

## **Supervised Release Committee**

December 30, 2019

Taylor County Human Services Department Board Room

**Call Meeting to Order:** Courtney Graff called the meeting to order at 12:33 pm.

**Members Present:** Liza Daleiden, TCHSD Interim Director; Kyle Noonan, Taylor County Zoning; Courtney Graff, Taylor County Corporation Counsel; Jen Meyer, TCHSD Clinical Services Coordinator

**Members Absent:** Michael (Mick) Chase, DHS Representative; Michelle Hubbard, DOC Field Supervisor; Larry Woebeking, Sheriff

**Other Attendees:** None

**Approve Agenda:** Jen Meyer moved to approve the agenda; Liza Daleiden seconded. All Ayes. Motion Carried. It was noted that the agenda was posted in all public buildings, as well as the courthouse. Additionally, confirmation that both notes and agenda were emailed to all meeting participants by TCHSD Admin. Staff and made public.

**Approve Minutes:** Liza Daleiden moved to approve the minutes of the December 16, 2019 and December 23, 2019 meetings. Seconded by Kyle Noonan. All Ayes. Motion Carried.

**Supervised Release Committee may convene to closed session pursuant to § 19.85(1)(d), Wis. Stats., to consider specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. At the conclusion of the closed session, the Committee will reconvene into open session to take any necessary actions:** All agreed no need for this yet.

**Report on Committee Progress:** Local Vendor/Investor is interested and talking with Chuck Zenner; Courtney will refer vendor to Mick; County is prepared to take action to secure a property if needed; Kyle inquired if a meeting should be scheduled in mid-January (possibly 1/16/20) to discuss with Finance Committee to discuss next steps and advise of extension; Finance Committee may purchase up to \$100,000 with having to get full county board approval.

- a. Review Mapping of County Municipalities: No new information;
- b. Proposed Properties: Discussed that Jen Meyer had found four new potential properties that were sent to Kyle to review for initial zoning criteria. Courtney forwarded this list to Law Enforcement to continue screening.
- c. Sheriff's Report: Courtney will touch base with Taylor County Sheriff's Dept.;
- d. Report to Court: No new information;
- e. Extension of Deadline: Courtney has received approval for the requested 45-day extension from Wood Co. Judge, new date is 2/10/20; Courtney will follow up with the vendors to see if they need anything further.

**Next Committee Meeting:** The next meeting of the Supervised Release Committee will be January 6, 2020 from 12:30-1:30 pm at the Taylor County Human Services Department Board Room.

Mick meets with Eau Claire County the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, can meet in the afternoons, starting at 12:30 pm.

Committee members can keep looking for potential properties.

**Adjournment:** With no further business, Liza Daleiden moved to adjourn the meeting; Kyle Noonan seconded. All in favor. The meeting adjourned at 12:44 pm.

## **Supervised Release Committee**

December 23, 2019

Taylor County Human Services Department Board Room

**Call Meeting to Order:** Courtney Graff called the meeting to order at 12:34 pm.

**Members Present:** Michael (Mick) Chase, DHS Representative (appeared via phone); Kyle Noonan, Taylor County Zoning; Courtney Graff, Taylor County Corporation Counsel; Jen Meyer, TCHSD Clinical Services Coordinator

**Members Absent:** Liza Daleiden, TCHSD Interim Director; Michelle Hubbard, DOC Field Supervisor; Larry Woebbecking, Sheriff

**Other Attendees:** None

**Approve Agenda:** Kyle Noonan moved to approve the agenda; Jen Meyer seconded. All Ayes. Motion Carried. It was noted that the agenda was posted in all public buildings, as well as the courthouse. Additionally, confirmation that both notes and agenda were emailed to all meeting participants by TCHSD Admin. Staff and made public.

**Approve Minutes:** The draft minutes of the December 16, 2019 meeting were sent and will be reviewed at the next meeting. All Ayes. Motion Carried.

**Supervised Release Committee may convene to closed session pursuant to § 19.85(1)(d), Wis. Stats., to consider specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. At the conclusion of the closed session, the Committee will reconvene into open session to take any necessary actions:** All agreed no need for this yet.

