

FINANCE COMMITTEE

Monday, December 23, 2019

County Board Room

Call Meeting to Order: Chuck Zenner called the meeting to order at 9:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper and Catherine Lemke

Members Absent: none

Other Attendees: Jim Metz, Larry Brandl, Courtney Graff, Kyle Noonan and Andria Farrand.

Finance Committee will convene to closed session pursuant to State Statute 19.85(1)(d), to consider specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. At the conclusion of the closed session, the Committee will reconvene into open session to take any necessary actions: Motion by Hansen, seconded by Mildbrand to go into closed session at 9:01 a.m. Motion carried.

The meeting to reconvene in open session: Hansen motioned, seconded by Soper to reconvene in open session at 9:47 a.m. Motion carried.

Adjourn the meeting: Motion by Soper, seconded by Hansen to adjourn the meeting at 9:48 a.m. Motion carried.

Andria Farrand
Taylor County Clerk

Joint Personnel and Finance Committee

November 18, 2019

Third Floor County Board Room, Taylor County Courthouse

Call Meeting to Order: Charles Zenner called the meeting to order at 9:00 a.m.

Members Present: Charles Zenner, Scott Mildbrand, Rollie Thums, Lester Lewis, Ray Soper, Cathy Lemke, Tim Hansen

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Nicholas Schuld, Dave Kahan, Randy Ingram; WPPA Business Agent, Rich Burghaus; WPPA Business Agent, Corey Dassow, Mindy Dale; Weld Riley

Approve Agenda. A motion was made by Thums, seconded by Mildbrand, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Mildbrand, seconded by Hansen, to approve the minutes of the November 7, 2019, Joint Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Lewis, seconded by Lemke, at 9:01 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), for the purpose of negotiating with WPPA, Deputy Sheriff's Union and WPPA, Sergeant's Union, and for the purpose of discussing and acting on Grievance #19-00407, submitted by WPPA, Deputy Sheriff's Union. A roll call vote cast, seven [7] voting aye, the motion carried.

The Joint Personnel and Finance Committee recessed at 9:43 a.m. for a Personnel Committee meeting and reconvened at 9:50 a.m.

Open Session. A motion was made by Mildbrand, seconded by Lemke, to go into open session at 10:22 a.m. A unanimous cast, the motion carried.

Adjournment. A motion was made by Mildbrand, seconded by Lemke, to adjourn at 10:22 a.m.

Secretary: Linda Daniels

JOINT FINANCE, POWTS AD-HOC AND ZONING COMMITTEES

Thursday, November 14, 2019

County Board Room

Call Meeting to Order: Jim Metz called the meeting to order at 1:00 p.m.

Members Present: Jim Metz, Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper, Catherine Lemke, James Gebauer, Lester Lewis, Rollie Thums, Gene Knoll, Myron Brooks, Kyle Noonan, Sue Noland

Members Absent: none

Other Attendees: Ruthann Koch, Larry Brandl, Brian Wilson-Star News, Andria Farrand.

Approve the Agenda: Motion by Zenner, seconded by Gebauer to approve the agenda with 10 items. Motion carried.

Approve the minutes of the October 31, 2019 Finance Committee meeting: Motion by Mildbrand, seconded by Hansen to approve the minutes as submitted. Motion carried.

Public Input/Correspondence: None.

Report on development of POWTS Revolving Loan program: Noonan addressed the committees and explained why the Private Onsite Wastewater Treatment System, POWTS, was created. There are approximately 4600 active septic permits, and 2000 that are unpermitted. The current resource, the Wisconsin Fund Reimbursement program is coming to an end. The POWTS ad-hoc committee created this new revolving loan program to assist low-middle income residents that need to replace their septic.

Review DRAFT procedure manual, loan application, real estate mortgage and note: All were reviewed by the committee and it was noted that there may need to be changes once this gets started.

Report on administration of loan program: Northwest Regional Planning (NWREP) and Taylor County Housing Authority (TCHA) submitted bids to administer the program and the contract has been drawn up with TCHA.

Discuss where funding for loan program will originate: The committee discussed several options for funding the program, including a bank line of credit which had not been explored previously. After further discussion, Lewis made a motion to fund the program with \$200,000.00 from the (Remediation fund) Environmental Cleanup Fund 402, for the startup of the program, with a maximum of \$300,000.00. Zenner seconded the motion. A roll call vote, ten (10) voting aye, one (1) voting no (Soper), the motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

November 1, 2019	254947-255000	\$ 62,296.72
November 8, 2019	255001-255082	\$ 445,136.10
November 11, 2019	255083-255142	\$ 59,544.60

Payroll submitted was:

October 31, 2019	123026-123259	\$260,480.24	Direct Deposit Stubs
October 31, 2019	86801-86803	\$1334.37	Vendor Checks
October 31, 2019	1906,1917, 1947, 1949, 1986, 1988, 1999, 2103	\$ 430.45	Manual checks

Motion by Mildbrand, seconded by Hansen to approve payment of warrants and payroll as submitted. Motion carried.

Adjourn the meeting: Motion made by Lemke, seconded by Hansen to adjourn the meeting at 1:54 p.m. Motion carried.

Andria Farrand
Taylor County Clerk

Joint Personnel and Finance Committee

November 7, 2019

Third Floor County Board Room, Taylor County Courthouse

Call Meeting to Order: Charles Zenner called the meeting to order at 9:04 a.m.

Members Present: Charles Zenner, Scott Mildbrand, Rollie Thums, Lester Lewis, Ray Soper, Cathy Lemke

Members Absent: Tim Hansen

Other Attendees: Linda Daniels, Marie Koerner, Nicholas Schuld, Dave Kahan, Randy Ingram; WPPA Business Agent, Rich Burghaus; WPPA Business Agent, Corey Dassow, Mindy Dale; Weld Riley, David Richie; Weld Riley

Approve Agenda. A motion was made by Mildbrand, seconded by Soper, to approve the agenda with six items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Mildbrand, seconded by Thums, to approve the minutes of the September 26 and October 8, 2019, Joint Personnel and Finance Committee meetings. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Mildbrand, seconded by Thums, at 9:04 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), for the purpose of negotiating with WPPA, Deputy Sheriff's Union and WPPA, Sergeant's Union, and for the purpose of discussing and acting on Grievance #19-00407, submitted by WPPA, Deputy Sheriff's Union. A roll call vote cast, six [6] voting aye, one [1] absent [Hansen], the motion carried.

Open Session. A motion was made by Thums, seconded by Mildbrand, to go into open session at 1:00 p.m. A unanimous cast, the motion carried.

Adjournment. A motion was made by Thums, seconded by Lemke, to adjourn at 1:00 p.m.

Secretary: Linda Daniels

FINANCE COMMITTEE

Thursday, October 31, 2019

County Board Room

Call Meeting to Order: Chuck Zenner called the meeting to order at 1:00 p.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper and Catherine Lemke

Members Absent: none

Other Attendees: Jim Metz, Lester Lewis, Larry Brandl, Brian Wilson-Star News, Jon Trautman-CLA, Jessica Mudgett and Andria Farrand.

Approve the Agenda: Motion by Mildbrand, seconded by Lemke to approve the agenda with 11 items. Motion carried.

Approve the minutes of the October 16, 2019 Finance Committee meeting: Motion by Soper, seconded by Mildbrand to approve the minutes as submitted. Motion carried.

Public Input/Correspondence: None.

Request by Committee Chair for \$1000.00 to be used to fund annual employee Christmas party: Motion by Lemke, seconded by Mildbrand to approve \$1000.00 to be used to fund annual employee Christmas party. Motion carried.

Review of County departmental cash and checking accounts: Brandl presented the account information to the committee. Motion by Mildbrand, seconded by Lemke to approve the information as presented. Motion carried.

Review 2018 Audit Report with Jon Trautman from CliftonLarsonAllen LLP (CLA): Jon Trautman of CLA, formerly Schenck, was present to talk to the committee about the audit. Overall there were no major findings. Motion by Hansen, seconded by Lemke to approve as presented. Motion carried.

