

EXECUTIVE COMMITTEE

Wednesday, November 10, 2021

County Board Room

Members Present: Jim Metz and Chuck Zenner and Scott Mildbrand

Members Absent: none.

Other Attendees: Lester Lewis, Marie Koerner, Larry Brandl, Courtney Graff, Jessica Mudgett, Liza Daleiden and Brian Wilson-Star News.

Attendees via Zoom- Andria Farrand

Call Meeting to Order: Chairman Jim Metz called the meeting to order at 10:00 a.m.

Approve Agenda: Mildbrand made a motion, seconded by Zenner, to approve the agenda. Motion carried.

Approve the minutes of the October 27, 2021, Executive Committee meeting: Mildbrand made a motion, seconded by Zenner, to approve the minutes. Motion carried.

Discuss the future of the Taylor House homeless shelter: Zenner began the discussion, asking Mudgett and Daleiden, of Taylor County Supportive Housing, what the next steps are. They stated they are still actively pursuing grants and donations to begin rehabilitation. They have asked Huotari for a bid on the project. There was further discussion about possibly renovating one room at a time, however, as Daleiden stated, things such as electrical and plumbing need to be done throughout the house. Daleiden asked the committee where they stand regarding the approximately \$135,000.00 CDBG-CLOSE grant funds the county has to pay back to the state. There was discussion among the committee members and then a motion by Mildbrand, seconded by Zenner, to pass along a resolution to the County Board that the County pay the state from the Land Acquisition account and forgive the repayment by Taylor County Supportive Housing. Motion carried.

Adjourn: Zenner made a motion, seconded by Mildbrand, to adjourn the meeting at 10:24 a.m. Motion carried.

Andria Farrand
County Clerk

EXECUTIVE COMMITTEE

Wednesday, October 27, 2021

Third Floor Meeting Room

Members Present: Jim Metz and Chuck Zenner and Scott Mildbrand

Members Absent: none.

Other Attendees: Courtney Graff, Brian Wilson-Star News, Brad Dahlvig-WIGM radio and Andria Farrand.

Call Meeting to Order: Chairman Jim Metz called the meeting to order at 9:21 a.m.

Approve Agenda: Zenner made a motion, seconded by Mildbrand, to approve the agenda. Motion carried.

Approve the minutes of the September 21, 2021, and September 29, 2021, Executive Committee meeting: Mildbrand made a motion, seconded by Zenner, to approve the minutes. Motion carried.

Resolution addressing the continuance of distributing CDBG-CLOSE grant money: Motion by Mildbrand, seconded by Zenner, to discontinue the distribution of the CDBG-CLOSE grant funds and stop this project. Motion carried.

Adjourn: Zenner made a motion, seconded by Mildbrand, to adjourn the meeting at 9:35 a.m. Motion carried.

Andria Farrand
County Clerk

EXECUTIVE COMMITTEE

Tuesday, September 29, 2021

Third Floor County Board Room

Members Present: Jim Metz and Chuck Zenner and Scott Mildbrand

Members Absent: none.

Other Attendees: Lester Lewis, Mike Bub, Larry Brandl, Courtney Graf, Jessica Mudgett, Amanda Newberry, Sheldon Johnson- NWRP, Brian Wilson-Star News and Andria Farrand.

Other attendees via Zoom: Liza Daleiden

Call Meeting to Order: Chairman Jim Metz called the meeting to order at 2:02 p.m.

Approve Agenda: Zenner made a motion, seconded by Mildbrand, to approve the agenda. Motion carried.

Discuss how to move forward with the transitional housing site now that we've received an estimate from Cedar Corp: Sheldon Johnson-Northwest Regional Planning, was present to provide an update to the committee. He stated that after the purchase of the home and some administrative costs, plus the \$84,000.00 Cedar Corporation will charge for architectural, that will leave approximately \$75,000.00 for the rehabilitation. The estimate is \$500,000.00 - \$550,000.00 from Cedar Corp. If we walk away, Taylor County will be responsible to pay back what has been spent to date which is approximately \$140,000.00. Also, if the shelter is not completed and operational by 12/31/2022, Taylor County is responsible to pay back what has been granted. Mudgett asked the County to apply for the next round of grants, the CDBG-CV grant and request \$550,000.00. Johnson stated there is \$16,000,000.00 available for Covid related projects on a first come first served basis. He can write the grant and Mudgett stated the Taylor County Supportive Housing could pay for this application. After much discussion, it was agreed to send it to the October County Board session to decide if we will apply for an additional \$550,000.00 in grant money, bringing the total to \$870,000.00 for the homeless shelter. It was also agreed, since the project is on hold and the state will not be reimbursing for any expenditures at this time, the Director's salary is also on hold and will not be paid from the original CDBG grant.