**Report on Committee Progress:** Courtney Graff and Kyle Noonan attended Finance Committee this morning to update them on current status, discussed options. Committee seemed to be on board with ensuring county in compliance with court order; Courtney will be meeting with Finance Committee again at the beginning of the year, next meeting scheduled mid-January, to keep committee informed and options on the table; Land Conservation, Finance and Full County Board committees will need to be kept up to date; Mick indicated that he may have a new vendor and will forward once confirmed.

- a. Review Mapping of County Municipalities: Discussed that Jen Meyer has found one new potential property that she will send to Kyle to review for initial zoning criteria;
- b. Proposed Properties: No new information;
- c. Sheriff's Report: No new information;
- d. Report to Court: No new information;
- e. Extension of Deadline: Courtney's has received approval for the requested 45-day extension from Wood Co. Judge, new date is 2/10/20; Report due to DHS on 2/10/20,

even if placement did not happen yet, Mr. Smith is not expecting to be released at this point, though a defense attorney can re-petition; As soon as there is something to report on (ability to show due diligence), Courtney will send report to the judge; Courtney will follow up with the vendors to see if they need anything further.

**Next Committee Meeting:** The next meeting of the Supervised Release Committee will be December 30, 2019 from 12:30-1:30 pm at the Taylor County Human Services Department Board Room.

Mick meets with Eau Claire County the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, can meet in the afternoons, starting at 12:30 pm.

Committee members can keep looking for potential properties.

**Adjournment:** With no further business, Liza Daleiden moved to adjourn the meeting; Kyle Noonan seconded. All in favor. The meeting adjourned at 12:42 pm.

## **Supervised Release Committee**

December 16, 2019

Taylor County Human Services Department Board Room

**Call Meeting to Order:** Courtney Graff called the meeting to order at 1:03 pm.

**Members Present:** Michael (Mick) Chase, DHS Representative (appeared via phone); Kyle Noonan, Taylor County Zoning; Courtney Graff, Taylor County Corporation Counsel; Jen Meyer, TCHSD Clinical Services Coordinator; Liza Daleiden, TCHSD Interim Director

**Members Absent:** Michelle Hubbard, DOC Field Supervisor; Larry Woebeking, Sheriff

**Other Attendees:** Chuck Zenner, County Board Supervisor

**Approve Agenda:** Kyle Noonan moved to approve the agenda; Liza Daleiden seconded. All Ayes. Motion Carried. It was noted that the agenda was posted in all public buildings, as well as the courthouse. Additionally, confirmation that both notes and agenda were emailed to all meeting participants by TCHSD Admin. Staff and made public.

**Approve Minutes:** Liza Daleiden moved to approve the minutes of the December 9, 2019 meeting. Seconded by Kyle Noonan. All Ayes. Motion Carried.

**Supervised Release Committee may convene to closed session pursuant to § 19.85(1)(d), Wis. Stats., to consider specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. At the conclusion of the closed session, the Committee will reconvene into open session to take any necessary actions:** All agreed no need for this yet.

### **Report on Committee Progress:**

- a. Review Mapping of County Municipalities: Courtney's office has received response from two very interested vendors; Discussed that no new properties were found this week; Discussed utilizing county owned property that already meets criteria, and may have access to sewer, water and electricity;
- b. Proposed Properties: Committee members have continued to look for potential properties, send to Kyle and if approved forward to LE; Courtney's office received positive feedback from two vendors, they are very interested;
- c. Sheriff's Report: the proposed property, though separated by a 30 ft. strip of land, this is not adjacent and meets criteria;
- d. Report to Court: No new information;
- e. Extension of Deadline: Courtney's has requested a 45-day extension as end date is 12/27/2019; Hearing requested but not scheduled, though if there is an objection there may be a meeting this week in the Wood County; Chuck is present at today's meeting as

Kyle reached out to discuss potential opportunities to have county purchase land to put a house on it; Kyle inquired if the county can fund a home brought in and set up on the county shop in Gilman; Could use homes that are in foreclosure, if the property is habitable or not condemned, meets the legal criteria regarding children etc.; The case is not "closed" until the lease is done with DHS, though Mick can start a lease prior; Kyle discussed the downfalls of vacant land as the need for water, sewer and electricity would be \$30,000 unless already established. Discussed the potential use of a future county shop building site in Rib Lake being possible; It may be time to have meeting with Finance Committee to start to have discussion regarding land/home purchase - this will be requested with Chuck and Courtney. Soonest Finance could meet is Wednesday due to 24 hours posting need; Chuck may propose next Monday, December 23, 2019; Discussed that there is an ability to have a closed session discussion; Mick will check with his supervisor to see if he is able to attend the Finance Committee Meeting, though he typically does not attend these meetings. Mick doesn't get involved until placement is secured. Mick would like details regarding meeting; Public Hearing Meeting should not happen until there is a place secured, it is decided by Law Enforcement how this will look once approved by the court, notification before or after placement is fine either way; Courtney will follow up with the vendors to see if they need anything further.