Approve new audit contract with CliftonLarsonAllen LLP (CLA): Brandl reviewed the new contract with the committee, pointing out that as additional standards are added, there is additional audit time and cost. Motion by Hansen, seconded by Lemke to approve as presented. Motion carried.

Review request from Taylor County Supportive Housing for CDBG Close grant money: Jessica Mudgett, Taylor County Supportive Housing was present to explain to the committee her request for CDBG close grant money to open a shelter in Taylor County. The intention was for the committee to help decide which committee should support the resolution and endorse it for the next County Board session. After some discussion, it was suggested the resolution go to the Human Services Board who is meeting next on November 13th. No other action was taken.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

October 17, 2019	254800-254870	\$ 182,912.20
October 25, 2019	254871-254920	\$ 266,690.00
October 28, 2019	254921-254946	\$ 17,642.61

Payroll submitted was:

October 17, 2019	122802-123025	\$257,304.65	Direct Deposit Stubs
October 17, 2019	86798-86800	\$1334.37	Vendor Checks

Motion by Mildbrand, seconded by Lemke to approve payment of warrants and payroll as submitted. Motion carried.

Adjourn the meeting: Motion made by Lemke, seconded by Mildbrand to adjourn the meeting at 1:58 p.m. Motion carried.

Andria Farrand
Taylor County Clerk

FINANCE COMMITTEE

Wednesday, October 16, 2019

County Board Room

Call Meeting to Order: Chuck Zenner called the meeting to order at 10:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper and Catherine Lemke

Members Absent: none

Other Attendees: Jim Metz, Larry Brandl and Andria Farrand.

Approve the Agenda: Motion by Mildbrand, seconded by Lemke to approve the agenda with 11 items. Motion carried.

Approve the minutes of the September 23, 26, and October 3, 2019 Finance Committee meeting: Motion by Lemke, seconded by Soper to approve the minutes as submitted. Motion carried.

Public Input/Correspondence: None.

Treasurer's report: Treasurers report reviewed and approved as presented by Holtz.

Resolution approving the 2020 Taylor County Annual Budget and tax levy to be apportioned to local districts: Resolution was presented to the Committee for approval and signature. Motion by Mildbrand, seconded by Soper to approve as submitted. Motion carried.

Milliman GASB75 Actuarial Valuation Proposal: Brandl presented the proposal to the committee which is a study of post-employment benefits and now done every 3 years as opposed to every 2 years as it used to be. Motion by Mildbrand, seconded by Hansen to approve the proposal as presented. Motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

September 11, 2019	254246-254302	\$ 329,545.67
September 20, 2019	254303-254397	\$ 387,596.09
September 23, 2019	254398-254443	\$ 43,380.79
September 27, 2019	254444-254510	\$ 75,874.35
October 4, 2019	254511-254610	\$168,102.23
October 11, 2019	254611-254700	\$ 238,490.53
October 14, 2019	254701-254799	\$ 138,291.16

Payroll submitted was:

September 19, 2019	122353-122582	\$248,833.24	Direct Deposit Stubs
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September. 19, 2019	86791-86793	\$ 1334.37	Vendor Checks
October 3, 2019	122583-122801	\$260,641.26	Direct Deposit Stubs
October 3, 2019	86794-86797	\$2090.37	Vendor Checks
October 3, 2019	1917,1921,1931,1947,1950,1986,1987, 1999, 3863	\$559.98	Manual checks

Adjourn the meeting: Motion made by Soper, seconded by Lemke to adjourn the meeting at 10:26 a.m. Motion carried.

Andria Farrand
Taylor County Clerk

Joint Personnel and Finance Committee

October 8, 2019

Third Floor County Board Room, Taylor County Courthouse

Call Meeting to Order: Charles Zenner called the meeting to order at 9:19 a.m.

Members Present: Charles Zenner, Scott Mildbrand, Rollie Thums, Lester Lewis, Tim Hansen, Ray Soper, Cathy Lemke

Members Absent: none

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz [left at 10:32 a.m.], Nicholas Schuld, Dave Kahan, Chad Kowalczyk, Larry Woebbecking, Randy Ingram; WPPA Business Agent, Rich Burghaus; WPPA Business Agent, Corey Dassow, Mindy Dale; Weld Riley, David Richie; Weld Riley, Brian Wilson; Star News

Approve Agenda. A motion was made by Mildbrand, seconded by Lewis, to approve the agenda with seven items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Lewis, seconded by Mildbrand, to approve the minutes of the September 17, 2019, Joint Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Exchange of initial bargaining agreement proposals with WPPA, Deputy Sheriff's Union and WPPA, Sergeant's Union. Mindy Dale, Labor Attorney, went over initial bargaining agreement proposals with Rich Burghaus and Randy Ingram, WPPA, Chad Kowalczyk and Nick Synol.

Closed Session. A motion was made by Lewis, seconded by Lemke, at 9:49 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), for the purpose of negotiating with WPPA, Deputy Sheriff's Union and WPPA, Sergeant's Union. A roll call vote cast, seven [7] voting aye, the motion carried.

Open Session. A motion was made by Thums, seconded by Hansen, to go into open session at 12:54 p.m. A unanimous cast, the motion carried.

Adjournment. A motion was made by Mildbrand, seconded by Lewis, to adjourn at 12:54 p.m.

Secretary: Linda Daniels

FINANCE COMMITTEE

Thursday, October 3, 2019

County Board Room

Call Meeting to Order: Chuck Zenner called the meeting to order at 9:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper and Catherine Lemke

Members Absent: none

Other Attendees: Jim Metz, Larry Brandl and Andria Farrand.

Approve the Agenda: Motion by Mildbrand, seconded by Lemke to approve the agenda with 6 items. Motion carried.

Approve the minutes of the September 16, 2019 Finance Committee meeting: motion by Soper, seconded by Hansen to approve the minutes as submitted. Motion carried.

Wage increase: Committee members signed the resolution that was approved at the last meeting. No other action taken.

2020 Budget wrap-up: Brandl provided all with the Budget status handout and explained the tax/mill rate will go down \$0.23 from last year and the equalized value has increased. Next year we will need to borrow for projects, for example the Highway project in 2021 and that will need to be determined in March or April of 2020. After further discussions, there was a motion by Soper, seconded by Lemke to approve the 2020 budget and to send it to the County Board for approval.

Adjourn the meeting: Motion made by Mildbrand, seconded by Lemke to adjourn the meeting at 9:31 a.m. Motion carried.

Andria Farrand
Taylor County Clerk

Joint Personnel and Finance Committee

September 26, 2019

Third Floor County Board Room, Taylor County Courthouse

Call Meeting to Order: Zenner called the meeting to order at 10:35 a.m.

Members Present in morning session: Charles Zenner, Scott Mildbrand, Lester Lewis, Catherine Lemke, Ray Soper, Tim Hansen

Members Absent in morning session: Rollie Thums

Other Attendees in morning session: Marie Koerner, Jim Metz, Larry Brandl, Tim Deaton; The Horton Group, Andria Farrand, Brian Wilson; Star News

Approve Agenda. A motion was made by Lewis, seconded by Mildbrand, to approve the agenda with eight items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Mildbrand, seconded by Lewis, to approve the minutes of the August 9, 2019, Joint Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Meet with The Horton Group to discuss employee health insurance and employee premiums. Tim Deaton, Vice President with The Horton Group, explained the 2020 renewal marketing summary that was received for Taylor County. The premiums quoted from five different insurance companies ranged from 13.94% to 53.69% higher than 2019 rates. There were also three companies that declined to submit a quote. Both the Aspirus Narrow Network and the NEHA Broad Network plans have an 8% premium increase for 2020. The Horton Group recommended continuing with the two plans with WCA Group Health Trust in 2020. In an effort to reduce some of the premium, plan design changes were agreed on: deductible changes – Single - \$2,000 to \$2,500; Limited Family - \$3,000 to \$3,500; Family - \$4,000 to \$5,000. Office visit copays increased to \$30 from \$25 and specialist office visit copays increased to \$75 from \$25. These changes will save 3.3% of the 8% increase. The remaining increased amount will be shared by Taylor County and the employees with the employees continuing to pay 18% for the NEHA Broad Network and 10% for the Aspirus Narrow Network. A motion was made by Hansen, seconded by Lemke, to approve the plan design changes and the remaining premium increase be shared by Taylor County and the employees with continuing the same premium percentages of 18% for the NEHA Broad Network and 10% for the Aspirus Narrow Network. A unanimous vote cast, the motion carried.

