

## **Taylor County Highway Committee, Regular Meeting**

May 3, 2022

Taylor County Highway Department

**Call Meeting to Order:** Chairman Soper called the meeting to order at 10:30 a.m.  
**Members Present:** Adams, Brooks, Gebauer, and Soper  
**Members Absent:** Zenner  
**Other Attendees:** County Board Chairman Jim Metz, Brian Wilson from the Star News, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Commissioner Soper welcomed new committee member Myron Brooks.

Motion by Gebauer/Adams and carried to approve the minutes of the March 29, 2022 meeting.

Motion by Brooks/Adams and carried to approve the agenda with 12 items. Motion rescinded by Brooks/Adams. Motion by Gebauer/Adams and carried to add an agenda item for Commissioner Reports and approve an agenda with 13 items.

Cash vouchers and journal vouchers were audited. Motion by Adams/Gebauer and carried to approve cash vouchers totaling \$704,818.98 and journal vouchers totaling \$51,131.92.

Commissioner Stanfley informed the committee of the upcoming WCHA Summer Road School June 6 – 8, 2022 in Wisconsin Dells. Jim Metz and Commissioner Stanfley will represent.

Commissioner Stanfley presented two petitions for bridge aid from the Town of Browning. The first is for a culvert replacement on Brink Avenue. The cost for replacement is \$10,404 (\$5,202/county & \$5,202/town). The second is for a culvert replacement on Lekie Drive. The cost for replacement is \$44,127 (\$22,063/county & \$22,063/town). Motion by Gebauer/Adams and carried to approve both replacements for the Town of Browning.

Commissioner Stanfley presented a petition for bridge aid from the Town of Aurora for a culvert replacement on Miller Avenue. Motion by Adams/Brooks and carried to approve the replacement in the amount of \$33,451 (\$16,726/county & \$16,726/town).

Commissioner Stanfley presented a petition for bridge aid from the Town of Holway for a culvert replacement on Hamm Drive. Motion by Brooks/Gebauer and carried to approve the replacement in the amount of \$39,376 (\$19,688/county & \$19,688/town).

Commissioner Stanfley presented the hot mix asphalt bids received and recommends American Asphalt. Motion by Brooks/Adams and carried to approve the bids as recommended by the highway commissioner.

Commissioner Stanfley requested permission to hire a limited term employee to help haul materials during construction season. Motion by Gebauer/Brooks and carried to approve the hiring of a limited term employee. This request will be sent to the Personnel Committee.

Commissioner Stanley presented a request, from a local ATV group to open STH 73 (CTH D to Oak Street) to ATV use. After discussion, the township will pursue a speed reduction for that stretch of highway and then revisit the ATV usage on STH 73.

Commissioner Stanley updated the committee on the following:

- Work on CTH O (CTH Q to Gibson Street) has begun. The milling on STH 13 will begin this week as well.
- The state salt bids were received, with only a 2% increase.
- A seed mill in the Town of Roosevelt wants access to CTH F year-round for truck traffic.
- Many projects were recently approved:
  - STP Rural (CTH A in Stetsonville)
  - Local Bridge Program (Browning, CTH A & CTH F)
  - TRI-S (Town of Chelsea)
  - TRI-D (Town of Medford)
- A preconstruction meeting will be held on Wednesday, May 4 for the Rib Lake Shop.
- County winter numbers are higher than the past years.
- Comparing 4 – 10's vs. 5 – 8's, there was a savings of approx. \$17,260
- Looking at the overtime that was converted to comp time, in 2021, about 478 hours were converted, which is about 22% of all overtime. This saved the county \$17,072 in overtime and \$11,225 in incidental labor charges.

**Next Committee Meeting:** The next regular meeting of the Taylor County Highway Committee will be scheduled for **June 14, 2022 at 11:00 a.m.** at the Taylor County Highway Department.

**Adjournment:** Motion by Adams/Gebauer and carried to adjourn at 11:45 a.m.

Secretary: Rachel Parks

## **Taylor County Highway Committee, Regular Meeting**

March 29, 2022

Taylor County Highway Department

**Call Meeting to Order:** Chairman Mildbrand called the meeting to order at 9:00 a.m.

**Members Present:** Adams, Gebauer, Hinkel, Mildbrand and Soper

**Members Absent:** None

**Other Attendees:** County Board Chairman Jim Metz, Brian Wilson from the Star News, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Motion by Gebauer/Hinkel and carried to approve the minutes of the March 3, 2022 meeting.

Motion by Hinkel/Adams and carried to approve the agenda with 11 items.

Commissioner Stanfley informed the committee that a patrolman gave his letter of resignation and requested permission to hire one patrolman. Motion by Hinkel/Adams and carried to approve the hiring of one patrolman.