**Next Committee Meeting:** The next meeting of the Supervised Release Committee will be December 23, 2019 from 12:30-1:30 pm at the Taylor County Human Services Department Board Room.

Mick meets with Eau Claire County the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, can meet in the afternoons, starting at 12:30 pm.

If County does not find a place by deadline, fine up to \$1,000/day.

Discussion held by committee members regarding the county's potential need to purchase land. Everyone agreed it would be good to start the discussion.

Land Conservation, Finance and Full County Board committees will need to be notified, scheduled to meet regarding this potential need.

Committee members can keep looking for potential properties.

**Adjournment:** With no further business, Liza Daleiden moved to adjourn the meeting; Kyle Noonan seconded. All in favor. The meeting adjourned at 1:22 pm.

## **SUPERVISED RELEASE COMMITTEE**

Date: 12/09/2019

Location: Taylor County Human Services Department

Note: The Committee discussed and may act on the following items:

1. **Call meeting to order**: Meeting called to order by Courtney Graff at 12:30pm
2. **Roll Call**: Quorum In attendance: Mick Chase (appeared via phone) – DHS Representative, Kyle Noonan- Taylor County Zoning, Courtney Graff- Taylor County Corporation Counsel, and Jen Meyer- TCHSD Clinical Services Coordinator, Liza Daleiden- TCHSD Interim Director, Michelle Hubbard- DOC Field Supervisor. Larry Woebeking- Sheriff, Taylor Co. Sheriff's Dept.
3. **Approve the Agenda** Jen Meyer made a motion to approve the agenda, Kyle Noonan seconded, a vote was taken, all in favor and motion passed. It was noted that the agenda was posted in all public buildings, as well as the courthouse. Additionally, confirmation that both notes and agenda were emailed to all meeting participants by TCHSD Admin. Staff.
4. **Approval of Minutes**: the drafts of minutes from previous meeting on 12/2/19 was presented, Liza made motion, Kyle seconded, all in favor and motion passed.
5. **Report on Committee Progress**:
  - a. **Review Mapping of County Municipalities**:
    - Courtney's office has received confirmation of receipt from vendors of letters that were sent, she will provide follow up email to vendors with indication of Law Enforcement Screen and approval.
    - If a vendor is not interested or agreeable, Mick asked Courtney to keep sending addresses to Lisa G, a vendor who is very active.
  - b. **Proposed Properties**:
    - Committee members will continue to look for potential properties, send to Kyle and if approved forward to LE.
    - Courtney's office generated draft of letter to vendors. Vendor letters will go out and vendors will know criteria for rental.
    - Courtney's office has sent an inquiry letter to potential real estate vendors that can procure properties. They can receive bids on a first come/first serve basis.
  - c. **Sheriff's Report**:
    - The Sheriff, Larry Woebeking provided the committee a list with additional properties added with indications of law enforcement approval after questions regarding criteria asked.

- The Sheriff, Larry Woebeking indicated that Law Enforcement officers checked a total of 10 properties that met initial criteria, 8 of these were approved by law enforcement after the list of criteria questions were asked.
- Only 2 properties did not meet criteria after the questions were asked.
- Mick indicated that TASO law enforcement officers called him last week to confirm the definition of adjacent property as it appears that even if a house is located near the proposed property, though separated by a 30 ft. strip of land, this is not adjacent and meets criteria.

**d. Report to Court:**

- 12/9/19 No new information.

**e. Extension of Deadline:**

- Courtney's office has requested extension possibly this week as end date is 12/27/2019- Hearing requested but not scheduled yet as this requires coordination of many attorneys.
- Jen Meyer will provide copy of documentation of first notification to Tammy Tom- Steinmetz of need for committee.

