

Taylor County Board of Health

November 12, 2019

G143 Ground Floor Conference Room

Call Meeting To Order: Tim Hansen called the meeting to order at 9:30 am.

Members Present: Dr. Cathy Reuter, Regina Syryczuk, Earl Hinkel, Rollie Thums, Carol Tuma, Diane Albrecht and Tim Hansen

Members Absent: Pat Mertens

Other Attendees: Patty Krug, and Michele Armbrust

Approve Minutes: A motion was made by Earl Hinkel and seconded by Rollie Thums to approve the September 2019 minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums and seconded by Dr. Cathy Reuter to approve the agenda with the correction September 9, 2019 minutes. Motion carried.

Monthly Bills: A motion was made by Regina Syryczuk and seconded by Dr. Cathy Reuter to approve the September and October 2019 bills as submitted. Motion carried.

Update on Programs:

Agent Status Program:

Patty updated the committee Tony has been busy with new facilities/owners' completion of pre-inspections and licensing of the facilities. The Department of Agriculture, Trade and Consumer Protection review for our agent program was provided.

Approve/Reject Public Health Fees Schedule for Services: Patty reviewed the fee schedule and the reason for the changes. A motion by Rollie Thums and seconded by Dr. Cathy Reuter to approve the fees effective January 1, 2020.

Additional update on Public Health programs: Patty reported continuing to become a provider of service for flu immunizations with Aspirus Arise. We have completed vision and hearing screenings in Taylor County schools. We screened 1,525 children with 152 referrals for vision utilizing two SPOT vision screening instruments provided through area Lions clubs. We have completed flu clinics that were scheduled and continue to provide flu vaccine by appointment. Patty has been asked to serve on the Aspirus Community Health Needs Committee with her first meeting scheduled on Wednesday. She said a meeting will be held with the Sheriff department to refer inmates for the Hepatitis A vaccine program with the current concern in surrounding states of Hepatitis A outbreaks in jails. Staff nurses met with Aspirus nurses to inform them of the programs and services we provide to Taylor County residents. Staff completed a radio interview to discuss flu season and introduction of our two new nurses. We provided staff for Medford Child Development Days and the senior health fair. Discussed the new cell phone policy.

Patty presented current public health resolutions to discuss as a board in the future to increase minimum age of tobacco purchase to age 21 and the exemption of a personal conviction waiver for immunizations. She will send this information to the board to review for discussion at a future board of health meeting.

Update on Grants: Patty reported on:

MCH grant: Taylor County schools are reviewing the signs of suicide curriculum with school staff and parents. Plans are to have each school implement this program in at least one middle school grade and one high school grade. Our staff will be attending the Adult and Youth Mental Health trainings in the next week.

PHER grant: The agency has committed to providing Westboro community \$5,000 towards the purchase of their new siren warning system. The check will not be issued until a date has been set to install the siren. We provided this funding to Stetsonville last grant funding year. The agency nurses will be observers for a communicable disease exercise with Aspirus Medford. Patty attended the area Emergency First Responders meeting, new staff still need to complete the ICS 400 and Public Information Officer training in 2020, one nurse attended the Closed Points of Dispensing exercise in Ashland, and waiting for emergency management grant proposal she wrote for funding the Stop the Bleed training kits. We have been notified the state will be offering paid scholarships for future national and state conferences this next year. We have to apply by December 1st.

DFC grant: Patty is submitting the paperwork for key personnel changes for the DFC grant. There is a planned meeting for this Friday with human services staff to discuss the future application for the grant funding for the next 5 years.

Scheduled Trainings/Conferences:

November: Adult and Youth Mental Health First Aid classes and the Community of Practice conference.

Review of Human Health Hazard Investigations: None at this time.

Communicable Disease Investigations: Patty reported reports of enteric, hepatitis, arboviral (mosquito)borne illness, and sti's. She also informed the committee of the notification to health care providers and schools of a potential mumps exposure at the national conference Future Farmers of America in Indiana which area schools potentially attended.

Correspondence: None

Other meetings attended by committee members: None

Discussion between board members and Health Department employees regarding various operational topics. No action will be taken on any of the topics discussed: None

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Tuesday, January 14, 2020 at 9:30 AM.