Committee will recess to the Personnel Committee meeting. The Joint Personnel & Finance Committee recessed at 11:43 a.m.

The Joint Personnel & Finance Committee reconvened at 1:34 p.m.

Members Present in afternoon session: Charles Zenner, Scott Mildbrand, Lester Lewis, Tim Hansen, Rollie Thums

Members Absent in afternoon session: Catherine Lemke, Ray Soper

Other Attendees in afternoon session: Marie Koerner, Jim Metz, Attorney Mindy Dale; Weld Riley, Attorney David Richie; Weld Riley, Corey Dassow

Closed Session. A motion was made by Lewis, seconded by Thums, at 1:34 p.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(e), to discuss bargaining strategies. A roll call vote cast, five [5] voting aye, two [2] absent [Lemke, Soper], the motion carried.

Open Session. A motion was made by Lewis, seconded by Hansen, to go into open session at 2:25 p.m. A unanimous cast, the motion carried.

Adjournment. A motion was made by Thums, seconded by Mildbrand, to adjourn at 2:25 p.m. A unanimous vote cast, the motion carried.

Secretary: Marie Koerner

FINANCE COMMITTEE

Thursday, September 26, 2019

County Board Room

Call Meeting to Order: Chuck Zenner called the meeting to order at 9:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper and Catherine Lemke

Members Absent: none

Other Attendees: Larry Brandl, Brian Wilson-Star News and Andria Farrand.

Approve the Agenda: Motion by Mildbrand, seconded by Lemke to approve the agenda with 4 items. Motion carried.

Review 2020 Departmental budgets as presented:

Elections (51420): Farrand asked to re-visit the Elections budget as Governor Evers has called a special election to fill the vacancy left in the 7th Congressional District by Sean Duffy's resignation. An increase of \$5000.00 was requested to cover the ballots. The county is planning to upgrade their election equipment so there was also a request to add \$4000.00 to cover the countywide training by ES&S. There was a motion by Mildbrand, seconded by Lemke to approve the amendment to the Elections budget. Motion carried.

Land Information (51700) and Surveyor (51720): Brandl presented the budgets stating the levy dollars cover the salaries, but the projects are covered by revenue. Motion by Soper, seconded by Hansen to approve the budgets as presented. Motion carried.

Library: Tim Hansen presented the County Library Budget with an increase due to the additional \$9000.00 in payments made to adjacent counties in 2018. He also stated that Medford Library has had record setting circulations and also receives the payment from adjacent counties. Motion by Soper, seconded by Lemke to approve the Library Budget as presented. Motion carried.

Highway (701.53000): Brandl stated there would likely be some additional paving done in 2020 due to the location and the savings on trucking costs and no increase to the budget. Proposed 2020 Equipment Schedule is a "wish list" but it was noted that replacing equipment to the schedule will save money over the long run. Motion by Mildbrand, seconded by Soper to approve the budget as submitted. Motion carried.

Revenues: Brandl stated that the State shared revenue will go down \$707.00 and exempt computer aid will go up \$827.00. Consumer Price Index (CPI) is at 2.07%. Motion by Mildbrand, seconded by Hansen to approve the revenues. Motion carried.

Emergency Management (52410): Brandl stated that there were no changes to the budget, but he needed to add the contra revenue of \$4000.00 from the Health Department for salaries. A motion was made by Mildbrand, seconded by Lemke, to approve with the reduction in budget of \$4000.00. Motion carried.

Revenues:

Board of other County prisoners (101.45000.4525): Brandl suggested the budget be increased \$115,000.00 from \$245,000.00 to \$360,000.00. Motion by Soper to approve, seconded by Lemke. Motion carried.

County Sales Tax (41200.4120): Brandl suggested a \$25,000.00 increase to \$1,225,000.00. Motion by Mildbrand, seconded by Hansen to approve the increase. Motion carried.

County Forest Crop (45000.4621): Brandl suggested increasing the timber sales \$150,000.00, from \$163,193.00 to \$313,193.00. This is unbudgeted revenue to help close the gap, yet conservative enough we can make it. Brandl confirmed this is separate from Forestry reserves. Motion by Hansen, seconded by Mildbrand to approve the increase. Motion carried.

Budget Statistics: Brandl stated the Equalized Value is up 5.68% or \$78,243,500.00 to \$1,456,713,200.00 which drives the MILL rate down. He also stated we would need to apply Fund Balance to bring the levy down to the county's levy limit amount. He also suggested the committee think about wage increases.

The Committee recessed at 9:58 a.m.

The Committee reconvened at 2:15 p.m.

Metz urged the Committee to move forward with salaries.

Motion by Mildbrand, seconded by Soper to approve a 2% raise in salaries in the 2020 budget.

Brandl asked that Jacky restructure the budget with the insurance updates and salary increases, so we have accurate information.

The Budget wrap up meeting will be scheduled for Thursday, October 3rd at 9:00 a.m.

Adjourn the meeting: Motion made by Mildbrand, seconded by Lemke to adjourn the meeting at 2:22 p.m. Motion carried.

Andria Farrand
Taylor County Clerk

FINANCE COMMITTEE

Monday, September 23, 2019
County Board Room

Call Meeting to Order: Chuck Zenner called the meeting to order at 9:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen and Raymond Soper.

Members Absent: Catherine Lemke

Other Attendees: Larry Brandl, Brian Wilson-Star News and Andria Farrand.

Approve the Agenda: Motion by Mildbrand, seconded by Hansen to approve the agenda with 4 items. Motion carried.

Review 2020 Departmental budgets as presented:

Land Conservation (57410): With no tax levy increase, there was a motion by Hansen, seconded by Mildbrand to approve the budget as presented. Motion carried.

Circuit Court (51210): Judge Ann Knox-Bauer and Clerk of Courts Rose Thums were available to discuss the budget. The Judge explained the Supreme Court increased the rate for attorney fees from \$70.00 to \$100.00 causing an increase in the budget. Motion by Mildbrand to approve the budget as presented, seconded by Soper. Motion carried.

Zoning (51830), Solid Waste (54810), Uniform County Address System (52470), Tax Deed Lands Cleanup (402.53810), Solid Waste (54810), Clean Sweep (54850): Kyle Noonan was present to discuss the budgets. Mildbrand motioned to increase the zoning and sanitary permits revenue from \$20,000.00 to \$25,000.00, seconded by Hansen. Soper questioned where the money collected from fines goes and Noonan stated it goes through the court system. The Uniform County Address System budget accumulates money for projects, for example the aerial photos which the Surveyor has recommended be taken in Spring of 2020. Tax Deed Lands Clean Up money is generated from tax deed sales and is capped at \$250,000.00. Last big cleanup was approximately 12 years ago. Motion by Soper, seconded by Hansen to approve all. Motion carried.

Airport (53610) and Airport Improvement Project (401.53700): Fred Ebert was present and stated the reduction in the Airport budget was largely due to only having part time staff which is working well as Sierra Pacific has been communicating their schedule. The Airport Improvement budget is the match money for the state grant to reseal and do crack filling. It was also stated the airport needs to look better, as well as the need for a meeting room eventually. With no further discussion, there was a motion by Mildbrand to approve the budget as presented, seconded by Soper. Motion carried.

Payroll (51590): Brandl stated the reduction was due to re-allocating salaries. Motion by Hansen, seconded by Soper to approve the budget as presented. Motion carried.

Corporation Counsel (51220), Contracted Attorney Services (51230), Human Resources (51430), HRA Administration (51460), Property and Liability (51960), Auto Collision: Marie Koerner, HR Manager was present to discuss the budgets. She stated the Corporation Counsel budget was decreasing as it has been trending downward. The Contracted Attorney budget is for employment and union grievances, minimizing the cost of going through County Mutual. The Property and Liability budget saw an increase due to a \$3000.00. increase in liability and \$4000.00. In workers compensation, the premium is based on claims and is billed back to the departments. The auto collision is a self-funded account which has worked well for 32 years. Motion by Mildbrand, seconded by Hansen to approve all HR budgets as presented. Motion carried.

