

Taylor County Highway Committee, Regular Meeting

December 17, 2019

Highway Department Office

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.
Members Present: Gebauer, Hinkel, Mildbrand, Soper and Thums
Members Absent: None
Other Attendees: County Board Chairman Jim Metz, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Motion by Hinkel/Gebauer and carried to approve the minutes of the November 19, 2019 meeting.

Motion by Thums/Hinkel and carried to approve the agenda with 8 items.

Cash vouchers and journal vouchers were audited. Motion by Soper/Gebauer and carried to approve cash vouchers totaling \$247,692.60 and journal vouchers totaling \$44,351.03.

Commissioner Stanfley presented the 2020 State Routine Maintenance Agreement. Motion by Thums/Hinkel and carried to accept the 2020 agreement for a total of \$820,600.

Commissioner Stanfley requested approval to replace the mechanic – machinist/welder position due to an employee retirement. Motion by Thums/Hinkel and carried.

Commissioner Stanfley updated the committee on the following:

- Engineer proposals for the CTH O STP Rural project will be mailed out this coming week and are due back January 30, 2020.
- An MLS application was submitted for a 1-mile stretch on CTH O from Gibson Drive to CTH Q.
- The engineer for the Rib Lake Shop will return with numbers and drawings next week and they will be presented at the next meeting.
- Our bid was not accepted for the State dead deer car/kill contract.
- Rustic Road vision/slope work project will begin next week.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for January 21, 2020 at 9:30 a.m. at the Highway Department Office.

Adjournment: Motion by Thums/Gebauer and carried to adjourn at 10:15 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

November 19, 2019

Highway Department Office

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.
Members Present: Gebauer, Hinkel, Mildbrand, Soper and Thums
Members Absent: None
Other Attendees: County Board Chairman Jim Metz, Highway Commissioner Ben Stanfley, Chuck Zenner, Operations Manager Gary Gretzinger and Accountant Rachel Parks

The minutes of the October 16, 2019 meeting were amended to remove Thums from the motion for meeting adjournment. Motion by Gebauer/Hinkel and carried to approve the amended minutes.

Motion by Hinkel/Thums and carried to approve the agenda with 11 items.

Cash vouchers and journal vouchers were audited. Motion by Hinkel/Gebauer and carried to approve cash vouchers totaling \$387,990.29 and journal vouchers totaling \$52,185.83.

The 2020 WCHA Winter Road School will be held in Wisconsin Dells January 13-15, 2020. Thums and Metz will represent.

Commissioner Stanfley presented a bridge aid petition for the Town of Roosevelt. Motion by Thums/Gebauer and carried to approve the installation of a culvert on 9th Avenue at a cost of \$6,370.00 (\$3,185 county and \$3,185 town).

Commissioner Stanfley requested approval to purchase a router with dust control, to meet new state requirements, using monies from crackfilling revenue and insurance recoveries. Motion by Thums/Hinkel and carried to approve the purchase.

Chuck Zenner discussed the ongoing Broadband Internet project in Taylor County. He discussed the possibility of working with the Highway Department for cable installation. The proposal will be taken to the County Board and will be brought back to the committee upon approval from the board.

Committee member Thums voiced concerns regarding Rustic Road. He would like to see more attention given to Rustic Road. He requested a plan be written up for continuous maintenance. Commissioner Stanfley and Operations Manager Gretzinger will create a report on the past and future maintenance done to Rustic Road and present it at a future committee meeting.

Commissioner Stanfley updated the committee on the following:

- Engineer proposals for the CTH O STP Rural project will be presented for committee selection at the January 2020 meeting.
- A bid was submitted to the DOT for the county to continue car-kill deer pickup.

- We are waiting to receive a price estimate to increase the radio coverage throughout the county.
- The holding tanks have been replaced at the Gilman Shop.
- An engineer was contacted for a cost estimate for the Rib Lake shop project.
- The bridge on CTH M is now complete.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for December 17, 2019 at 9:30 a.m. at the Highway Department Office.