Adjournment: A motion by Diane Albrecht and seconded by Dr. Cathy Reuter to adjourn the meeting at 10:12 am. Motion carried.

Respectfully submitted: Patty Krug, Health Officer

Taylor County Board of Health

September 9, 2019

G143 Ground Floor Conference Room

Call Meeting To Order: Tim Hansen called the meeting to order at 9:30 am.

Members Present: Dr. Cathy Reuter, Regina Syryczuk, Pat Mertens, Earl Hinkel, Rollie Thums, Carol Tuma and Tim Hansen

Members Absent: Diane Albrecht

Other Attendees: Patty Krug, Michele Armbrust, Trisha Winchell and Michelle Cahoon

Approve Minutes: A motion was made by Pat Mertens and seconded by Rollie Thums to approve the August 2019 minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Rollie Thums and seconded by Regina Syryczuk to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Regina Syryczuk and seconded by Earl Hinkel to approve the August 2019 bills as submitted. Motion carried.

Update on Programs:

Agent Status Program:

Patty updated the committee Tony has been busy with new facilities/owners' completion of pre-inspections and licensing of the facilities. Our new nurses are trained in the lab and packaging of samples for arsenic and nitrate samples.

2018-2019 Food Safety Award: Medford Area Middle School/Kim Klemm is the only facility who qualified for this award this year. They were unable to attend and Tony will present the school with the award.

Health Department Staffing: Patty introduced Trisha and Michelle and they provided information on their background.

Approve/Reject the 2019-2021 Aspirus Medford and Taylor County Health Department Community Health Needs Assessment and Implementation Plan.

The committee was provided the report last month to review. An update was provided on the information in the plan. A motion was made by Earl Hinkel and seconded by Pat Mertens to approve the plan as submitted. Motion carried.

Additional update on Public Health programs: Patty reported on the attendance of the Tuberculosis Summit held in Phillips this past month and currently working on an Memorandum of Understanding for the TB dispensary agreement with Aspirus Medford, Gilman and Rib Lake clinics. The nurses have scheduled vision, hearing and fluoride varnish services in those schools

we have provided in the past. We have been informed there will be a delay in the delivery of our flu vaccine this year. We have begun to provide nail care clinic services at senior sites and by appointments, Tricia explained the Grapevine program and education we can provide to the public/senior sites with this information, we have two more applications with the Taylor County Moving for a Cure which can be funded, Patty updating the courthouse and sheriff department OSHA plan, and reported on the statistics for the Wisconsin Well Woman program screening services by Portage County who is the lead agency for the consortium and some missed opportunities we have seen locally for women who might qualify.

Update on Grants: Patty reported on:

MCH grant: The agency has been meeting the requirements for the grant and currently working with schools on the Signs of Suicide program.

PHER grant: Patty reported on this Friday, 13th, Taylor County will host a Stop the Bleed train the trainer class. The four nurses from our agency will attend and begin outreach to schools and industries to provide this program and the trauma kits. A population we did not consider to outreach was the Plain Clothes community and we will contact the Bishops to see if they would be interested in having us provide the training. Patty presented the thank you card from Holy Rosary school for their new radios. Patty updated the committee on the agreement with Aspirus for their facilities Closed Points of Dispensing for medication distribution of their staff in the event of a public health disaster. There are 3 potential trainings related to public health emergencies scheduled for January, April and June 2020 for staff to attend.

DFC grant: The Project Director has been hired, Marlana Livingston. Year 5 has been awarded to the agency and Patty will need to complete a year 5 budget revision due to staff changes. She currently will be meeting with Human Services staff to review Year 4 budget and requirements to assure we are meeting the grant action plan. She encouraged the board members to view the school based videos they completed this past year.

Scheduled Trainings/Conferences:

September Conferences: Statewide Lead-Wausau and ICS 300-Spooner

October Conferences: Public Health Orientation, Hepatitis C-Wausau, STI-Wisconsin Dellis

Review of Human Health Hazard Investigations: Patty updated the committee related to the city of Medford property complaint and our recommendation.

