

Joint Personnel and Finance Committee

December 16, 2013

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 10:00 a.m.

Members Present: Tim Hansen, Charles Zenner, David Krug, Scott Mildbrand, Lester Lewis, Dennis Fuchs, Dave Bizer

Members Absent: None

Other Attendees: Marie Koerner, Jim Metz, Mindy Dale, Jess Sackmann, Thor Backus; AFSCME Representative, Jacky Peterson, Amy Merrill, Lee Clendenning, Ed Fleegal

Approve Agenda. A motion was made by Mildbrand, seconded by Hansen, to approve the agenda with ten items. A unanimous vote cast, the motion carried.

Approve Minutes. The minutes for the December 12, 2013, Joint Personnel and Finance Committee meeting were not acted on. They will be acted on at the next meeting of the Joint Personnel and Finance Committee meeting.

Initial exchange with AFSCME, Local 3679, Non-Professional Union. Mindy Dale, Labor Attorney, presented the county proposals. The union and county exchanged initial proposals. Thor Backus, AFSCME Representative, Jacky Peterson and Amy Merrill were present from the union.

Closed Session. A motion was made by Mildbrand, seconded by Hansen, at 10:30 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(c) and (e), for negotiations with AFSCME Local 3679, Non-Professional Union. A roll call vote cast, seven (7) voting aye, the motion carried.

Open Session. A motion was made by Lewis, seconded by Mildbrand, to go into open session at 11:26 a.m. A unanimous cast, the motion carried. Thor Backus, Jacky Peterson, and Amy Merrill left the meeting.

Initial Exchange with AFSCME, Local 617, Highway Union. Mindy Dale, Labor Attorney, presented the county proposals. The union and county exchanged initial proposals. Thor Backus, AFSCME Representative, Lee Clendenning and Ed Fleegal were present from the union.

Closed Session. A motion was made by Bizer, seconded by Mildbrand, at 12:02 p.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(c) and (e), for negotiations with AFSCME Local 617, Highway Union and possibly AFSCME, Local 3679, Non-Professional Union. A roll call vote cast, seven (7) voting aye, the motion carried.

Open Session. A motion was made by Bizer, seconded by Mildbrand, to go into open session at 12:35 p.m. A unanimous cast, the motion carried.

Adjournment. A motion was made by Bizer, seconded by Mildbrand, to adjourn at 12:35 p.m. A unanimous vote cast, the motion carried.

Secretary: Marie Koerner

Joint Personnel and Finance Committee

December 12, 2013

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 10:35 a.m.

Members Present: Tim Hansen, Charles Zenner, David Krug, Scott Mildbrand, Lester Lewis, Dennis Fuchs

Members Absent: Dave Bizer

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Mindy Dale, Jess Sackmann, Mitch Perkl, Michelle Armbrust, Kathy Tingo

Approve Agenda. A motion was made by Lewis, seconded by Fuchs, to approve the agenda with ten items. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Mildbrand, seconded by Lewis, at 10:36 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(c) and (e), to discuss strategies for negotiations with Teamsters, Local 662, Professional Union, AFSCME Local 617, Highway Union, and AFSCME Local 3679, Non-Professional Union. A roll call vote cast, six (6) voting aye, one (1) absent (Bizer), the motion carried.

Open Session. A motion was made by Lewis, seconded by Hansen, to go into open session at 11:07 a.m. A unanimous cast, the motion carried.

Initial Exchange with Teamsters, Local 662, Professional Union. Mindy Dale, Labor Attorney, presented the county proposals. Mitch Perkl, Michelle Armbrust, and Kathy Tingo were present from the union.

Closed Session. A motion was made by Lewis, seconded by Mildbrand, at 11:15 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(c) and (e), to bargain with Teamsters, Local 662, Professional Union and continue preparation for bargaining sessions with AFSCME Local 617, Highway Union and AFSCME, Local 3679, Non-Professional Union. A roll call vote cast, six (6) voting aye, one (1) absent (Bizer), the motion carried.

Open Session. A motion was made by Lewis, seconded by Fuchs, to go into open session at 11:51 a.m. A unanimous cast, the motion carried.

A motion was made by Mildbrand, seconded by Hansen, to approve premium pay for highway employees in preparation for total base wage bargaining with AFSCME, Local 617, Highway Union. A unanimous vote cast, the motion carried.

Appoint acting COA Director and approve additional pay. A motion was made by Krug, seconded by Mildbrand, to appoint Michelle Brehm as the Acting COA Director with an additional \$2.00 per hour until a COA Director is hired. A unanimous vote cast, the motion carried.

Positions evaluated by Carlson Dettmann Consulting. A motion was made by Lewis, seconded by Fuchs, to have Carlson Dettmann Consulting evaluate the positions of Perkinstown Winter Sports Area Manager, Bailiff, and Part-time Maintenance position at the Taylor County Airport to be placed in the new compensation plan. There will be no charge for these services. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Lewis, seconded by Mildbrand, to adjourn at 11:55 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

FINANCE COMMITTEE

Thursday, December 12, 2013

County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Dennis Fuchs, Tim Hansen and Dave Krug

Members Absent: All Present

Other Attendees: Jim Metz, Sara Nuernberger, Sarah Holtz, Russ Aszmann, Josh Sniegowski, Jess Sackmann, Lester Lewis, Larry Brandl, Bruce Strama and Brian Wilson (The Star News).

Approve the Minutes of the November 14, 2013 Finance Committee meeting: Mildbrand/Fuchs to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Hansen/Krug to approve the agenda. The motion carried.

Treasurer's Report: Sarah Holtz distributed copies of the Report to committee members for review. The report stood approved.

Discuss and act on credit card fee increase for "Landshark" usage: Sara Nuernberger, Taylor County Register of Deeds reported that the current \$3.00 credit card fee for those using the site has been sufficient to fund related expenses in the past but will run approximately \$100.00 short in 2013. She requested a fee increase of \$2.00 to total \$5.00 in order to cover expenses related to the program. The fee has not been increased since 2011 and the \$5.00 fee is a common fee charged in other counties. Fuchs/Hansen to approve increasing the credit card fee for use of the "Landshark" service from \$3.00 to \$5.00. The motion carried.

Discuss and act on a resolution approving the purchase of property adjacent to the Taylor County Forest. Russ Aszmann distributed maps of proposed property and surrounding area for review and was also present to answer any questions related to the resolution or purchase. Aszmann noted that there was no public access to the 800+ acres currently owned by Taylor County except through MFL property which could change at any time leaving only limited easement access to the property for county employees, and that that access was via Price County. Fuchs questioned the value of the forty acre property, stating that he thought the offer of \$74,500.00 which had been accepted by the land owner is more than the property is worth. He did note that he was in favor of the purchase, but not at that expense. There was extended discussion of the offer resulting in a motion by Fuchs to amend the offer to \$65,000.00 for which there was no second. Other members felt that the access offered by the purchase was of additional value and though the price may be somewhat inflated that it was not a bad offer. Hansen/Krug to approve the resolution approving the purchase of the property for \$74,500.00 as stated in the resolution. The motion carried with four members voting aye and Fuchs voting no.