Commissioner Stanfley presented a petition for bridge aid request from the Town of Roosevelt for a culvert replacement on 10<sup>th</sup> Avenue. Motion by Soper/Gebauer and carried to approve the replacement in the amount of \$16,548 (\$8,274/county & \$8,274/town).

Commissioner Stanfley informed the committee that Chippewa County did not submit their asphalt bids before the deadline. He recommended the asphalt bids for CTH H & CTH M be rejected and republished for rebids. He presented his recommendations for the remaining bid quotations received on various construction materials. Motion by Soper/Hinkel and carried to reject the asphalt bids for CTH H & CTH M and approve all other bids as recommended by the highway commissioner.

Commissioner Stanfley requested permission to hire a limited term employee to help haul materials during construction season. Motion by Hinkel/Gebauer and carried to table this item until the next meeting.

Commissioner Stanfley updated the committee on the following:

- The March winter budget numbers are the highest they've been in 3 years.
- There is 20" thaw with 42" of frost still in the ground.
- All the contracting for the Rib Lake shop is completed.

The committee moved into closed session to discuss the performance evaluation for Highway Commissioner. Motion by Gebauer/Hinkel. Roll call vote – Yes: Soper, Hinkel, Gebauer, Adams, Mildbrand. No: none. The committee moved into closed session at 9:32 a.m.

Motion by Soper/Adams and carried to move into open session at 9:50 a.m. Motion rescinded to remain in closed session.

Motion by Soper/Adams and carried to move into open session at 10:00 a.m.

**Next Committee Meeting:** The next regular meeting of the Taylor County Highway Committee will be scheduled for **May 3 at 9:00 a.m.** at the Taylor County Highway Department.

**Adjournment:** Motion by Gebauer/Hinkel and carried to adjourn at 10:03 a.m.

Secretary: Rachel Parks

## Taylor County Highway Committee, Regular Meeting

March 3, 2022

Taylor County Highway Department

**Call Meeting to Order:** Chairman Mildbrand called the meeting to order at 2:00 p.m.  
**Members Present:** Adams, Gebauer, Hinkel, Mildbrand and Soper  
**Members Absent:** None  
**Other Attendees:** County Board Chairman Jim Metz, County Clerk Andria Farrand, Finance Director Larry Brandl, Forestry Director Jake Walcisak, Bob Sworski & Kim Grabinski from CBS Squared, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Motion by Gebauer/Hinkel and carried to approve the minutes of the January 11, 2022 meeting.

Motion by Adams/Soper and carried to approve the agenda with 14 items.

Cash vouchers and journal vouchers were audited. Motion by Hinkel/Gebauer and carried to approve cash vouchers totaling \$531,106.81 and journal vouchers totaling \$100,829.84.

A resolution honoring retiree Gary Gretzinger was presented to the committee. Motion by Soper/Gebauer and carried to approve the resolution as presented.

A resolution honoring retiree Doug Brost was presented to the committee. Motion by Adams/Hinkel and carried to approve the resolution as presented.

Commissioner Stanfley spoke to the Town of Grover regarding the artesian well on CTH M. The Town of Grover is not interested in heading the project. The committee is not opposed to the project happening; however, they are not interested in taking lead on the project.

Commissioner Stanfley requested permission to hire one patrolman due to a recent resignation. Motion by Hinkel/Gebauer and carried to approve the hiring of a patrolman.

Bob Sworski and Kim Grabinski, from CBS Squared, opened the bids received for the Rib Lake Highway Shop. See attachment for bid tabulation.

Motion by Soper/Hinkel and carried to move into closed session at 2:40 p.m. Roll call vote: Yes: Mildbrand, Soper, Adams, Gebauer and Hinkel. No: None

Motion by Gebauer/Adams and carried to move into open session at 3:23 p.m.

A resolution was presented, for the use of ARPA funding to finance a portion of the Rib Lake Highway Shop. Motion by Hinkel/Adams and carried to approve the resolution and forward to County Board.

Commissioner Stanfley requested approval to hire an engineer to perform pavement design analysis on county highways for potential STP projects. Motion by Adams/Gebauer and carried to approve the completion of the pavement design analysis for potential STP projects.

Commissioner Stanfley updated the committee on the following:

- Safety audit was completed with no issues found.
- Working with NTC for a lock out/tag out and hazardous waste trainings.
- Attended a Towns Association meeting and discussed the BIL Infrastructure funds available for use.
- Presented the DOT with a 3-year maintenance plan.
- Working with the DOT for updated brine equipment at the Gilman shop.
- Received our TMA for the STH 73/STH 13 signing project. Work has already begun.

**Next Committee Meeting:** The next regular meeting of the Taylor County Highway Committee will be scheduled for **March 29 at 9:00 a.m.** at the Taylor County Highway Department.