Communicable Disease Investigations: Patty reported the nurses change in caseload for investigations, school syndromic surveillance. We also followed up on cases related to Hepatitis C, enterics, lyme's pertussis and STI's.

Correspondence: None

Approve/Reject 2020 Taylor County Health Department Budget: A motion by Regina Syryczuk and seconded by Earl Hinkel to approve the budget as submitted. Motion carried.

Other meetings attended by committee members: Rollie and Tim provided a report from the National Association of Local Board of Health conference.

Discussion between board members and Health Department employees regarding various operational topics. No action will be taken on any of the topics discussed: None

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Tuesday, November 12, 2019 at 9:30 AM.

Adjournment: A motion by Rollie Thums and seconded by Earl Hinkel to adjourn the meeting at 10:22 am. Motion carried.

Respectfully submitted: Patty Krug, Health Officer

Taylor County Board of Health

August 6, 2019

G143 Ground Floor Conference Room

Call Meeting To Order: Rollie Thums called the meeting to order at 9:30 am.

Members Present: Dr. Cathy Reuter, Diane Albrecht, Pat Mertens, Earl Hinkel, Rollie Thums, Carol Tuma and Tim Hansen

Members Absent: Regina Syryczuk

Other Attendees: Patty Krug

Approve Minutes: A motion was made by Dr. Cathy Reuter and seconded by Earl Hinkel to approve the May 14 and 29th 2019 minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Diane Albrecht and seconded by Earl Hinkel to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Earl Hinkel and seconded by Dr. Cathy Reuter to approve the May-July 2019 bills as submitted. Motion carried.

Update on Programs:

Agent Status Program:

Patty updated the committee on the response sent to the DNR and the invoice submitted for final payment for services. She reported on the findings of the state DATCP and Lab inspections and their findings. She provided a copy for review of the Agent Licensing, inspection, policy and procedure manual. She reported on the current type of facilities asking for new licenses and those facilities who did not renew their licenses for this year.

Health Department Staffing: Patty reported on the two new nurses who were hired, orientation and trainings they are currently completing or will be in the future. They both have been proficiency tested for our lab so we will increase our lab hours to accommodate water testing. They will begin to provide other services for the health department as they are trained such as nail care. She reported the regional public health nurse and immunization coordinator will come later this month to provide additional training.

Additional update on Public Health programs: Patty reported increase in request for immunization and tb skin testing with the school year starting, still attempting to update the sheriff department Bloodborne Pathogen Plan, assisting with the Taylor County Moving for a Cure grant applications, NALBOH national conference for board members, scheduling school health screenings, Medford School Safety meeting attendance, 2020 budgets due the first week of September, TC Literacy Council awards and continued work with the all inclusive playground committee. Patty provided a copy of the new Community Health Needs Assessment and Implementation Plan and will bring back to next months meeting for approval.

Update on Grants: Patty reported on:

MCH grant: Patty reported community learning calls for our grant and the SOS (signs of suicide) training attended in Boston by community partners with the schools and the followup paper work to be completed, the state onsite review of our program and the Suicide Prevention Walk.

PHER grant: Patty reported on the financial assistance provided to the Village of Stetsonville for a siren and will be working with the Town of Westboro, emergency responders meeting held last Thursday, Stop the Bleed kits and training to be scheduled so we can provide training on the purchased kits working with the Emergency Management Director, reviewing grant requirements for next year and working with new staff for closed points of dispensing (PODS) training and agreements with community agencies.

DFC grant: The Project Director has resigned so currently advertising for this position. Patty recommended this becomes a full time position this next year rather than LTE because the grant requires this if the county is going to apply for years 6-10. Patty has informed human services after this 5 year grant is completed she will no longer be the fiscal agent but will assist human services with the fiscal training and grant submission if they apply for years 6-10.

Opioid Grant: Patty reported the grant is almost done and we continue to educate with the drug of the month campaign.

Community Planning Grant: Emergency Management Director and the health department completed providing over 25 weather radios to community partners. The radio was instrumental in the preparation for severe weather two weeks ago with the rodeo and Whittlesey Fest to alert participants of the incoming severe weather.