Discuss and act on approval of Veteran's Office funding request: Veterans Service Officer Josh Sniegowski was present and requested that account # 101.55510.0000.5115 be changed to a non-lapsing account. He noted that any remaining 2013 funds would be used in 2014 to pay for a temporary employee that has been hired to convert paper files to electronic as mandated. He may need to request additional funding to complete the project which he felt would be done prior to the end of 2014. Mildbrand/Krug to approve that account # 101.55510.0000.5115 be changed to a non-lapsing account. The motion carried.

Discuss and act on a resolution requesting power line funding by the Town of Jump River: Myron Brooks had submitted the resolution requesting \$9,240.00 for roof repairs to the Jump River Community Center which serves as the Commission on Aging

meal site. Following a short discussion, Mildbrand/Hansen to approve the resolution requesting \$9,240.00 for roof repairs to the Jump River Community Center as submitted. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

November 15, 2013	221199-221264	\$207,484.18
November 22, 2013	221265-221418	\$534,158.52
December 02, 2013	221419-221462	\$96,563.27
December 06, 2013	221463-221560	\$135,385.51
December 09, 2013	221561-221659	\$174,766.53

Payroll submitted was:

November 21, 2013	86322-86324	\$923.39	Vendor Checks
November 21, 2013	88640-88849	\$204.304/07	Direct Deposit Stubs
December 05, 2013	86324	\$47.19	Employee Check
December 05, 2013	86326-86331	\$2,918.89	Vendor Checks
December 05, 2013	88850-89102	\$260,563.57	Direct Deposit Stubs

Mildbrand/Fuchs to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Hansen to adjourn the meeting at 10:32 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Thursday, November 14, 2013
 County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Dennis Fuchs, Tim Hansen and Dave Krug

Members Absent: All Present

Other Attendees: Lester Lewis, Larry Brandl and Bruce Strama.

Approve the Minutes of the October 17, 2013 Finance Committee meeting: Mildbrand/Hansen to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Krug/Fuchs to approve the agenda. The motion carried.

Treasurer's Report: Strama had distributed copies of the Report prepared by Sarah Holtz to committee members for review. The report stood approved.

Discuss and act on approval of the list of county departmental checking, cash and petty cash accounts: Strama distributed the list for review. Brandl noted that the only change was the name of the bank which had been changed to Nicolet National Bank following the buy-out of Mid Wisconsin Bank.

Review of 2012 Audit Report: Brandl had distributed copies of the Report to committee members and reviewed the Management Communications Report with them. He mainly focused on the fund balance portion but also touched on several areas noting minor deficiencies which Brandl stated were not major issues.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

October 18, 2013	220580-220630	\$340,444.79
October 25, 2013	220631-220690	\$316,473.35
October 28, 2013	220691-220749	\$92,053.83
November 1, 2013	220750-220827	\$130,318.51
November 8, 2013	220828-220911	\$253,074.32
November 11, 2013	220912-221055	Run Voided/Not Used
November 12, 2013	221056-221198	\$234,744.66

Payroll submitted was:

October 24, 2013	86314-86315	\$808.39	Vendor Checks
October 24, 2013	Two Checks	\$22.90	Manual Checks
October 24, 2013	88221-88435	\$204,446.40	Direct Deposit Stubs
November 7, 2013	86316-86321	\$2,938.89	Vendor Checks
November 7, 2013	88436-88639	\$205,178.39	Direct Deposit Stubs

Hansen/Krug to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Krug to adjourn the meeting at 10:56 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Thursday, October 17, 2013
County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen and Dave Krug

Members Absent: Dennis Fuchs

Other Attendees: Jim Metz, Lester Lewis, Larry Brandl, Jeff Ludwig, Doug Polacek, Edward Schlosser, Laura Lundy, Dawn Held, Bruce Strama, Brad Dahlvig (WKEB) and Brian Wilson (The Star News).

Approve the Minutes of the September 12, 2013 Finance Committee meeting and the Budget Review Committee minutes for meetings held in 2013: Mildbrand/Krug to approve the minutes of the previous Finance Committee meeting and Budget review meetings. The motion carried.

Approve the Agenda: Krug/Hansen to approve the agenda. The motion carried.

Treasurer's Report: Strama had distributed copies of the Report prepared by Sarah Holtz to committee members for review. The report was accepted as submitted.

Discuss and act on a request for Contingency Fund transfer related to courthouse security: Strama informed committee members that the Building, Grounds & Parks Committee had requested that this be an agenda item for consideration. Jeff Ludwig reported that both the county's insurance carrier and the U.S. Marshal's Office Study had recommended that additional offices have duress buttons for cases of emergency. The current system is not capable of handling those additional duress buttons recommended. The expense for a new system and required components as estimated would come to approximately \$6,000.00 and had not been budgeted. The Buildings Grounds and Parks Committee felt that the expense for a new duress system should be handled in the same fashion that the security glass, new locks and other security related updates had been and that was with a contingency fund transfer to cover those expenses. When questioned Ludwig informed committee members that this expenditure had not been directed by the Security Committee but was recommended by both the insurance carrier and U.S. Marshal's Office. Krug/Mildbrand to approve the transfer of \$6,000 from the Contingency Fund (101.69990.0000.5391) to the courthouse account (101.51940.0000.5813) for updates required to support an expanded duress system. The motion carried.

Discuss and act on setting a time frame for project completion or requests for funding by the Village of Rib Lake for the approved power line funding: Strama reported that he had spoken with Corporation Counsel, Ken Schmiede and that Schmiede had informed him that the Finance Committee has the authority to set a time frame for use of the funds approved by the board. Doug Polacek was present and stated that the village would like to have one year to complete the project and apply for matching funds. He also asked for clarification on what the process is for requesting reimbursement. The Committee informed him that the matching funds of up to \$20,000 would be issued following completion of the project upon request along with verification of expenses by the village. Committee members following discussion felt that one year may not be sufficient and on a Krug/Hansen motion approved allowing two years to complete the project and request reimbursement. The motion carried.

Discuss and act a resolution requesting power line funding for the Town of Westboro: Lester Lewis was present to submit the resolution to the Committee, as was Edward Schlosser, the Chairman of the Town of Westboro. The total of the completed and projected town expenses is almost \$58,000 with the resolution requesting a match of \$20,000. The town has already spent \$9,440 for a new roof and furnace for the building.

Mildbrand/Krug to approve that the resolution requesting power line funding for the Town of Westboro be submitted to the county board with recommendations that power line funding be an amount to match up to \$20,000 and that the projects listed be completed within a two year period. Payment to the town will be made upon request for reimbursement along with verification of expenses once the total amount of expenditures for the projected project reaches or exceeds \$40,000. The roof and furnace expenses already paid will be included in total expenses for reimbursement. The motion carried with Mildbrand, Krug and Hansen voting Aye, Zenner voting no.

Discuss and act on a resolution approving 2013 bridge aid expenses: Strama had distributed copies of the resolution for review. Mildbrand/Hansen to approve the resolution approving 2013 bridge aid expenses. The motion carried.

