

**Zoning Committee  
December 19, 2019  
County Board Room**

**Call Meeting to Order:** Chairman Lester Lewis called the meeting to order at 9:09 AM.

**Members Present:** Lester Lewis, Jim Gebauer, Myron Brooks

**Members Absent:** None

**Other Attendees:** Kyle Noonan, Sue Noland, Brian Wilson from *Star News*

**Approve Minutes:** Gebauer moved to approve the minutes of the August 22, 2019 Committee meeting and the November 14, 2019 minutes of the Joint POWTS Ad Hoc, Finance & Zoning Committee meeting; Seconded by Brooks. Motion carried.

**Approve Agenda:** Brooks moved to approve the agenda with 14 items; Seconded by Gebauer. Motion carried.

**Chelsea Lake Dam Floodplain Zoning:** The amendment to Chapter 29, Floodplain Zoning, Taylor County Code discussed in Public Hearing prior to this meeting was briefly discussed. Motion by Gebauer to approve the ordinance amendment and incorporate the Chelsea Lake Dam; Seconded by Brooks. Ordinance will be forwarded for County Board approval. Motion carried.

**Bills Paid:** The bills paid listing from the August 22 meeting to-date was reviewed. Brooks moved to approve the bills paid listing; Seconded by Gebauer. Motion carried

**Building Statistics:** Building statistics through December 18 are as follows:

YEAR	SANITARY	ZONING	CSM	PRIVY	RECONNECT
	New/Replacement				
2019	32/75 (107)	22	35	7	11
2018	41/48 (89)	33	34	10	16
2017	36/56 (92)	31	34	9	16
2016	41/60 (101)	31	41	10	9
2015	43/97 (140)	40	41	10	18
2014	24/87 (111)	29	29	6	9
2013	29/27 (56)	29	30	9	9
2012	32/39 (71)	48	29	12	14
2011	30/42 (72)	42	38	6	7
2010	39/38 (77)	44	29	7	7
2009	49/23 (72)	40	39	9	12
2008	43/28 (71)	32	27	7	-
2007	68/44 (112)	41	46	9	-
2006	76/46 (122)	45	43	11	-

This was for informational purposes only. We have noticed lots of replacement systems.

**Address Sign increase:** Our vendor notified us there was going to be a price increase for printing

address signs. The current cost is \$18.50 for a sign and will be increased to \$22.95 each. Our charge for an address currently is \$40. We are suggesting a fee increase to \$50 to cover costs for assigning, notifications, the sign, shipping, and the post. Gebauer moved the increase to \$50 for sign, post, etc. effective January 1, 2020; Seconded by Brooks. Motion carried.

**Non-Metallic Mining licensing/bonding:** Currently a fee of \$20/acre is assessed when a new mine application is received. When small acreage pits are opened, this small fee does not cover the cost for public notice in the local paper. We suggest a flat rate of \$200 to cover the public notice for comment in addition to the \$20/acre to review plan. Brooks moved to approve the \$200 flat rate plus \$20/acre for new gravel pit applications; Seconded by Gebauer. Motion carried. In addition, several years back the DNR requested we increase our bonding to be more in-line with actual cost of reclamation. Therefore, we have been increasing the bond by \$500 increments every 4 years. Gebauer moved to approve the bond increase from \$1,000/acre to \$1,500/acre effective January 1, 2020; Seconded by Brooks. Motion carried.

**POWTS Revolving Loan Resolution:** After a joint meeting of the Finance, POWTS Revolving Loan Ad Hoc, and Zoning Committees on November 14, 2019, it was agreed to proceed with loan program presentation to the County Board. A Resolution establishing the Taylor County Private Onsite Waste Treatment System Revolving Loan Program was reviewed. Brooks moved to approve the resolution and forward to the County Board for approval; Seconded by Gebauer. Motion carried. Chairman Lewis indicated there are a few individuals who feel the City should be included in this loan program for sewer mains, etc. An opinion was obtained from Assistant Corp Counsel which indicated if the County were to issue loans outside the type of loans defined in ss. 66.0626 repayment by special assessments would not be an option.

**Sanitary permit fees:** Recently we did a comparison of our fee schedule with other counties and feel a change is not necessary at this time. The one area we would like to add is a fee for Plan Revisions. Gebauer moved to approve charging \$40 for Plan Revisions; Seconded by Brooks. Lewis indicated he would like to see a double fee if the revision is made the day of inspection. This will be addressed in the future. Motion carried.