Communicable Disease funding: Participated in the measles tabletop hosted by Aspirus, purchased a new laptop for the new staff and funding to attend the TB summit in Philips in August.

Scheduled Trainings/Conferences:

Public Health Nursing Conference: August, Stevens Point/Michele, Tricia and Michelle

State Lead Conference: September, Wausau, Michele, Tricia and Michelle

PH Orientation: October, Wausau, Gina, Tricia and Michelle

Review of Human Health Hazard Investigations: Patty updated the committee landlord/tenet issues phone calls but no signed written complaints.

Communicable Disease Investigations: Patty reported on a tic-borne disease, sti's, enteric diseases, tb, measles and Hepatitis C.

Correspondence: None

Other meetings attended by committee members: None

Discussion between board members and Health Department employees regarding various operational topics. No action will be taken on any of the topics discussed: None

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Tuesday, September 10, 2019 at 9:30 AM.

Adjournment: A motion by Diane Albrecht and seconded by Dr. Cathy Reuter to adjourn the meeting at 10:15 am. Motion carried.

Respectfully submitted: Patty Krug, Health Officer

Taylor County Board of Health

May 29, 2019

G143 Ground Floor Conference Room

Call Meeting To Order: Tim Hansen called the meeting to order at 9:00 am.

Members Present: Dr. Cathy Reuter, Diane Albrecht, Regina Syryczuk, Earl Hinkel, Rollie Thums and Carol Tuma

Members Absent: Pat Mertens

Other Attendees: Patty Krug, Michele Armbrust and Jim Metz

Approve Agenda: A motion was made by Rollie Thums and seconded by Diane Albrecht to approve the agenda. Motion carried.

Discussion of DNR Cancellation of Agreement for Transient Non-Community Program: Discussion took place concerning the notification letter from the DNR cancelling our contract with them in 60 days. A motion was made by Earl Hinkel and seconded by Rollie Thums to refer this matter to corporation counsel. Motion carried.

Approve/Reject the hiring of an additional full-time Public Health Nurse: Patty explained the reason for this request to the board and the continued need for succession planning for the department. A motion was made by Dr. Cathy Reuter and seconded by Earl Hinkel to authorize the department to hire an additional full-time public health nurse. Motion carried.

Other meetings attended by committee members: None

Discussion between board members and Health Department employees regarding various operational topics. No action will be taken on any of the topics discussed: None

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Tuesday, August 6, 2019 at 9:30 AM.

Adjournment: A motion by Diane Albrecht and seconded by Dr. Cathy Reuter to adjourn the meeting at 10:35 am. Motion carried.

Respectfully submitted: Patty Krug, Health Officer

Taylor County Board of Health

May 14, 2019

G143 Ground Floor Conference Room

Call Meeting To Order: Tim Hansen called the meeting to order at 9:00 am.

Members Present: Dr. Cathy Reuter, Diane Albrecht, Regina Syryczuk, Earl Hinkel, Rollie Thums and Carol Tuma

Members Absent: Pat Mertens

Other Attendees: Patty Krug

Approve Minutes: A motion was made by Earl Hinkle and seconded by Regina Syryczuk to approve the March 2019 minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Diane Albrecht and seconded by Rollie Thums to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Regina Syryczuk and seconded by Diane Albrecht to approve the March and April 2019 bills as submitted. Motion carried.

Update on Programs:

Agent Status Program:

Patty updated the committee on the DNR annual site review and comments made during this meeting. Tony has checked with the state and there is no expected increase in fees so we will send out renewals for next year licensing program next week. We will have DTCAP here this week to do their annual onsite review and inspection with Tony.

Health Department Staffing: Patty reported on the application process and interviews for a BSN nurse. She explained an offer was not accepted due to the pay, the next option was to advertise for a ADN nurse. She noted the two year nurse is titled a Community Health nurse versus the BSN has the title Public Health nurse. At this time we have 4 applicants as of last week and will do interviews on May 21st. She explained the wage currently for a nurse and what current applicants are making which is over the amount paid to a nurse who has been employed 30 years with the county. Patty provided information on the impact of programs at this time with only two nurses in the office and due to already scheduled vacation out of town, the days only one nurse will be available for services during June/July and the state has already been advised in case for the need of mutual aid in the event of an outbreak.