**6. Supervised Release Committee may convene to closed session pursuant to § 19.85(1)(d), Wis. Stats., to consider specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. At the conclusion of the closed session, the Committee will reconvene into open session to take any necessary actions.**

- 12/9/19 All agreed no need for this yet.

**7. Next Steps and Planning including Next Meeting Date: Mick meets with EC county 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, can meet in afternoons, starting at 12:30 pm.**

- Following Meetings:
- December 16, 2019 from 1:00- 2:00 pm at TCHSD Boardroom- \*\*note change in time
- December 23, 2019 from 12:30- 1:30pm at TCHSD Boardroom
- If County does not find a place by deadline, fine up to \$1000/day
- Discussion held by committee members regarding the county's potential need to purchase land. Everyone agreed it would be good to start the discussion.
- The Land Information Committee will need to be notified and this committee will need approval to look for/ purchasing a property.
- If approved, then Finance and/ or Full County Board committees will need to be notified, scheduled to meet regarding this potential need.
- Kyle may put together some properties with a cost/benefit of potential investment.
- Committee members can keep looking for potential properties.

8. **Adjournment** Liza Daleiden made a motion to adjourn, Courtney Graff seconded, vote taken, all in favor, motion passed. Adjourned 12:42 pm

## **SUPERVISED RELEASE COMMITTEE**

Date: 12/02/2019

Location: Taylor County Human Services Department

Note: The Committee discussed and may act on the following items:

1. **Call meeting to order**: Meeting called to order by Courtney Graff at 12:40pm
2. **Roll Call**: Quorum In attendance: Mick Chase (appeared via phone) – DHS Representative, Kyle Noonan- Taylor County Zoning, Courtney Graff- Taylor County Corporation Counsel, and Jen Meyer- TCHSD Clinical Services Coordinator.

**Absent**: Liza Daleiden- TCHSD , Michelle Hubbard- DOC Field Supervisor.

3. **Approve the Agenda** Kyle Noonan made a motion to approve the agenda, Jen Meyer seconded, a vote was taken, all in favor and motion passed. It was noted that the agenda was posted in all public buildings, as well as the courthouse. Additionally, both notes and agenda were emailed to all meeting participants by TCHSD Admin. Staff.

4. **Approval of Minutes**: the drafts of minutes from previous meeting was presented 11/18/19, Kyle Noonan made motion, Jen Meyer seconded- all in favor and motion passed.

5. **Report on Committee Progress**:

**a. Review Mapping of County Municipalities**:

- Courtney reported out and updated Mick on progress below:
- Kyle presented his zoning search on municipality limits in Taylor County and 6 properties for a total of 12 properties, that meet initial criteria though upon further research did not meet criteria.
- Courtney provided an excel spreadsheet of potential properties – mostly country homes for sale some of which met initial criteria and she continues to research further to determine eligibility.
- Courtney checked for parks, as well as churches, schools, and residences within 1500 feet of proposed property.
- Kyle Noonan reviewed and demonstrated using the Taylor county website, Taylor County GIS
- It was discussed that the committee could do one more level of checking before referring over to law enforcement for in person notice and sweep using the Taylor County GIS system.
- Law enforcement would then be checking adjacent properties only ( if a road divides, does not count or if more than 1500 ft., then not count) properties to determine if children are primarily residing there.
- Discussion of legal definition of "primary residence" took place.

- **b. Proposed Properties:**

- Liza Daleiden brought in and used the Star newspaper and shopper to cross check to ensure all properties are being checked. Cross checked these properties: Lake Katherine property, house for rent in rural Medford- contact: 1- 608-843-6662, as well as property listed at W6945 CTH-O for \$279,500 and another at W7005 CTH-O for \$179,500
- Courtney's office generated draft of letter to vendors -Vendor letters will go out and vendors will know criteria for rental.
- Courtney's office has sent an inquiry letter to potential real estate vendors that can procure properties. They can receive bids on a first come/first serve basis.

- **c. Sheriff's Report:** none yet

- **d. Report to Court:**

- 12/2/19 No new information.
- Courtney's office drafted and the committee reviewed a template letter to court for motion of extension to be enclosed with packet of what has been done. The letter is indicative that extension is requested due to "lack of enough time of notice."
- Courtney will attach the Excel Spreadsheet that has been for tracking all proposed properties in order to show due diligence, reports showing maps that include that there are no churches and schools, and approved by DHS and property owner agreeable/accepted offer etc. This also allows and helps with petitions to the court.
- Courtney reported that she initially did not track the "no's" though this is tracked on Zillow and she is adding them to the spreadsheet.