**Adjournment:** Motion by Gebauer/Hinkel and carried to adjourn at 4:06 p.m.

Secretary: Rachel Parks















3/3/22

Re: Highway Facility Bids

Mr. Ben Stanfley, Highway Commissioner  
Taylor County Highway Department  
208 N 8th Street  
Medford, WI 54451

Dear Ben,

As you know, bids were received and publicly opened on March 3, 2022, at 2:00 pm (CST) for work on the proposed Taylor County Highway Facility in Rib Lake, WI. A number of bids were received for the separate work scopes that included, General Construction, HVAC / Fire Protection Construction, Electrical Construction, Plumbing Construction and construction of the Salt Shed. After review and qualifications of the apparent low Bids, CBS2 recommends that the County accept the following bids:

- 1) Houtari Construction – General Construction - \$2,225,000.00
- 2) Comfort Systems Heating & Air Conditioning – HVAC / Fire Protection - \$225,000
- 3) Current Technologies – Electrical Construction - \$156,900
- 4) A to Z Plumbing - \$175,524

As noted, bids were also received and opened for construction of the Salt Shed, but due to irregularities and inconsistencies in those bids, we have not been able to verify accuracy of the submissions and therefore, at this time, CBS2 recommends the County reject all bids for this work. Further, we do recommend that the County consider acquiring a salt shed through Sourcewell which, essentially provides preferred pricing to government entities. It is our understanding that Richland County (WI) recently procured their salt shed through this method and is very satisfied with the end product. This procurement method is allowed in / under Wisconsin law.

Bids for the four (4) prime bid packages listed above totaled \$2,782,424.00. We recommended that the County add \$363,230.00 (includes alternate bid) to obtain a salt shed through Sourcewell from Greystone Construction for a total construction cost of \$3,145,654.00.

We have included a copy of the original Tabulation Sheet for your reference and information. Should you have any questions, please contact, me, Kim Grabinski @ 219.689.5289 / [kgrabinski@cbssquaredinc.com](mailto:kgrabinski@cbssquaredinc.com) or Bob Sworski @ 715.450.6543. We will send a formal tabulation sheet under separate cover.

Sincerely,

Kim Grabinski, NCARB  
Project Manager

Encl: Bid Tabulation sheet

770 Technology Way  
Chippewa Falls, WI  
54729

[info@cbssquaredinc.com](mailto:info@cbssquaredinc.com)

[cbssquaredinc.com](http://cbssquaredinc.com)

## **Taylor County Highway Committee, Regular Meeting**

January 11, 2022

Taylor County Highway Department

**Call Meeting to Order:** Chairman Mildbrand called the meeting to order at 9:00 a.m.

**Members Present:** Adams, Gebauer, Hinkel, Mildbrand and Soper

**Members Absent:** None

**Other Attendees:** County Board Chairman Jim Metz, Brian Wilson from the Star News, Bob Sworski from CBS Squared, Highway Commissioner Ben Stanfley and Accountant Rachel Parks

Motion by Hinkel/Adams and carried to approve the minutes of the December 21, 2021 meeting.

Motion by Gebauer/Soper and carried to approve the agenda with 8 items.

Cash vouchers and journal vouchers were audited. Motion by Hinkel/Adams and carried to approve cash vouchers totaling \$238,164.66 and journal vouchers totaling \$260,949.61.

Commissioner Stanfley presented a petition for bridge aid from the Town of Goodrich for a culvert replacement on Mink Drive. Motion by Gebauer/Adams and carried to approve the replacement in the amount of \$2,542.00 (1,271/county & 1,271/town).

Bob Sworski, from CBS Squared, presented the site design for the new Rib Lake shop. After lengthy discussion, it was decided to recreate a design for a smaller building, with a new proposed amount. Then the original proposal and the recreated proposal will be taken to the Finance Committee for discussion.

Commissioner Stanfley updated the committee on the following:

- Our county highway budget, for 2021, looks to come in under the amount budgeted.
- Our budget with the State, for 2021, looks to also come in under the budgeted amount.
- The two tri-axle trucks that were ordered for 2022, will cost an estimated \$34,000 more per truck than the trucks ordered in 2021.
- All the LRIP applications have been submitted to the DOT.
- One new patrolman was hired, started 1/10/22. With another resigning, we will be hiring two patrolmen in the next couple months.
- The Hetland Bridge project was LET today, 1/11/22.

**Next Committee Meeting:** The next regular meeting of the Taylor County Highway Committee will be tentatively scheduled for **March 3 at 2:00 p.m.** at the Taylor County Highway Department.

**Adjournment:** Motion by Soper/Gebauer and carried to adjourn at 10:45 a.m.

Secretary: Rachel Parks