Additional update on Public Health programs: Patty provided information on the community conversation grant (\$5,000) on the topic of Mental Health in Taylor County which is scheduled at this time for May 29th in the Red/White theater. She updated on the Spring Medford Child Development days, Taylor County Moving for a Cure event and she will handle the funding stipend for grant recipients, Michele will teach a babysitting class for Gilman schools, June 7th,

topics of discussion at the Medford school, Human Growth and Development meeting, observer for the active shooter drill in Gilman, delivered free books for the Taylor County Literacy Council to certified daycare providers, discussion in reference to the reporter about the potential for a measles outbreak in Wisconsin, the community forum on Opioid's, Governor Ever's budget impact for Taylor County and the impact for public health programs, and the email from the Wisconsin Lung Association looking for support to ban e-cigarettes and marijuana as part of the smoke free air law.

National Association of Local Boards of Health Conference: Patty asked if members were interested they should let her know by June 6, 2019 so arrangements could be made.

Update on Grants: Patty reported on:

MCH grant: Patty reported on the annual required training and the evaluation of this training, the staff and community partners scheduled to attend the Signs of Suicide training in Boston, MA and the required training to local schools in Taylor County on August 16th, Michele attended the Wisconsin Prevent Suicide conference and the potential to host a Mental Health First Aid at Work seminar in Taylor County.

PHER grant: Michele is attending the small workgroup with other counties about our plan, we have very limited staff to respond to a disaster at this time. Patty reported the purchase of radio's for Holy Rosary school, the training they have completed and the next steps towards emergency response for the school.

DFC grant: The DFC staff attended their first week of CADCA training and will attend week 2 next week. She reported on the response for the Your Choice speakers. The Marshfield Clinic has informed us they do not want to continue in the evaluator role so we will need to find someone else since this is a requirement of the grant, staff will attend the prevention conference, the coalition has done some strategic planning and they plan to have the Navy Seals Pure Performance return next spring to complete another training. Carol Tuma provided the flyer which Patty will give to DFC staff on the topic of e-cigarettes and Youth seminar to be hosted by Marshfield Clinic.

WIC grant: Patty reported the caseload will be adjusted every 3 months instead of 6 months. She reported on the issues with the Verizon Hotspot for secured internet service in Gilman and has discussed this with the county clerk who approved the purchase of an ATT hotspot for the Gilman area to see if we have a better signal. She asked the committee to also approve this purchase. Earl Hinkle informed the committee he has one of these and his experience with it. A motion was made by Rollie Thums and seconded by Dr. Cathy Rueter to approve the purchase of the ATT hotspot as presented. Motion carried.

Opioid Grant: Patty reported on the forum that was held, the live stream feature and participation in Gilman and Rib Lake sites and the drug of the month education awareness advertisements.

Community Planning Grant: Patty is working with emergency management to get weather radio's out to facilities for notifications.

Scheduled Trainings/Conferences:

WALHDAB Annual Conference: May, Wisconsin Dells/ Michele and Regina.

Signs of Suicide: July, Boston MA/Michele

Public Health Nursing Conference: August, Stevens Point/Michele

Review of Human Health Hazard Investigations: Patty updated the committee landlord/tenet issues and consultation by townships on potential hazards, what they can do about them and referral to health department.

Communicable Disease Investigations: Patty reported on a tic-borne disease, sti's, enteric diseases, tb, and Hepatitis C.

Correspondence: None

Other meetings attended by committee members: None

Discussion between board members and Health Department employees regarding various operational topics. No action will be taken on any of the topics discussed: None

Approve/Reject resolution honoring Dorathy Nelson years of service: A motion by Diane Albrecht and seconded by Regina Syryczuk to approve the resolution. Motion carried.

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Tuesday, August 6, 2019 at 9:30 AM.

Adjournment: A motion by Diane Albrecht and seconded by Earl Hinkel to adjourn the meeting at 10:37 am. Motion carried.

