

Taylor County Highway Committee, Regular Meeting

December 21, 2021

Taylor County Highway Department

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:00 a.m.
Members Present: Adams, Gebauer, Hinkel, Mildbrand and Soper
Members Absent: None
Other Attendees: County Board Chairman Jim Metz, Brian Wilson from the Star News, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Motion by Hinkel/Gebauer and carried to approve the minutes of the November 16, 2021 meeting.

Motion by Soper/Adams and carried to approve the agenda with 8 items.

Cash vouchers and journal vouchers were audited. Motion by Soper/Hinkel and carried to approve cash vouchers totaling \$459,752.14 and journal vouchers totaling \$44,512.04.

Commissioner Stanfley presented the 2022 State Routine Maintenance Agreement, in the amount of \$820,600. Motion by Hinkel/Gebauer and carried to approve the 2022 State Routine Maintenance Agreement.

There was discussion regarding an artesian well on CTH M within county right-of-way. The town chairman inquired regarding access since it is on county property. More information was requested before a decision is made by the committee.

Commissioner Stanfley updated the committee on the following:

- The LRIP meeting was held, and all the TRI-D/TRI-S projects have been submitted.
- The State and County winter budgets are sitting well, with only 2 weeks left of 2021.
- The sand/salt shed for the new Rib Lake shop location has been modified to become one combined building for State salt and County sand/salt. The change will result in more storage capacity and a cost savings.
- The engineer's final design, for the Rib Lake shop, will be completed in January and should be ready for bid by the end of January/first week of February.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for January 11, 2022 at 9:00 a.m. at the Taylor County Highway Department.

Adjournment: Motion by Soper/Adams and carried to adjourn at 9:23 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

November 16, 2021

Taylor County Highway Department

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:00 a.m.
Members Present: Adams, Gebauer, Hinkel, Mildbrand and Soper
Members Absent: None
Other Attendees: County Board Chairman Jim Metz, Brian Wilson from the Star News, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Motion by Hinkel/Soper and carried to approve the minutes of the October 19, 2021 meeting.

Motion by Gebauer/Hinkel and carried to approve the agenda with 10 items.

Cash vouchers and journal vouchers were audited. Motion by Hinkel/Adams and carried to approve cash vouchers totaling \$264,404.84 and journal vouchers totaling \$44,143.47.

Commissioner Stanfley informed the committee of the upcoming WCHA Winter Road School January 17 – 19, 2022 in Wisconsin Dells. County Board Chairman Metz will attend. Anyone else wishing to attend should notify Rachel by December 9, 2021.

There was discussion regarding the bridge aid request for Town of Deer Creek, approved by the committee in May 2021. The culverts were installed by a private contractor and do not meet DOT guidelines for the bridge program. Motion by Soper/Gebauer and carried to deny the bridge aid payment until the culverts are corrected to meet DOT guidelines and then to be reimbursed at the original approved amount for the installation costs only. Previous motion was rescinded by Soper/Gebauer. New motion by Soper/Gebauer and carried to deny the bridge aid payment until the culverts are corrected, within one year, to meet DOT guidelines and then to be reimbursed at the original approved amount for installation costs only.

Commissioner Stanfley presented potential plans for the Rib Lake County Sand/Salt Shed. Motion by Hinkel/Gebauer and carried to proceed with a new building for the County Sand/Salt Shed at the new Rib Lake Shop location.

Commissioner Stanfley requested approval to fill two patrolman positions. Motion by Hinkel/Soper and carried to approve the replacement of the two patrolman positions.

Commissioner Stanfley updated the committee on the following:

- The excess funds from the State LFA project on STH 13, were spent replacing culverts on STH 64 and STH 102.
- State PBM projects are completed with a cost savings of approximately \$15,000
- Taylor County is eligible for \$250,000 in supplemental funding from the State in 2022, those funds will be applied to the CTH H reconstruction project. \$80,000 CHI-D funds will be applied to the CTH M reconstruction in 2022.

- The US Forest Service culvert replacement project is completed. The total project came in about \$6,000 under budgeted amount.
- Crews are currently working on the CTH H/M intersection, getting it ready for the reconstruction project in 2022.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for December 21, 2021 at 9:00 a.m. at the Taylor County Highway Department.

