant and school gardens, emergency preparedness exercises and the risk communication trainings.

Rollie provided the committee with a report on his attendance at the Shared Services learning grant meeting in St. Louis.

Scheduled Trainings/Conferences: The emergency preparedness exercise utilizing a virtual joint information center, required WIC training for staff and WIC Memorandum of Understanding training and Strong Woman training.

Review of Human Health Hazard Investigations: Patty updated the committee on the request of information for asbestos and tearing down a building and request for information related to an outdoor wood burning unit.

Communicable Disease Investigations: Patty and Michele reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, hepatitis, and sti's. Dr. Flandermeyer discussed the recent influenza activity in the nursing home.

Correspondence: None.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, May 6, 2013 at 9:00 AM.

Adjournment: With no further business, Rollie Thums moved to adjourn the meeting and seconded by Dr. Flandermeyer. All Ayes. The meeting was adjourned at 9:55 am.

Taylor County Board of Health

February 4, 2013

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:30 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums, Pat Mertens, Dr. Flandermeyer and Regina Syryczuk

Members Absent: None

Other Attendees: Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Pat Mertens and seconded by Carol Tuma to approve the January minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums seconded by Dr. Flandermeyer to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Tim Hanson and seconded by Dr. Flandermeyer to approve the bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty reviewed Tony has been working with IT to develop a report for costs associated with reimbursement to state agencies at year end and continues to complete inspections.

Additional Public Health activities: Michele reported on the Stepping On program training Debbie and her attended. Patty updated the committee on the topics of Shared Service grant and Rollie's attendance at the national conference in Kansas City in March, interviewing for secretary position, Wellness Coalition activities, dates set for fluoride varnish in schools and Headstart, women's weekend activities, Rib Lake Child Development days, WPHA conference in May, radio publicity, and strategic plan review next month.

Update on Grants:

Approve/reject contracts for Taylor County Drug Opposition Partners Coalition coordinator. A motion was made by Regina Syryczuk and seconded by Pat Mertens to approve Jean Flood for the coordinator position. Motion carried.

Patty reported on the AODA coalition activities including the HUGS campaign, completion of surveys for the public at sporting events and teachers related to underage drinking perception, school gardens, CHANGE grant, completion of 2012 grant reports, Shared Service grant, radon outreach and publicity, purchase of two additional laptops for the agency, Jean Flood and

coalition partner attending a required training in Iowa for the mentoring grant and the application meeting for the Drug Free communities grant through the DOJ.

Scheduled Trainings/Conferences: The Shared Service grant as noted earlier, the risk communication training for Michele and Debbie scheduled for our emergency preparedness grant requirements and the Living Well with Chronic Conditions for Michele at the end of February.

Review of Human Health Hazard Investigations: Phone calls were handled related to complaints but no further action due to any written complaint received by agency.

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tick-borne related illnesses, enteric illnesses, pertussis, influenza and STIs.

Correspondence: None.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, April 1, 2013 at 9:00 AM.

Adjournment: With no further business, Ray Soper moved to adjourn the meeting and seconded by Dr. Flandermeyer. All Ayes. The meeting was adjourned at 10:10 am.

Taylor County Board of Health

January 14, 2013

Sheriff Training Room

Call Meeting To Order: Lester Lewis called the meeting to order at 9:05 am.

Members Present: Lester Lewis, Tim Hansen, Carol Tuma, Raymond Soper, Rollie Thums, Pat Mertens, and Regina Syryczuk

Members Absent: Dr. Flandermeyer

Other Attendees: Patty Krug and Michele Armbrust

Approve Minutes: A motion was made by Rollie Thums and seconded by Pat Mertens to approve the November minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Tim Hansen seconded by Regina Syryczuk to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Rollie Thums and seconded by Tim Hansen to approve the bills as presented. Motion carried.

Update on Programs:

Agent Status Program: Patty reviewed insufficient funds issue with licensee and updated the committee on the potential loss of the limited Price County agent inspection funds effective July 2013.

Additional Public Health activities: Patty updated the committee on the topics of influenza surveillance and syndromic surveillance within schools for absentee rates, administering flu vaccine to the public by appointment, Spanish class attendance sponsored by Medford School district, Price County Seal a Smile program in Rib Lake completed and scheduled in March for Medford schools, Strong Woman class, school garden funding, registration for staff for Living Well with Chronic Conditions and Stepping On training, initiation of new immunization clinics for 2013, secretary/bookkeeping position posting, computer upgrades completed and scheduled, inventory management upgrade, and Memorial Health Center meetings in reference to the health plan.

Approve/Reject increase from 32 to 40 hours per week for WIC clerk/public health aide. Patty explained the hours currently scheduled and the need for the additional hours. She is currently below the allowable positions and budget for her department. A motion was made by Pat Mertens and seconded by Regina Syryczuk to approve the request. Motion carried.

Update on Grants:

Approve/reject contracts for Wellness Coalition Coordinator/Strong Woman trainer, Environmental Health Specialist and Registered Nutritionist.

A motion by Tim Hanson and seconded by Ray Soper to approve Pam Peterson contract for the Wellness Coalition Coordinator/Strong Woman trainer. Motion carried.

A motion by Rollie Thums and seconded by Pat Mertens to approve Anthony Fraundorf contract for the Environmental Health Specialist. Motion carried.

A motion by Tim Hanson and seconded by Regina Syryczuk to approve Rhonda Kleist contract for Registered Nutritionist. Motion carried.

Patty reported on the AODA coalition activities and Stepping Stones has agreed to be the fiscal agent for our Drug Free Communities grant application, the Wellness coalition activities including updating information and the Strong Woman classes, updates on radon and prevention grant funding and the grant awards to the Northwood Preparedness consortium.

Scheduled Trainings/Conferences: The spanish class and Stepping On training as noted earlier.

Review of Human Health Hazard Investigations: Investigation of rental properties tenet/landlord issues which have been closed.

Communicable Disease Investigations: Patty reported the agency has completed investigations on reportable diseases- Tic-borne related illnesses, enteric illnesses, pertussis, influenza and sti's.

Correspondence: None.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Monday, February 4, 2013 at 9:30 AM.

Adjournment: With no further business, Rollie Thums moved to adjourn the meeting and seconded by Regina Syryczuk. All Ayes. The meeting was adjourned at 9:50 am.