**Truck purchase:** The Zoning Dept. truck is a 2007 F150 which was received from the Forestry Dept. in 2014. It is starting to have issues and our department has been saving money for a new truck purchase. The Land Conservation Dept. may be interested in acquiring a secondary vehicle. If not, then the truck would be put on county auction. Brooks moved to approve putting bids out for a new truck purchase for the Zoning Dept.; Seconded by Gebauer. Motion carried.

**Any Other Business:** a) 662 maintenance notices were sent out this year with approximately 5% non-compliance. The Sheriff's Dept. is in the process of issuing about 28 citations. b) GPSing of gravel pits has recently been completed and applications for 2020 licensing have been sent out.

**Next Committee Meeting:** The next meeting of the Zoning Committee will be at the call of the Chairman.

**Adjournment:** With no further business, Brooks moved to adjourn the meeting; Seconded by Gebauer. Motion carried. The meeting was adjourned at 9:45 AM.

**Secretary:** Kyle Noonan

**Zoning Committee**  
**Floodplain Zoning Public Hearing for Chelsea Lake Dam**  
**December 19, 2019**  
**County Board Room**

**Call Meeting to Order:** Chairman Lester Lewis called the public hearing to order at 9:00 AM.

**Members Present:** Lester Lewis, Jim Gebauer, Myron Brooks

**Members Absent:** None

**Other Attendees:** Jeff Peterson, Jim & Kris Gray, Kyle Noonan, Sue Noland, Brian Wilson from *Star News*

Public hearing is being conducted for the Chelsea Lake Dam failure analysis to amend Taylor County Code, Chapter 29, Floodplain Zoning to reduce the hazard rating from high to low. The Chelsea Lake Dam (CLD) is located on Fischer Creek in Section 36, Town of Westboro, it has an earthen embankment with corrugated culvert, dam is 10' high, storage of 429 acres feet, and surface area of 125 acres. Taylor County acquired dam property in March 2018. The dam was constructed in the 1960's. Flambeau Engineers prepared hydraulic shadow mapping for the dam and the DNR approved the dam failure analysis. Areas of concern are Everson Lane, Fischer Creek Rd and Fawn Ave overtopping in shadow area.

Required notice was published in the local *Star News* on November 28 and December 5. The dam failure analysis and emergency action plan was made available to adjacent landowners and the public for viewing in the Westboro, Rib Lake and Medford public libraries along at the Taylor County Zoning Dept. Our department did not receive any written comments.

The ordinance amendment would restrict development in the dam failure area, but in this case, the area is already restricted due to be mapped wetland. No structures are currently located within the dam failure analysis/wetland area.

A question was asked if the DFA would change if the elevation of the lake changes. The answer was No unless the dam level itself would be raised and this will not happen. Also asked was what causes a dam failure. Possibilities are rusted pipe, additional water could cause erosion, water overtopping, a blow-out, or muskrats digging holes in the dike.

With no other questions, Chairman Lewis adjourned the public hearing at 9:09 AM.

**Secretary:** Kyle Noonan

## **JOINT FINANCE, POWTS AD-HOC AND ZONING COMMITTEES**

Thursday, November 14, 2019

County Board Room

**Call Meeting to Order:** Jim Metz called the meeting to order at 1:00 p.m.

**Members Present:** Jim Metz, Chuck Zenner, Scott Mildbrand, Tim Hansen, Raymond Soper, Catherine Lemke, James Gebauer, Lester Lewis, Rollie Thums, Gene Knoll, Myron Brooks, Kyle Noonan, Sue Noland

**Members Absent:** none

**Other Attendees:** Ruthann Koch, Larry Brandl, Brian Wilson-Star News, Andria Farrand.

**Approve the Agenda:** Motion by Zenner, seconded by Gebauer to approve the agenda with 10 items. Motion carried.

**Approve the minutes of the October 31, 2019 Finance Committee meeting:** Motion by Mildbrand, seconded by Hansen to approve the minutes as submitted. Motion carried.

**Public Input/Correspondence:** None.

**Report on development of POWTS Revolving Loan program:** Noonan addressed the committees and explained why the Private Onsite Wastewater Treatment System, POWTS, was created. There are approximately 4600 active septic permits, and 2000 that are unpermitted. The current resource, the Wisconsin Fund Reimbursement program is coming to an end. The POWTS ad-hoc committee created this new revolving loan program to assist low-middle income residents that need to replace their septic.

