

**Private Onsite Waste Treatment System (POWTS)
LOAN REVIEW BOARD
Minutes of Meeting
County Board Room
June 9, 2022**

Members Present: Chuck Zenner, Jim Gebauer and Scott Mildbrand, Rollie Thums, Jim Metz.

Members Absent: Lester Lewis.

Other Attendees: Jessica Mudgett, Kyle Noonan, Catherine Lemke.

Jim Metz called the meeting to order at 2:30pm.

Motion made by Mildbrand, seconded by Gebauer to approve the agenda. All were in favor. Motion carried.

Motion made by Mildbrand, seconded by Thums to approve the minutes from October 26, 2020 meeting. All were in favor. Motion carried.

Mudgett updated the board on the current POWTS loans and that one has been paid off. She further updated the board on the POWTS account balance and available funds for POWTS loans.

Mildbrand made a motion to change the current Policy & Procedure Manual in the Eligibility Section 3.1 under item 4 should now read the Applicant's Household Gross Annual income must be less than or equal to \$64,000.00 in the last three-year average. Motion was seconded by Gebauer. All were in favor. Motion carried.

Zenner made a motion to change the current Policy & Procedure Manual in the Revolving Loan Program Section 5.1 under item 1 should now read Loan amounts are subject to the availability of Program Funds. Loan amounts will not exceed \$20,000.00 except in extraordinary circumstances. Motion was seconded by Metz. All were in favor. Motion carried.

Discussion on next meeting date and time, will try to plan the same day as next county board session if it is scheduled for this month yet.

Motion made by Metz, seconded by Thums, to adjourn the meeting at 2:51pm. Motion carried.

These minutes are subject to approval.

Jessica Mudgett
Executive Director
Taylor County Housing Authority