Adjournment: Motion by Soper/Adams and carried to adjourn at 9:45 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

October 19, 2021

Taylor County Highway Department

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:00 a.m.
Members Present: Adams, Gebauer, Hinkel, Mildbrand and Soper
Members Absent: None
Other Attendees: County Board Chairman Jim Metz, Brian Wilson from the Star News, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Motion by Gebauer/Hinkel and carried to approve the minutes of the August 17, 2021 meeting.

Motion by Soper/Adams and carried to approve the agenda with 8 items.

Cash vouchers and journal vouchers were audited. Motion by Hinkel/Gebauer and carried to approve cash vouchers totaling \$966,738.79 and journal vouchers totaling \$93,676.64.

Commissioner Stanfley presented a bridge aid request for the Town of Maplehurst on Putnam Drive in the amount of \$44,568 (\$22,285/town and \$22,285/county). Motion by Adams/Hinkel and carried to approve the request.

Commissioner Stanfley presented a bridge aid request for the Town of Hammel on Mondeaux Drive in the amount of \$20,000 (\$15,000/DOT Disaster Damage Aids, \$2,500/town and \$2,500 county). Motion by Soper/Gebauer and carried to approve the request.

Commissioner Stanfley updated the committee on the following:

- The State PBM for crackfilling on STH 102 is complete and the State PBM for crackfilling on STH 64 will be complete today.
- All County and State bridge approaches will be crackfilled this fall yet.
- The 1/3 mow-out on the county system is almost complete.
- County shouldering work is near completion. Work will begin on STH 73 & STH 64 shoulder work soon.
- State sign replacement on STH 64 will be completed next week. Next year, all signs on STH 13 will be replaced.
- Two of the six US Forest Service culvert replacements are completed. All work should be completed the first week of November.
- The paint crew will finish their work next week.
- The Medford sand/salt shed apron has been replaced to meet DOT requirements.
- The radio PL tones have been changed and all radios have been reprogrammed.
- Applied for a grant for the replacement of bridges on CTH A & CTH F in 2024.
- Applied for STP Rural Grant for CTH A, in Stetsonville, which would be a joint project with the Village of Stetsonville.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for November 16, 2021 at 9:00 a.m. at the Taylor County Highway Department.

Adjournment: Motion by Gebauer/Adams and carried to adjourn at 9:33 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

August 17, 2021

Taylor County Highway Department

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:00 a.m.
Members Present: Adams, Gebauer, Mildbrand and Soper
Members Absent: Hinkel
Other Attendees: Finance Director Larry Brandl, Don Watson from the Star News, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Motion by Gebauer/Adams and carried to approve the minutes of the July 13, 2021 meeting.

Motion by Soper/Gebauer and carried to approve the agenda with 12 items.

Cash vouchers and journal vouchers were audited. Motion by Adams/Soper and carried to approve cash vouchers totaling \$745,611.78 and journal vouchers totaling \$42,562.06.

Commissioner Stanfley presented two bridge aid requests, for culvert replacements, from the Town of Taft, both on County Line Road. The first request is in the amount of \$11,382.00 (\$5,691/county and \$5,691/town). Motion by Gebauer/Adams and carried to approve the first request. The second request is in the amount of \$8,444.00 (\$4,222/county and \$4,222/town). Motion by Soper/Adams and carried to approve the second request.

Commissioner Stanfley presented a Disaster Damage Aids Petition through the DOT for an emergency culvert replace on CTH N that washed out on 8/9/2021. The estimated cost of the replacement is \$28,164. Motion by Soper/Gebauer and carried to move ahead with the petition with the DOT.

The 2021 Bridge Aid Resolution was presented to the committee. Motion by Adams/Gebauer and carried to approve the resolution at a cost of \$43,509.

Commissioner Stanfley presented the proposed 2022 budget. Motion by Soper/Gebauer and carried to approve the budget with a proposed County tax levy of \$2,673,337 and send to Finance for approval.

The 2022 Highway Department Equipment Schedule Resolution was presented to the committee. Motion by Adams/Gebauer and carried to approve the resolution in the amount of \$755,900 and send to Finance for approval.