Adjournment: Motion by Thums/Gebauer and carried to adjourn at 10:40 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

October 16, 2019

Highway Department Office

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 12:31 p.m.
Members Present: Gebauer, Hinkel, Mildbrand, and Soper
Members Absent: Thums
Other Attendees: County Board Chairman Jim Metz, Highway Commissioner Ben Stanfley, and Accountant Assistant Shari Bergman

Motion by Hinkel/Gebauer and carried to approve the Minutes of the August 20, 2019 meeting.

Motion by Hinkel/Soper and carried to approve the Agenda with 11 items.

Cash vouchers and journal vouchers were audited. Motion by Soper/Hinkel and carried to approve cash vouchers totaling \$888,719.02 and journal vouchers totaling \$87,368.13.

Information presented to members interested in attending the 2020 Winter Road School to be held January 13-15, 2020 in Wisconsin Dells.

Motion by Gebauer/Hinkel and carried to approve the new functional classification map. The only change was CTH O between STH 13 – CTH C, changed from a minor collector to a major collector.

Commissioner Stanfley presented a bridge aid petition for the Town of Browning. Motion by Gebauer/Hinkel and carried to approve the installation of a culvert on Center Avenue at a cost of \$17,024.00 (\$8,512 county and \$8,512 town).

Commissioner Stanfley presented a bridge aid petition for the Town of Jump River. Motion by Soper/Gebauer and carried to approve the installation of a culvert on Copper Drive at a cost of \$3,152.00 (\$1,576 county and \$1,576 town).

Agenda item #9, Rustic Road, will be moved to the November 19, 2019 meeting due to the absence of Thums.

Commissioner Stanfley updated the committee on the following:

- Culvert replacement projects finished for the year, with only a few asphalt patches left.
- State performance-based maintenance contracts are completed and waiting for reimbursements.
- Crackfilling completed on 55 miles so far.
- State routine maintenance budget is over budget for the year.
- County working to mow the clear zone out to the right of way on ¼ of the county each year.
- The shoulder retriever was used on ¼ of the county.
- Spray patching will be finished for the year in a few weeks.

- TRIP program was presented to the towns and municipalities last week.
- Cost savings of working four 10-hour days as opposed to five 8-hour days was the largest savings since the start of four 10-hour days.
- Trucks are ready for winter season and future brine storage systems will need to be looked into next year.
- Medford building costs for basement and roof
- Gilman shop needs
- Rib Lake shop update

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for November 19, 2019 at 9:30 a.m. at the Highway Department Office.

Adjournment: Motion by Thums/Gebauer and carried to adjourn at 1:35 p.m.

Shari Bergman
Accounting Assistant

Taylor County Highway Committee, Regular Meeting

August 20, 2019

Highway Department Office

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.
Members Present: Gebauer, Hinkel, Mildbrand, Soper and Thums
Members Absent: None
Other Attendees: County Board Chairman Jim Metz, Highway Commissioner Ben Stanfley, Star News Representative Brian Wilson, Finance Director Larry Brandl, Building and Grounds Director Jeff Ludwig (at 10:00 a.m.) and Accountant Rachel Parks

Motion by Hinkel/Thums and carried to approve the minutes of the July 16, 2019 meeting.

Motion by Gebauer/Thums and carried to approve the agenda with 12 items.

Motion by Gebauer/Thums and carried to approve the proposed 2020 budget for the Highway Department and forward to the Finance Committee.

Motion by Hinkel/Soper and carried to approve the 2020 equipment purchase schedule at a cost of \$780,000.

Cash vouchers and journal vouchers were audited. Motion by Thums/Gebauer and carried to approve cash vouchers totaling \$589,066.34 and journal vouchers totaling \$44,557.70.

Commissioner Stanfley presented a bridge aid petition for the Town of Aurora. Motion by Soper/Thums and carried to approve the installation of a culvert on County Line Road at a cost of \$14,230 (\$7,115 county and \$7,115 town).

