



A proud partner of the  American Job Center network

## ADMINISTRATIVE OFFICE

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*Our Mission: To strengthen the economy of Northwest Wisconsin by providing effective and efficient workforce development services to businesses and workers.*

### CEP Board of Director's Meeting

The Best Western Hotel Chequamegon –101 Lake Shore Dr W (Hwy 2)–Ashland, WI & Via Teleconference

Wednesday – February 17, 2021 – 10:30 a.m.

<https://us02web.zoom.us/j/2068302295?pwd=L3VKMktRVjB6dTlscIRrMEdCVDhBUT09>

One tap mobile: +1 312 626 6799

Meeting ID: 206 830 2295 Passcode: 54806

### AGENDA

1. Call Meeting to Order
2. Welcome & Introduction of Guests
3. Roll Call & Report of Public Meeting Notice
4. Review/Approve 1/20/2021, Meeting Minutes
5. Mission Statement – *Tom Mackie*
6. Executive Director's Report - *Jeff Muse*
7. CEP/WIB Governance Separation Updates:
  - a. Discuss CEP/WIB Agreement Final Draft
    1. Discuss adding non-compete clause in Agreement
  - b. Discuss CEP/WIB/LCEO Draft Service Agreement
  - c. Discuss CEP/WIB/LCEO Fiscal Agreement
8. Discuss LCEO Consortium Organizational Meeting – *Jeff Muse & CEP Board*
9. Action Item: Review/Approve Role of LCEO as Signatory Designee for CEP/WIB/LCEO Documents - *Jeff Muse & CEP Board*
10. Discuss CEP/LCEO Proposed Flow Chart – *Jeff Muse & CEP Board*
11. Action Item: Review/Approve CEP Records Retention Policy Reversal - *Jeff Muse*
12. Action Item: Review/Approve CEP Supportive Services Revision - *Jeff Muse*
13. Management Reports
  - a. Job Center Update –*Jeff Muse*

**NORTHWEST WISCONSIN CEP**

Strengthening our region, one person, one business, one job at a time.

- b. **Regional Employment Report** – *Jeff Muse*
- c. **YouthBuild Update** – *Jeff Muse*

- 14. **State & Federal Updates** - *Jeff Muse*
  - a. **DOL Governance Review**

**15. Comments & Announcements**

**16. Next Meeting Date & Location** – **Wednesday, March 17<sup>th</sup>** or at the call of the Chair.

**17. Adjournment**

*The Board requests the presence of Jeff Muse, Jennifer Decker & Mary Zinnecker*