Commissioner Stanfley presented an updated Premium Pay schedule to the committee. He suggested increasing the premium pay amounts to make Taylor County more competitive in today's job market. Motion by Gebauer/Adams and carried to approve the update and send to Personnel for approval.

Commissioner Stanfley updated the committee on the following:

- Chipsealing on CTH M will be finished up on August 24, with 11 lane miles yet to chipseal.
- Attended a Village of Stetsonville board meeting regarding the reconstruct of CTH A through Village limits.
- FLAP grant with the US Forest Service has been renewed. Looking at possibly doing CTH D (CTH N – STH 73) for hot mix only.
- Paint supply truck was rear-ended, and the attenuator was damaged. New attenuator is ordered.
- There are still culverts to be installed, State PBM projects to complete and all signs on STH 64 are to be replaced.
- CTH O (STH 13 to Gibson Dr) will be delayed until 2023 due to the railroad being sold to a new company.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for **September 21, 2021 – IMMEDIATELY FOLLOWING THE COUNTY BOARD MEETING** at the Taylor County Highway Department.

Adjournment: Motion by Soper/Adams and carried to adjourn at 10:05 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

July 13, 2021

Taylor County Highway Department

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.
Members Present: Adams, Gebauer, Hinkel, Mildbrand and Soper
Members Absent: None
Other Attendees: County Board Chairman Jim Metz, Highway Commissioner Ben Stanley and Accountant Rachel Parks

Motion by Hinkel/Gebauer and carried to approve the minutes of the June 15, 2021 meeting.

Motion by Soper/Adams and carried to approve the agenda with 8 items.

Cash vouchers and journal vouchers were audited. Motion by Hinkel/Gebauer and carried to approve cash vouchers totaling \$893,367.47 and journal vouchers totaling \$44,547.19.

Commissioner Stanley presented a resolution honoring retiree David Wille. Motion by Gebauer/Adams and carried to approve the resolution as written.

Commissioner Stanley presented a potential partnership with the US Forest Service using funds under the Good Neighbor Authority (GNA) to install 6 culverts within Forest Service lands. Motion by Adams/Hinkel and carried to approve the use of the GNA funds to install 6 culverts.

Commissioner Stanley updated the committee on the following:

- Town of Westboro received US Forest Service funding to replace 11 culverts, some base work and chipseal on Mondeaux Avenue and Park Road. Taylor County has been performing the culvert replacements and base work for the Town of Westboro.
- All road construction on CTH A & CTH T is completed.
- Crews are currently mowing on State and County highways and doing culvert replacements in various locations.
- STH 102 chipseal (CTH D to Price Co Line) will be completed today. Crews will then go to CTH E (north) and chipseal 10 miles. Also, to be chipsealed this month is CTH M (Richter Rd to Langfarm Dr)
- We received our DOT contract, in the amount of \$30,000, for the purchase of an attenuator.
- Recently met with Cooper Engineering regarding the replacement of CTH A within Village of Stetsonville limits.
- Patrick Harder was hired as the new Operations Manager. He will shadow Gary throughout the summer/fall and fully take over the position when Gary retires in December 2021.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for **August 17, 2021 at 9:00 a.m.** at the Taylor County Highway Department.

Adjournment: Motion by Adams/Gebauer and carried to adjourn at 9:56 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

June 15, 2021

Taylor County Highway Department

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.

Members Present: Adams, Gebauer, Hinkel, Mildbrand and Soper

Members Absent: None

Other Attendees: Brian Wilson from the Star News, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Motion by Soper/Hinkel and carried to approve the minutes of the May 18, 2021 meeting.

Motion by Gebauer/Hinkel and carried to approve the agenda with 8 items.

Cash vouchers and journal vouchers were audited. Motion by Soper/Hinkel and carried to approve cash vouchers totaling \$1,515,125.86 and journal vouchers totaling \$42,282.49.

Commissioner Stanfley presented a bridge aid request from the Town of Browning – Erl Lane in the amount of \$34,128.00 (\$17,064/county and \$17,064/town). Motion by Hinkel/Gebauer and carried to approve the request.