Review fair board budgeting and other issues: Chuck Zenner addressed the committee with concerns about the future of the Taylor County Fair. He reported that those volunteers currently serving on the fair board along with the new president deserve additional compensation including payment of per diems for meetings and an increase in wages to a couple of officers. Zenner asked that the Committee support an increase of \$7,500 in the amount budgeted in the Special Events budget designated for the Taylor County Fair to total \$10,000 and for that amount to be budgeted annually to allow the increased wages and meeting per diems for fair board members. Larry Brandl noted that the fair board is a stand-alone organization and that if additional funding were approved that whatever that amount may be it would be given to the Fair Board for use at their digression and that per diems and wages would be paid to members by the fair board and not the county. Hansen/Zenner to increase the amount appropriated for the fair board by \$7,500 to total \$10,000 annually. Following discussion Krug/Mildbrand to amend the previous motion to increase the appropriations by \$2,500 to total \$5,000 annually. The amendment failed on a tie vote with Krug and Mildbrand voting aye, Hansen and Zenner voting no. The original Hansen/Zenner motion also failed on a tie vote with Hansen and Zenner voting aye, Krug and Mildbrand no. Following further discussion, Mildbrand/Krug motioned to increase the annual budget appropriations for the fair board by \$2,500 to total \$5,000. The motion carried with Krug, Mildbrand and Zenner voting aye, Hansen no.

Discuss and act on a resolution approving the 2014 annual budget and levy to be apportioned: Strama had distributed copies of the proposed resolution for review. Mildbrand/Krug to approve submission of the resolution approving the 2014 annual budget and levy to be apportioned to the county board. The motion carried.

Review the Report establishing certain assigned equity accounts for 2014: Strama had distributed copies of the Report to committee members for review. The report was accepted as presented on a Hansen/Krug motion that carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

September 13, 2013	219907-220014	\$205,801.70
September 20, 2013	220015-220091	\$509,607.45
September 23, 2013	220092-220149	\$113,075.77
September 27, 2013	220150-220201	\$267,504.21
October 04, 2013	220202-220355	\$284,615.31
October 11, 2013	220356-220436	\$324,872.45
October 14, 2013	220437-220579	\$210,847.67

Payroll submitted was:

September 12, 2013	86301-86306	\$3,064.14	Vendor Checks
September 12, 2013	87602-87811	\$203,948.02	Direct Deposit Stubs
September 26, 2013	86307-86308	\$808.39	Vendor Checks
September 26, 2013	Two Checks	\$14.12	Manual Checks
September 26, 2013	87812-88017	\$207,217.36	Direct Deposit Stubs
October 10, 2013	86309-86313	\$1,964.14	Vendor Checks
October 10, 2013	88018-88220	\$199,594.64	Direct Deposit Stubs

Hansen/Krug to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Krug to adjourn the meeting at 10:56 a.m. The motion carried.

Bruce P. Strama

Joint Personnel and Finance Committee

October 15, 2013

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 1:00 p.m.

Members Present: Dave Bizer, Tim Hansen, Charles Zenner, David Krug, Scott Mildbrand, Lester Lewis

Members Absent: Dennis Fuchs

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Larry Brandl, Pam Parkkila, Erv Teichmiller, Amber Fallos, Diane Niggemann, Brian Wilson; Star News, Brad Dahlvig; WIGM/WKEB

Approve Agenda. A motion was made by Krug, seconded by Hansen, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

ADRC Revenue potential and agreements with ADRC. Dave Krug introduced Pam Parkkila, Regional Director of the ADRC of the Northwoods, and Erv Teichmiller, Chairman of the ADRC Board. They gave the history of the ADRC of the Northwoods development, a recap of the services offered, discussed a potential relationship with Taylor County in regards to the Information and Assistance Specialists becoming county employees, appointing a local ADRC supervisor and hiring additional support staff, and possible revenue to Taylor County. Amber Fallos, Human Services Director, was also present. She indicated that the Human Services Department loses revenue for functional screens if the client goes to the ADRC first. Supervisor Krug asked the joint committee if the county is interested in continuing discussions with the ADRC of the Northwoods to discuss future relationships and possible funding. The consensus was to continue discussions on future agendas. Expectations and questions should be sent to Pam Parkkila.

Employee Classification and Compensation Plan and Closed Session. A motion was made by Mildbrand, seconded by Bizer, at 1:45 p.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), to discuss employee classification and compensation study related to collective bargaining agreements. A roll call vote cast, six (6) voting aye, one (1) absent (Fuchs), the motion carried.

Open Session. A motion was made by Krug, seconded by Bizer, to go into open session at 2:04 p.m. A unanimous cast, the motion carried.

Adjournment. A motion was made by Hansen, seconded by Mildbrand, to adjourn at 2:04 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

FINANCE COMMITTEE

Thursday September 12, 2013
County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Dennis Fuchs, Scott Mildbrand, Tim Hansen and Dave Krug

Members Absent: All Present

Other Attendees: Jim Metz, Lester Lewis, Larry Brandl, Sarah Holtz, Diane Niggemann, Arlen Albrecht, Wayne Tlusty, Doug Polacek, Jerry Butler, Darla Jochimsen and Bruce Strama.

Approve the Minutes of the August 29, 2013 Finance Committee meeting: Mildbrand/Hansen to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Krug/Fuchs to approve the agenda. The motion carried.

Treasurer's Report: Treasurer, Sarah Holtz distributed copies of the Report to committee members for review. The report was accepted as submitted.

Discuss and act a request for power line funding by the Village of Rib Lake: Wayne Tlusty, Doug Polacek, Jerry Butler, Diane Niggemann and Arlen Albrecht were present to answer questions related to a resolution presented requesting \$38,525.79 for a building maintenance project that also included parking lot resurfacing. Committee members reviewed the resolution and other relevant information presented including the history of the facility, average attendance, 25 per day, and the utility savings that could be realized by switching from the current electric heating system to a new gas high efficiency air conditioning/heating system. There was concern with approval of the request with some committee members. Their opinion was that if this request were approved that other municipalities currently maintaining their own facilities would make similar requests for repairs to municipal structures at power line budget expense. Those members did not think the funds remaining in the account would last long if that were the case. There were others that thought it a good use for the funds as it did directly support the Village of Rib Lake, but also supported those individuals not only from the village, but from surrounding municipalities that used the facility as a meal site. It was also noted that there had not been many expenditures from the account for the northeastern part of the county. Following further discussion, Mildbrand Zenner to approve the request for \$38,525.79 with the understanding that the county would not continue making rent payments to the village until the accrued total of waived rent payments equaled the \$38,525.79. The motion failed, with Milbrand and Zenner voting aye, Fuchs, Krug and Hansen voting no. Fuchs/Krug motioned to approve a \$20,000.00 expenditure from the power line impact fee fund to aid in the proposed maintenance project at the Village of Rib Lake meal site. The motion carried with Fuchs, Krug and Hansen voting Aye, Mildbrand and Zenner voting no.

Discuss and act on a resolution appointing the medical examiner for 2014: Strama had distributed copies of the resolution for review and noted that the only change for the medical examiner for 2014 was a \$420.00 increase in wages. Mildbrand/Hansen to approve the resolution appointing the medical examiner. The motion carried.