Respectfully submitted: Patty Krug, Health Officer

Taylor County Board of Health

March 19, 2019

G143 Ground Floor Conference Room

Call Meeting To Order: Tim Hansen called the meeting to order at 9:00 am.

Members Present: Dr. Cathy Reuter, Diane Albrecht, Regina Syryczuk, Earl Hinkel, Rollie Thums and Carol Tuma

Members Absent: Pat Mertens

Other Attendees: Patty Krug

Approve Minutes: A motion was made by Diane Albrecht and seconded by Rollie Thums to approve the December 2018 minutes as submitted. Motion carried.

Approve Agenda: A motion was made by Earl Hinkel and seconded by Regina Syryczuk to approve the agenda. Motion carried.

Monthly Bills: A motion was made by Diane Albrecht and seconded by Earl Hinkel to approve the December 2018, Jan and Feb 2019 bills as submitted. Motion carried.

Update on Programs:

Agent Status Program:

Patty updated the committee on some of the issues the agency has had with DNR rule interpretations and DATCP will do their annual review of the agency in April.

Additional update on Public Health programs: Tim Hansen read the letter he received from Wisconsin Department of Health Services which noted the Health Department has met all the requirements for a Level 2 health department. Patty updated the committee on jail health nursing and program changes as a result of an agency nurse who will take this position, resignation of nurse in January 2019, Gina Thorson hired as the bookkeeper for the agency (she previously worked at human services), updated on the community health assessment and the priorities selected and future plans to proceed with development of the plan, child development days for Gilman and additional days for Stetsonville/Medford schools, third hepatitis B vaccine administration for Medford school staff, updated orientation guide for new staff, Taylor County Moving for a Cure event, and Michele followup on court counseling cases.

Discussion Health Department Staffing:

Approve/Reject Full Time Nurse Position: Patty requested the committee approve the filling of a full time nurse position for the agency. A motion was made by Rollie Thums and seconded by Regina Syryczuk to fill a full time nurse position for the agency. Motion carried.

Update on Grants: Patty reported on:

MCH grant: Patty is waiting for Human Service to identify a staff member to attend the Signs of Suicide training scheduled in Boston at the end of July.

PHER grant: Michele is attending the small workgroup with other counties about our plan and grant requirements. Michele will be attending at the end of this week the Governor's Emergency Management Conference and working with Holy Rosary and Gilman schools on their emergency plans and drills.

DFC grant: The DFC staff is attending their first week of CADCA training in Virginia. She updated the list of coalition activities including the guest speakers for all three schools, live streaming to Rib Lake and Gilman for the Opioid Town Hall meeting with the help of Medford School IT staff, 2019 YRBS surveys are in the process of being completed by the 3 school districts, reported the DFC evaluators have asked to come to do a site visit in April which is a great accomplishment for the coalition to be selected because of the work we are doing in our community and discussion has started for this year's meth walk.

WIC grant: Patty reported the WIC nutritionist is learning to do the lead samples due to staffing changes.

Scheduled Trainings/Conferences:

Wisconsin Emergency Management Conference, March 20-22nd, Wisconsin Dells

MCH required Conference-April, Patty, Eau Claire

WALHDAB Annual Conference-May, Wisconsin Dells. Patty will send the brochure via email to committee members and those who want to attend need to let Patty know with the information requested by March 28th.

Review of Human Health Hazard Investigations: Patty updated the committee on the carbon monoxide case and the complaint related to the rat situation in Rib Lake.

Communicable Disease Investigations: Patty reported on a tic-borne disease, sti's, enteric diseases, tb, Hepatitis C and carbon monoxide.

Correspondence: None

Other meetings attended by committee members: None

Discussion between board members and Health Department employees regarding various operational topics. No action will be taken on any of the topics discussed: None

Next Committee Meeting: The next meeting of the Taylor County Board of Health Committee will be Tuesday, May 14, 2019 at 9:30 AM.

Adjournment: A motion by Earl Hinkel and seconded by Rollie Thums to adjourn the meeting at 10:20 am. Motion carried.

Respectfully submitted: Patty Krug, Health Officer