Commissioner Stanfley presented a bridge aid petition for the Town of Medford. Motion by Hinkel/Thums and carried to approve the installation of a culvert on Castle Road at a cost of \$29,002 (\$14,501 county and \$14,501 town).

Motion by Gebauer/Hinkel and carried to approve the Bridge Aid Resolution and forward to the Finance Committee.

Commissioner Stanfley updated the committee on the following:

- Culvert replacement projects
- CTH M bridge replacement will start September 3 and take approx. 40 days
- STH 97 bridge replacement is completed
- Currently working on the State crack filling contracts
- Changes to our Premium Pay rate schedule

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for September 17, 2019 at 9:30 a.m. at the Highway Department Office.

Adjournment: Motion by Thums/Gebauer and carried to adjourn at 10:55 a.m.

Rachel Parks
Accountant

Taylor County Highway Committee, Regular Meeting

July 16, 2019

Highway Department Office

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.
Members Present: Gebauer, Hinkel, Mildbrand, Soper and Thums
Members Absent: None
Other Attendees: Highway Commissioner Ben Stanfley, Star News Representative, Brian Wilson, and Accounting Assistant, Shari Bergman

Motion by Thums/Hinkel and carried to approve the Minutes of June 18, 2019.

Motion by Gebauer/Hinkel and carried to approve the Agenda with 8 items.

Cash vouchers and journal vouchers were audited. Motion by Soper/Hinkel and carried to approve cash vouchers totaling \$337,355.07 and journal vouchers totaling \$46,180.86.

Commissioner Stanfley presented a bridge aid petition for the Town of Goodrich. Motion by Gebauer/Thums and carried to approve the installation of a culvert on Martin Drive at a cost of \$12,708.00 shared equally as follows: \$6,354.00 paid by the County and \$6,354.00 paid by the Town.

Commissioner Stanfley discussed the need for replacement of a patrolman position. Motion by Hinkel/Gebauer and carried to begin advertising for the position.

Commissioner Stanfley updated the committee on the following:

- Our state salt usage was the 5th lowest in the state at an estimated savings of 1,000 Tons which converts to a cost savings of approximately \$93,000.00 to the State.
- County will see a salt rate increase of six percent (6%) resulting in \$96.69 per ton versus the current rate of \$91.22 per ton.
- CTH E project – waiting for certificate and will then be complete
- Hwy. 97 project – will be finished July 27, 2019
- Yellow River Bridge project - will begin August 26, 2019 and will be completed by October 21, 2019
- CTH A/F – discussed possibility of more signage

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for August 20, 2019 at 9:30 a.m. at the Highway Department Office.

Adjournment: Motion by Thums/Gebauer and carried to adjourn at 10:01 a.m.

Secretary: Shari Bergman

Taylor County Highway Committee, Regular Meeting

June 18, 2019

Highway Department Office

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.
Members Present: Gebauer, Hinkel, Mildbrand, Soper and Thums
Members Absent: None
Other Attendees: Highway Commissioner Ben Stanfley, Reggie Kellnhoffer of The Star News and Accountant Rachel Parks
Approve Minutes: Motion by Soper/Hinkel and carried to approve the minutes of the May 21, 2019 meeting.

Motion by Hinkel/Thums and carried to approve the agenda with 9 items.

Cash vouchers and journal vouchers were audited. Motion by Soper/Hinkel and carried to approve cash vouchers totaling \$1,072,037.78 and journal vouchers totaling \$53,415.03.

Commissioner Stanfley presented a bridge aid petition for the Town of Chelsea. Motion by Gebauer/Hinkel and carried to approve the installation of culverts on Quarter Lane at a cost of \$66,205 (\$33,102.50 county & \$33,102.50 town).

Commissioner Stanfley presented a bridge aid petition for the Town of Holway. Motion by Thums/Gebauer and carried to approve the installation of culverts on Elm Avenue at a cost of \$39,514 (\$19,757 county & \$19,757 town).

Motion by Hinkel/Soper and carried to reduce the Gilman Crop Land Lease contract to L. Romanowski Corp. from \$120/acre to \$100/acre.