Discuss and act on a resolution approving airport reimbursement fund designation: The Airport Committee had previously passed the resolution requesting that of the \$487,590.11 returned to Taylor County by the Bureau of Aeronautics, \$287,590.11 be placed in the Airport Improvement Fund and the remaining \$200,000 be transferred to the General Fund. Airport Manager Fred Ebert was present and outlined future projects that have been discussed by the Airport Committee, also answering to related questions.

Following discussion, Krug/Fuchs to approve the resolution as presented. The motion carried unanimously.

Discuss and act on a resolution to approve the purchase of the Hurd hangar at the Taylor County Airport: Fred Ebert reported on the negotiations that had taken place with Hurd Windows and Doors Inc., resulting in an offer to purchase the hangar for \$75,000.00 pending county board approval. Following discussion, Krug/Hansen to approve the resolution approving the purchase of the Hurd hangar for \$75,000.00. The motion carried on a roll-call vote with Fuchs, Krug, Hansen and Zenner voting aye, Mildbrand voting no.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

August 30, 2013	219682-219739	\$68,886.23	
August 29, 2013	86298	\$47.17	Employee Check
August 29, 2013	86299-86300	\$463.39	Vendor Checks
August 29, 2013	87382-87601	\$208,425.48	Direct Deposit Stubs

Payroll submitted was:

September 6, 2013	219740-219819	\$167,098.18
September 9, 2013	219820-219906	\$139,538.03

Fuchs/Hansen to approve payment of warrants and payroll as submitted excepting voucher #219843 which will be reviewed prior to payment approval by Krug and Mildbrand as they are on the Extension Committee to which the voucher is related. The motion carried.

Krug/Mildbrand to adjourn the meeting at 10:56 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Thursday August 29, 2013
County Board Room

Call Meeting To Order: Chuck Zenner at 9:00 a.m.

Members Present: Chuck Zenner, Dennis Fuchs, Scott Mildbrand, Tim Hansen and Dave Krug

Members Absent: All Present

Other Attendees: Jim Metz, Marie Koerner, Larry Brandl, Sarah Holtz, Ashley Steinke and Bruce Strama.

Approve the Minutes of the August 15, 2013 Finance Committee meeting: Mildbrand/Fuchs to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Mildbrand/Krug to approve the agenda. The motion carried.

Discuss and act on the 2014 Highway Department Equipment Schedule: Strama had submitted a copy of the proposed Schedule along with the agendas. Mildbrand/Hansen to approve the 2014 Equipment Schedule as submitted. The motion carried.

Discuss and act on funding approval for Phillips Borowski S.C. WRS jailer classification: Marie Koerner addressed the proposed contract with Phillips Borowski S.C. which had been approved by the Personnel Committee pending Finance Committee approval at a meeting on August 19, 2013. The proposed contract would require that the firm review the classification of jailers as a protective occupation for ETF and make recommendations based on the review. Koerner explained that if the county were to reclassify the jailers as non-protective that there may be an appeal at which time the firm would be present to represent the county and explain what the basis for the classification change had been. The estimated expense of the contract with the firm is \$5,000 dependent on the amount of time required to review jailer duties, time with Sheriff Administration and completion and review of the appropriate report. The consensus was that if there were litigation, which would be likely, due to a change in classification that the fees paid Phillips Borowski would be lower than other outside attorney fees would be if the county was to reclassify jailers without the firm's assistance. The contract expenses would be paid from the Contracted Services Budget. Mildbrand/Hansen to approve the funding for the jailer classification. The motion carried.

Discuss and act on funding insurance/benefits related contract with the Horton Group: This item had been discussed at the previous Finance Committee Meeting but there had not been a formal motion to approve funding. According to Larry Brandl the necessary funding would be from the Sundry Unclassified Budget. Following discussion, Fuchs/Mildbrand to approve the funding for the Horton Group Contract. The motion carried with Hansen, Fuchs, Mildbrand and Zenner voting Aye, Krug voting no.

Discuss and act on transfer from the salaries line item in the Land Conservation Department budget to fund additional grazing specialist services: Ashley Steinke informed committee members that there will be approximately \$20,000 remaining in the salaries line at the end of 2013. The reason that there will be money left in that line is due to the retirement of Steve Oberle who had a higher salary, a period of time when hiring when the position was not filled and due to the fact that neither Steinke nor Ben Stanfley take county benefits when those before them did. Steinke requested that \$10,000 be transferred out of the salaries line to allow using those funds to contract for more services from the grazing specialist Bob Brandt for the remainder of 2013. Steinke noted that the transfer had been approved by the Land Conservation Committee, also noting the involvement by numerous new and smaller farm operations in the grazing technique. There

was some issue with the fact that the specialist works with counties other than Taylor with Steinke noting that cross county line cooperation is important and will likely become more so in the future. Tim Hansen had departed at 9:23 for another meeting and on a Krug/Mildbrand motion all four remaining committee members voted aye to pass the motion.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

August 16, 2013	219469-219588	\$7,169,422.27
August 23, 2013	219589-219631	\$213,006.31
August 26, 2013	219632-219681	\$85,825.00

Payroll submitted was:

August 15, 2013	86296-86297	\$266.40	Vendor Checks
August 15, 2013	87180-87381	\$202,669.30	Direct Deposit Stubs

Mildbrand/Fuchs to approve payment of warrants and payroll as submitted. The motion carried.

Fuchs/Krug to adjourn the meeting at 9:33 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Thursday August 15, 2013
 County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Dennis Fuchs, Tim Hansen and Dave Krug

Members Absent: Scott Mildbrand

Other Attendees: Larry Brandl, Sarah Holtz, John Olson, Alex Yohnk, Andrea Neubauer and Bruce Strama.

Approve the Minutes of the July 11, 2013 Finance Committee meeting: Hansen/Fuchs to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Krug/Hansen to approve the agenda. The motion carried.

Discuss and act on insurance/benefits related contract with the Horton Group: Hedlund Agency staff members Jon Olson, Alex Yohnk and Andrea Neubauer were in attendance to discuss the decision made by the Transition Committee to contract with the Horton Group for insurance and benefit consultation. The Hedlund staff informed committee members that they felt that they could offer the same services received from the Horton Group at a more reasonable rate and doing so while dealing with a local firm that would be more accountable. They informed committee members that they are experts on Health Care Reform, staying abreast of all changes, currently working with Price County and many school districts. Concluding their presentation Olson asked that the Hedlund Agency be permitted to bid on the health insurance for Taylor County. Committee members agreed that the Hedlund Agency should be allowed to place a bid for insurance and will contact Human Resources Manager Marie Koerner to make sure that there is nothing in the contract with the Horton Group that would not permit a bid by the Hedlund Agency. The Agency will be contacted as soon as possible if in deed their bid will be allowed as it will take four to six weeks for the Hedlund Agency to produce the bid.