Information Technology (51440), Central Duplicating (51450), Computer Replacement (51510): Melissa Seavers, IT Director was present to discuss the budget. She stated the contracted services will have a large increase due to replacing the Payroll and Accounting systems. The AS400 system will be replaced with Tyler Technologies' "Incode" system. Computer Replacement, 38% of the computers need to be replaced as Windows 7 will no longer be supported and there will be no more security patches. The rest of the computers can be upgraded to Windows 10. Motion by Hansen, seconded by Soper to approve the budgets as presented. Motion carried.

Human Services: Tammy Tom-Steinmetz, Director and Rhonda Rudolph, Business Director were present to answer questions on the budget. A very detailed budget comparison was submitted to the committee for their review. Following the review, there was a motion by Mildbrand, seconded by Hansen to approve the budget as submitted. Motion carried.

Commission on Aging and Nutrition Fund: Nathanael Brown was present to answer questions on the budget. He stated nothing is really changing as it pertains to levy dollars for either budget. He also mentioned there are no changes with ADRC for 2020, and the State is unsure of the path forward. Motion by Soper, seconded by Hansen to approve all as submitted. Motion carried.

Sheriff Administration (52110), Drug Investigation (52160), Jail (52510), Jail Fund Improvement (52610): Sheriff Larry Woebeking was available to present the budgets to the committee. First noted was the reduction in revenue from the boarding of other county prisoners (101-45000-0000-4525). There has been a significant reduction in 2019 so this has been reduced from \$490,000.00 to \$245,000.00 for 2020. Woebeking also added that once the Marathon County jail is renovated it will end completely as that is where we get the majority of the boarder inmates from. Brandl suggested raising the revenue amount to \$360,000.00. Hansen suggested we hold off until after next week's budget wrap up meeting. Motion by Mildbrand, seconded by Soper to approve the budgets as presented. Motion carried.

Ambulance (52450): This is covered by a special levy, outside of our County levy limit. The increase in revenue will offset any additional costs. Motion by Mildbrand, seconded by Soper to approve the budget as presented. Motion carried.

Economic Development (51890): Sue Emmerich, Chamber of Commerce Director was in attendance to discuss the budget. She highlighted several new initiatives that have taken place this year including Boots on the Ground, an effort to bring awareness to local business leaders of the available commercial space in the community. Also, the new Revolving Loan Fund (RLF), largely funded by the county with an initial \$50,000.00 investment, to be followed by 2 additional \$50,000.00 deposits in 2020 and 2021. Sue stated the policies and procedures for the RLF have been written. With no further discussion there was a motion by Mildbrand, seconded by Soper to approve the budget as presented. Motion carried.

Tourism (51880): Sue Emmerich, Chamber of Commerce Director was in attendance to discuss the budget. She highlighted the fact that we receive exposure in the Travel Wisconsin magazine as well as website. The reader board sign at the intersection of Highways 64 and 13 is also maintained with upcoming events as well as the Facebook page. Motion by Mildbrand, seconded by Hansen to approve the budget as presented. Motion carried.

Forestry (57110), County Dam Inspection (51870), Recreation Administration (56210), Snowmobile Trails (56440), ATV Trails (56460), State Aid Forestry Administration (57100): Brandl presented the budgets and stated the only increases are due to step increases and revenue for timber sales would remain the same. He also stated the Forestry revenue may need to be increased to help make the overall budget work. Motion by Mildbrand, seconded by Hansen to approve the budgets as presented. Motion carried.

Medical Examiner (51270): Brandl recommended there be an increase in temporary salaries of \$2000.00. Motion by Hansen, seconded by Soper to approve the amended budget. Four (4) voting aye, one (1) voting no (Mildbrand), the motion carried.

Buildings, Grounds and Parks (51900), (51910), (51920), (51930), (51940), (51950), (51960), (51970), (51980), (56140), (56490), (56510): Jeff Ludwig provided copies of the budget summaries to the Committee with a 0% increase in the operating budget. There was some discussion about adding fencing at the Fairgrounds which Ludwig was unaware of, so Soper will mention to Lemke to bring up at the next Fair Board meeting. After further discussion, there was a motion by Mildbrand, seconded by Hansen to approve the budgets as presented. Motion carried.

Adjourn the meeting: Motion made by Mildbrand, seconded by Hansen to adjourn the meeting at 12:30 p.m. Motion carried.

Andria Farrand
Taylor County Clerk

FINANCE COMMITTEE

Monday, September 16, 2019
County Board Room

Call Meeting to Order: Chuck Zenner called the meeting to order at 9:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen and Raymond Soper and Catherine Lemke.

Members Absent: none

Other Attendees: Jim Metz, Sarah Holtz, Larry Brandl, Brian Wilson-Star News and Andria Farrand.

Approve the Agenda: Motion by Mildbrand, seconded by Soper to approve the agenda with 12 items. Motion carried.

Approve the minutes of the August 19, 2019 Finance Committee Meeting: Motion by Mildbrand, seconded by Lemke to approve the minutes from the August 19, 2019 meeting. Motion carried.

Approve the minutes of the August 28, 2019 Finance Committee Meeting: Motion by Hansen, seconded by Soper to approve the minutes from the August 28, 2019 meeting. Motion carried.

Public input/correspondence: none

Treasurers report: Treasurers report reviewed and approved as presented.

Resolution approving the 2020 Highway Department Equipment Schedule: Motion by Soper, seconded by Mildbrand to approve the 2020 Highway Department Equipment schedule. Hansen questioned how many trucks were included in the equipment schedule. Two trucks are included. Soper explained that in the past too much needed to be replaced at once, so they are sticking to the schedule, so they don't get behind. Brandl explained the trucks are funded with equipment earnings, not budget money. With no further questions, the motion carried with 4 voting ayes, and 1 voting no (Hansen).

Resolution for County Bridge Aid for 2020 expenses: Motion by Mildbrand, seconded by Soper to approve the County Bridge Aid for 2020. Motion carried.

Review requests for Power Line funding by:

a) Municipalities of Taylor County: Chuck Zenner spoke on this request stating that the municipalities are looking at upgrading their voting equipment and felt it would be a good place to spend some of the powerline money. He proposed each municipality receive \$3000.00 towards the purchase and they are responsible for the balance. Mildbrand asked Brandl if he had other ideas of where the money should come from and Brandl replied he

did not. Motion by Mildbrand, seconded by Lemke to recommend the County Board give each municipality \$3000.00 towards the purchase of their voting equipment. With no further questions, the motion carried with four (4) voting aye, one (1) voting no (Soper).

- b) **Whittlesey Lions:** Patty Krug was present to represent the request from the Whittlesey Lions to upgrade their playground equipment. Krug said the equipment is 20 years old and they would like to add some equipment for toddlers as there currently isn't any. The request for \$5000.00 will be used in addition to the \$2500.00 already set aside for the equipment to assist with the application of matching funds. Motion by Soper, seconded by Lemke to recommend the County Board give \$5000.00 to the Whittlesey Lions to upgrade their playground equipment. Motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

August 16, 2019	253871-253976	\$ 6,711,160.29
August 23, 2019	253977-254035	\$ 283,984.04
August 26, 2019	254036-254061	\$ 61,999.99
August 30, 2019	254062-254104	\$ 72,416.22
September 6, 2019	254105-254183	\$461,324.27
September 10, 2019	254184-254245	\$ 47,892.51

Payroll submitted was:

August 22, 2019	121899-122121	\$244,547.81	Direct Deposit Stubs
August 22, 2019	86785-86786	\$ 1334.37	Vendor Checks
August 22, 2019	1504,1568,1907,1947,1977,1999	\$ 84.39	Manual Checks
September 05, 2019	122122-122352	\$246,916.87	Direct Deposit Stubs
September 05, 2019	86787-86790	\$2090.37	Vendor Checks

Motion by Mildbrand, seconded by Hansen to approve payment of warrants and payroll as submitted. Motion carried.