Commissioner Stanfley updated the committee on the following:

- The pulverize and paving project on CTH E is finished.
- Culvert replacement projects have begun.
- Ditch mowing has begun and will be completed by July 4th.
- State PBM Crack filling projects have been approved.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for July 16, 2019 at 9:30 a.m. at the Highway Department Office.

Adjournment: Motion by Thums/Gebauer and carried to adjourn at 9:55 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

May 21, 2019

Highway Department Office

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.
Members Present: Gebauer, Hinkel, Mildbrand, Soper and Thums
Members Absent: None
Other Attendees: Highway Commissioner Ben Stanfley, County Board Chairman Jim Metz, Brian Wilson of The Star News, Building and Grounds Director Jeff Ludwig and Accountant Rachel Parks
Approve Minutes: Motion by Thums/Hinkel and carried to approve the minutes of the March 26, 2019 meeting.

Motion by Gebauer/Hinkel and carried to approve the agenda with 12 items.

Cash vouchers and journal vouchers were audited. Motion by Thums/Hinkel and carried to approve cash vouchers totaling \$560,332.80 and journal vouchers totaling \$46,264.63.

Building & Ground director Jeff Ludwig presented his findings regarding updates/repairs needed on the main shop building. The necessary roof repairs could be done for an amount, not to exceed, \$4,500. The main plumbing has been a problem and would involve digging up the basement floor, installing a lift station and pumping to the city sewer system. The cost, contracted out, would be approx. \$21,090. Motion by Thums/Gebauer and carried to repair the roof, not to exceed \$4,500, and fix the sewer at a cost of \$21,090.

Commissioner Stanfley presented two bridge aid petitions for the Town of Deer Creek. Motion by Hinkel/Gebauer and carried to approve the installation of culverts on Oriole Drive at a cost of \$3,400 (\$1,700 county & \$1,700 town). Motion by Thums/Gebauer and carried to approve the installation of culverts on Robin Drive at a cost of \$4,000 (\$2,000 county & \$2,000 town).

Motion by Soper/Thums and carried to renew the Gilman Crop Land Lease to L. Romanowski Corp. at \$120/acre for the next 5 years.

Commissioner Stanfley presented an outstanding bill from August 2018 that has remained uncollectable. County legal council will be contacted for recommendation on moving forward with this issue.

Commissioner Stanfley presented the purchase of a tablet for use within the department. Motion by Gebauer/Hinkel and carried to approve the purchase of a tablet, with internet capabilities, at an approx. cost of \$1,200.

The Snowmobile Trail Connector Project is asking to cross a section of CTH D and run the left shoulder on CTH E for .30 miles. The committee addressed the safety concern for snowmobiles traveling against traffic on CTH E. A motion was made stating the committee's preference for the trail to go straight across CTH E or that the trail flow with traffic, on both shoulders of CTH E. Motion by Hinkel/Soper and carried.

Commissioner Stanfley updated the committee on the following:

- The bids for the CHI-D project on CTH E came in up about 14% from last year.
- The county will be replacing a bridge, with culverts, for the Town of Holway and the Town of Chelsea.
- WISDOT is working on a project to approve the planting of a living snow fence on STH 13 to help with snow drifting.
- WISDOT is working on route optimization for our winter routes.
- The current salt brine system is being evaluated for possible capacity increases.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for June 18, 2019 at 9:30 a.m. at the Highway Department Office.

Adjournment: Motion by Thums/Gebauer and carried to adjourn at 10:55 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

March 26, 2019

Highway Department Office

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.
Members Present: Gebauer, Hinkel, Mildbrand, Soper and Thums
Members Absent: None
Other Attendees: Highway Commissioner Ben Stanfley, County Board Chairman Jim Metz, Brian Wilson of The Star News and Accountant Rachel Parks
Approve Minutes: Motion by Thums/Hinkel and carried to approve the minutes of the February 19, 2019 meeting.

Motion by Hinkel/Gebauer and carried to approve the agenda with 8 items.