- **e. Extension of Deadline:**

- Courtney's office will file for extension possibly this week as end date is 12/27/2019

**6. Supervised Release Committee may convene to closed session pursuant to § 19.85(1)(d), Wis. Stats., to consider specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. At the conclusion of the closed session, the Committee will reconvene into open session to take any necessary actions.**

- 12/2/19 All agreed no need for this yet.

**7. Next Steps and Planning including Next Meeting Date:** Mick meets with EC county 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, can meet in afternoons, starting at 12:30 pm.

- Following Meetings:
- December 9, 2019 from 12:30- 1:30pm at TCHSD Boardroom.
- December 16, 2019 from 1:00- 2:00 pm at TCHSD Boardroom- \*\*note change in time
- December 23, 2019 from 12:30- 1:30pm at TCHSD Boardroom

**8. Adjournment** Jen Meyer made a motion to adjourn, Kyle Noonan seconded, vote take, all in favor, motion passed. Adjourned 12:53 pm

## SUPERVISED RELEASE COMMITTEE

11/18/19

Taylor County Human Services Department

Note: The Committee discussed and may act on the following items:

1. **Call meeting to order**: Meeting called to order by Courtney Graff at 12:38pm
2. **Roll Call**: In attendance Liza Daleiden- TCHSD, Kyle Noonan- Taylor County Zoning, Courtney Graff- Taylor County Corporation Counsel, and Jen Meyer- TCHSD Clinical Services Coordinator  
**Absent**: Michelle Hubbard- DOC Field Supervisor, Mick Chase – DHS Representative
3. **Approve the Agenda** Liza Daleiden made a motion to approve the agenda, Kyle Noonan seconded, a vote was taken, all in favor and motion passed. It was noted that the agenda was posted in all public buildings, as well as the courthouse.
4. **Approval of Minutes**: the drafts of minutes from previous meeting was presented 10/21/19 and 11/5/19, Kyle Noonan made motion, Liza seconded- all in favor and motion passed.
5. **Report on Committee Progress**:

### **a. Review Mapping of County Municipalities:**

- Kyle presented his zoning search on municipality limits in Taylor County and 6 properties for a total of 12 properties, that meet initial criteria though upon further research did not meet criteria.
- Courtney provided an excel spreadsheet of potential properties – mostly country homes for sale some of which met initial criteria and she continues to research further to determine eligibility.
- Courtney checked for costs, as well as churches, schools, and residences within 1500 feet of proposed property.
- Kyle Noonan reviewed and demonstrated using the Taylor county website, Taylor County GIS
- It was discussed that the committee could do one more level of checking before referring over to law enforcement for in person notice and sweep using the Taylor County GIS system.
- Law enforcement would then be checking adjacent properties only (if a road divides, does not count or if more than 1500 ft., then not count) properties to determine if children are primarily residing there.
- Discussion of legal definition of “primary residence” took place.

### **b. Proposed Properties:**

- Liza Daleiden brought in and used the Star newspaper and shopper to cross check to ensure all properties are being checked. Cross checked these properties: Lake Katherine

property, house for rent in rural Medford- contact: 1- 608-843-6662, as well as property listed at W6945 CTH-O for \$279,500 and another at W7005 CTH-O for \$179,500

- Kyle reviewed a potential property in Lublin using Taylor Co. GIS with 1500 ft radius of parcels without any other building structure or residence close.
- Courtney's office generated draft of letter to vendors -Vendor letters will go out and vendors will know criteria for rental.
- Courtney's office will send an inquiry letter to potential real estate vendors that can procure properties. They can receive bids on a first come/first serve basis.

**c. Sheriff's Report:** none yet

**d. Report to Court:**

- Courtney's office drafted and the committee reviewed a template letter to court for motion of extension to be enclosed with packet of what has been done. The letter is indicative that extension is requested due to "lack of enough time of notice."
- Courtney will attach the Excel Spreadsheet that has been for tracking all proposed properties in order to show due diligence, reports showing maps that include that there are no churches and schools, and approved by DHS and property owner agreeable/accepted offer etc. This also allows and helps with petitions to the court.
- Courtney reported that she initially did not track the "no's" though this is tracked on Zillow and she is adding them to the spreadsheet.