Review 2020 Departmental budgets as presented: Brandl distributed budget related information and reviewed the information with the committee members. Brandl explained he had included a 5% increase for health insurance as a place holder until the actual costs are provided. The individual department budgets were then reviewed:

Child Support (55400): Michelle Kurth was present and explained the decrease in her revenues is due to some of her incentives going away related to birth cost recovery. The increase in expenses is due to wages. The question was asked if she could decrease staff and she stated she is thinking of increasing staff. She has 3.633 employees with one working 5 hours a day. A motion by Hansen, seconded by Zenner to approve the Child Support budget as presented. Motion carried.

Register of Deeds (51710): Register of Deeds, Sara Nuernberger was present and explained she has been able to take advantage of Land Information grants allowing her to get new servers for her office as well as new computer stations for her office, the Surveyors office and Real Property Listers. She made a change to the revenues, increasing Real Estate Transfer Fees, line 4503 by \$5000.00 to \$27,000.00. A motion by Mildbrand, seconded by Soper to approve the Register of Deeds budget as presented. Motion carried.

Historical Society (56120): Sara Nuernberger presented the budget stating it had remained at \$11,740.00 for the past few years. She asked for an increase to \$13,000.00 to go toward wages. A motion by Hansen, seconded by Lemke to increase the Historical Society budget by \$1260.00. A roll call vote taken, three (3) voting aye, two (2) voting no (Mildbrand, Soper), the motion carried.

Treasurer (51560) & Tax Deed (51910): Sarah Holtz, Treasurer was present to present her budget, and noted no increases. Motion by Hansen, seconded by Mildbrand to accept the budgets as presented. Motion carried.

Real Property Lister (51540): Heather Dums was in attendance to present her budget, noting the only increase was due to a step increase. Motion by Hansen, seconded by Soper to approve the budget as presented. Motion carried.

Consulting Services (51120): Brandl stated this is for Maximus indirect Cost Study and will remain the same. Motion by Mildbrand to approve the budget as presented, seconded by Lemke. Motion carried.

General Accounting (51570): Brandl stated the wages increased, as their step increases are larger than most. The Milliman Actuarial Study for OPEB benefits (5811), was changed to every two years instead of every three. Motion by Mildbrand to approve the budget as presented, seconded by Hansen. Motion carried.

Regional Planning Commission (51810): Brandl stated this is paid to Northwest Regional Planning Commission and they are instrumental in Clean Sweep and recycling and is down slightly. Motion by Mildbrand to approve the budget as presented, seconded by Hansen. Motion carried.

Sundry Unclassified (51990): Brandl stated this is for our insurance consultant, Horton Group. It was discussed that we do not have the expertise to do it ourselves. Motion by Soper, seconded by Mildbrand to approve the budget as presented. Motion carried.

Taylor County Special Events (56160): Brandl stated this is used for extra fair expenses, for example, they now have to pay Aspirus for the use of the ambulance, it used to be free. There was also some discussion about using it towards fencing the perimeter of the fairgrounds for public safety. Motion by Mildbrand to approve the budget as presented, seconded by Soper. Motion carried.

Contingency Fund (69990): Brandl presented it at \$25,000.00. Motion by Mildbrand to approve the budget as presented, seconded by Lemke. Motion carried.

Debt Service Report: Brandl stated the County's debt will be paid off in 2021 & 2022. The County can borrow up to \$75,000,000. which is 5% of the equalized value. May need to borrow in 2020 for capital items. Motion by Hansen, seconded by Lemke to approve the budget as presented. Motion carried.

UW-Extension (56710): Art Lersch, Area Extension Director was present to discuss the budget with the committee. He stated all fees are the same for 2020. The Positive Youth Development Educator/4-H Coordinator is vacant due to the recent departure of Stephanie Boehnlein. He explained that the Institute Director of the 4H program is not allowing a full-time replacement and it could possibly become a multi-county position. After some discussion, it was decided to leave the budget for a full-time person. Motion by Soper, seconded by Lemke to approve the budget as presented. Motion carried.

District Attorney (51610) and Hybrid Treatment Court (51640): District Attorney Kristi Tlusty was not available so Brandl explained that Hybrid Treatment Court was transferred from Human Services to the DA's office, and it is fully funded by outside sources. Motion by Mildbrand to approve the budget as presented, seconded by Lemke. Motion carried.

Victim Witness (51670): Amy Merrill was present to discuss the budget. She stated there is additional money available in the Grant, of which \$2000.00 will be added to emergency services for victims. With no other discussion, there was a motion by Mildbrand to approve the budget as presented, seconded by Hansen. Motion carried.

Public Health (54110): Patty Krug was available to answer questions regarding the budget. She stated the County portion of all health programs uses Grant money from the state. Mildbrand asked about the \$4000.00 she is giving to Emergency Services for the additional hours they have been granted. Brandl explained it would show as a cost offset. Motion by Soper, seconded by Lemke to approve the budget as presented. Motion carried.

Veterans Office (55510) and Veterans Commission (55500): Jeff Hein, Veterans Service Officer was present to discuss the budget for his office. He stated there were no changes in operating funds. The office will be receiving \$10,000.00 from a state grant to be used anywhere in the office. The amount differs by county based on its population. Motion by Mildbrand to approve the budget as presented, seconded by Soper. Motion carried.

Restorative Justice (51130): With no increase in budget, there was a motion by Hansen, seconded by Lemke, to approve the budget as presented. Motion carried.

Housing Authority (65190): With no increase in budget, there was a motion by Hansen, seconded by Zenner, to approve the budget as presented. Motion carried.

County Board (51110), County Clerk (51410) and Elections (51420): Farrand was present to discuss the budgets. No changes in County Board or County Clerk other than the re-distribution

of the Clerk and two Deputy Clerk's salaries. Elections budget saw an increase of \$8199.00 due to the upgrade in voting equipment, to allow the County to have a spare machine. With no other discussion, there was a motion by Mildbrand to approve the budget as amended, seconded by Hansen. Motion carried.

County Broadband Project (56930): The Broadband Committee is still waiting on the green light to proceed with the project from their consultant Vantage Point. In the event they proceed, the money will be needed for additional meetings with Vantage Point as well as their grant writing services. Motion by Soper, seconded by Mildbrand to approve the budget as presented. Motion carried.

Adjourn the meeting: Motion made by Lemke, seconded by Hansen to adjourn the meeting at 11:31 a.m. Motion carried.

Andria Farrand
Taylor County Clerk

FINANCE COMMITTEE

Wednesday, August 28, 2019

County Board Room

Call Meeting to Order: Chuck Zenner at 11:10 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen and Raymond Soper and Catherine Lemke.

Members Absent: none

Other Attendees: Jim Metz, Larry Brandl, Rollie Thums, Brian Wilson-Star News and Andria Farrand.

Approve the Agenda: Motion by Mildbrand, seconded by Lemke to approve the agenda with 4 items. Motion carried.

Review request from Broadband Committee to proceed with Business Plan and Strategic Plan through Vantage Point: Zenner updated the committee on the recent Broadband meeting with Vantage Point. The Broadband Committee would like to move forward with creating the Business Plan and Strategic Plan. Based on the estimate provided by Lori at Vantage Point they will be about \$5,000.00 short, so they are requesting an additional \$10,000.00. Motion by Mildbrand, seconded by Hansen to transfer \$10,000.00 from the 2019 Contingency Fund, account #101.69990.0000.5391 to the Broadband Project account, #101.56930.0000.5391. Motion carried.

Adjourn the meeting: Motion made by Hansen, seconded by Lemke to adjourn the meeting at 11:14 a.m. Motion carried.

Andria Farrand
Taylor County Clerk

FINANCE COMMITTEE

Monday August 19, 2019

County Board Room

Call Meeting to Order: Chuck Zenner at 10:28 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen and Raymond Soper.

Members Absent: Catherine Lemke.

Other Attendees: Jim Metz, Larry Brandl, Sarah Holtz, Brian Wilson-Star News and Andria Farrand.