Treasurer's Report: Treasurer, Sarah Holtz distributed copies of the Report for review by committee members. Following review, the Report stood as submitted.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

July 12, 2013	218894-218976	\$263,043.16
July 19, 2013	218977-219049	\$445,939.56
July 22, 2013	219050-219111	\$83,022.51
July 26, 2013	219112-219176	\$117,272.80
August 2, 2013	219177-219243	\$124,893.16
August 9, 2013	219244-219342	\$327,909.46
August 12, 2013	219343-219468	\$155,245.40

Payroll submitted was:

July 18, 2013	86288-86289	\$266.40	Vendor Checks
July 18, 2013	Three Checks	\$55.55	Manual Checks
July 18, 2013	86785-86979	\$211,019.23	Direct Deposit Stubs
August 1, 2013	86290-86295	\$2,522.15	Vendor Checks
August 1, 2013	One Check	-\$329.68	Manual Check
August 1, 2013	86980-87179	\$207,112.30	Direct Deposit Stubs

Fuchs/Krug to approve payment of warrants and payroll as submitted. The motion carried.

Hansen/Fuchs to adjourn the meeting at 9:44 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Thursday July 11, 2013
 County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Dennis Fuchs, Tim Hansen and Dave Krug

Members Absent: All Present

Other Attendees: Jim Metz, Sara Nuernberger, Larry Brandl, Sarah Holtz, Bruce Daniels, Bruce Strama and Gena Miller (The Star News).

Approve the Minutes of the June 13, 2013 Finance Committee meeting: Mildbrand/Krug to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Fuchs/Hansen to approve the agenda. The motion carried.

Treasurer's Report: Treasurer, Sarah Holtz distributed copies of the Report for review by committee members. There was some discussion related to the drop in sales tax revenue and Revolving Loan Fund activities. The Report stood as submitted.

Report on Register of Deeds redaction fee expenses: Register of Deeds, Sara Nuernberger reported on the usage of fees retained by her office for redaction. The \$5.00 fee retained, once redaction is complete will be used to continue digitization of records in the Register of Deeds Office. Once required redaction is complete state-wide by the end of 2014 the \$5.00 fee will continue to be collected and will be paid to the state for their use in the land records area.

Review and approve the 2013 Budget Review Schedule and set department guidelines to be followed for preparation of the 2014 budgets: Strama had distributed copies of the proposed Schedule prior to the meeting. Larry Brandl reported on the limited information available pertaining to planning for the 2014 budget. Due to the wage and benefits study being performed very little is known about wages or benefits for 2014 making it difficult to plan. Following discussion, Fuchs/Mildbrand to ask department heads to their budgets at a 0% increase for 2014 and to also approve the Budget Review Schedule. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

June 14, 2013	218454-218525	\$580,915.54
June 21, 2013	218526-218585	\$516,439.54
June 24, 2013	218586-218660	\$103,602.58
June 28, 2013	218661-218706	\$120,591.89
July 5, 2013	218707-218771	\$147,414.08
July 8, 2013	218772-218893	\$235,426.42

Payroll submitted was:

June 20, 2013	86280	\$47.15	Employee Check
June 20, 2013	86281-86282	\$266.40	Vendor Checks
June 20, 2013	Two Checks	\$14.31	Manual Checks
June 20, 2013	86376-86589	\$205,613.53	Direct Deposit Stubs
July 5, 2013	86283-86287	\$1,461.90	Vendor Checks

July 5, 2013	86590-86784	\$202,035.11	Direct Deposit Stubs
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Mildbrand/Hansen to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Hansen to adjourn the meeting at 9:26 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Thursday June 13, 2013
County Board Room

Call Meeting To Order: Scott Mildbrand at 9:30 a.m.
Members Present: Scott Mildbrand, Tim Hansen and Dave Krug
Members Absent: Chuck Zenner and Dennis Fuchs
Other Attendees: Larry Brandl, Sarah Holtz and Bruce Strama.

Approve the Minutes of the May 30, 2013 Finance Committee meeting:
Hansen/Krug to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Krug/Hansen to approve the agenda. The motion carried.

Review revolving Loan fund issues: Treasurer, Sarah Holtz had been contacted by Northwest Regional Planning representative, Jeff Dietrich. He had reported that D&H Auto of Gilman had filed Chapter 7 bankruptcy proceedings and that Janick LLC had not made a payment since July of 2012. Committee members discussed the issues but there was no action taken. Strama will contact County Board and Economic Development Committee Chairman, Jim Metz and Jeff Dietrich prior to setting up a meeting of the Economic Development Committee for possible action.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

May 31, 2013	218197-218233	\$167,354.49
June 06, 2013	218234-218348	\$235,582.96
June 10, 2013	218349-218453	\$202,083.28

Payroll submitted was:

June 06, 2013	86274-86279	\$2,561.90	Vendor Checks
June 06, 2013	86178-86375	\$203,051.64	Direct Deposit Stubs

Krug/Hansen to approve payment of warrants and payroll as submitted. The motion carried.

Hansen/Krug to adjourn the meeting at 9:48 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Thursday May 30, 2013
County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Dennis Fuchs, Tim Hansen and Dave Krug

Members Absent: All Present

Other Attendees: Jim Metz, Ann Knox-Bauer, Michelle Kurth, Melissa Seavers, Larry Brandl, Sarah Holtz, Bruce Strama along with both Brian Wilson and Gina Miller (The Star News). Bruce Daniels and Jeff Ludwig arrived during the meeting.

Approve the Minutes of the April 25, 2013 Finance Committee meeting: Krug/Fuchs to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Mildbrand/Hansen to approve the agenda. The motion carried.

Treasurer's Report: Sarah Holts distributed copies of the report which were reviewed by committee members and stood accepted.

Discuss and act on copier fee charges for the Child Support Office: Michelle Kurth informed committee members that the Child Support Office has in the past offered copies of court orders to clients but will in the future direct those requesting a copy of a court order to obtain that copy from the Clerk of Court's office as is the case in other counties. She also requested that she be authorized to charge a fee to those requesting copies of payment histories. She suggested charging a three to five dollar fee to those that do not take advantage of free access to payment histories either through the WI SCTF at 800-991-5530 or online at childsupport.wisconsin.gov. Accountant Brandl noted that sales tax must be charged on sales to the public. Following discussion, Fuchs/Hansen to charge five dollars for a payment history requested through the Child Support Office and to have the sales tax included in the five dollar fee. The motion carried unanimously.

Discuss and act on funding request for upgrade/replacement of the courtroom video conference system: Judge Ann Knox-Bauer informed committee members that the video conference system has not worked properly for a year or so and does not work at all at this time. She stated that the problem is that the system is an analog system which was cutting edge when installed but is now outdated and is not compatible with the newer technology digital systems in nearly all other counties and prisons. There are three locations in the courthouse where the video conferencing is available; in the jail, in the courtroom and in the smile room. Judge Knox-Bauer also noted the savings that are associated with use of the system both in expense and safety, not having to transport prisoners or witnesses to the courtroom in many circumstances. The fee for replacement of the system is \$91,641.25. Discussion ensued related to options available for payment of the new system. Both the Sheriff's Department and the court departments utilize the equipment therefore it was felt both should share in the expense. Following further discussion and recommendation by Brandl, Fuchs/Hansen motioned to split the cost equally between the Jail Improvement Fund (101.52610.0000.5813) and the Circuit Court Outlay account (101.51210.0000.5813). The motion carried.