**Review DRAFT procedure manual, loan application, real estate mortgage and note:** All were reviewed by the committee and it was noted that there may need to be changes once this gets started.

**Report on administration of loan program:** Northwest Regional Planning (NWREP) and Taylor County Housing Authority (TCHA) submitted bids to administer the program and the contract has been drawn up with TCHA.

**Discuss where funding for loan program will originate:** The committee discussed several options for funding the program, including a bank line of credit which had not been explored previously. After further discussion, Lewis made a motion to fund the program with \$200,000.00 from the (Remediation fund) Environmental Cleanup Fund 402, for the startup of the program, with a maximum of \$300,000.00. Zenner seconded the motion. A roll call vote, ten (10) voting aye, one (1) voting no (Soper), the motion carried.

**Review and act on warrants and payroll as submitted:**

**Warrants submitted were:**

November 1, 2019	254947-255000	\$ 62,296.72
November 8, 2019	255001-255082	\$ 445,136.10
November 11, 2019	255083-255142	\$ 59,544.60

**Payroll submitted was:**

October 31, 2019	123026-123259	\$260,480.24	Direct Deposit Stubs
October 31, 2019	86801-86803	\$1334.37	Vendor Checks
October 31, 2019	1906,1917, 1947, 1949, 1986, 1988, 1999, 2103	\$ 430.45	Manual checks

Motion by Mildbrand, seconded by Hansen to approve payment of warrants and payroll as submitted. Motion carried.

**Adjourn the meeting:** Motion made by Lemke, seconded by Hansen to adjourn the meeting at 1:54 p.m. Motion carried.

Andria Farrand  
Taylor County Clerk

**Zoning Committee**  
**August 22, 2019**  
**3<sup>rd</sup> Floor Meeting Room**

**Call Meeting to Order:** Chairman Lester Lewis called the meeting to order at 9:40 AM.

**Members Present:** Lester Lewis, Jim Gebauer, Myron Brooks

**Members Absent:** None

**Other Attendees:** Kyle Noonan, Sue Noland, Brian Wilson from *Star News*

**Approve Minutes:** Brooks moved to approve the minutes of the April 25, 2019 meeting; Seconded by Gebauer. Motion carried.

**Approve Agenda:** Gebauer moved to approve the agenda with 10 items; Seconded by Brooks. Motion carried.

**Bills Paid:** The bills paid listing from April 25 meeting to-date was reviewed. Brooks moved to approve the bills paid listing; Seconded by Gebauer. Motion carried

**Building Statistics:** Building statistics through August 21 are as follows:

<u>YEAR</u>	<u>SANITARY</u>	<u>ZONING</u>	<u>CSM</u>	<u>PRIVY</u>	<u>RECONNECT</u>
	New/Replacement				
2019	18/40 (58)	12	23	3	5
2018	27/32 (59)	22	16	7	11
2017	28/37 (65)	21	23	3	13
2016	29/32 (61)	22	25	5	4
2015	23/73 (96)	28	15	4	10
2014	18/49 (67)	18	16	4	5
2013	16/18 (34)	21	19	8	6
2012	25/24 (49)	32	19	8	12
2011	15/27 (42)	26	27	4	6
2010	25/22 (47)	30	19	4	4
2009	34/14 (48)	24	25	6	7
2008	31/16 (47)	20	16	4	-
2007	43/25 (68)	34	28	6	-
2006	52/28 (80)	29	32	9	-

These were for informational purposes only.

**2020 Budgets:** The proposed 2020 budgets for Zoning Administrator, Smart Growth, Non-Metallic Mining, Metallic Mining, Uniform County Address System, Tax Deed Lands Clean up, Brownfield revenues, and permit revenues were reviewed. Administrator noted he will be pursuing a vehicle purchase over the winter months. Certain specs were briefly discussed. County departments will be contacted for any interest in the old truck; or it will go on county auction. Gebauer moved to approve the proposed budgets as presented; Seconded by Brooks. Motion carried.

