

CHILDREN’S COMMUNITY OPTIONS PROGRAM (CCOP) ADVISORY COMMITTEE

March 14, 2022

Call Meeting to Order: The Children’s Community Options Program Advisory Committee meeting was called to order by Erin Meyer on Monday, March 14, 2022, at 1:03 p.m. Meeting was held via Zoom.

Members Present: Erin Meyer, Joseph Greget, Lori Willner, Roxanne Dachel, Michelle Cahoon and Cheryl Ketelhut. Suzanne Stanfley, Director, Taylor County HSD also present.

Members Absent: Donna Kalmon

Approve Agenda: A motion was made by Joseph Greget to approve the ten-item agenda. Roxanne Dachel seconded. Motion carried.

Approve Minutes of the December 13, 2021, meeting: Motion was made by Roxanne Dachel to approve the minutes of the December 13, 2021, meeting. Joseph Greget seconded. Motion carried.

Public Input: None

New Member Recruitment and Introduction: Those present introduced themselves and the committee welcomed Michelle Cahoon representing Public Health. Suzanne Stanfley attended as part of her orientation to Human Services as she is the new Director. Ms. Ketelhut stated that despite letters and encouragement from staff, no parents of children enrolled in Children’s Long-Term Support or CCOP, there has been no interest in serving on this committee.

Review and Approve Final 2021 Children’s Long-Term Support (CLTS) Program Report, C-COP Report and Birth to 3 Reports: Reports were distributed prior to the meeting and contain the following information:

Final 2020 Birth to 3, CLTS and CCOP Reports:

<u>Birth-to-Three Report</u>	
Children Served in 2021	31
Number of Referrals in 2021	47
Number of Evaluations Completed	30
Total Number Enrolled on 1/1/2021	16
Number Enrolled on 12/31/2021	16

Ms. Ketelhut reported primary referral sources are physicians, schools, parents, and internal referrals from staff at Human Services. She reported that there are various reasons for the seventeen referrals that did not have evaluations including parents not responding when contacted, parents denying need for services, initial screen shows development within the normal range and results of the evaluation showing that child does not qualify for services.

Children’s Long-Term Support Report: It was discovered that this report was inaccurate. Cheryl Ketelhut apologized and will revise the report and submit for approval at the next meeting of this committee.

CCOP Report

DHS Allocation	\$20,050
Administration (7% of base allocation)	<u>-\$ 1,404</u>
2020 Allocation for Services	\$18,646
2021 Carry-Over	<u>+\$ 1,073</u>
Total Available for Services	\$19,719
Services Used	<u>\$10,219</u>
Unspent Funds	\$ 9,500

22 children/families were approved for funding in 2021.

18 families turned in receipts for reimbursement

Services included: specialized equipment, medical care not covered by other sources, respite care, homemaker services, dietary supplements/specialized clothing, transportation, recreation, child-care, and parent education. Ms. Ketelhut reported that instead of billing Medicaid for Case Management for those children enrolled in CCOP, CCOP itself will be billed (\$2,000 - \$3,000) In that manner a larger portion of the CCOP funds will be used. We will have carry over funds for 2022 in a similar amount to that which we received in 2021.

Motion was made by Roxanne Dachel to approve the Final 2021 Birth to 3 and CCOP Program Reports. Joseph Greget seconded. Motion carried.

Review and Approve March 1, 2022, Children’s Long-Term Support (CLTS) Program Report, C-COP Report and Birth to 3 Reports: Reports were distributed prior to the meeting and contain the following information:

Birth-to-Three Report

Families Served in 2022	16
Number of Referrals in 2022	8
Number of Evaluations Completed	2
Total Number Enrolled on 1/1/2022	16
Number Enrolled on 3/1/20212	16

Children’s Long-Term Support Report:

Number of Children enrolled in 2022	41
Number of Referrals in 2022	6
Number of Functional Screens Completed in 2022	12
Total Number of Children Enrolled 1/1/2022	40
Total Number of Children Enrolled 3/1/2022	39
Wait List	14

All services for those on the wait list are funded however Human Services does not have the staff time to provide adequate Case Management Services for the children on the wait list. Ms. Ketelhut reported that an additional staff position for CLTS was requested. Human Services Board denied the request. Ms. Ketelhut and Suzanne Stanfley met with staff from the WI Department of Health Services (DHS) as DHS requires that counties do not have a wait list. It is anticipated that at the end of the first quarter of 2022 we will receive a letter from DHS indicating their concern over our growing wait list. If children on the wait list are not enrolled in a timely manner, it is anticipated that at the end of the second quarter TCHSD will be requested to submit a formal plan detailing plan for enrollment. Other counties in the state have wait lists as well.

CCOP Report

DHS Allocation	\$20,050
Administration (7% of base allocation)	<u>-\$ 1,404</u>
Amount Available for Services	\$18,646

18 children/families are approved for funding in 2022.

Services include adaptive aids, childcare, counseling and therapeutic services, parent training, recreation, respite, specialized clothing, specialized diet, specialized medical/therapeutic supplies, and transportation

Motion was made by Lori Willner to approve the March 1, 2022, Birth to 3, CLTS, CCOP Program Reports. Joseph Greget seconded. Motion carried.

Roundtable Updates: Joseph updated those present on numerous school and community events that are through school, Early Childhood Committee, Transition Counsel, Literacy Counsel, and the Taylor County Drug Opposition Counsel. 100+ children were screened at Medford's Child Development Days earlier in March. Two grants are being submitted on for before and after school programming and one for childcare issues. Leadership Training with the Navy Seals will be held in May at Forest Springs with a parent night to be held the night before the training. All school districts in Taylor County may send students to this event. The playground at Stetsonville Elementary will be updated with handicap accessible equipment. Colby, Gilman, Medford and Own-Withee schools have students attending the 18-21 y.o. program in Medford. Phillips may send students in the future.

Erin Meyer reported that Black River Industries is developing a summer youth program for 14-21 y.o. students. A meeting will be scheduled to discuss questions about scheduling to not interfere with school district programming and funding for the program.

Michelle Cahoon reported that Public Health has new staff and is re-energized to return to providing services as they did before COVID and getting the word out about those services.

Other Business: None

Schedule Next Meeting: Committee decided to continue meeting via Zoom. Next meeting is scheduled for Monday, June 13, 2022, at 1:00.

Motion to adjourn was made by Joseph Greget and seconded by Roxanne Dachel. Meeting adjourned at 2:05 p.m.

Respectfully Submitted,
Cheryl Ketelhut
CCS Coord/Taylor County Human Services