

Zoning Committee
February 17, 2022
West Entrance (1st Floor)

Call Meeting to Order: Chairman Lester Lewis called the meeting to order at 9:00 AM.

Members Present: Lester Lewis, Jim Gebauer, Myron Brooks

Members Absent: None

Other Attendees: Kyle Noonan, Sue Noland

Approve Minutes: Brooks moved to approve the minutes of the August 19, 2021, public hearing and committee meeting; Seconded by Gebauer. Motion carried.

Approve Agenda: Lewis approved the amended agenda with 12 items.

Bills Paid: The bills paid listing finalizing Year-End 2021 and for 2022 to-date was reviewed. Gebauer moved to approve the bills paid listing; Seconded by Brooks. Motion carried.

Building Statistics: Building statistics for Year End over the past several years are as follows:

YEAR	SANITARY	ZONING	CSM	PRIVY	RECONNECT
	New/Replacement				
2021	71/68 (139)	42	73	12	8
2020	52/58 (110)	42	47	13	8
2019	32/75 (107)	22	35	7	11
2018	42/48 (90)	33	36	10	16
2017	37/57 (94)	32	38	9	16
2016	41/61 (102)	31	41	10	9
2015	43/99 (142)	43	42	11	18
2014	24/88 (112)	30	29	6	9
2013	30/27 (57)	29	31	9	9
2012	32/39 (71)	49	29	12	14
2011	30/44 (74)	43	39	6	7
2010	42/39 (81)	44	31	7	7
2009	49/23 (72)	40	39	9	13
2008	43/30 (73)	32	28	7	-
2007	68/44 (112)	41	46	9	-
2006	76/46 (122)	46	43	11	-

These statistics are for informational purposes only. It was a busy year with permitting and a considerable increase in surveys.

Maintenance/Non-permitted: For 2021, there were approximately 766 septic maintenance notices sent out. After 2nd notices and citations issued, there are 11 properties non-compliant. We also sent out 35 notices for pre-69 properties within 75' of shoreland. All have been resolved except for 2 which were issued citations and will be addressed again this year. For 2022, we are anticipating sending out approximately 680 notices for permitted maintenance and 30 notices to

pre-69 parcels within 100' of shoreland. These are unpermitted properties in navigable shoreland area. Administrator reported we are continually dealing with 5 individuals that are non-compliant for a number of years. They are receiving citations every 6 months.

Access program: Our department uses Access for tracking sanitary permits. There have been issues for approximately the last 2½ years with system locking up or crashing. IT department is currently working on network upgrade, and we are hoping that will fix the issue. In exploring options, it could cost between \$10,000-20,000 to set up a new program with annual maintenance between \$4,000-8,000.

Appliance & Electronic collection: An appliance and electronic collection was discussed. The vendor we have used the last 3 years is not available till late in the year, so we have pursued other vendors for pricing and availability. We hope to collect either the first or second Saturday in May in Medford in the morning and in Gilman in the afternoon.

Clean Sweep collection: The Clean Sweep collection for household hazardous waste and ag chemicals is tentatively scheduled for Tuesday, June 14 at the fairgrounds in Medford from 2:00 – 6:00 PM. Fluorescent bulbs will also be collected at this event.

Administrative Support Position job description: The job description had minor updating for the position that was hired approximately 10 months ago based on approved changes at that time. Brooks moved to approve the updated job description for Administrative Support position; Seconded by Gebauer. Motion carried.

Any Other Business: Administrator reported we are in the process of updating our Uniform County Address System book; reported on day spent at the High School talking with students about job functions; and indicated Haas may propose a gravel/sand pit in Greenwood. These were all for information at this time.

Next Committee Meeting: The next meeting of the Zoning Committee will occur in March. Date to be determined.

Adjournment: With no further business, Gebauer moved to adjourn the meeting; Seconded by Brooks. Motion carried. The meeting was adjourned at 10:02 AM.

Secretary: Kyle Noonan