Approve the Agenda: Motion by Soper, seconded by Mildbrand to approve the agenda with 9 items. Motion carried.

Approve the minutes of the July 11, 2019 Finance Committee Meeting: Motion by Mildbrand, seconded by Hansen to approve the minutes from the July 11, 2019 meeting. Motion carried.

Public input/correspondence: none

Treasurers report: Treasurers report reviewed and approved as presented.

Approve partial repayment of the ADRC loan: Brandl presented the request to the committee from Terese Poe of ADRC of the Northwoods to repay \$15,000.00 of their \$90,000.00 loan. Motion by Hansen, seconded by Soper to approve the partial repayment. Motion carried. The agreement was signed by Metz and Farrand will mail to ADRC for signature.

Review request from Contingency Fund to Emergency Management to fund position to 40 hours for the remainder of 2019: Brandl informed the committee that Emergency Management had received approval from the Law Enforcement and Emergency Service Committee to increase their work week from 35 to 40 hours for the remainder of 2019 and suggests transferring the \$4000.00 from the contingency fund. Motion by Hansen, seconded by Zenner to transfer the \$4000.00 from the Contingency fund, account # 101.69990.0000.5391 to the Emergency Management department salaries, account #101.52410.0000.5111. Motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

July 12, 2019	253363-253463	\$ 280,233.33
July 19, 2019	253464-253514	\$ 140,878.92
July 22, 2019	253515-253563	\$ 88,261.27
July 26, 2019	253564-253611	\$347,410.68
August 2, 2019	253612-253679	\$158,432.00
August 9, 2019	253680-253779	\$266,967.46
August 13, 2019	253780-253870	\$117,338.29

Payroll submitted was:

July 11, 2019	121235-121444	\$242,290.14	Direct Deposit Stubs
July 11, 2019	86772-86776	\$2,220.37	Vendor Checks
July 25, 2019	120567-120791	\$254,308.70	Direct Deposit Stubs
July 25, 2019	86777-86779	\$1,334.37	Vendor Checks
July 25, 2019	1907,1911,1947,1999	\$650.48	Manual Checks
August 08, 2019	121680-121898	\$236,357.47	Direct Deposit Stubs
August 08, 2019	86780-86783	\$2090.97	Vendor Checks

Motion by Soper, seconded by Mildbrand to approve payment of warrants and payroll as submitted. Motion carried.

Adjourn the meeting: Motion made by Mildbrand, seconded by Hansen to adjourn the meeting at 10:40 a.m. Motion carried.

Andria Farrand
Taylor County Clerk

Joint Personnel and Finance Committee

July 17, 2019

Third Floor County Board Room, Taylor County Courthouse

Call Meeting to Order: Zenner called the meeting to order at 9:30 a.m.

Members Present: Charles Zenner, Scott Mildbrand, Lester Lewis, Catherine Lemke, Ray Soper, Tim Hansen, Rollie Thums

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jim Metz, Larry Brandl, Andria Farrand, Tim Deaton; The Horton Group

Approve Agenda. A motion was made by Thums, seconded by Lemke, to approve the agenda with five items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Mildbrand, seconded by Thums, to approve the minutes of the September 27, 2018, Joint Personnel and Finance Committee meeting. A unanimous vote cast, the motion carried.

Meet with the Horton Group to discuss employee health insurance. Tim Deaton, The Horton Group, presented information regarding the renewal history from 2015-2019, 2015-2019 Premiums paid vs. Claims paid report, the 2018 and 2019 large claims report and potential plan design changes for 2020 policy year. Mr. Deaton also discussed renewal strategies for 2020 Employee Health Insurance. Marie Koerner, Human Resource Manager, shared the demographics of the Broad vs. Aspirus only plan. Following discussion, the committee requested The Horton Group reach out to other companies for employee health insurance quotes for the 2020 calendar year. Mr. Deaton will meet with the committee in September to present the options.

Adjournment. A motion was made by Thums, seconded by Lemke, to adjourn at 9:58 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

FINANCE COMMITTEE

Thursday, July 11, 2019

County Board Room

Call Meeting to Order: Chuck Zenner at 1:00 p.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper and Catherine Lemke.

Members Absent: none

Other Attendees: Jim Metz, Larry Brandl, Sarah Holtz, Brian Wilson-Star News and Andria Farrand

Approve the Agenda: Motion by Lemke, seconded by Mildbrand to approve the agenda with 10 items. Motion carried.

Approve the minutes of the May 15, 2019 Finance Committee Meeting: Motion by Hansen, seconded by Mildbrand to approve the minutes from the May 15, 2019 meeting. Motion carried.

Public input/correspondence: Farrand received a call from Jeff Ziembo of Rib Lake Baseball. He asked if Taylor County would like to be recognized as a donor for the Powerline Fund money that was granted to their project with an engraved stone in the backstop. The Committee agreed and decided it should simply say "Taylor County". Farrand to contact Ziembo.

Treasurers report: Treasurers report reviewed and approved as presented.

Request from Land Conservation Department to add PayGov for credit card transactions: Farrand advised the committee that we are already using PayGov in the courthouse in other offices. Land Conservation wants it for water and soil sample fees as well as tree sales. The committee agreed there was no action needed since it is just adding another user. Farrand to contact Land Conservation.

Update on CDBG close process: Brandl provided an update to the committee. The Revolving loan fund money has been returned and the last outstanding loan was paid off by the County. He also explained that we will likely need to hire a third party such as MSA or Northwest Regional Planning to assist us with the application process. The cost for this is currently being researched.

Review and approve the 2020 Budget Review meeting schedule and parameters for the 2020 Taylor County Budget process: Brandl provided the schedule for the budget review meeting, beginning July 24, 2019 with Department Heads. Motion by Mildbrand, seconded by Lemke to set the budget parameters, with the expectation of a zero % or less increase in the 2020 budget.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

May 17, 2019	252620-252692	\$ 551,615.85
May 24, 2019	252693-252736	\$ 330,390.40
May 28, 2019	252737-252784	\$ 74,077.00
May 31, 2019	252785-252842	\$239,423.49
June 07, 2019	252843-252928	\$493,793.67
June 11, 2019	252929-253010	\$99,965.16
June 14, 2019	253011-253073	\$439,341.83
June 21, 2019	253074-253131	\$156,594.70
June 24, 2019	253132-253179	\$161,807.50
June 28, 2019	253180-253227	\$239,286.81
July 05, 2019	253228-253300	\$157,840.43
July 08, 2019	253301-253362	\$66,216.90

Payroll submitted was:

May 16, 2019	120351-120566	\$244,530.72	Direct Deposit Stubs
May 16, 2019	86759-86761	\$1339.37	Vendor Checks
May 30, 2019	120567-120791	\$266,018.05	Direct Deposit Stubs
May 30, 2019	1907, 1929, 1934, 1943, 1947, 1977, 1986, 1988, 1991, 1999	\$602.49	Manual Checks
May 30, 2019	86752-86764	\$1339.37	Vendor Checks
June 13, 2019	120792-121004	\$249,166.29	Direct Deposit Stubs
June 13, 2019	86765-86768	\$2090.37	Vendor Checks
June 27, 2019	121005-121234	\$244,416.58	Direct Deposit Stubs
June 27, 2019	86769-86771	\$1334.37	Vendor Checks
June 27, 2019	1906, 1911, 1920, 1943, 1947, 1949, 1977, 1986	\$465.20	Manual Checks

Motion by Mildbrand, seconded by Lemke to approve payment of warrants and payroll as submitted. Motion carried.

Adjourn the meeting: Motion made by Mildbrand, seconded by Lemke to adjourn the meeting at 1:28 p.m. Motion carried.

Andria Farrand
Taylor County Clerk

FINANCE COMMITTEE

Wednesday, May 15, 2019

County Board Room

Call Meeting to Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen and Catherine Lemke.

Members Absent: Raymond Soper

Other Attendees: Jim Metz, Larry Brandl, Sarah Holtz, Michelle Kurth and Andria Farrand

Approve the Agenda: Motion by Mildbrand, seconded by Hansen to approve the agenda with 8 items. Motion carried.