**Septic Maintenance:** This spring we sent out approximately 660 septic tank maintenance notices. The notices were due back August 9. Currently we are at 58.48% compliance which is slightly higher than last year. It is important for maintenance to be done at least every 3 years to prolong the life of the systems, so failure doesn't occur prematurely. Approximately 250 2<sup>nd</sup> notices are currently being sent out with a due date of October 25, 2019. Citations will be issued this fall/winter.

**Any Other Business:** a) Gravel pit expansion for Olynick by Perkinstown. b) New application for gravel pit for Peterson Sons in McKinley on Sunnyside Rd. For information only.

**Next Committee Meeting:** The next meeting of the Zoning Committee will be at the call of the Chairman.

**Adjournment:** With no further business, Gebauer moved to adjourn the meeting; Seconded by Brooks. Motion carried. The meeting was adjourned at 10:23 AM.

**Secretary:** Kyle Noonan



**Zoning Committee**  
**April 25, 2019**  
**3<sup>rd</sup> Floor Meeting Room**

**Call Meeting to Order:** Chairman Lester Lewis called the meeting to order at 9:05 AM.

**Members Present:** Lester Lewis, Jim Gebauer, Myron Brooks

**Members Absent:** None

**Other Attendees:** Kyle Noonan, Sue Noland

**Approve Minutes:** Brooks moved to approve the minutes of the December 13 meeting and December 13 joint Zoning & Finance meeting as mailed; Seconded by Gebauer. Motion carried.

**Approve Agenda:** Gebauer moved to approve the agenda with 12 items as posted; Seconded by Brooks. Motion carried.

**Bills Paid:** The bills paid listing from December 13 to-date was reviewed. Brooks moved to approve the bills paid listing; Seconded by Gebauer. Motion carried.

**Building Statistics:** Building statistics through April 24 are as follows:

YEAR	YEAR					
	SANITARY	TOTAL	ZONING	CSM	PRIVY	RECONNECT
	New/Replacement					
2019	2/9(11)	--	2	8	1	0
2018	4/6(10)	90	3	5	1	0
2017	6/10(16)	94	8	6	2	1
2016	2/7(9)	102	12	9	1	1
2015	4/13(17)	142	5	6	1	2
2014	2/3(5)	112	6	4	2	0
2013	1/1(2)	57	4	7	3	0
2012	5/7(12)	71	11	6	2	2
2011	2/4(6)	74	5	5	0	2
2010	4/4(8)	81	8	9	0	0
2009	9/3(12)	72	4	5	1	0
2008	9/2(11)	73	4	6	1	-
2007	8/5(13)	112	10	11	1	-
2006	20/6(26)	122	5	9	3	-

This was for informational purposes only.

**Electronic & Appliance collection:** A collection will be held on Saturday, May 4, 2019 in Medford at the Fairgrounds from 8:00-11:00 AM and in Gilman at the High School student parking lot from 1:00-2:30 PM. There is a charge for "freon" appliances and for "screen" electronics, with almost all other items being free. In addition, collected will be scrap metal, vehicle batteries, and uncontaminated motor oil. Pharmaceuticals will be collected at the Medford site only.

**Household & Ag Hazardous Waste:** The hazardous waste clean sweep will be conducted on

Wednesday, June 12 from 1:30 – 5:30 PM in Medford in the grader shed. Our vendor is no longer doing Saturday events. There will be more advertising this year due to the split events.

**Loan program:** The Ad Hoc Committee had met in January and March to discuss various aspects for the POWTS Revolving Loan Program to assist with replacement failing private sewage systems. Currently, we are working on legal documents with Corp Counsel. Another meeting will be held in May.

**Annual Report:** The 2018 Zoning & Solid Waste/Recycling Department Annual Report was reviewed and briefly discussed. Some highlights of the report are statistics for shoreland zoning, sanitary systems, recycling, solid waste, clean sweep, tire collection, mining, subdivisions and upcoming 2019 projects. The report will be distributed to County Board members and news media.

**Any Other Business:** Administrator reported Aquila is looking at some fly-overs in northeastern Taylor County; 2019 maintenance notices will be going out soon with approximately 650 to be sent; and update on 35 citations that were issued from the 771 maintenance notices sent out in 2018.

**Next Committee Meeting:** The next meeting of the Zoning Committee will be at the call of the Chairman.

**Adjournment:** With no further business, Gebauer moved to adjourn the meeting; Seconded by Brooks. Motion carried. The meeting was adjourned at 10:00 AM.

**Secretary:** Kyle Noonan