Commissioner Stanfley presented the updated job description for the Operations Manager. Motion by Hinkel/Adams and carried to approve the job description as written.

Commissioner Stanfley updated the committee on the following:

- Application for the Operations Manager position are due Friday, June 18 and interviews will be held Friday, June 25.
- 10 miles of paving on CTH A & T is complete. Should be done paving and begin shouldering next week.
- Still waiting on DNR approval for the Rib Lake Shop. Once that is received the LET bids will go out.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for July 13, 2021 at 9:30 a.m. at the Taylor County Highway Department.

Adjournment: Motion by Soper/Adams and carried to adjourn at 9:49 a.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

Taylor County Highway Department

May 18, 2021

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:32 a.m.

Members Present: Adams, Gebauer, Hinkel, Mildbrand and Soper

Members Absent: None

Other Attendees: County Board Chairman Jim Metz, Shawna from the Star News, Highway Commissioner Ben Stanfley and Accountant Assistant Shari Bergman

Motion by Adams/Hinkel and carried to approve the minutes of the April 20, 2021 meeting.

Motion by Gebauer/Hinkel and carried to approve the agenda with 10 items.

Cash vouchers and journal vouchers were audited. Motion by Hinkel/Gebauer and carried to approve cash vouchers totaling \$418,138.24 and journal vouchers totaling \$51,538.95.

Commissioner Stanfley presented a bridge aid request from the Town of Deer Creek – Stetson Avenue in the amount of \$33,064.00 (\$16,532/county and \$16,532/town). Motion by Soper/Adams and carried to approve said request.

Commissioner Stanfley discussed the purchase of an attenuator due to safety and future requirements by the State prior to the beginning of chipsealing. Currently, the state will purchase an attenuator in the amount of \$27,440.00. However, in the event the State is unable to fund the attenuator, the County would transfer said funds from its "equipment fund" for the same dollar amount to purchase one. Motion by Gebauer/Hinkel and carried to approve said request, if needed.

Commissioner Stanfley discussed the hiring of a future Operations Manager being posted internally with job shadowing to begin in July with an actual start date in December. A patrolman replacement position would be posted in November with a potential start date of January 2022. Motion Adam/Soper and carried to approve said postings.

Commissioner Stanfley updated the committee on the following:

Rib Lake Shop Update – bids will be put out on or about June 1, 2021. Local contractors are desired.

Reconstruction Project – paving begins on CTH A/T on May 24, 2021 and the Railroad has the tracks closed currently on CTH A at 10th Avenue.

Fuel Island Update – recently replaced the fuel island and the majority of maintenance is being done off hours that drivers record when using the new system. Everything is running smoothly.

CTH O Issues for 2022 – currently working with the City regarding issues and delays with the Railroad crossing.

Days of Employment – employees working four 10-hour days as opposed to five 8-hour days has saved the County approximately \$25,866.95 during the last winter season.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for June 15, 2021 at 9:30 a.m. at the Taylor County Highway Department.

Adjournment: Motion by Soper/Hinkel and carried to adjourn at 10:16 a.m.

Secretary: Shari Bergman

Taylor County Highway Committee, Regular Meeting

April 20, 2021

Taylor County Highway Department

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 1:00 p.m.

Members Present: Adams, Gebauer, Hinkel, Mildbrand and Soper

Members Absent: None

Other Attendees: County Board Chairman Jim Metz, Rollie Thums, Don Watson from the Star News, Forestry Director Jake Walcisak, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Motion by Hinkel/Adams and carried to approve the minutes of the March 23, 2021 meeting.

Motion by Gebauer/Hinkel and carried to approve the agenda with 10 items.

Cash vouchers and journal vouchers were audited. Motion by Soper/Hinkel and carried to approve cash vouchers totaling \$227,819.71 and journal vouchers totaling \$770.53.

Commissioner Stanfley presented the preliminary site design for the Rib Lake Shop. The engineer recommended putting bids out in November/December 2021 and waiting to build until Spring of 2022. Motion by Adams/Soper and carried to bid out the site preparation work this year. Motion by Soper/Hinkel and carried to put out the construction bids now, with the disclaimer to reject any bid for any reason.