Update on sale of Taylor County owned "Hwy 102" property: Graf advised the committee we've received a cash offer, over asking price. We will be paying a 6% commission.

Adjourn: Zenner made a motion, seconded by Mildbrand, to adjourn the meeting at 2:57 p.m. Motion carried.

Andria Farrand
County Clerk

Executive Committee

September 21, 2021

Third Floor County Board Room, Taylor County Courthouse

Call Meeting to Order: Jim Metz called the meeting to order at 10:15 a.m.

Members Present: Jim Metz, Charles Zenner, Scott Mildbrand

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Patty Krug, Brian Wilson; Star News

Other Attendees Present via video: Nathanael Brown, Liza Daleiden, Gwen Thomas, Colleen Handrick

Approve Agenda. A motion was made by Zenner, seconded by Mildbrand, to approve the agenda with five items. A unanimous vote cast, the motion carried.

Approve Minutes. A motion was made by Zenner, seconded by Metz, to approve the minutes of the September 13, 2021, Executive Committee meeting. A unanimous vote cast, the motion carried.

Discuss and act on time away from work for employees with Covid-19 and those determined as close contacts. Marie Koerner, Human Resource Manager, was present to obtain clarification of how employees will be paid when off of work when sick with Covid or named as a close contact. Patty Krug, Public Health Director, stated that vaccinated individuals who are exposed are not required to quarantine if they do not have symptoms. A motion was made by Mildbrand, seconded by Zenner, to follow the Public Health guidelines and treat Covid whether a positive case or close contact the same as any other illness in regard to how employees would be paid. The employee would use benefit time and if their benefit time was exhausted, they would still follow the guidelines for being quarantined, but would be unpaid while off from work regardless of where they contracted Covid from or was named as a close contact. A unanimous vote cast, the motion carried.

Adjournment. A motion was made by Zenner, seconded by Metz, to adjourn at 10:20 a.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

EXECUTIVE COMMITTEE

Monday, September 13, 2021
Third Floor County Board Room

Members Present: Jim Metz and Chuck Zenner.

Members Absent: Scott Mildbrand

Other Attendees: Marie Koerner, Michelle Kurth, Brian Wilson-Star News and Andria Farrand were present.

Other attendees via Zoom: Courtney Graf

Call Meeting to Order: Chairman Jim Metz called the meeting to order at 8:31 a.m.

Approve Agenda: Zenner made a motion, seconded by Metz, to approve the agenda. Motion carried.

Approve the minutes of the August 17, 2021, Executive Committee meeting: Motion by Zenner, seconded by Metz, to approve the minutes. Motion carried.

Review Corporation Counsel Agreement, Resolution and Budget for 2022: Graf stated that there is a proposed change to the monthly charge for Human Services and Child Support legal services from \$6,630.00 to \$6,800.00 monthly. They haven't had an increase in three years, yet they have been seeing increases in their costs. Zenner made a motion, seconded by Metz, to approve the budget as presented. Motion carried.

Review Child Support 2022 budget: Kurth provided the report to the committee for year end 2020 as well as her proposed 2022 budget at \$304,213.00. Kurth stated they have met all performance metrics and once again received the Certificate of Excellence award for 2020. Zenner congratulated Kurth and her department. Zenner made a motion, seconded by Metz, to approve the budget as presented. Motion carried.

Adjourn: Zenner made a motion, seconded by Metz, to adjourn the meeting at 8:42 a.m. Motion carried.

Andria Farrand
County Clerk

EXECUTIVE COMMITTEE

Tuesday, August 17, 2021

Third Floor County Board Room

Members Present: Jim Metz, Scott Mildbrand and Chuck Zenner.

Other Attendees: Courtney Graf, Larry Brandl, Kyle Noonan and Andria Farrand were present.

Call Meeting to Order: Chairman Jim Metz called the meeting to order at 8:03 a.m.

Approve Agenda: Zenner made a motion, seconded by Mildbrand, to approve the agenda. Motion carried.

Approve the minutes of the June 14, 2021, Executive Committee meeting: Motion by Mildbrand, seconded by Zenner, to approve the minutes. Motion carried.

Review and possible action on request from DHS to terminate lease of property located at W4193 State Hwy 102, Westboro, WI 54490: Graf told the committee that the individual that was on supervised release was discharged and has moved to Texas. The DHS has requested to terminate the lease early. They are paid through August and gave notice on August 12, 2021. Mildbrand made a motion, seconded by Zenner, to terminate the lease on September 1, 2021. Motion carried. Next was a motion by Zenner, seconded by Mildbrand, to contact a realtor to sell the house. Motion carried. Finally, there was a motion by Zenner, seconded by Mildbrand, to contact Dixon Greiner Realty. Motion carried. Courtney will get started on things and when we do receive offers, she will bring them to the Executive Committee for review.