**e. Extension of Deadline:** none yet

- Courtney's office will file for extension by the end of the month as end date is 12/27/2019

**6. Supervised Release Committee may convene to closed session pursuant to § 19.85(1)(d), Wis. Stats., to consider specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. At the conclusion of the closed session, the Committee will reconvene into open session to take any necessary actions.** No need for this yet

**7. Next Steps and Planning including Next Meeting Date:** Mick meets with EC county 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, can meet in afternoons, starting at 12:30 pm.

- Following Meeting: December 2, 2019 from 12:30- 1:30pm at TCHSD Boardroom

**8. Adjournment** Liza Daleiden made a motion to adjourn, Jen Meyer seconded, vote take, all in favor, motion passed. Adjourned 1:08 pm

## Supervised Release Committee

11/5/2019

Taylor County Human Services Department

Note: The Committee discussed and may act on the following items:

1. **Call meeting to order**: Meeting called to order by Courtney Graff at 12:33pm
2. **Roll Call**: In attendance Liza Daleiden- TCHSD, Kyle Noonan- Taylor County Zoning, Michelle Hubbard- DOC Field Supervisor, Mick Chase – DHS Representative, Courtney Graff- Taylor County Corporation Counsel, and Jen Meyer- TCHSD Clinical Services Coordinator
3. **Approve the Agenda** Jen Meyer made a motion to approve the agenda, Kyle Noonan seconded, a vote was taken, all in favor and motion passed. It was noted that the agenda was posted in all public buildings, as well as the courthouse.
4. **Approval of Minutes**: the draft of minutes from previous meeting was not sent but will be sent by Courtney today for review at next meeting.
5. **Report on Committee Progress**:
  - Courtney's office will send an inquiry letter to potential real estate vendors that can procure properties. They can receive bids on a first come/first serve basis, law enforcement will do their thing if still available. There are 6 active vendors, and two aggressively active.
  - In discussing the possible properties for rent or purchase, Mick noted that the DOC typically caps purchased home at \$150,000 but it should not screen out based on price, and rent in excess of market value.
  - Reviewed that the criteria for automatic approval would be if there is not a residence/ school or church/ daycare in 1500ft. radius.
  - Group will look into social media ideas such as Craig's list, Facebook etc.- group can say that guaranteed payment from DOC above market value and will provide monitoring of offender.
  - Mick is still willing to do a training for Law Enforcement;
  - Mick will send list of vendors to Courtney and requested an email reminder.
  - Mick reported that next steps of process if searched property meet initial criteria and vendor approved, then law enforcement would have to check for families in range. Some properties may be sold already due to competitive pricing.

### **a. Review Mapping of County Municipalities:**

- Kyle presented his zoning search on municipality limits in Taylor County (Jump River, Gilman, Rib Lake, Medford, Stetsonville, Lublin): there were no areas that met initial

criteria and this search ruled out properties within those municipalities' limits. Kyle presented 6 properties for sale that meet initial criteria to the committee.

**b. Proposed Properties:**

- Proposed properties for sale need to be checked that they are still for sale. Next step is to request that law enforcement screen the area for additional criteria.
- Per Mick -Next Steps: Reach out to vendors. Courtney will send an inquiry letter with properties thus far.
- Michelle from DOC indicated that Deb Conway, a DOC vendor is full.

**c. Sheriff's Report:** none yet

**d. Report to Court:** Courtney has developed an Excel Spreadsheet for tracking all proposed properties in order to show due diligence, reports showing maps that include that there are no churches and schools, and approved by DHS and property owner agreeable/ accepted offer etc. This also allows and helps with petitions to the court.

**e. Extension of Deadline:** none yet

- Courtney will file for extension by the end of the month as end date is 12/27/20- this will be drafted for review before the next meeting.

**6. Supervised Release Committee may convene to closed session pursuant to § 19.85(1)(d), Wis. Stats., to consider specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. At the conclusion of the closed session, the Committee will reconvene into open session to take any necessary actions.** The Committee elected to not go into closed session.

**7. Next Steps and Planning including Next Meeting Date:** Mick meets with EC county 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, can meet in afternoons, starting at 12:30 pm.