Cash vouchers and journal vouchers were audited. Motion by Hinkel/Thums and carried to approve cash vouchers totaling \$357,532.48 and journal vouchers totaling \$94,492.42.

Motion by Soper/Gebauer and carried to approve a resolution honoring retiree Jess Sackmann. The resolution will be presented to the County Board at their April meeting.

Commissioner Stanfley presented his recommendations for accepting quotations received on various construction materials. Motion by Gebauer/Thums and carried to approve the quotations as recommended by the highway commissioner.

The asphalt quotations for the county's CHI-D project on CTH E are due on Thursday, March 28th. Motion by Gebauer/Thums and carried to approve the recommendation advised by Commissioner Stanfley.

Commissioner Stanfley reported on the following:

- The rough winter we've experienced so far in 2019.
- The flooding issues throughout the county due to the melting snow.
- Two recent machinery purchases.
- The upcoming Summer Highway Conference in June 2019, which will be on the April meeting agenda.
- Necessary repairs to our current building, to be discussed at a future meeting.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for April 16, 2019 at 9:30 a.m. at the Highway Department Office.

Adjournment: Motion by Gebauer/Hinkel and carried to adjourn at 10:35 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

February 19, 2019

Highway Department Office

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.
Members Present: Gebauer, Hinkel, Mildbrand, Soper and Thums
Members Absent: None
Other Attendees: Highway Commissioner Ben Stanfley, County Board Chairman Jim Metz, Brian Wilson of The Star News, Shop Superintendent Fred Ebert, Patrol Superintendent Gary Gretzinger and Accountant Rachel Parks
Approve Minutes: Motion by Thums/Gebauer and carried to approve the minutes of the December 11, 2018 meeting.

Motion by Hinkel/Soper and carried to approve the agenda with 7 items.

Chairman Mildbrand thanked Gary Gretzinger for his job as interim Highway Commissioner during the recent vacancy. Chairman Mildbrand welcomed new Highway Commissioner Ben Stanfley who began February 18, 2019.

Cash vouchers and journal vouchers were audited. Motion by Soper/Hinkel and carried to approve cash vouchers totaling \$774,644.25 and journal vouchers totaling \$341,701.56.

Motion by Gebauer/Thums and carried to approve a bridge aid petition for the Town of Pershing on Archie's Road. The concrete bridge will be removed, and three arch culverts will be installed. The total project is estimated at \$58,099. \$29,049.50 town and \$29,049.50 county.

Gretzinger reported on the busy winter and the plan to pave 5.1 miles on CTH E this summer.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for March 26, 2019 at 9:30 a.m. at the Highway Department Office.

Adjournment: Motion by Hinkel/Thums and carried to adjourn at 10:04 a.m.

Highway Committee

January 8, 2019

3rd Floor County Board Room #3306, Taylor County Courthouse

Call Meeting to Order: Scott Mildbrand called the meeting to order at 8:30 a.m.

Members Present: Scott Mildbrand, Earl Hinkel, Rollie Thums [arrived at 8:40 a.m.], Jim Gebauer, Ray Soper

Members Absent: None

Other Attendees: Marie Koerner, Jim Metz

Approve Agenda. A motion was made by Gebauer, seconded by Hinkel, to approve the agenda with five items. A unanimous vote cast, the motion carried.

Closed Session. A motion was made by Hinkel, seconded by Gebauer, at 8:30 a.m. to go into closed session pursuant to Wisconsin State Statutes, Section 19.85 (1)(c), for the purpose of conducting interviews for the Taylor County Highway Commissioner. A roll call vote cast, four (4) voting aye, one (1) absent (Thums), the motion carried.

Open Session. A motion was made by Thums, seconded by Gebauer, to go into open session at 5:28 p.m. A unanimous cast, the motion carried.

A Highway Committee is scheduled to meet on Friday, January 11, 2019, at 9:00 a.m. to review the applicants that were interviewed.

Adjournment. A motion was made by Gebauer, seconded by Thums, to adjourn at 5:28 p.m. A unanimous vote cast, the motion carried.

Secretary: Marie Koerner