Approve the minutes of the April 11, 2019 Finance Committee Meeting: Motion by Lemke, seconded by Mildbrand to approve the minutes from the April 11, 2019 meeting. Motion carried.

Public input/correspondence: none

Treasurers report: Treasurers report reviewed and approved as presented.

Request from Child Support to enter into a contract with GovPayNet for credit card processing: Michelle Kurth, Taylor County Child Support Administrator was present to answer questions. Kurth confirmed that the credit card processing fee would be paid by the person using their card, so there is no cost to the county. Motion by Mildbrand, seconded by Lemke to enter into the contract with GovPayNet. Motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

April 12, 2019	252158-252228	\$ 191,241.71
April 19, 2019	252229-252284	\$ 590,669.79
April 22, 2019	252285-252330	\$ 90,489.14
April 25, 2019	252331-252389	\$170,208.45
May 03, 2019	252390-252461	\$275,107.08
May 10, 2019	252462-252527	\$215,164.29
May 13, 2019	252528-252619	\$163,984.64

Payroll submitted was:

April 16, 2019	86751	\$65.79	Employee Checks
April 16, 2019	86752-86754	\$1339.37	Vendor Checks
April 16, 2019	119898-120117	\$ 245,475.31	Direct Deposit Stubs
April 30, 2019	86755-86748	\$2095.37	Vendor Checks
April 30, 2019	120118-120350	\$254,361.42	Direct Deposit Stubs

Motion by Lemke, seconded by Hansen to approve payment of warrants and payroll as submitted. Motion carried.

Adjourn the meeting: Motion made by Lemke, seconded by Mildbrand to adjourn the meeting at 10:25 a.m. Motion carried.

Andria Farrand
Taylor County Clerk

FINANCE COMMITTEE

Thursday, April 11, 2019

County Board Room

Call Meeting to Order: Chuck Zenner at 1:00 p.m.

Members Present: Chuck Zenner, Scott Mildbrand, Raymond Soper and Catherine Lemke.

Members Absent: Tim Hansen

Other Attendees: Larry Brandl and Andria Farrand

Approve the Agenda: Motion by Lemke, seconded by Mildbrand to approve the agenda with 10 items. Motion carried.

Approve the minutes of the March 18, 2019 Finance Committee Meeting: Motion by Soper, seconded by Lemke to approve the minutes from the March 18, 2019 meeting. Motion carried.

Treasurers report: Treasurers report reviewed and approved as presented.

Public input/correspondence: none

Request from Patti Smith for consideration of per diem for herself and the low-income representative for attending the Indianhead Community Action Agency Board meetings:

Patti was present via telephone due to the weather and answered questions for the committee. Motion by Soper, seconded by Mildbrand to approve the request and pay Patti Smith and Al Campos, \$65.00 each for the monthly Indianhead board meetings.

Notice of disallowance of claim: Our insurance company has recommended the disallowance of the Steinhoff claim. Motion by Mildbrand, seconded by Soper to disallow the claim. Motion carried.

2018 IT budget carry-over: Motion by Lemke, seconded by Soper to allow the carryover of the 2018 IT budget into the 2019 budget. Motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

March 15, 2019	251687-251780	\$ 109,132.62
March 22, 2019	251781-251855	\$ 304,547.05
March 28, 2019	251856-251914	\$ 73,787.39
March 29, 2019	251915-251957	\$128,257.94
April 05, 2019	251958-252068	\$706,473.96
April 08, 2019	252069-252157	\$180,689.45

Payroll submitted was:

March 21, 2019	86744-86745	\$1077.77	Vendor Checks
March 21, 2019	86743	\$173.96	Employee Checks
March 21, 2019	119433-119667	\$ 249,801.98	Direct Deposit Stubs
April 04, 2019	86746	\$38.23	Employee Checks
April 04, 2019	86747-86750	\$2,082.97	Vendor Checks
April 04, 2019	119668-119897	\$241,109.95	Direct Deposit Stubs

Motion by Mildbrand, seconded by Lemke to approve payment of warrants and payroll as submitted. Motion carried.

Adjourn the meeting: Motion made by Lemke, seconded by Mildbrand to adjourn the meeting at 2:01 p.m. Motion carried.

Andria Farrand
Taylor County Clerk

FINANCE COMMITTEE

Monday, March 18, 2019

County Board Room

Call Meeting to Order: Chuck Zenner at 10:00 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper and Catherine Lemke.

Members Absent: All present

Other Attendees: Jim Metz, Sheriff Woebeking, Chief Deputy Dassow, Sue Emmerich-Medford Area Development Foundation, Len Hamman- Nicolet National Bank, Colleen Handrick, Sarah Holtz, Larry Brandl, Brian Wilson-Star News and Andria Farrand

Approve the Agenda: Motion by Mildbrand, seconded by Hansen to approve the agenda with 11 items. Motion carried.

Approve the minutes of the February 28, 2019 Finance Committee Meeting: Motion by Lemke, seconded by Soper to approve the minutes from the February 28, 2019 meeting. Motion carried.

Treasurers report: Treasurers report reviewed and approved as presented by Holtz.

Public input/correspondence: none

Request from Broadband Committee for \$50,000.00 for Taylor County Broadband Project start up:

Mildbrand suggested using the Land Acquisition fund, Hansen would like a stipulation that the money is returned to the fund once Broadband starts to make money. Motion by Mildbrand, seconded by Hansen to take the money from the Land Acquisition Fund, Account # 101.57120.0000.5821, and transfer to the Broadband Project Account # 101-56930-0000-5391, and it is to be replenished. Motion carried.

Request from Economic Development for \$50,000 to establish a countywide revolving loan fund:

With the closing of the CDBG Revolving Loan Fund, Sue Emmerich from the Medford Area Development Foundation, requested the County start up its own Revolving Loan Fund for all of Taylor County. She has recommended \$50,000.00 a year for 3 years be set aside for the fund from the County and the City, Rib Lake and Gilman will also add money to it. This would not involve Northwest Regional Planning and we would be able to offer a much faster turnaround as a result. Mildbrand suggested we look at the balance each year, and only add to it if the money is being used. Motion by Mildbrand, seconded by Hansen to approve \$50,000.00 to be taken from the General Fund, Account # 101.00000.0000.2962, and transferred to the Economic Development Account # 101.51890.0000.5398, to establish the revolving loan fund. Motion carried.

Request from Sheriff's Department to borrow \$420,000 to upgrade the 911 hardware/software: The Sheriff and Chief Deputy Dassow were present to explain to the committee the urgency of the replacement of the 911 system. The system itself is failing, there are call failures, callers and dispatchers are often unable to hear each other and there are issues with the recording system. The system is now obsolete, and repairs are getting more difficult. It would cost more than \$100,000.00 to make the repairs needed now. The proposed system, Next Gen 911 will allow the transfer of emergency calls to other counties, can receive texts, photos. The cost of the Next Gen system will be up to \$420,000.00. Brandl provided the committee with two options; borrowing the money through the State Trust Fund Loan at an approximate 4.25% interest rate or pay for it out of the cash reserves. Motion by Mildbrand, seconded by Hansen to recommend to the County Board to move ahead with the \$420,000.00 project to upgrade the 911 hardware and software and let Brandl determine the best way to pay for it. Motion carried. This will be added to the March County Board session.

Request from Patti Smith for consideration of per diem for herself and the low-income representative for attending the Indianhead Community Action Agency Board meetings: This was tabled until we get more information.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

March 01, 2019	251469-251511	\$ 179,236.15
March 08, 2019	251512-251599	\$ 174,348.74
March 12, 2019	251600-251686	\$ 56,467.89

Payroll submitted was:

March 5, 2019	86739	\$47.79	Employee Check
March 5, 2019	1915, 1947, 1999, 3863	\$518.27	Manual Check
March 5, 2019	86740-86742	\$1863.49	Vendor Checks
March 5, 2019	119183-119432	\$ 260,056.05	Direct Deposit Stubs

Motion by Mildbrand, seconded by Lemke to approve payment of warrants and payroll as submitted. Motion carried.