Discuss and act on courthouse security expenses: Judge Knox-Bauer informed committee members that the Security and Facilities Committee has studied and recommends several updates to the courthouse to improve security. Maintenance Director, Jeff Ludwig listed the recommendations and expenses associated with each. The first recommendation is the installation of security glass at six locations including the two service windows in the Clerk of Courts area, three service windows in the Sheriff's Department and the one service window in the Child Support Office at an estimated expense of \$3,198.00.

The second recommendation was the placement of FOB locks at the Ogden St. entrance, main entrance and north door at an expense of 3,040.00. The Third recommendation was related to employee/staff parking at the courthouse. The Safety Committee suggested requiring staff to park in the northern section of the parking lot to allow visitor parking near the main entrance door which would be the only door open to the public following installation of the FOB locks. This will require signage at an estimated cost of \$504.00 to inform both staff and the public of appropriate parking and courthouse access. The final recommendation is the installation of two additional cameras in the Clerk of Courts/District Attorney area at an estimated expense of \$3,070.00. Ludwig informed committee members that the camera expense may be somewhat less dependent on what equipment is required. They do make multi angle cameras allowing elimination of one of the cameras. The effectiveness of installation of additional cameras was discussed with Judge Knox-Bauer making the suggestion that the Security and Facilities Committee further study that recommendation. Hansen/Krug to approve up to \$10,000.00 for purchase and installation of equipment recommended by the Security and Facilities Committee, transferring the required funding from the Contingency Fund (101.69990.0000.5391) to courthouse account (101.51940.0000.5247) for payment. The motion carried unanimously.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

April 26, 2013	217671-217717	\$274,714.74
May 3, 2013	217718-217800	\$689,045.64
May 10, 2013	217801-217891	\$396,327.22
May 13, 2013	217892-218026	\$113,764.24
May 17, 2013	218027-218084	\$118,779.84
May 21, 2013	218085	\$25,000.00
May 24, 2013	218086-2188130	\$504,982.86
May 28, 2013	218131-218196	\$100,821.74

Payroll submitted was:

April 25, 2013	86262-86263	\$266.40	Vendor Checks
April 25, 2013	Five Checks	\$62.87	Manual Checks
April 25, 2013	85562-85771	\$204,574.25	Direct Deposit Stubs
May 09, 2013	86264-86269	\$1,526.90	Vendor Checks
May 09, 2013	One Check	\$0.00	Manual Check
May 09, 2013	85772-85972	\$192,777.20	Direct Deposit Stubs
May 23, 2013	86270-86271	\$154.02	Employee Checks
May 23, 2013	86272-86273	\$266.40	Vendor Checks
May 23, 2013	Five Checks	\$38.56	Manual Checks
May 23, 2013	85973-86177	\$202,706.39	Direct Deposit Stubs

Mildbrand/Hansen to approve payment of warrants and payroll as submitted. The motion carried.

Hansen/Krug to adjourn the meeting at 11:00 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Thursday April 25, 2013
County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Dennis Fuchs, Tim Hansen and Dave Krug

Members Absent: All Present

Other Attendees: Jim Metz, Marie Koerner, Larry Brandl, Sarah Holtz and Bruce.

Approve the Minutes of the April 12, 2013 Finance Committee meeting: Krug/Mildbrand to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Hansen/Mildbrand to approve the agenda. The motion carried.

Treasurer's Report: Sarah Holts distributed copies of the report which were reviewed by committee members and stood accepted.

Review and act on bids received for the purchase of a new county van: Marie Koerner was present and submitted the state contract bid of \$21,235.00 from Ewald Automotive of Oconomowoc for a 2013 Dodge Caravan. Mertens Chrysler had submitted two bids; "Bid #1" was for a 2013 Caravan that would meet all of the specs requested at the cost of \$20,141.00 and "Bid #2", which included the "E" package at the cost of \$20,861.00. The "E" package included second row "stow and go" Seating, rear heat and air and several other options. Following discussion, Krug/Hansen to approve the purchase of the "Bid #2" van from Mertens at the cost of \$20,861.00. The motion carried unanimously.

Discuss and act on a resolution designating public depository for miscellaneous accounts: Larry Brandl informed committee members that the Wisconsin Department of Administration has recommended that a separate account be established for Community Development Block Grant-Housing moneys. The Fidelity Bank in Medford Wisconsin requires that a resolution be approved by Taylor County prior to opening the account. Finance Committee approval of the resolution is sufficient. Following discussion, Mildbrand/Fuchs to approve the resolution designating public depository for miscellaneous public account and authorizing withdrawal of public moneys. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

April 12, 2013	217483-217536	\$430,141.92
April 19, 2013	217537-217590	\$165,680.23
April 22, 2013	217591-217670	\$103,619.35

Fuch/Mildbrand to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Hansen to adjourn the meeting at 10:27 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Friday, April 12, 2013
County Board Room

Call Meeting To Order: Chuck Zenner at 8:32 a.m.

Members Present: Chuck Zenner, Scott Mildbrand and Dave Krug

Members Absent: Tim Hansen and Dennis Fuchs were absent.

Other Attendees: Ken Schmiede, Amber Fallos, Larry Brandl, Sarah Holtz, Bruce Strama and Brian Wilson (The Star News).

Approve the Minutes of the March 14, 2013 Finance Committee meeting and the Joint Finance/Personnel Committee meeting held on February 7, 2013: Mildbrand/Krug to approve the minutes of the previous Finance Committee meeting and Joint Finance/Personnel meeting. The motion carried.

Approve the Agenda: Mildbrand/Krug to approve the agenda. The motion carried.

Treasurer's Report: Sarah Holtz distributed copies of the report which were reviewed by committee members. Appropriately no action was taken.

Review and act on line item adjustments for the IT Department: Following review of the IT Department adjustments and a short explanation by Larry Brandl, Krug/Mildbrand to approve the adjustments as listed. The motion carried.

Discuss and act on Human Services Department Collections: Amber Fallos reported that there is an issue with the amount of nonpaid debt which includes approximately 239 accounts and totals approximately \$300,000. She stated that the Human Services Board is interested in cleaning up the list of accounts currently being invoiced. Some of the accounts are not collectable in that they do not fall within the six year statute of limitation for collection and some uncollectable for other reasons and should be written off according to Fallos. Statements are prepared and mailed monthly which is an expense that is unnecessary in certain circumstances when the debt may be uncollectable or is so minute that expenses relating to invoicing may exceed the amount owed. According to Fallos and Larry Brandl those nonpaying accounts should and will be addressed more often in the future, possibly annually, in order to alleviate unnecessary paper work and expense associated with uncollectable debt. Corporation Counsel Ken Schmiede suggested the first step be to draft a letter to those persons, appropriately identified, informing those individuals of what steps may be taken to collect the debt, which may include small claims court, tax intercept or whatever other options that may be available for collection of those debts. Following the discussion, Krug/Mildbrand to have Ken Schmiede in consultation with Amber Fallos and Larry Brandl, draft and mail letters to those with delinquent accounts reporting what actions may be taken. Those mailings will proceed if circumstances in each case are deemed to be appropriate by Schmiede in consultation with, Fallos and Brandl. The motion carried.

