

## **Veterans Service Committee Meeting**

August 22, 2019

West Entrance Meeting Room, Taylor County Courthouse

**Call Veteran Service Committee Meeting to Order:** Chairman Ray Soper called the Committee meeting to order at 9:30 a.m.

**Members Present:** Committee: Raymond Soper, David Roiger (by telephone), Rodney Adams

**Members Absent:** None

**Other Attendees:** CVSO Jeff Hein, Warren Behling, Barry Anderson, Donald Schindler

**Approve Agenda.** A motion was made by Mr. Roiger, seconded by Mr. Adams, to approve the agenda. A unanimous vote cast, the motion carried.

**Approve Minutes.** A motion was made by Mr. Roiger, seconded by Mr. Adams to approve the March 29, 2019 Veteran Service Committee meeting minutes as presented. A unanimous vote cast, the motion carried.

**Public Comment.** None

**Correspondence.** Mr. Hein presented correspondence since the last meeting in the form of thank you cards for the assistance provided.

**CVSO Report.** Mr. Hein presented the report from July 2018 to August 2019 and reviewed the highlights.

**Veteran Outreach Day.** Mr. Hein discussed the Veteran's Outreach Day to be held on August 24, 2019.

**Discuss 2019 & 2020 VSO Budget.** Mr. Hein briefed the status of the 2019 budget and that there was no unexpected outcomes or expenses and the budget is on track with the appropriation.

Mr. Hein presented the proposed 2020 budget with no changes to the operating cost of the Veteran Service Office. The only changes would be the mandatory employee related increases.

A motion was made by Mr. Adams, seconded by Mr. Roiger to approve the budget and send it to the Finance Committee.

A motion was made by Mr. Roiger, seconded by Mr. Adams to approve the Veteran Service Commission budget and sent it to the Finance Committee.

**Next Meeting.** It was agreed that the next Veteran Service Committee meeting would be in February 2020 to discuss the 2019 annual report.

**Adjournment.** A motion was made by Mr. Adams, seconded by Mr. Roiger, to adjourn at 9:53 a.m. A unanimous vote cast, the motion carried.

**Secretary:** Jeff Hein

## **Veterans Service Committee Meeting**

March 29, 2019

West Entrance Meeting Room, Taylor County Courthouse

**Call Veteran Service Committee Meeting to Order:** Chairman Ray Soper called the Committee meeting to order at 9:00 a.m.

**Members Present:** Committee: Raymond Soper, David Roiger, Rodney Adams

**Members Absent:** None

**Other Attendees:** CVSO Jeff Hein

**Approve Agenda.** A motion was made by Mr. Roiger, seconded by Mr. Adams, to approve the agenda. A unanimous vote cast, the motion carried.

**Approve Minutes.** A motion was made by Mr. Roiger, seconded by Mr. Adams to approve the August 14, 2018 Veteran Service Committee meeting minutes with changes. A unanimous vote cast, the motion carried.

**Public Comment.** None

**Correspondence.** Mr. Hein presented correspondence from veterans since the last meeting.

**CVSO Annual Report.** Mr. Hein presented the draft annual report for 2018 and reviewed the highlights. A motion was made by Mr. Roiger, seconded by Mr. Adams to approve the annual report with changes and present to the full county board at the April 2019 meeting.

**Veteran Outreach Day.** Mr. Hein discussed the Veteran's Outreach Day to be held on August 24, 2019. Planning has begun and the event is developing well. This year it will be held at the Medford City Park and reduced in size somewhat.

**Update CVSO Status/Payroll Change Report.** Mr. Soper signed the Payroll Change Reports due for the CVSO and Benefit Specialist's step increase and annual pay increase.

**Next Meeting.** It was agreed that the next Veteran Service Committee meeting would be in August 2019 to discuss the 2020 budget and YTD activity report.

**Adjournment.** A motion was made by Mr. Roiger, seconded by Mr. Adams, to adjourn at 10:00 a.m. A unanimous vote cast, the motion carried.

**Secretary:** Jeff Hein