Adjourn the meeting: Motion made by Hansen, seconded by Lemke to adjourn the meeting at 11:02 a.m. Motion carried.

Andria Farrand
Taylor County Clerk

FINANCE COMMITTEE

Thursday, February 28, 2019

County Board Room

Call Meeting to Order: Chuck Zenner at 9:49 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper and Catherine Lemke.

Members Absent: All present

Other Attendees: Jim Metz, Rollie Thums, Mike Bub, Sarah Holtz, Larry Brandl, James Stokes, Brian Wilson-Star News and Andria Farrand

Approve the minutes of the January 17, 2019 Finance Committee Meeting: Motion by Mildbrand, seconded by Soper to approve the minutes from the January 17, 2018 meeting. Motion carried.

Approve the Agenda: Motion by Mildbrand, seconded by Lemke to approve the agenda with 10 items. Motion carried.

Public input/correspondence: Farrand advised the committee that Jim Metz received a letter from Patti Smith, Community Representative for Indianhead Community Action Agency. She is requesting per diem payment for the meetings she attends on behalf of Taylor County. This will be added as an agenda item for the next meeting.

Review requests for Powerline funding from:

- a) **Huey's Hideaway:** James Stokes, Executive Director at Huey's presented on behalf of their request for \$50,000 to add an outdoor education area to the museum. Stokes and Alli Ranum, President provided details of the plan and added that they would be offering a unique experience, as an outdoor area is rare at children's museums. With approximately 2000 paid customers annually, they expect to double that with this addition. They plan to add trees, a treehouse, butterfly garden, picnic and jungle gym areas to name a few. The total budget is \$135,550 and there are additional fundraising events planned. Motion by Hansen, seconded by Mildbrand to recommend the County Board approve, contingent on the completion of the project. Motion carried.
- b) **Taylor County Broadband Committee:** Mike Bub, Broadband Committee Chair spoke on behalf of their request for \$50,000 to move forward with the grant application for the USDA Re-Connect grant program through Vantage Point. There will be payments due throughout this process and the funds will allow the committee to make payments as required. There was discussion as to whether the money should come from the Powerline fund or possibly a different account. Motion by Soper, seconded by Mildbrand to table until the next Finance meeting. Motion carried.

- c) **Taylor County Dairyland Baseball teams:** Mike Bub presented on behalf of the four baseball teams; Medford, Rib Lake, Westboro and Whittlesey and each team is asking for \$5000 for a total of \$20,000. The teams have various requests, including dugout roofs, new backstops, new dugouts and reseeding of the outfield. Motion by Mildbrand, seconded by Hansen to make a recommendation to the County Board to approve. Four [4] votes yes, 1 vote no (Soper). Motion carried.

Treasurers report: Treasurers report reviewed and approved as presented by Holtz.

Request from Broadband Committee for \$5000 from Contingency Fund to pay Vantage Point for phase one of the Taylor County Broadband project: In addition to this request, the School District will contribute \$2500 and Taylor Electric will contribute \$1000. Brandl suggested he create a separate account for the Broadband project. Motion by Hansen, seconded by Mildbrand to approve \$5000 from the 2019 Contingency Fund, account # 101.69990.0000.5391, go to the Broadband Project account, #101.56930-0000-5391. Motion carried.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

January 18, 2019	250922-250999	\$ 173,950.36
January 25, 2019	251000-251059	\$ 580,913.83
January 25, 2019	251060-251061	\$ 48,994.38
January 28, 2019	251062-251104	\$ 82,946.70
February 01, 2019	251105-251143	\$ 56,064.95
February 08, 2019	251144-251216	\$ 207,734.07
February 11, 2019	251217-251287	\$ 114,220.50
February 15, 2019	251288-251381	\$ 611,613.83
February 22, 2019	251382-251423	\$ 255,979.38
February 25, 2019	251424-251468	\$ 128,122.35

Payroll submitted was:

January 24, 2019	86731-86732	\$ 704.14	Vendor Checks
January 24, 2019	118498-118717	\$ 245,533.82	Direct Deposit Stubs
January 24, 2019	1947, 1987	\$ 43.19	Manual Checks
February 7, 2019	86733-86735	\$ 1421.54	Vendor Checks
February 7, 2019	118718-118945	\$ 235,628.91	Direct Deposit Stubs
February 21, 2019	86736	\$ 86.02	Employee checks
February 21, 2019	86737-86738	\$ 704.14	Vendor Checks
February 21, 2019	118946-119182	\$ 252,925.05	Direct Deposit Stubs

Motion by Mildbrand, seconded by Lemke to approve payment of warrants and payroll as submitted. Motion carried.

Adjourn the meeting: Motion made by Lemke, seconded by Hansen to adjourn the meeting at 10:48 a.m. Motion carried.

Andria Farrand
Taylor County Clerk

FINANCE COMMITTEE

Thursday, January 17, 2019

County Board Room

Call Meeting to Order: Chuck Zenner at 9:58 a.m.

Members Present: Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper and Catherine Lemke.

Members Absent: All present

Other Attendees: Jim Metz, Rollie Thums, Sarah Holtz, Larry Brandl, Jake Walcisak, Brian Wilson-Star News and Andria Farrand

Approve the minutes of the December 13, 2018 Finance Committee Meeting: Motion by Mildbrand, seconded by Hansen to approve the minutes from the December 13, 2018 meeting. Motion carried.

Approve the Agenda: Motion by Lemke, seconded by Mildbrand to approve the agenda with 8 items. Motion carried.

Public input/correspondence: None.

Funding for the Camp 8 project: Walcisak provided a packet of information which included a Dam Inspection Report prepared by Ayres Associates outlining a schedule of the maintenance needed based on the DNR recommendations. Also included was an estimate, or "Opinion of probable cost" totaling \$256,000.00 including a \$44,500.00 contingency. Walcisak confirmed there is money available in their county dam inspection account which was provided through timber sale revenues, in the amount of \$223,470.00 (FY 2019). In addition, they will be applying for money through the DNR Municipal Dam Grant Program in April 2020, which could potentially reimburse 50% of the cost of the project. Soper asked questions regarding the usage of the lake and it was confirmed that it is being tracked, and Ludwig has advised in the past, between Memorial Day and Labor Day there are usually 40-50 registered campers. Additional campers are also utilizing the grounds in the spring and fall due to hunting, but that is not currently tracked. It was also mentioned by Thums that the public meeting that was held was attended by 30 people, whereas a typical meeting might have only a couple attend. 75% of the people attending the meeting use the lake themselves and all but 2 were in favor of the project. A motion was made by Hansen, seconded by Mildbrand to start plans to move ahead with the project, contingent on 50% of the money coming from the grant with the balance from the county dam inspection account. Motion carried.

Treasurers report: Treasurers report reviewed and approved as presented by Holtz.

Review and act on warrants and payroll as submitted:

Warrants submitted were:

December 14, 2018	250427-250496	\$ 176,001.17
December 21, 2018	250497-250572	\$ 199,833.57
December 24, 2018	250573-250608	\$ 94,332.57
December 28, 2018	250609-250643	\$ 220,890.34
January 04, 2019	250644-250740	\$ 596,037.69
January 11, 2019	250741-250835	\$177,743.67
January 14, 2019	250836-250921	\$200,488.47

Payroll submitted was:

December 13, 2018	86721-86724	\$ 6086.27	Vendor Checks
December 13, 2018	117767-118021	\$ 294,021.44	Direct Deposit Stubs
December 29, 2018	86725-86727	\$ 1,735.28	Vendor Checks
December 29, 2018	1947	\$ 30.06	Manual Check
December 29, 2018	118022-118279	\$ 274,122.40	Direct Deposit Stubs
January 10, 2019	86728-86730	\$ 1,414.74	Vendor checks
January 10, 2010	118280-118497	\$ 277,928.56	Direct Deposit Stubs

Motion by Mildbrand, seconded by Hansen to approve payment of warrants and payroll as submitted. Motion carried.

Adjourn the meeting: Motion made by Hansen, seconded by Lemke to adjourn the meeting at 10:42 a.m. Motion carried.

Andria Farrand
Taylor County Clerk