- Following Meeting: November 18<sup>th</sup> from 12:30- 1:30pm at TCHSD Boardroom

**8. Adjournment** Jen Meyer made a motion to adjourn, Kyle Noonan seconded, vote taken, all in favor, motion passed. Adjourned 12:57 pm

## SUPERVISED RELEASE COMMITTEE MEETING MINUTES

October 21, 2019

Taylor County Human Services Department

Note: The Committee discussed and may act on the following items:

1. Call meeting to order: Meeting called to order by Courtney Graff at 12:33pm
2. Roll Call: In attendance Liza Daleiden- TCHSD, Kyle Noonan- Taylor County Zoning, Michelle Hubbard- DOC Field Supervisor, Mick Chase – DHS Representative, Courtney Graff- Taylor County Corporation Counsel, and Jen Meyer- TCHSD Clinical Services Coordinator
3. Elect a Chair: Liza Daleiden made a motion to nominate Office of Corporation Counsel - Courtney Graff as Chair, Jen Meyer seconded this motion, a vote was taken, all in favor and motion passed. It is noted that the Office of Corporation Counsel will act as Chair.
4. Approve the Agenda: Liza Daleiden made a motion to approve the agenda, Kyle Noonan seconded, a vote was taken, all in favor and motion passed. It was noted that the public meeting notice and agenda was properly noticed and posted.
5. Report on Committee Progress: Anticipated date of release...unknown but approximately 120 -150 days with attorneys' involvement etc., but the committee has approximately 85 days from today to find housing. If not found, the court can start imposing daily fines for every day past the deadline (120 days from 8/27/19). There have not been any imposed fines to date.
  - a. Review Mapping of County Municipalities: Kyle Noonan presented color copies of zoning maps of municipalities. Kyle marked 1,500 foot areas within parks, schools, churches, to assist in identify potential locations of housing. The result: no areas identified in the main/populated areas of Lublin, Gilman, Medford, Rib Lake, Stetsonville, Westboro, or Jump River.

Next Steps:

- One person usually gets deemed to reach out to vendors, Jen Meyer has a list used internally of potential vendors and will send to Courtney. It was suggested that this person also send a letter to vendor list for proposals.
- Michelle from DOC provided a name of a vendor who has rented to DOC in the past.
- Mick suggested if there is a potential property found, one can use google maps and Zillow to determine if property meets criteria
- Then, once a potential property is found, reach out to the Sheriff's department to do their part to determine if there are any children in the area, or anything that challenges the criteria.
- Kyle Noonan reported that anything reasonably priced (\$100k- \$150k) goes very quickly.
- Look for both renters and properties to buy, however it does not appear that there would be enough time to find a place to purchase but can request an extension. There

are currently no other Taylor County offenders incarcerated that meet these requirements, so no need for anything other than a single person dwelling.

- Mick indicated that there are no hard and fast rules for potential properties other than proximity to victim/ and or their family. The DOC has no preference regarding urban vs rural, DOC has an ability to work around if resources are needed for transportation etc., typically the committee rules out trailer parks and duplexes etc. due to potential contact with people moving in and out and in this case children being present.
- If find potential property, send to Kyle and he can map it out

b. Proposed Properties: none yet

c. Sheriff's Report: none yet

d. Report to Court re: search

Kyle requested to know what the court report need to look like. Mick indicated that the Corp Counsel wrote a nice letter explaining why the housing met criteria this is helpful in case someone tries to sue the county for due diligence, reports showing maps that include that there are no churches and schools, and approved by DHS and property owner agreeable/ accepted offer etc., which allows and helps with petitions to the court.

e. Extension of Deadline: none yet. It was noted to ensure that we show and track all efforts of every contact made for court in case of need to apply for extension, Courtney will make a spreadsheet and share with committee for proposed properties.

6. Supervised Release Committee may convene to closed session pursuant to § 19.85(1)(d), Wis. Stats., to consider specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. At the conclusion of the closed session, the Committee will reconvene into open session to take any necessary actions: The committee did not convene in closed session.

7. Next Steps and Planning including Next Meeting Date

Mick meets with EC county 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, can meet in afternoons, starting at 12:30 pm

Next meeting on November 5<sup>th</sup> at 12:30pm at CHSD Boardroom, Mick will appear via phone

Following Meeting: November 18<sup>th</sup> from 1230- 130

8. Adjournment LD motion to adjourn, KN seconded, all in favor, motion passed. Adjourned 1:05 pm