Adjourn: Zenner made a motion, seconded by Mildbrand, to adjourn the meeting at 8:27 a.m. Motion carried.

Andria Farrand
County Clerk

EXECUTIVE COMMITTEE

Monday, June 14, 2021

Third Floor County Board Room

Members Present: Jim Metz, Scott Mildbrand and Chuck Zenner.

Other Attendees: Courtney Graf, Joe Svejda, Larry Brandl, Brian Wilson-Star News, and Andria Farrand were present.

Call Meeting to Order: Chairman Jim Metz called the meeting to order at 2:01 p.m.

Approve Agenda: Mildbrand made a motion to approve the agenda, seconded by Zenner. Motion carried.

Approve the minutes of the May 13, 2021, Executive Committee meeting: Motion by Zenner, seconded by Mildbrand to approve the minutes. Motion carried.

Purchase of the Bauer property: Graf provided an update to the committee on the purchase of the Bauer property. The contract stated that specific buildings needed to be removed from the property, prior to closing on June 15, 2021. Attorney Bill Gruenwald, who is representing Bauer has suggested an additional 30 days. Motion by Zenner, seconded by Mildbrand, to extend the closing date 30 days. Zenner then amended his motion, seconded by Mildbrand, to extend the closing date to July 31st to give them extra days to get it done. Motion carried.

Adjourn: Zenner made a motion, seconded by Mildbrand Zenner to adjourn the meeting at 2:09 p.m. Motion carried.

Andria Farrand
County Clerk

EXECUTIVE COMMITTEE

Thursday, May 13, 2021

Third Floor County Board Room

Members Present: Jim Metz, Scott Mildbrand and Chuck Zenner.

Other Attendees: Ray Soper, Catherine Lemke, Larry Brandl, Don Watson-Star News, and Andria Farrand were present.

Call Meeting to Order: Chairman Jim Metz called the meeting to order at 1:34 p.m.

Approve Agenda: Zenner made a motion to approve the agenda, seconded by Mildbrand. Motion carried.

Approve the minutes of the February 18, 2021 Executive Committee meeting: Motion by Mildbrand, seconded by Zenner to approve the minutes. Motion carried.

Employee mask mandate: There was discussion among the committee regarding the mask mandate and the fact that people have all had the opportunity to get the vaccination if they were interested. The Health Department is going to discontinue the vaccination clinics as of June 4th as attendance has declined, and the vaccine is available at Aspirus and Walmart. Motion by Mildbrand, seconded by Zenner, masks will be optional for all Taylor County employees and visitors effective June 1, 2021. Motion carried.

County buildings capacity: The county buildings are currently being rented with a 25% capacity and conference rooms have posted limits. After some discussion, and since there is no longer a statewide mandate, there was a motion by Zenner, seconded by Mildbrand to go back to full capacity in the county buildings, including those rented at the fairgrounds, effective June 1, 2021. Motion carried.

Adjourn: Zenner made a motion, seconded by Mildbrand Zenner to adjourn the meeting at 1:42 p.m. Motion carried.

Andria Farrand
County Clerk

EXECUTIVE COMMITTEE

Thursday, February 18, 2021

Third Floor County Board Room

Members Present: Jim Metz, Scott Mildbrand and Chuck Zenner.

Other Attendees: Judge Ann Knox-Bauer, Lester Lewis, Marie Koerner, Patty Krug, Brian Wilson-Star News, and Andria Farrand were present.

Call Meeting to Order: Chairman Jim Metz called the meeting to order at 1:00 p.m.

Approve Agenda: Zenner made a motion to approve the agenda, seconded by Mildbrand. Motion carried.

Approve the minutes of the January 5, 2021 Executive Committee meeting and the February 5, 2021 Joint Executive and Personnel meetings: Motion by Mildbrand, seconded by Zenner to approve the minutes. Motion carried.

Re-opening of the main entrance: There was discussion among the committee members, as well as Judge Knox-Bauer and Patty Krug. The fact that the COVID numbers are trending down, and the courts will be going back to in person again, the committee felt it was time to open the doors to the public without monitoring them. Zenner made a motion, seconded by Metz, to open all County Buildings, with 25% capacity at any public events held at County buildings, on April 1, 2021. Motion carried.

Adjourn: Zenner made a motion, seconded by Mildbrand Zenner to adjourn the meeting at 1:26 p.m. Motion carried.

Andria Farrand
County Clerk

Joint Executive and Personnel Committee

February 5, 2021

Third Floor County Board Room, Taylor County Courthouse

Call Meeting to Order: Jim Metz called the meeting to order at 1:00 p.m.

