

TAYLOR COUNTY

Local Emergency Planning Committee

Minutes of Meeting

DATE: November 13, 2013 **TIME:** 10:00AM **PLACE:** Ground Floor Training Room

Attending: William Breneman; Craig Amundson; Mike Danen; Jess Sackmann; Chad Demulling; Mike Filas; Mark Kind; Patty Krug; Scott Lindow; Tim Ludwig; Jerry Butler; Russell Bullis; Lisa Olson-McDonald.

Minutes by: Craig Amundson, LEPC Secretary

The meeting was called to order by Chairman William Breneman at 10:00am. A motion for approval of minutes for the September 24, 2012 meeting was made by Jess Sackmann. A second was made by Patty Krug. Motion carried.

Agenda:

The agenda was approved as printed.

Election of Officers

Current officers are: William Breneman, Chairman (to be appointed by the County Board); Mike Danen, Vice Chair; Craig Amundson, Secretary; Patty Krug, Alternate Secretary.

Motions to nominate and approve current officers to continue in their positions were carried.

Review/Update LEPC Membership List: Motion for Jerry Butler to be added to membership list made by Craig Amundson and seconded by Mike Filas. Motion carried.

Review/Update LEPC By-Laws:

Update Procedures for Review of HazMat Response Expenditures:

Designation of State to be LEPC Inspector: A motion was made by Chad Demulling and seconded by Jess Sackmann to approve the updated membership list, approve the by-laws, approve the procedures for review of HazMat response expenditures, and designate the state to be the LEPC inspector. Motion carried.

Spill Report: There were no new spills to report.

Hazard Mitigation Planning Process: The Hazard Mitigation Grant and planning process was explained by Craig Amundson. Based on the recommendation of the consultant from Northwest Regional Planning who is managing the plan process, members of the local planning group should come mainly from the LEPC committee. Another meeting will be scheduled with the consultant to have the process explained and the planning committee formed from members of the LEPC.

Emergency Management Position: The current emergency management director, Craig Amundson, was promoted to a sergeant position with the Sheriff's Office. Craig Amundson will continue performing emergency management functions until the position is filled. How

the position will be filled is still being decided.

Round Table Discussion: ICS 300 training classes will be offered in January or February 2014.

The class will be held in the evening and separated into four classes over the course of two weeks. The current status of the radio system was discussed. Law enforcement should be able to switch from the fire radio system within about three weeks.

Next Meeting: Craig Amundson will call another meeting when needed.

Meeting was adjourned at 10:40am.

Craig Amundson, Secretary LEPC