Commissioner Stanfley discussed an easement with Northern Natural Gas for the driveway entrance for the Rib Lake Shop location. He recommended receiving written authorization for the driveway to be over the natural gas pipeline. Motion by Gebauer/Adams and carried to authorize Commissioner Stanfley to sign the easement when we receive written consent for the driveway over the natural gas pipeline.

The WI Dept of Transportation has authorized the funding for a salt shed at the new Rib Lake Shop location. Motion by Hinkel/Soper and carried to pursue the agreement with the State for the salt shed.

The WCHA Summer Road School will be held June 7 – 9, 2021 in the Wisconsin Dells. County Board Chairman Jim Metz will represent. Other attendees must let Rachel know by April 29, 2021 if they wish to attend.

Commissioner Stanfley updated the committee on the following:

- The DOT updated their work zone requirements starting in June 2021. The County worked through procedures with the DOT to continue to operate like they have been. The County will be attaching cameras to their vehicles, at an initial cost of \$2,000 for the cameras for liability.
- The DOT is also requiring an attenuator be used for any single lane closures on State roadways. Looking at a possible trailer model to be

pulled behind a truck at an estimated cost of \$60,000/unit. The County will see if the State will finance the purchase.

- The 2021 beaver contract has been signed with a 1% increase for a total of \$60.41/beaver.
- Working to correct radio interface and receive better radio signal throughout the entire county using new repeaters on towers.
- Road construction will begin this week. Milling on CTH A/T will begin Wednesday, April 21 and pulverizing will begin Monday, April 26.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be scheduled for May 18, 2021 at 9:30 a.m. at the Taylor County Highway Department.

Adjournment: Motion by Hinkel/Adams and carried to adjourn at 2:05 p.m.

Secretary: Rachel Parks

Taylor County Highway Committee, Regular Meeting

March 23, 2021

Taylor County Courthouse, Third Floor Room #3308

Call Meeting to Order: Chairman Mildbrand called the meeting to order at 9:30 a.m.

Members Present: Adams, Gebauer, Hinkel, Mildbrand and Soper

Members Absent: None

Other Attendees: County Board Chairman Jim Metz, Highway Commissioner Ben Stanley and Accountant Rachel Parks

Motion by Gebauer/Hinkel and carried to approve the minutes of the December 15, 2020 meeting.

Motion by Hinkel/Adams and carried to approve the agenda with 9 items.

Cash vouchers and journal vouchers were audited. Motion by Soper/Hinkel and carried to approve cash vouchers totaling \$1,608,633.69 and journal vouchers totaling \$426,659.71.

Commissioner Stanley presented his recommendations for accepting quotations received on various construction materials, including the low bid hot mix asphalt quotation from American Asphalt for CTH T & A/T (CHI Project). Motion by Gebauer/Hinkel and carried to approve the quotations as recommended by the highway commissioner.

Commissioner Stanley updated the committee on the following:

- We came in under budget at the end of 2020.
- Road bans were placed on County highways on March 8th.
- Currently waiting on the preliminary site design for the new Rib Lake shop.
- The DOT is set to fund a new salt shed at the Rib Lake location in 2022.
- State PBM for 2021 will be crackfilling STH 102 (STH 13-CTH D) and STH 64 (National Ave to CTH E)
- The meeting regarding the Hetland Bridge replacement will be held on April 7, 2021 at 5:30 p.m.
- The Medford fuel island will be replaced on April 27th & 28th.
- Gary Gretzinger is retiring in December 2021 and would like the selected candidate to replace him to begin shadowing in mid-summer 2021.

The committee moved into closed session to discuss the performance evaluation for Highway Commissioner. Motion by Adams/Hinkel. The committee moved into closed session at 10:30 a.m.

Motion by Hinkel/Gebauer and carried to move to open session at 11:04 a.m.

Next Committee Meeting: The next regular meeting of the Taylor County Highway Committee will be tentatively scheduled for April 20, 2021 at 1:00 p.m. at the Taylor County Highway Department.

Adjournment: Motion by Adams/Soper and carried to adjourn at 11:05 a.m.

Secretary: Rachel Parks