Members Present: Jim Metz, Charles Zenner, Scott Mildbrand, Rollie Thums

Members Present via GoToMeeting video: Tim Hansen, Lester Lewis

Members Absent: None

Other Attendees: Linda Daniels, Marie Koerner, Jennifer Strama, Melissa Lind, Patty Krug, Mike Bub

Other Attendees Present via GoToMeeting video: Ben Stanfley, Colleen Handrick, Cheryl Ketelhut, Liza Daleiden, Michelle Kurth, Peggy Kellnhofer, Diane Zuleger, Rose Thums, Judge Ann Knox-Bauer, Jake Walcisak, Andria Farrand, Jen Meyer, Brian Wilson; Star News

Approve Agenda. A motion was made by Thums, seconded by Mildbrand, to approve the agenda with four items. A unanimous vote cast, the motion carried.

Remote Work. Several department heads were present to discuss current and future plans and issues regarding remote work for employees of Taylor County. Melissa Lind and Jennifer Strama from the Information Technology Department and Mike Bub, IT Committee Chair, explained the computer issues when working remote and answered questions regarding the VPN availability, TCM, employees working remotely sharing what is currently available and laptop expenses for remote work of Human Services employees. Also discussed were the possibility of bringing employees back to work, as well as, being prepared for disasters in the future and the county's response to handling a disaster where remote work would be needed to keep county functions working. After much discussion, no action was taken on the agenda item, but the IT Department was asked to come back to the IT Committee and Finance Committee with a budget for what might need to be done to have a feasible plan for the future of Taylor County. The current amount of computers available to Human Services will continue as is.

Adjournment. A motion was made by Zenner, seconded by Mildbrand, to adjourn at 1:53 p.m. A unanimous vote cast, the motion carried.

Secretary: Linda Daniels

EXECUTIVE COMMITTEE

Tuesday, January 5, 2021

Third Floor County Board Room

Members Present: Jim Metz, Scott Mildbrand and Chuck Zenner.

Other Attendees: Mike Bub, Michelle Kurth, Marie Koerner, Patty Krug, Larry Brandl, Jake Walcisak, Brian Wilson-Star News, Brad Dahlvig-WIGM, and Andria Farrand were present.

Call Meeting to Order: Chairman Jim Metz called the meeting to order at 11:00 a.m.

Approve Agenda: Zenner made a motion to approve the agenda, seconded by Mildbrand. Motion carried.

Approve the minutes of the November 2, 2020 and November 25, 2020 Executive Committee meeting: Motion by Mildbrand, seconded by Zenner to approve the minutes. Motion carried.

Resolution in support of increased child support funding: Michelle Kurth, Taylor County Child Support Administrator was present to address the committee. She stated the resolution is requesting an increase of \$4 million dollars, for 2021-2023, throughout the state. It has already been signed off by about 20 counties. There was a motion by Zenner, seconded by Mildbrand, to approve the resolution. Motion carried.

Update on Covid-19 vaccine: Patty Krug, Taylor County Health Department Director, was present to give an update on the Covid-19 vaccine. She stated the health department is still working on their training and getting registered to administer the Covid vaccine. She did advise that one of the County's long-term care facilities' residents and staff have already received the vaccine, and another is scheduled to receive it next week. Walgreens and CVS have a contract with the state to go to such facilities to administer the vaccine. Aspirus Medford has also started immunizing their staff members.

Patty shared a handout of the 3 phases of the vaccine roll out, and we are in Phase 1A, which includes health care workers and long-term care staff and residents.

No action taken.

Broadband project: Mike Bub, Taylor County Broadband Committee Chair, was present to address the committee. He stated the Broadband Committee has selected a vendor for the middle mile network, WanRack. He also had several questions for the Committee.

1. **Who should sign the contract with WanRack?** It was agreed that Jim Metz should sign the contract.
2. **Who will be responsible for the network going forward? Who will monitor WanRack? Who is the contact person? Is this a new role for the county?** These questions were raised, giving the committee some examples of the things that will need to be decided, but no action taken. It was suggested that Russell Berg, consultant to the Broadband Committee take on this role, due to his

expertise. Bub said they would discuss further at the Broadband Committee meeting on January 7, 2021.

3. **We need to provide WanRack a place to store their equipment during the construction of the network.** Bub will talk to Ben Stanfley and Joe Svejda to possibly use space at the Highway Department and Fairgrounds.

Bub will reach out to other committee chairs and department heads to coordinate efforts as the construction gets underway, as all will definitely need to work together to make this project a success.

Bub is also planning to have a PR event around the contract signing, with news media present as well as Senator Petrowski, Representative Edming and Mark O'Connell of the WCA. He also feels it important for the full County Board to be present since it was a unanimous decision to move forward with building the network. The venue and date have not yet been decided, but before the end of January is preferred. Likely to be in conjunction with a county board session.

Adjourn: Zenner made a motion, seconded by Mildbrand Zenner to adjourn the meeting at 11:47 a.m. Motion carried.

Andria Farrand
County Clerk