Review and approve the Report of 2012 Contingency & General Fund Transfers: Larry Brandl reported that the Report includes all transfers made in 2012, with the Report to be presented to the full County Board. Following review, Mildbrand/Krug to approve the Report of 2012 Contingency & General Fund Transfers. The motion carried.

Discuss and act on a resolution approving Taylor County Fair Board funding request: Committee members received and reviewed copies of the resolution prior to a Mildbrand/Krug motion to approve the resolution requesting that \$2,500.00 be donated to the Taylor County Fair Board. The motion carried. The concept of the resolution had been approved by the Finance Committee at the February 26, 2013 Finance Committee meeting, but not in the form of a resolution.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

March 15, 2013	216932-217015	\$233,778.29
March 19, 2013	217016	\$100.00
March 22, 2013	217017-217070	\$115,952.86
March 25, 2013	217071-217137	\$104,185.57
March 29, 2013	217138-217196	\$253,810.34
April 05, 2013	217197-217352	\$833,401.99
April 09, 2013	217353-217482	\$269,373.87

Payroll submitted was:

March 14, 2013	86246-86247	\$151.43	Employee Check
March 14, 2013	86248-86253	\$2,581.90	Vendor Checks
March 14, 2013	One Check	-\$21.69	Manual Check
March 14, 2013	84916-85144	\$212,200.88	Direct Deposit Stubs
March 28, 2013	86254-86255	\$251.40	Vendor Checks
March 28, 2013	Nine Checks	\$190.00	Manual Checks
March 28, 2013	85145-85349	\$205,002.08	Direct Deposit Stubs
April 11, 2013	86256-86261	\$2,542.15	Vendor Checks
April 11, 2013	85350-85561	\$199,210.69	Direct Deposit Stubs

Mildbrand/Krug to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Krug to adjourn the meeting at 9:11 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Thursday, March 14, 2013
County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Dennis Fuchs, Dave Krug and Tim Hansen.

Members Absent: Scott Mildbrand had an excused absence.

Other Attendees: Jim Metz, Larry Brandl, Sarah Holtz and Bruce Strama. Marie Koerner arrived at 10:05 a.m.

Approve the Minutes of the February 26, 2013 Finance Committee meeting: Krug/Hansen to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Hansen/Fuchs to approve the agenda. The motion carried.

Review and approve bids for sale of used county vehicles: The list of bids for the three county vehicles sold was distributed to committee members. The highest bid for each vehicle was; \$575.00 for the 2004 Chevrolet Venture van, \$751.00 for the 1998 Jeep, and \$350.00 for the 1998 Plymouth van. Following review of the bids, Krug/Fuchs motioned to accept the highest bid for received for each vehicle. The motion carried.

Treasurer's Report: Sarah Holtz distributed copies of the report which was reviewed by committee members with no action taken.

Discuss and act on the purchase of a new county vehicle: Marie Koerner reported that the 2007 county van currently in use at the courthouse has approximately 120,000 miles on it and is need of replacement. She proposed purchasing a new van and transferring the 2007 van to the Human Services location for use by that agency. She also reported that in the past year use of the county vehicles by employees resulted in an approximate \$18,387 savings in comparison to employees driving their own vehicles and charging for the mileage. There are 2013 Dodge Caravans available at the state bid of \$20,880 and there is currently \$18,951 in the account from which county vehicles are purchased. There would be ample funds available to purchase a new vehicle by the time the bid process is complete and the new vehicle is delivered, as the purchasing account grows with usage of county vehicles. Koerner informed the Committee that she will request bids from local dealers and present those bids to the Committee along with the state bid for approval prior to purchase. Fuchs/Krug to direct Koerner to proceed with the bidding process for the purchase of a new van. The motion carried.

Consider request that meal revenue received from Price County be utilized specifically for kitchen equipment repairs: Larry Brandl reported that Sheriff Bruce Daniels had contacted him with the request that the revenue received from Price County for meals be used specifically for jail kitchen equipment repairs and replacement. Brandl noted that the equipment is getting older and is requiring more maintenance or replacement and that the sheriff has proposed using the \$3,800.00 or so revenue received annually specifically for repairs or replacement of the jail kitchen equipment. Fuchs/Krug to use the meal revenue received from Price County specifically for repairs or replacement of jail kitchen equipment. The motion carried.

Discuss and act on a budget transfer of \$7,500 from the Contingency Fund to the Independent Auditing account: Strama had included correspondence from Brandl stating the reason for the proposed transfer along with the agendas for review prior to the Meeting. The additional auditing expense was related to additional report requirements to comply with GASB statement #45. Brandl stated that since sufficient funds are available in the 2012 Contingency Fund Budget, the transfer would alleviate the need to budget

additional funds to cover those expenses in future budgets. Hansen/Fuchs to approve the transfer of \$7,500 from the Contingency Fund account #101.69990.0000.5391 to the Independent Auditing account #112.51580.0000.5213. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

March 01, 2013	216603-216681	\$367,686.24
March 08, 2013	216682-216803	\$179,851.22
March 11, 2013	216804-216931	\$178,709.27

Payroll submitted was:

February 28, 2013	86241-86242	\$188.42	Employee Check
February 28, 2013	86243-86245	\$281.40	Vendor Checks
February 28, 2013	84678-84915	\$208,183.60	Direct Deposit Stubs

Fuchs/Hansen to approve payment of warrants and payroll as submitted. The motion carried.

Fuchs/Krug to adjourn the meeting at 10:33 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Tuesday, February 26, 2013
Third Floor Jury Room

Call Meeting To Order: Chuck Zenner at 8:30 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Dave Krug and Tim Hansen.

Members Absent: Dennis Fuchs had an excused absence.

Other Attendees: Jim Metz, Larry Brandl, Shelia Nice and Bruce Strama

Approve the Minutes of the January 31, 2013 Finance Committee meeting: Mildbrand/Hansen to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Krug/Hansen to approve the agenda. The motion carried.

Discuss and act on a resolution approving (CDGB) Housing Consortium Contract: Committee members had received a copy of the resolution in their county board packets for review prior to the meeting. There were several questions directed toward Shelia Nice which she addressed to the satisfaction of committee members. Strama noted an error in the resolution in the third paragraph where instead of CDGB the resolution had in error, DCBG. Mildbrand/Hansen to amend/correct the error in the original resolution. The motion carried. Krug/Hansen to approve the resolution as amended. The motion carried.

Discuss and act on a request for donation to the County Fair: Chuck Zenner informed committee members that the Taylor County Fair did not charge admission in 2012 and does not intend to charge admission in the future. The Fair Board and new manager feel that more sponsorship and donations will allow the Fair to prosper without charging general admission. Admission will continue to be charged to certain grand stand events as the expense for those events is rather large. According to Zenner the expense for grandstand events including the tractor pull, truck pull and Wisconsin Singers will be approximately \$40,000 in 2013. Zenner reported that the City of Medford has donated \$3,500 Hotel/Motel tax funds for the 2013 Taylor County Fair, and that he is requesting \$2,500 from Taylor County. He did also note that even though the request from Taylor County is less than from the city, other contributions by the county including maintenance and utilities more than make up for that difference. Mildbrand/Hansen to approve the request for a \$2,500 donation to the Taylor County Fair. The donation will be from the Sundry Unclassified Account #101.51990.0000.5391. The motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

February 1, 2013	216065-216157	\$110,069.16
February 8, 2013	216158-216250	\$361,203.06
February 11, 2013	216251-216373	\$227,416.52
February 15, 2013	216374-216466	\$172,018.13
February 22, 2013	216467-216544	\$598,222.74
February 25, 2013	216545-216602	\$87,592.70

Payroll submitted was:

January 31, 2013	86231	\$47.58	Employee Check
January 31, 2013	86232-86233	\$67.40	Vendor Checks
January 31, 2013	84232-84448	\$200,008.54	Direct Deposit Stubs
February 14, 2013	86234	\$100.70	Employee Check
February 14, 2013	86235-86240	\$2,377.90	Vendor Checks
February 14, 2013	Two Checks	-\$21.69	Manual Checks
February 14, 2013	84449-84677	\$197,455.68	Direct Deposit Stubs

Mildbrand/Hansen to approve payment of warrants and payroll as submitted. The motion carried.

Hansen/Mildbrand to adjourn the meeting at 9:53 a.m. The motion carried.

Bruce P. Strama

Joint Personnel and Finance Committee

February 7, 2013

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 10:00 a.m.

Members Present: Dave Bizer, Tim Hansen, Charles Zenner, David Krug, Dennis Fuchs, Scott Mildbrand, Lester Lewis

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, John Prentice, John Spiegelhoff, Jacky Peterson, Amy Merrill, Mitch Perkl, Michele Armbrust, Kathy Tingo

Approve Agenda. A motion was made by Bizer, seconded by Hansen, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Mildbrand, to approve the minutes of the January 10, 2013, Joint Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Lewis, seconded by Fuchs, at 10:01 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), for the purpose of discussing union negotiations. The Joint Personnel and Finance Committee may continue in closed session for the purpose of negotiating with Local 3679, Non-Professional Union and Local 662, Professional Union. A roll call vote cast, seven (7) voting aye, the motion carried.

Open Session. A motion was made by Lewis, seconded by Bizer, to go into open session at 11:33 a.m. A unanimous cast, the motion carried.

A tentative agreement was made with Local 3679, Non-Professional Union and Local 662, Professional Union. Both units will take the tentative agreements to their membership for ratification.

Adjournment. A motion was made by Fuchs, seconded by Hansen, to adjourn at 11:34 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

FINANCE COMMITTEE

Thursday, January 31, 2013
County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Dennis Fuchs, Scott Mildbrand, Dave Krug and Tim Hansen.

Members Absent: All members present.

Other Attendees: Jim Metz, Lester Lewis, Larry Brandl and Bruce Strama

Approve the Minutes of the January 17, 2013 Finance Committee meeting and the minutes of the Joint Personnel/Finance Committee meeting held on January 10, 2013: Hansen/Mildbrand to approve the minutes of the previous Finance Committee meeting and Joint meeting with Personnel. The motion carried.

Approve the Agenda: Krug/Mildbrand to approve the agenda. The motion carried.

Discuss and act on a resolution approving (CDGB) Housing Consortium Contract: There was no action taken on this agenda item as the contract is currently being revised. The item will be placed on a future agenda following contract revisions.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

January 18, 2013	215832-215903	\$124,767.63
January 25, 2013	215904-215979	\$371,693.23
January 28, 2013	215980-216064	\$237,139.84

Payroll submitted was:

January 17, 2013	86226-86230	\$1,832.40	Vendor Checks
January 17, 2013	One Check	\$0.00	Manual Check
January 17, 2013	84011-84231	\$223,533.12	Direct Deposit Stubs

Hansen/Krug to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Hansen to adjourn the meeting at 10:14 a.m. The motion carried.

Bruce P. Strama

FINANCE COMMITTEE

Thursday, January 17, 2013
County Board Room

Call Meeting To Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Dennis Fuchs and Scott Mildbrand.

Members Absent: Dave Krug and Tim Hansen

Other Attendees: Jim Metz, Sarah Holtz and Bruce Strama

Approve the Minutes of the December 27, 2012 Finance Committee meeting: Mildbrand/Fuchs to approve the minutes of the previous Finance Committee meeting. The motion carried.

Approve the Agenda: Mildbrand/Fuchs to approve the agenda. The motion carried.

Treasurer's Report: Sarah Holtz distributed copies of the Report and reviewed it with committee members. There was some discussion of investments options to be addressed by Holtz and to be discussed at a future meeting.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

December 28, 2012	215458-215501	\$134,450.82
January 4, 2013	215502-215591	\$331,679.23
January 11, 2013	215592-215665	\$118,102.87
January 14, 2013	215666-215831	\$552,556.58

Payroll submitted was:

January 3, 2013	86223-86225	\$782.90	Vendor Checks
January 3, 2013	One Check	-\$21.69	Manual Check
January 3, 2013	83772-84010	%249,942.55	Direct Deposit Stubs

Mildbrand/Fuchs to approve payment of warrants and payroll as submitted. The motion carried.

Mildbrand/Fuchs to adjourn the meeting at 10:17 a.m. The motion carried.

Bruce P. Strama

Joint Personnel and Finance Committee Meeting

January 10, 2013

Third Floor County Board Room

Call Meeting to Order: Charles Zenner called the meeting to order at 10:26 a.m.

Members Present: Lester Lewis, Dave Bizer, Charles Zenner, Dennis Fuchs, Scott Mildbrand, Tim Hansen

Members Absent: David Krug

Other Attendees: Linda Daniels, Marie Koerner, Larry Brandl, Jim Metz, Lee Clendenning, Steve Fliehs, Gary Gretzinger

Approve Agenda. A motion was made by Mildbrand, seconded by Lewis, to approve the agenda with eight items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Fuchs, to approve the minutes of the December 18, 2012, Joint Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Lewis, seconded by Bizer, at 10:28 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), for the purpose of discussing of bargaining strategies with the unions and for the purpose of negotiating with Local 617, Highway Union. A roll call vote cast, six (6) voting aye, one (1) absent (Krug), the motion carried.

Open Session. A motion was made by Lewis, seconded by Fuchs, to go into open session at 11:08 a.m. A unanimous cast, the motion carried.

It was moved by Bizer, seconded by Lewis, to compensate the Highway employees that were present at the meeting today.

An agreement was made to increase the Highway union employees wages by 1½% on January 1, 2013 and 1½% on July 1, 2013.

Non-Represented employee salary increase. A motion was made by Lewis, seconded by Bizer, to increase the Non-Represented employees' salaries by 1½% on January 1, 2013 and 1½% on July 1, 2013. A unanimous vote cast, one (1) absent (Krug), the motion carried.

Starting rate for Courthouse wage schedule. Marie Koerner, Human Resources Manager, was present to have the committee review the schedule in the Non-Professional Union with respect to the Starting wage and the Probationary wage in that group. The rates have been frozen since 1998. It was moved by Bizer, seconded by Lewis, to multiply the one year rate by .85 to become the starting wage and multiply the one year rate by .90 to become the six month rate. This would apply to Grades 1-15, but not Grades 11a and 15a. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Hansen, seconded by Mildbrand, to adjourn at 11:26 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels